

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1185133

Vendor Name: Sales Enterprise

Invoice Number: 11/2/17

Invoice Date: 12/12/17

PO Number:

Check Number: E0064763

Check Amount: \$ 104.00

Check Date: 01/03/2018

Department ID: 12035

Reviewer Name: Susan Vena

Voucher Number: V0489393

Redaction Type: None

Document Type: AP Invoice

Document Below

Cline, Danielle

R-Z

**From:** acctpay@cod.edu  
**Sent:** Tuesday, December 12, 2017 10:15 AM  
**To:** Cline, Danielle  
**Subject:** Voucher Confirmation: V0489393

Voucher Number V0489393  
Voucher Status In Progress (Unfinished)

Requestor Name Miss Danielle Cline

Voucher Date 12/12/17  
Due Date 12/20/17  
Vendor ID and/or Name 1185133 Sales Enterprise  
AP Type IM Invoices < \$15,000  
Voucher Total \$104.00

**AP VERIFIED**  
**12/21/17 - BETHANY CRUSE**

ITEM 1  
Item Description Cross Country embroidery  
Quantity 1.000  
Price \$104.0000  
Extended Price \$104.00  
GL Distribution 01-30-12035-5409001

COMMENTS

WARNING: All line items on this document have been populated with default tax form information from the chosen vendor.

APPROVAL DATE

NEXT APPROVALS

*Donah*

*OK to pay  
D. Cline*

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EMPLOYEES

Welcome Danielle!

**Voucher**

Voucher Number V0489393  
Voucher Amount \$104.00  
Vendor ID and/or Name 1185133 Sales Enterprise

Voucher Status In Progress (Unfinished) AP Type IM Invoices < \$15,000  
Voucher Date 12/12/17 Voucher Maintenance Date 12/12/17 Due Date 12/20/17  
Invoice Number none Invoice Date 12/12/17  
Check/Transaction Number Paid Date

**Created from Document**

Item Description	Vendor Item	Quantity	Unit of Issue	Price	Extended Price	GL Distribution	Invoice Number	Tax Codes	Tax Info	Comments
<u>Cross Country embroidery</u>		1.000		104.0000	104.00	01-30-12035-5409001 Cross Country Team : Other Materials & Supplies Exp	none		1099MI NEC IL	

**Comments**

WARNING: All line items on this document have been populated with default tax form information from the chosen vendor.

Approval Date      Next Approval

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# Sales Enterprise

P.O. Box 412  
Oak Lawn, Illinois 60453  
(Office & Fax#) 708.425.7932

College of Dupage  
425 Fawell Blvd  
Glen Ellyn, IL 60137

Invoice Date: 11/2/17  
Cust. P.O. #: Cross Country  
Cust. Phone#: 630-942-2308

Item Description	Quantity	Unit Price	Amount
Sport Teck Dri Fit PoloShirt Style #: K469 Color: Black Size: 2/L 1/XL 1/2XL Logo: LC: Bird/Cross Country	4	\$20.00	\$ 80.00
School Supplied Nike BB Caps Color: Black Logo: Side of Cap "Bird" Back of Cap BuPage XC	3	\$ 7.00	\$ 21.00
School Supplied Back Pack Name	1	\$ 3.00	\$ 3.00

OK to pay  
D. C.

Subtotal: \$ 104.00  
Taxes: \$  
Total: \$ 104.00

**Original Invoice**  
Payment Terms From Invoice Date: Net 30 Days