

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 0253540

Vendor Name: Mr Erik C. Laws

Invoice Number: 010418

Invoice Date: 01/04/18

PO Number:

Check Number: 0230045

Check Amount: \$ 143.29

Check Date: 01/17/2018

Department ID: 65007

Reviewer Name:

Voucher Number: V0490687

Redaction Type: Other

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

## College of DuPage - Accounts Payable

## Check Request Form

revised 3/27/17

This form may be used to request check payments only for those items for which the issuance of a purchase order would not be appropriate. Attach supporting documentation (e.g., invoice or agreement). Please refer to Vendor Payment - Check Request Procedure No. 10-65

Date: 1/4/2018

Vendor ID: 

Invoice Number	P.O. Number/ Req. Number	Fund	Func.	Dept.	Object	Object Descrip.	Amount
		05	63	65007	5103044	Non-Teaching Assign-PT	\$ 143.29

Grand Total

\$ 143.29

Check the appropriate box below and sign.

- ☒ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have been provided in a satisfactory condition/manner. Consequently, payment is appropriate at this time.

- ☐ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have not yet been provided. The first approver indicated below will notify the Accounts Payable Office in writing when the goods/services have been delivered in a satisfactory condition/manner.

Payee Name:

Payee Address:

Description on Check:

To reissue returned direct deposit #357215 without impacting wage record (originally issued in previous calendar year)

Other

Instructions:

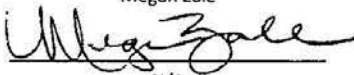
Please return check to Roxanne Kokes, Payroll

## Approvals:

Prepared By:

Megan Zale

Signature:



Payment Due:

N/A

Board Approved Date:

N/A

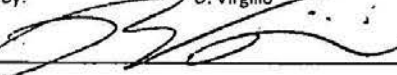
Approved By:

D. Virgilio

Date:

1/4/18

Signature:



Approved By:

Date:

Signature:

Approved By Division VP:

Date:

Signature:

Return Approved Request and All Supporting Documents to: Accounts Payable (SRC 2132 A), [acctpay@cod.edu](mailto:acctpay@cod.edu)

0141

0334

January 3 2018  
Page 1  
07:59

College of DuPage  
DETAIL PAYCHECK HISTORY REPORT

Number of checks requested: 3



=====  
Chk/Adv Date: 12/22/17      Chk/Adv: 357215      Status: Outstanding  
Prd End Date: 12/23/17      Pay Cycle: B1  
Weeks Worked: 2      Days Worked: 14      NET: 143.29  
=====

Fnd Src	Position ID	Earn/ Diff	Unit Rate or Salary/ Diff Rate	Units Worked/ Diff	Period Amt/ Diff Amt/ Factor Amt
GL Number		H/S	Type		
Project/Item					
SLEO	FP1BINSTRBASIC	S	RPT	206.00	8.00
05-63-65007-5103044					206.00
TOTAL:				8.00	206.00

Tax Code/Description	Withld Exempt	Addl Allow	----- Code	FATER Amount	Taxable Amount	Tax Amount
MEDI Medicare			R		206.00	2.99
FICA FICA			R		206.00	12.77
FEDS Federal			A	25.00	206.00	36.75
IL Illinois			R		206.00	10.20
TOTAL TAXES:						62.71

Direct Deposit Code/Description	Account Number (last 4)	Deposit Amount
909A FIFTH	1731	143.29

*Acct. closed  
ACH RETURN  
VOID & REISSUE  
MANUAL CR*



REPORT DATE: 12/27/17

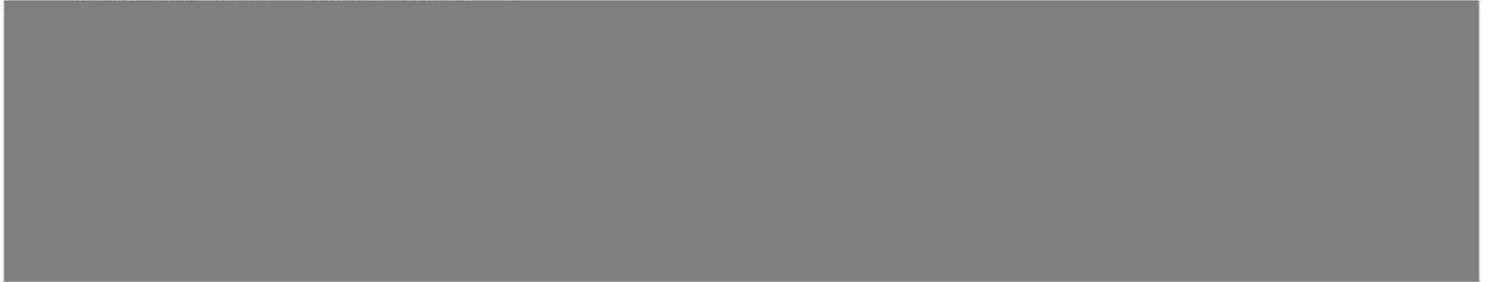
RETURNED CREDITS POSTED:

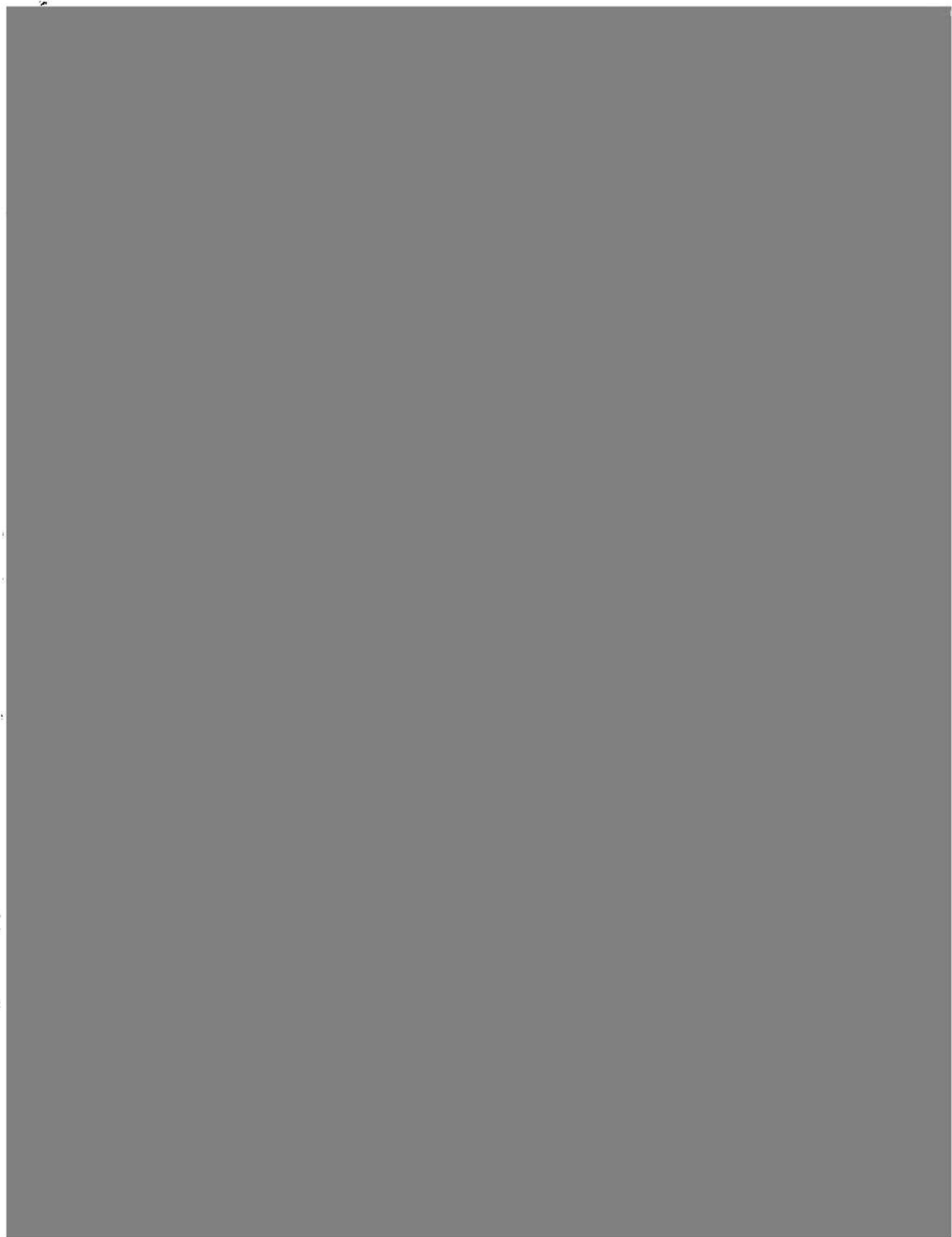
ORIG NAME: J. P. MORGAN ACCESS

ORIG EFFECTIVE DATE: 12/22/17

COMPANY ID: 9613981001

BATCH DESCRIPTION: PAYROLL





0253540

01/17/2018

0230045

010418

V0490687

REISSUE DIRECT DEPOSIT

0563650075103044

143.29

*Rexanne  
Nehru*

143.29

0230045

PAY ONLY ONE HUNDRED FORTY THREE AND 29/100 DOLLARS

01/17/2018

\$\*\*\*\*\*143.29

Mr Erik C. Laws  
1195 Spring Creek Rd  
Elgin IL 60120