

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 0433247

Vendor Name: Mr Patrick W. Maher

Invoice Number: 121117

Invoice Date: 12/11/17

PO Number:

Check Number: 0230062

Check Amount: \$ 300.00

Check Date: 01/17/2018

Department ID: 02335

Reviewer Name:

Voucher Number: V0489794

Redaction Type: FERPA

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

AP VERIFIED
12/15/17 - LORI WILLIAMSON

This form may be used to request check payments only for those items for which the issuance of a purchase order would not be appropriate. Attach supporting documentation (e.g., invoice or agreement). Please refer to Vendor Payment - Check Request Procedure No. 10-65

Date: 12/11/2017
Vendor ID:

Invoice Number	P.O. Number/ Req. Number	Fund	Func.	Dept.	Object	Object Descrip.	Amount
		06	10	02335	5309001	Other Contractual Services Exp	\$ 300.00
					5309002	HONORARIUM	

Grand Total \$ 300.00

Check the appropriate box below and sign

☒ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have been provided in a satisfactory condition/manner. Consequently, payment is appropriate at this time.

☐ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have not yet been provided. The first approver indicated below will notify the Accounts Payable Office in writing when the goods/services have been delivered in a satisfactory condition/manner.

Payee Name:

Other
Instructions:

Payee Address:

Description on Check:

volunteered his time on Thursday December 7th to present a motivational talk to the students who are enrolled in the DEI project.

Approvals:

Prepared By: Jacquelyn Weaver

Approved By: KRIS FAY Date: 12.12.17

Signature: Jacquelyn Weaver

Signature: Kris Fay

Payment Due:

Approved By: Date:

Board Approved Date:

Signature: Date:

Approved By Division VP: Date:

Signature:

Return Approved Request and All Supporting Documents to: Accounts Payable (SRC 2132 A), acctpay@cod.edu

Jacquelyn Weaver
12-13-17