

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1187319

Vendor Name: Mark E. Foss

Invoice Number: 00234/00237

Invoice Date: 01/04/18

PO Number:

Check Number: 0229964

Check Amount: \$ 560.00

Check Date: 01/17/2018

Department ID: 00345

Reviewer Name:

Voucher Number: V0490446

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

Burns, Paula

From: acctpay@cod.edu
Sent: Thursday, January 04, 2018 2:22 PM
To: Burns, Paula
Subject: Voucher Confirmation: V0490446

Voucher Number V0490446
Voucher Status In Progress (Unfinished)

Requestor Name Mrs Paula M. Burns

Voucher Date 01/04/18
Due Date 01/04/18
Vendor ID and/or Name 1187319 Mark E. Foss
AP Type IM Invoices < \$15,000
Voucher Total \$220.00

ITEM 1

Item Description Piano tuning stage & theater
Quantity 1.000
Price \$220.0000
Extended Price \$220.00
GL Distribution 01-10-00345-5304001

COMMENTS

WARNING: All line items on this document have been populated with default tax form information from the chosen vendor.

Invoice

APPROVAL

DATE

1/3/18

NEXT APPROVALS



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015 1

0.000

College of Dupage



PIANO TECHNICIANS GUILD
Foss Piano Service
46W009 Keslinger Rd
Elburn, IL 60119
630-365-6440
Foss pianoservice@mwdsi.com

Invoice Date

00234

Dec 11, 2017

Piano Tuning

Tune Steinway on Stage

piano Junies

110.00

AP VERIFIED
01/08/18 - MARIA ZERRUDO

110.00

Payment is due 14 days from invoice date.

1/5/18

College of Dupage



PIANO TECHNICIANS GUILD

Foss Piano Service
46W009 Keslinger Rd
Elburn, IL 60119
630-365-6440
Foss pianoservice@mwdsi.com

Invoice Date

00237.

Dec 13, 2017

Piano Tuning
Theater

vocaljuries

110.00

AP VERIFIED
01/08/18 - MARIA ZERRUDO

1/5/18

110.00

Payment is due 14 days from invoice date.

My Business Name. Registered Office: Foss Piano Service

Information:

Drawer: Finance

Number: **** Other Redaction ****

Name: **** Other Redaction ****

Invoice Number: C087013

Invoice Date:

PO Number:

Check Number: 0229964

Check Amount: \$ 560.00

Check Date: 01/17/2018

Voucher Number: V0490981

AP Type: IM Invoices < \$15,000

Redaction Type: Other

Document Type: Independent Contractor Agreement

Document Below

Note: Parts of the image below may have been redacted

[CHANGE PASSWORD](#)[LOG OUT](#)[MAIN MENU](#)[EMPLOYEES MENU](#)[CONTACT US](#)

EMPLOYEES

Welcome Molly!

Voucher

Voucher Number V0490981
 Voucher Amount \$340.00
 Vendor ID and/or Name 1187319 Mark E. Foss

DELIVERED JAN 10 2018

Voucher Status In Progress (Unfinished) AP Type IM Invoices < \$15,000
 Voucher Date 01/10/18 Voucher Maintenance Date 01/10/18 Due Date 01/11/18
 Invoice Number IC-087013 Invoice Date 01/10/18
 Check/Transaction Number Paid Date

Created from Document

| Item Description | Vendor Item | Quantity | Unit of Issue | Price | Extended Price | GL Distribution | Invoice Number | Tax Codes | Tax Info | Comments |
|------------------------|-------------|----------|---------------|----------|----------------|---|----------------|-----------|---------------|----------|
| Piano Tuning, 12/07/17 | | 1.000 | | 220.0000 | 220.00 | 01-30-12181-5309001 College Choral : Other Contractual Services Exp | IC-087013 | | 1099MI NEC IL | |
| Piano Tuning, 12/31/17 | | 1.000 | | 120.0000 | 120.00 | 05-60-11701-5309001 AUX New Philharmonic/DOT : Other Contractual Services Exp | IC-087013 | | 1099MI NEC IL | |

Comments

WARNING: All line items on this document have been populated with default tax form information from the chosen vendor.
 Piano Tuning, 12/07 & 12/31/17
 72 Piano Tuning CC18_01 (\$220) & NP18_NYE (\$120)

Approval Date Next Approval



OK

01/10/18

[CHANGE PASSWORD](#)[LOG OUT](#)[MAIN MENU](#)[EMPLOYEES MENU](#)[CONTACT US](#)

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0.034

72
 PIANO TUNING

VOUCHER# V0490981

| | | | | |
|---------------------------------|----------|---------------------------|---------|------------------|
| VENDOR NUMBER 1187319 | | AGREEMENT NUMBER: C087013 | | |
| ACCOUNT NUMBER/AMOUNT | | | | |
| FUND | FUNCTION | DEPARTMENT | OBJECT | AMOUNT |
| 01 | 30 | 12181 | 5309001 | \$220.00 |
| 05 | 60 | 11701 | 5309001 | \$120.00 |
| APPROVED-Supervisor, Purchasing | | | | DATE 01/10/18 |

*** Independent Contractor Agreement**

(Not to be used for contracts in excess of \$5,000.00)

CC18-01 →

NP18-NYE →

OK to pay per Bill Rothe 1/10/18 to Prager

PART I. Complete PRIOR to performance of contractual services.

Name MARK E FOSS Tax I.D. #/S.S. # [REDACTED]
 (THIS NAME SHOULD BE THE SAME NAME THAT APPEARS ON LINE 1 OF THE W-9 FORM).

Phone Number (630) 365-6440 (No college employee may be paid as an independent contractor.)

Street 46W009 KESLINGER RD

City, State, Zip Code ELBURN, IL 60119

Agrees to perform on 12/07/17 & 12/31/17 the following services for the College of DuPage:
 DATE (S)

PIANO TUNING FOR CHAMBER SINGERS/CONCERT CHOIR ON 12/07/17 (INV#00233)
PIANO TUNING FOR NEW PHIL: NYE CONCERT ON 12/31/17 (INV#00252)

If additional space is needed, please continue description of services on separate pages and attach to this form.

The sum of \$ 340.00 will be paid to the independent contractor upon completion of the services. The contractor will be responsible for all taxes related to income from the above services. The contractor understands that he/she is self employed and must carry at his/her own cost any insurance coverage such as workers compensation, medical, property & liability including auto related to the above mentioned services.

This is a "work for hire" agreement. All rights to materials produced or products from services rendered are property of College of DuPage in perpetuity.

The contractor agrees to hold College of DuPage, its Trustees, officers, directors, agents, successors and assigns, harmless from and against all losses, damages, injuries, claims demands, and expenses, including attorneys' fees, which may arise during performance of this agreement.

☒ I have read Board Procedure #15-465 and have determined that the individual on this agreement meets the definition of an independent contractor.

Ellen M. Jordan 12/6/17
 DEPARTMENT AUTHORIZED SIGNATOR DATE

All independent contractors must also certify below regarding the status of any educational loans as required by state law effective January 1, 1988.

(Must Check One)

☒ I certify that I am not in default on an educational loan guaranteed by the State in the amount of \$600.00 or more.

☐ I certify that I am in default on an educational loan guaranteed by the State in the amount of \$600.00 or more and I agree to make arrangements for repayment of this loan with the maker or guarantor within six months from the date of this contract.

I agree with the terms stated above and certify that I have received a copy of the contractual agreement.

Mark Foss
 SIGNATURE OF INDEPENDENT CONTRACTOR

12-06-2017
 DATE

PART II. Complete AFTER performance of contractual services

Authorized Signator certifies that the contractual services described in Part I above were completed satisfactorily and authorizes payment in full. (Payment is to be made only after completion of the contractual service.)

Ellen M. Jordan 1/10/18
 COLLEGE AUTHORIZED SIGNATURE DATE

COUNTER SIGNATOR (OPTIONAL)

DATE

*See board policy, procedures and instructions on reverse side.
 (This agreement is VOID if amount exceeds \$5,000.00)

Original forward to Accounts Payable; Blue, Purchasing Dept.; Yellow, Signator; Pink, Contractor

College of Dupage



PIANO TECHNICIANS GUILD

Foss Piano Service
46W009 Keslinger Rd
Elburn, IL 60119
630-365-6440
Foss pianoservice@mwdsl.com

00252.

Dec 31, 2017

Invoice Date

Work Done

Double Tune August Forester for New Years Eve Concert.

120.00

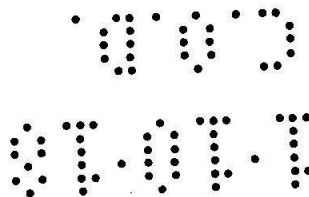
05-60-11701-5309001
72 PIANO TUNING TP18-NYE

Ellen M. Loran

01/10/18

120.00

Payment is due 14 days from invoice date.



My Business Name. Registered Office: Foss Piano Service



College of Dupage



PIANO TECHNICIANS GUILD

Foss Piano Service
46W009 Keslinger Rd
Elburn, IL 60119
630-365-6440
Foss pianoservice@mwdsi.com

Invoice Date

00233

Dec 7, 2017

Work Done

Tune Harpsichord
Tune steinway D on stage

220.00

01-30-12181-5309001

72 PIANO TUNING CC18-01

Ellen M. Gordon

01/10/18

220.00

Payment is due 14 days from invoice date.

000
01.01.17

My Business Name. Registered Office: Foss Piano Service

0.334