

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1501491

Vendor Name: Cheyenne I. Johnson

Invoice Number: 010817

Invoice Date: 01/08/17

PO Number:

Check Number: 0230018

Check Amount: \$ 13.55

Check Date: 01/17/2018

Department ID: 99646

Reviewer Name:

Voucher Number: V0491489

Redaction Type: FERPA

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

College of DuPage - Accounts Payable  
Check Request Form  
revised 3/27/17

This form may be used to request check payments only for those items for which the issuance of a purchase order would not be appropriate. Attach supporting documentation (e.g., invoice or agreement). Please refer to Vendor Payment - Check Request Procedure No. 10-65

Date: 1/8/2017  
Vendor ID:

Invoice Number	P.O. Number/ Req. Number	Fund	Func.	Dept.	Object	Object Descrip.	Amount
		10	99	99646	2900099	Funds Held in Custody of Othr	\$ 13.55
Grand Total							\$ 13.55

Check the appropriate box below and sign.

☒ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have been provided in a satisfactory condition/manner. Consequently, payment is appropriate at this time.

**01/12/18 - BETHANY CRUSE**

☐ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have not yet been provided. The first approver indicated below will notify the Accounts Payable Office in writing when the goods/services have been delivered in a satisfactory condition/manner.

Payee Name:  Other Instructions:

Payee Address:

Description on Check:

Reimbursement for snacks for the Korean Club end of semester party.

Approvals:

Prepared By: Shannon Hernandez Approved By: Chuck Steele Date:

Signature:  Signature:

Payment Due: 1/19/2017 Approved By:  Date:

Board Approved Date:  Signature:

Approved By Division VP:  Date:

Signature:

Return Approved Request and All Supporting Documents to: Accounts Payable (SRC 2132 A), [acctpay@cod.edu](mailto:acctpay@cod.edu)

01.11.17

0.034

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**MENARDS - GLNDL HGTS  
521 E. NORTH AVENUE  
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KEEP YOUR RECEIPT  
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for  
items on this receipt will be in the form  
of an in store credit voucher if the  
return is done after 03/02/18

If you have questions regarding the  
charges on your receipt, please  
email us at:  
GLNHfrontend@menards.com



Sale Transaction

GOURMET BUTTER POPCORN *	
5739912	1.50
GOURMET WH CHEDR POPCRN *	
5739921	1.50
OM VALUE CHEWY MIX	
5758524	4.59
MMAID FRUIT PUNCH BOX	
5738229	2.98
MMAID APPLE BOX	
5738230	2.98
TOTAL	13.55
TAX GLENDALE HE-IL 8.25%	1.12
TOTAL SALE	14.67
CASH	20.00
CHANGE	5.33

TOTAL SAVINGS 0.96

TOTAL NUMBER OF ITEMS = 5

**NOW HIRING - APPLY WITHIN**

THANK YOU, YOUR CASHIER, Elaine

77711 03 8460 12/02/17 01:13PM 3175