

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1087517
Vendor Name: Martin Implement Sales
Invoice Number: T13223
Invoice Date: 12/18/17
PO Number: P0355002
Check Number: E0064830
Check Amount: \$ 2,420.27
Check Date: 01/10/2018
Department ID: 00713
Reviewer Name: Kathy Striplin
Voucher Number: V0490156
Redaction Type: None
Document Type: AP Invoice

Document Below



Martin Implement Sales, Inc.

IMPLEMENT

www.martinimplement.com

Central Office

18405 115th Avenue

Orland Park, IL 60467-9489

(708) 349-8430 Phone

(708) 349-4230 Fax

West Branch

420 Nolen Drive

South Elgin, IL 60177-2238

(630) 883-3320 Phone

(847) 695-9105 Fax

North Branch

26354 N. US Highway 12

Wauconda, IL 60084-2427

(847) 469-0120 Phone

(847) 526-8054 Fax

Ship to: SAME AS BELOW

Invoice to: College of DuPage District 502
425 Fawell Blvd.
Glen Ellyn IL 60137-6784

Attention: Valerie Mechelle

Branch Martin West		
Date 12/18/17	Time 07:44:35 (O)	Page 01
Account No. D0000165	Phone No. 6309422800	Invoice No. T13223
Ship Via		Purchase Order 355002
Sales Tax No. E9997-3391		
		Salesperson 833

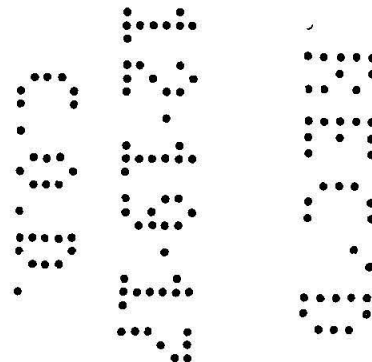
SERVICE INVOICE

STK#/FLEET#		HRS	PIN/EIN	WARRANTY DATE	HRS
36469	L223 skid steer (2	723	NDM474325	09/30/14	9999
	L223		0150678		

** WELCOME TO THE SOUTH ELGIN (WEST) BRANCH OF MARTIN IMPLEMENT SALES, INC **
** PLEASE REMIT ALL PAYMENTS TO: 18405 115TH AVE. ORLAND PARK, IL 60467 **

SEGMENT# 1 C 822 NA 12/12/17 12/12/17
SERVICE COMPLETE.

Changed engine oil and filter.
Changed fuel filter.
Changed in-line fuel filter.
Changed hydraulic filter.
Checked inner air filter; Ok.
Changed outer air filter.
Cleaned air filter canister.
Checked cab air filter; Ok.
Checked hydraulic fluid level.
Checked all other fluid levels & topped off as needed.
Checked battery terminals & cables.
Checked battery.
Checked all belts & pulleys.
Checked coolant level.
Checked & cleaned radiator/oil cooler.
Tested antifreeze good to -45 degrees.
Checked drive chains.
Checked tracking.
Checked parking brake.
Checked starting & charging system.
Checked back-up alarm operation.
Checked front & rear work lights.
Checked hazard/turn signal lights.



CONTINUED ON PAGE 02

TERMS: Cash, net 15th of month following purchase or terms specified by applicable credit plan. A monthly service fee of 1 1/2 % (annual rate of 18%) to be charged on all past due balances. Customer acknowledges that repaired equipment is subject to the Illinois Mechanic's Lien Law regarding unpaid balances. If equipment is not picked up within 15 days of notification of completion of repairs, customer will be assessed storage charges at a rate of \$10.00 per day. Customer agrees that Martin Implement Sales will not be held responsible for loss or damage to said equipment from fire, theft or other causes beyond its control.

DISCLAIMER OF WARRANTIES: Any warranties on the product sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

Signature: _____

SAFETY INSPECTION: Seat Belt ROPS PTO Shield Start Switch Seat Switch Safety Decals



Martin Implement Sales, Inc.

www.martinimplement.com

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Orland Park, IL 60467-9489

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(630) 883-3320 Phone

(847) 695-9105 Fax

North Branch

26354 N. US Highway 12

Wauconda, IL 60084-2427

(847) 469-0120 Phone

(847) 526-8054 Fax

Ship to: SAME AS BELOW

Invoice to: College of DuPage District 502

01/03/18 - NEIL ADAMS

Attention: Valerie Mechelle

Branch Martin West		
Date 12/18/17	Time 07:44:35 (O)	Page 02
Account No. D0000165	Phone No. 6309422800	Invoice No. T13223
Ship Via		Purchase Order 355002
Sales Tax No. E9997-3391		
		Salesperson 833

SERVICE INVOICE

STK#/FLEET#		HRS	PIN/EIN	WARRANTY DATE	HRS
36469	L223 skid steer (2	723	NDM474325	09/30/14	9999
	L223		0150678		

Checked air pressure in tires.
Torqued wheel nuts to proper specs.
Greased unit complete.
Checked & replaced any missing or broken grease fittings.
Checked & replaced any missing or worn safety decals.
Checked that all factory equipped safeties work properly.
Operated & tested loader restraint system.
Operated & checked unit complete.
Picked up and delivered unit back to customer.

BULK15W40	OIL QT.15W40	10	4.17	41.70
47462791	FUEL FILTER	1	8.53	8.53
47710533	FILTER, HYD	1	73.70	73.70
48138563	FILTER, EN	1	20.63	20.63
84299977	FILTER, FUEL	1	25.30	25.30
87682993	FILTER, OUTER	1	66.55	66.55
9613310	GREASE-TUBE	1	4.40	4.40
	PARTS			240.81
	LABOR			439.40
1110003	SUBTOTAL==>			680.21

INVOICE REVIEWED
OKAY TO PAY

KATHY STRUPLIN 12/21/17

***** WORK ORDER TOTALS *****

PARTS	240.81
LABOR	439.40
Enviro/Misc	21.97
Sublet Trans	350.00
In House Charge	1052.18

TERMS: Cash, net 30th day. All purchases are subject to the Martin Implement Sales, Inc. standard terms. A monthly service fee of 1 1/2% annual rate or 18% to be charged on all past due balances. Customer acknowledges that all repairs are subject to the Martin Implement Sales, Inc. standard terms. If equipment is not picked up within 15 days of notification of completion of repairs, customer will be assessed storage charges at a rate of \$10.00 per day. Customer agrees that Martin Implement Sales, Inc. will not be held responsible for loss or damage to said equipment from fire, theft or other causes beyond its control.

DISCLAIMER OF WARRANTIES: Any warranties on the product sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

Signature: _____

SAFETY INSPECTION: Seat Belt ROPS PTO Shield Start Switch Seat Switch Safety Decals

Bill To:**College of DuPage**

College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137

Accounts Payable, SRC2049
Phone: 630-942-2228
Fax: 630-858-9078

Vendor:

1087517
Martin Implement Sales
18405 115th Ave.
Orland Park, IL 60467-9489

Attn: Customer Service

Phone: 708-349-8430
Fax:

PURCHASE ORDER

355002

Page: 1

Release Method: Hard Copy

Release Date: 11/13/2017

Created Date: 11/13/2017

Ship To:

College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137

Purchasing, Manager

Phone: (630) 942-2217

Fax: (630) 942-3750

Deliver To: Neil Adams

PO Created By: Cernick, Beth

Purchase Order Comments:

Requisition Number(s): 663127

Requisitioner Name(s): Neil Adams

#	Vendor Item	QTY	UOM	Description	Unit Price	Total Price
1		1	Each	Martin Implement Sales 00713 Grounds Maint. Services - offsite service of NH skid steer	\$1,060.58	\$1,060.58

Deliver To: Neil Adams

Sub Total: \$ 1,060.58

Total: \$ 1,060.58

Account Code Summary

Account Code	Account Description	Amount
02-70-00713-5304003		\$1,060.58

Terms and Conditions:

1. F.O.B. DESTINATION unless otherwise indicated under Purchase Order Comments.
2. College of DuPage will only accept electronic invoices, which can be in any format, including but not limited to PDF, Word, Excel. Invoices must reference the COD Purchase Order Number. Invoices are to be emailed to invoicing@cod.edu. Questions about payment status or other inquiries, please email acctpay@cod.edu or call 630-942-2228.
3. All payments are processed via ACH transfer on a weekly basis. You are strongly encouraged to set up your ACH account upon receipt of this PO to avoid unnecessary payment delays. A letter will be sent to you under separate cover which outlines the set-up instructions, your log-in, and temporary password. Invoices must be received in an electronic format at least three weeks prior to the due date and are to be emailed to invoicing@cod.edu. Paper checks are issued once-a-month. A paper check will be issued to foreign vendors that are not eligible for ACH transfer.
4. All invoices must be provided to the College for services rendered directly to the College. Undisputed invoices will be paid within sixty (60) days of receipt of properly submitted invoices to the Contractor, in accordance with the Local Government Prompt Payment Act.
5. All solicitations must be directed to the Purchasing Department. Any vendor selling directly to any faculty or staff member, without prior authorization from the Purchasing Department will be removed from our vendor list.
6. College of DuPage is exempt from payment of the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax. The College's Tax Exemption Identification Number is E9997-3391-06.
7. If unable to ship and/or deliver as required, advise the Purchasing Department immediately with full details at 630-942-2217.
8. All packages shall clearly indicate the purchase order number and contain a packing list of all contents with itemized descriptions.
9. All shipments are accepted subject to inspection and approval by College of DuPage.
10. Any company/organization to be awarded a contract for goods and/or services must be in compliance with the fair employment practice act and all rules & regulations thereunder.
11. Suppliers are required to comply with executive orders 11246, 11375, The Rehabilitation Act of 1973, and the Vietnam Readjustment Act of 1974.
12. All contracts for construction work are subject to the provisions of 820 ILCS 130, ch. 48, Par. 39s-1 through 39s-12, providing for

Bill To:**College of DuPage**

College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137

Accounts Payable, SRC2049

Phone: 630-942-2228

Fax: 630-858-9078

payment of the prevailing rate of wages to laborers, workmen & mechanics. Contractor shall submit to the College, monthly certified payroll records for all workers and sub-contractors utilized for the project.

PURCHASE ORDER

355002

Page: 2

Release Method: Hard Copy

Release Date: 11/13/2017

Created Date: 11/13/2017

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1087517
Vendor Name: Martin Implement Sales
Invoice Number: T13120
Invoice Date: 12/18/17
PO Number: P0355367
Check Number: E0064830
Check Amount: \$ 2,420.27
Check Date: 01/10/2018
Department ID: 00713
Reviewer Name: Kathy Striplin
Voucher Number: V0490157
Redaction Type: None
Document Type: AP Invoice

Document Below



Martin Implement Sales, Inc.

IMPLEMENT

www.martinimplement.com

Central Office

18405 115th Avenue

Orland Park, IL 60467-9489

(708) 349-8430 Phone

(708) 349-4230 Fax

West Branch

420 Nolen Drive

South Elgin, IL 60177-2238

(630) 883-3320 Phone

(847) 695-9105 Fax

North Branch

26354 N. US Highway 12

Wauconda, IL 60084-2427

(847) 469-0120 Phone

(847) 526-8054 Fax

Ship to: SAME AS BELOW

Invoice to: College of DuPage District 502
425 Fawell Blvd.
Glen Ellyn IL 60137-6784

Attention: Valerie Mechelle

Branch Martin West		
Date 12/18/17	Time 07:31:56 (O)	Page 01
Account No. D0000165	Phone No. 6309422800	Invoice No. T13120
Ship Via		Purchase Order 355367
Sales Tax No. E9997-3391		
		Salesperson 775

SERVICE INVOICE

STK#/FLEET#		HRS	PIN/EIN	WARRANTY DATE	HRS
36469	L223 skid steer (2	723	NDM474325	09/30/14	9999
	L223		0150678		

** WELCOME TO THE SOUTH ELGIN (WEST) BRANCH OF MARTIN IMPLEMENT SALES, INC **
** PLEASE REMIT ALL PAYMENTS TO: 18405 115TH AVE. ORLAND PARK, IL 60467 **

SEGMENT# 1 C 822 NA 11/27/17 11/30/17
CHECK OVER FOR WINTER.

Ran unit up to operating temperature and checked heater and air conditioning operation; Ok.

Found heater works Ok, but air conditioner is inoperative.

Found remote engine oil filter base leaking at engine.

Found RH side dust cap on mounting plate missing.

Estimated removal of remote engine oil filter base and lines, replace missing dust cap, replace noisy fuel lift pump, and replace failed A/C compressor which customer approved.

Tilted cab assembly forward.

Removed remote engine oil filter and hoses.

Removed remote oil drain hose and fitting from oil pan.

Installed new drain plug with new sealing o ring into oil pan.

Removed and replaced fuel lift pump.

Bled fuel system, ran, and tested; Ok.

Recovered A/C refrigerant from system.

Removed A/C belt and A/C compressor.

Transferred mounting bracket from old compressor to new compressor.

Checked oil level in new A/C compressor.

Installed new A/C compressor onto engine.

Connected lines to new compressor and put under a vacuum

CONTINUED ON PAGE 02

TERMS: Cash, net 15th of month following purchase or terms specified by applicable credit plan. A monthly service fee of 1 1/4 % (annual rate of 18%) to be charged on all past due balances. Customer acknowledges that repaired equipment is subject to the Illinois Mechanic's Lien Law regarding unpaid balances. If equipment is not picked up within 15 days of notification of completion of repairs, customer will be assessed storage charges at a rate of \$10.00 per day. Customer agrees that Martin Implement Sales will not be held responsible for loss or damage to said equipment from fire, theft or other causes beyond its control.

DISCLAIMER OF WARRANTIES: Any warranties on the product sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

Signature: _____

SAFETY INSPECTION: Seat Belt ROPS PTO Shield Start Switch Seal Switch Safety Decals



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www.martinimplement.com

Central Office

18405 115th Avenue

Orland Park, IL 60467-9489

(708) 349-8430 Phone

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West Branch

420 Nolen Drive

South Elgin, IL 60177-2238

(630) 883-3320 Phone

(847) 695-9105 Fax

North Branch

26354 N. US Highway 12

Wauconda, IL 60084-2427

(847) 469-0120 Phone

(847) 526-8054 Fax

Ship to: SAME AS BELOW

Invoice to: College of DuPage District 502
425 Fawell Blvd.
Glen Ellyn IL 60137-6784

Attention: Valerie Mechelle

Branch		
Martin West		
Date	Time	Page
12/18/17	07:31:56 (O)	02
Account No.	Phone No.	Invoice No.
D0000165	6309422800	T13120
Ship Via	Purchase Order	
	355367	
Sales Tax No.		
E9997-3391		
		Salesperson
		775

SERVICE INVOICE

STK#/FLEET#		HRS	PIN/EIN	WARRANTY DATE	HRS
36469	L223 skid steer (2	723	NDM474325	09/30/14	9999
	L223		0150678		

for 40 minutes.

Reinstalled A/C belt and adjusted to proper tension.

Secured wiring using new zip ties.

Charged A/C system with 3.3 pounds of refrigerant.

Tested A/C operation; Ok.

Checked for any leaks and wiring under cab area.

Found instrument cluster back feed diode green with corrosion.

Removed diode from wiring harness plug.

Cleaned corrosion from harness plug using a wire brush.

Applied dielectric grease and installed new diode.

Zip tied harness with diode back in place.

Applied fluid film to drive linkage.

Tightened loose hose clamps on hydraulic fittings.

Lubricated mounting plate and checked over.

Replaced missing dust cap on mounting plate.

Checked all factory equipped safeties; Ok.

FREON	R134/LB.	3	11.00	33.00
FRT	FRT&HANDLING	1	81.08	81.08
L71879	DIODE	1	8.75	8.75
14457780	O-RING	1	2.10	2.10
40857	TIE STRAP	4	.89	3.56
47420302	PUMP, FUEL	1	233.20	233.20
47741862	COMPRESSOR	1 N	357.50	357.50
4894139	PLUG	1	9.63	9.63
86561087	CAP, DUST	1	7.28	7.28
	PARTS			736.10
	LABOR			601.90
1110003	SUBTOTAL==>			1338.00

CONTINUED ON PAGE 03

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Signature: _____

SAFETY INSPECTION: Seat Belt ROPS PTO Shield Start Switch Seat Switch Safety Decals



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Orland Park, IL 60467-9489

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(630) 883-3320 Phone

(847) 695-9105 Fax

North Branch

26354 N. US Highway 12

Wauconda, IL 60084-2427

(847) 469-0120 Phone

(847) 526-8054 Fax

Ship to: SAME AS BELOW

Invoice to: College of DuPage District 502
425 Fawell Blvd
Elgin, IL 60120-5118

APPROVED
01/03/18 - NEIL ADAMS

Attention: Valerie Mechelle

Branch Martin West		
Date 12/18/17	Time 07:31:56 (O)	Page 03
Account No. D0000165	Phone No. 6309422800	Invoice No. T13120
Ship Via		Purchase Order 355367
Sales Tax No. E9997-3391		
		Salesperson 775

SERVICE INVOICE

STK#/FLEET#		HRS	PIN/EIN	WARRANTY DATE	HRS
36469	L223 skid steer (2	723	NDM474325	09/30/14	9999
	L223		0150678		

***** WORK ORDER TOTALS *****

PARTS	736.10
LABOR	601.90
Enviro/Misc	30.09
In House Charge	1368.09

Thank you

INVOICE REVIEWED
OKAY TO PAY
KATHY STRIPLIN 12/21

TERMS: Cash, net 15th of month following purchase or terms specified by applicable credit plan. A monthly service fee of 1 1/2 % (annual rate of 18%) to be charged on all past due balances. Customer acknowledges that repaired equipment is subject to the Illinois Mechanic's Lien Law regarding unpaid balances. If equipment is not picked up within 15 days of notification of completion of repairs, customer will be assessed storage charges at a rate of \$10.00 per day. Customer agrees that Martin Implement Sales will not be held responsible for loss or damage to said equipment from fire, theft or other causes beyond its control.

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Signature: _____

SAFETY INSPECTION: Seat Belt ROPS PTO Shield Start Switch Seat Switch Safety Decals

Bill To:**College of DuPage**

College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137

Accounts Payable, SRC2049
Phone: 630-942-2228
Fax: 630-858-9078

Vendor:

1087517
Martin Implement Sales
18405 115th Ave.
Orland Park, IL 60467-9489

Attn: Customer Service

Phone: 708-349-8430
Fax:

PURCHASE ORDER

355367

Page: 1

Release Method: Hard Copy

Release Date: 12/07/2017

Created Date: 12/07/2017

Ship To:

College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137

Purchasing, Manager

Phone: (630) 942-2217

Fax: (630) 942-3750

Deliver To: Neil Adams

PO Created By: Towne, Jordan

Purchase Order Comments:

Requisition Number(s): 663563

Requisitioner Name(s): Neil Adams

#	Vendor Item	QTY	UOM	Description	Unit Price	Total Price
1		1	Each	Martin Implement Sales 00713 Grounds Maint. Services - filter base and drain	\$260.00	\$260.00
Deliver To: Neil Adams						
2		1	Each	Martin Implement Sales 00713 Grounds Maint. Services - compressor	\$747.50	\$747.50
Deliver To: Neil Adams						
3		1	Each	Martin Implement Sales 00713 Grounds Maint. Services - fuel pump	\$363.20	\$363.20
Deliver To: Neil Adams						
					Sub Total: \$	1,370.70
					Total: \$	1,370.70

Account Code Summary

Account Code	Account Description	Amount
02-70-00713-5304003		\$1,370.70

Terms and Conditions:

1. F.O.B. DESTINATION unless otherwise indicated under Purchase Order Comments.
2. College of DuPage will only accept electronic invoices, which can be in any format, including but not limited to PDF, Word, Excel. Invoices must reference the COD Purchase Order Number. Invoices are to be emailed to invoicing@cod.edu. Questions about payment status or other inquiries, please email acctpay@cod.edu or call 630-942-2228.
3. All payments are processed via ACH transfer on a weekly basis. You are strongly encouraged to set up your ACH account upon receipt of this PO to avoid unnecessary payment delays. A letter will be sent to you under separate cover which outlines the set-up instructions, your log-in, and temporary password. Invoices must be received in an electronic format at least three weeks prior to the due date and are to be emailed to invoicing@cod.edu. Paper checks are issued once-a-month. A paper check will be issued to foreign vendors that are not eligible for ACH transfer.
4. All invoices must be provided to the College for services rendered directly to the College. Undisputed invoices will be paid within sixty (60) days of receipt of properly submitted invoices to the Contractor, in accordance with the Local Government Prompt Payment Act.
5. All solicitations must be directed to the Purchasing Department. Any vendor selling directly to any faculty or staff member, without prior

Bill To:**College of DuPage**

College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137

Accounts Payable, SRC2049
Phone: 630-942-2228
Fax: 630-858-9078

authorization from the Purchasing Department will be removed from our vendor list.

6. College of DuPage is exempt from payment of the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax. The College's Tax Exemption Identification Number is E9997-3391-06.

7. If unable to ship and/or deliver as required, advise the Purchasing Department immediately with full details at 630-942-2217.

8. All packages shall clearly indicate the purchase order number and contain a packing list of all contents with itemized descriptions.

9. All shipments are accepted subject to inspection and approval by College of DuPage.

10. Any company/organization to be awarded a contract for goods and/or services must be in compliance with the fair employment practice act and all rules & regulations thereunder.

11. Suppliers are required to comply with executive orders 11246, 11375, The Rehabilitation Act of 1973, and the Vietnam Readjustment Act of 1974.

12. All contracts for construction work are subject to the provisions of 820 ILCS 130, ch. 48, Par. 39s-1 through 39s-12, providing for payment of the prevailing rate of wages to laborers, workmen & mechanics. Contractor shall submit to the College, monthly certified payroll records for all workers and sub-contractors utilized for the project.

PURCHASE ORDER

355367

Page: 2

Release Method: Hard Copy

Release Date: 12/07/2017

Created Date: 12/07/2017