

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1088916

Vendor Name: Time Magazine

Invoice Number: 111417

Invoice Date: 11/14/17

PO Number:

Check Number: 0230220

Check Amount: \$ 72.28

Check Date: 01/17/2018

Department ID: 00789

Reviewer Name:

Voucher Number: V0489681

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

College of DuPage - Accounts Payable

Check Request Form

revised 3/27/17

This form may be used to request check payments only for those items for which the issuance of a purchase order would not be appropriate. Attach supporting documentation (e.g., invoice or agreement). Please refer to Vendor Payment - Check Request Procedure No. 10-65

Date: 11/14/2017

Vendor ID: 1088916

Invoice Number	P.O. Number/ Req. Number	Fund	Func.	Dept.	Object	Object Descrip.	Amount
		01	80	00789	5406001	Publications	\$ 72.28

Grand Total

\$ 72.28

AP VERIFIED**12/14/17 - LORI WILLIAMSON**

Check the appropriate box below and sign

☒ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have been provided in a satisfactory condition/manner. Consequently, payment is appropriate at this time.

☐ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have not yet been provided. The first approver indicated below will notify the Accounts Payable Office in writing when the goods/services have been delivered in a satisfactory condition/manner.

Payee Name: Time Magazine

Payee Address: 3000 University Center Drive, Tampa,
FL 33612Other
Instructions:

Description on Check:

1-year subscription for Donna Stewart

Approvals:

Prepared By:

Barbara Groves

Signature:

Payment Due:

Board Approved Date:

Approved By:

Date:

Signature:

Approved By:

Date:

Signature:

Approved By Division VP:

Donna Stewart

Date:

Signature:

Return Approved Request and All Supporting Documents to: Accounts Payable (SRC 2132 A), acctpay@cod.edu

RENEWAL ADVISORY

RE-ORDER FORM

CLAIM YOUR SUBSCRIBER SAVINGS!



DONNA BIC 2616E
425 FAWELL BLVD
GLEN ELLYN IL 60137-6708

Yes! Renew my TIME magazine subscription for the rate indicated below.

Subscription Payment Method:

- ☒ Payment enclosed.
☐ Bill me later in 1 installments.

To renew online go to
www.time.com/customerservice

3380079768

TDFahr4 1013



Dec17EXP

↑ YOUR ACCOUNT NUMBER ↑

TIME

**Check
One:**

☐ 3 years (156 iss.)

\$1.17 per issue

☐ 2 years (104 iss.)

\$1.28 per issue

☒ 1 year (52 iss.)

\$1.39 per issue

TIME publishes eight double issues. Each counts as two of 52 issues in an annual subscription. TIME may also publish occasional extra issues.

▲ Detach and return in courtesy envelope provided ▲

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Why pay \$5.99 an issue for TIME at the newsstand, when you qualify for a subscriber-only renewal rate? No matter how long you choose to continue subscribing, you save. The more TIME you read, the more you save.

Guarantee uninterrupted delivery and your special savings. Indicate your selection above. Return the Re-Order Form today.



No. of Issues	Cover Price	Your Price	You Save
156 issues	\$5.99 per issue	\$1.17 per issue	76%
104 issues	\$5.99 per issue	\$1.28 per issue	
52 issues	\$5.99 per issue	\$1.39 per issue	

Subscribers: If the Post Office alerts us that your magazine is undeliverable, we have no further obligation unless we receive a corrected address within two years.