

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1528578  
Vendor Name: Courtyard Management Corporati  
Invoice Number: 311AF00013424  
Invoice Date: 09/27/17  
PO Number: P0353548  
Check Number: 0229917  
Check Amount: \$ 2,805.00  
Check Date: 01/17/2018  
Department ID: 12061  
Reviewer Name: Susan Vena  
Voucher Number: V0488292  
Redaction Type: None  
Document Type: AP Invoice

Document Below

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From: cruseb199@cod.edu  
Sent: Wed Nov 29 11:05:41 CST 2017  
To: invoicing@cod.edu  
CC:  
Subject: FW: Copy of contract  
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-----Original Message----- From: Odom, Elvira [mailto:Elvira.Odom@marriott.com] Sent: Wednesday, November 29, 2017 10:54 AM To: Cruse, Bethany Cc: Davenport, Deandrea Subject: Copy of contract Ms. Cruse, I have attached copy of contract with your req. Information. Please let me know when payment will occur. Thank you for your assistance and have a GREAT DAY, sincerely ELVIRA ODOM Guest Experience Specialist/AP Specialist o 478-477-8899 f 478-477-4684 Courtyard Macon 3990 Sheraton Drive Macon, GA 31210 This communication contains information from Marriott International, Inc. that may be confidential. Except for personal use by the intended recipient, or as expressly authorized by the sender, any person who receives this information is prohibited from disclosing, copying, distributing, and/or using it. If you have received this communication in error, please immediately delete it and all copies, and promptly notify the sender. Nothing in this communication is intended to operate as an electronic signature under applicable law.

-----Original Message----- From: cy.mcnga.gm@marriott.com [mailto:cy.mcnga.gm@marriott.com] Sent: Wednesday, November 29, 2017 11:48 AM To: Odom, Elvira Subject: Message from "RNP00267373D58B" This E-mail was sent from "RNP00267373D58B" (MP C3003). Scan Date: 11.29.2017 11:48:20 (-0500) Queries to: cy.mcnga.gm@marriott.com

[attachment: 20171129114820794.pdf]

### CONTRACT APPROVAL COVER SHEET

Contract Name: Courtyard - Marriott

Requesting Department: Athletics

Date Initiated: 6/13/17

Contact Name: Sue Vena

Phone: 630-942-4242

Email Address: venasue@cod.edu

Vendor Name: Courtyard - Marriott

Phone: 678-695-9122

Vendor Contact: Samatha Barton

Email: Samatha.Barton@marriott.com

Total Contract: \$ 3000.00

Contract Dates: Start: September 22, 2017

FY Budget \$ 3000

End: September 23, 2017

Contract Purpose: This is a contract to direct bill for the hotel for the College of DuPage Football team at the Courtyard-Marriott

Contract Type: ☒ Independent Contractor ☐ Service Agreement ☐ Lease  
☐ Construction ☐ Other

Has the College contracted with this vendor in the past or is this a renewal or extension of a previously approved contract? ☐ Yes ☒ No (If YES, attach a copy of the relevant agreement.)

Are required support documents attached? (see page 2): ☒ Yes

I certify that I have read and understand the terms of this agreement and have appropriate authority to submit this agreement on behalf of my department. I further certify that the agreement is complete and includes all exhibits, attachments and pages.

Print

Sign

Requester: SUE VENA

Budget Mgr.: PAUL ZAKOWSKI

Dept. Adm.: \_\_\_\_\_

Submit to Purchasing In Berg Instructional Center (BIC), Room 1540 or email to [purchasing@cod.edu](mailto:purchasing@cod.edu).

Purchasing Dept. Use Only

Comments: OK

Approval/Initials: MS 6-19-17

# COURTYARD<sup>®</sup> Marriott

Samantha Barton / Phone: 678-695-9122 / Fax: 678-695-9191 / Email: Samantha.Barton@marriott.com

## GROUP SALES AGREEMENT

### DESCRIPTION OF GROUP AND EVENT

The following represents an agreement between: Courtyard Macon, 3990 Sheraton Drive, Macon, GA, 31210-1721, (478) 477-8899 and College of DuPage Athletics and outlines specific conditions and services to be provided.

ORGANIZATION: College of DuPage Athletics  
CONTACT:  
Name: Matt Foster  
Phone Number: (630) 362-0630 x630-942-3993  
E-mail Address: christinematt@aol.com; fosterm5@cod.edu

NAME OF EVENT: College of DuPage Football Room Block  
REFERENCE #: M-92W8HXE  
OFFICIAL PROGRAM DATES: Friday, 09/22/2017 - Saturday, 09/23/2017

### GUEST ROOM COMMITMENT

The Hotel agrees that it will provide, and College of DuPage Athletics agrees that it will be responsible for utilizing, 30 room nights in the pattern set forth below (such number and such pattern, the "Room Night Commitment"):

Date	Day	King	Queen/Queen	Total Rooms
09/22/2017	Fri	2	28	30

Start Date	End Date	Room Type	Room rate
09/22/2017	09/22/2017	Queen/Queen	\$76.00
09/22/2017	09/22/2017	King	\$66.00

### GROUP ROOM RATES

Hotel room rates are subject to applicable state and local taxes (currently 14% plus a \$5.00 per night State of Georgia Hotel Motel fee) in effect at the time of check out.

### SPECIAL CONCESSIONS

In consideration of the Room Night Commitment and the functions identified on the Function Information Agenda/Event Agenda, Hotel will provide College of DuPage Athletics with the following special concessions:

1. Group Room Rate includes a Breakfast for up to four (4) registered guests per room each morning for one (1) hour. Breakfast includes: • Hot oatmeal, toppings to include: milk, brown sugar, and raisins • Scrambled eggs • Bulk cereal 1 sweet/1 non-sweet • Assorted pastries & breakfast bread to include fruit preserves, butter, and cream cheese • Chilled orange juice -- served in pitchers • Milk -- served in pitchers • Freshly brewed coffee, decaffeinated coffee, and assorted hot teas. \*\* Breakfast may be served in a shared dining area

### ADJUSTMENTS TO CONCESSIONS

In the event of reductions in the Room Night Commitment of more than 20%, the Hotel may adjust any concessions previously offered in this Agreement, including those concessions offered on a complimentary basis, and may also adjust the Function Space in direct proportion to the reduction in the Room Night Commitment.

### COMMISSION

The group room rates listed above are net non-commissionable. College of DuPage Athletics will advise its designated agency of these rates and address any resulting agency compensation issues directly with the management of the appropriate agency.

## **BILLING ARRANGEMENTS**

The following billing arrangements apply: Direct Bill

## **CANCELLATION**

College of DuPage Athletics agrees that if it cancels the meeting it will pay Hotel 100% of total revenue, plus applicable taxes, within 30 days after cancellation as a reasonable estimate of the harm the cancellation will cause the Hotel. Hotel agrees that after receiving this payment, it will not seek additional damages.

## **AFFILIATE CLAUSE**

It is understood that College of DuPage Athletics is not in any way associated with, attending, or will compete with or attract participants of any other meeting or convention that the Courtyard Macon may have contracted with. Should we find that College of DuPage Athletics is affiliated with any meeting or convention, we reserve the right to release meeting space and/or sleeping rooms, and all arrangements will be subject to termination.

## **IMPOSSIBILITY**

The performance of this Agreement is subject to termination without liability upon the occurrence of any circumstance beyond the control of either party – such as acts of God, war, government regulations, disaster, strikes (except those involving the employees or agents of the party seeking the protection of this clause), civil disorder, or curtailment of transportation facilities – to the extent that such circumstance makes it illegal or impossible to provide or use the Hotel facilities. The ability to terminate this Agreement without liability pursuant to this paragraph is conditioned upon delivery of written notice to the other party setting forth the basis for such termination as soon as reasonably practical – but in no event longer than ten (10) days – after learning of such basis.

## **COMPLIANCE WITH LAW**

This Agreement is subject to all applicable federal, state, and local laws, including health and safety codes, alcoholic beverage control laws, disability laws, federal anti-terrorism laws and regulations, and the like. Hotel and College of DuPage Athletics agree to cooperate with each other to ensure compliance with such laws.

## **CHANGES, ADDITIONS, STIPULATIONS, OR LINING OUT**

Any changes, additions, stipulations or deletions including corrective lining out by either Hotel or College of DuPage Athletics will not be considered agreed to or binding on the other unless such modifications have been initiated or otherwise approved in writing by the other.

## **LITIGATION EXPENSES**

The parties agree that, in the event litigation relating to this Agreement is filed by either party, the non-prevailing party in such litigation will pay the prevailing party's costs resulting from the litigation, including reasonable attorneys' fees.

## **LIQUOR LICENSE**

College of DuPage Athletics understands that Hotel's liquor license requires that beverages only be dispensed by Hotel employees or bartenders. Alcoholic beverage service may be denied to those guests who appear to be intoxicated or are under age.

## **COMPLIANCE WITH EQUAL OPPORTUNITY LAWS**

This section does not apply to customers that are not part of the U.S. federal government. This section describes the Hotel's obligations as a federal contractor.

Hotel shall comply with all applicable laws, statutes, rules, ordinances, codes, orders, and regulations of all federal, state, local and other governmental and regulatory authorities and of all insurance bodies applicable to the Hotel premises in performing its obligations under this Agreement.

Hotel (referred to as "contractor" in this section) shall comply with Executive Order 11246, as amended, Section 503 of the Rehabilitation Act of 1973, as amended, and the Vietnam Era Veterans' Readjustment Assistance Act, as amended, which are administered by the United States Department of Labor ("DOL"), Office of Federal Contract Compliance Programs ("OFCCP"). The equal employment opportunity clauses of the implementing regulations, including but not limited to 41 C.F.R. §§ 60.1-4, 60-300.5(a), and 60-741.5(a), are hereby incorporated by reference, with all relevant rules, regulations and orders pertaining thereto. **This contractor and subcontractor shall abide by the requirements of 41 C.F.R. §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to**

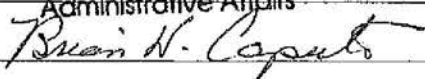
Athletics on a first-option basis until **Wednesday, May 3, 2017**. If College of DuPage Athletics cannot make a commitment prior to that date, this invitation to offer will revert to a second-option basis or, at the Hotel's option, the arrangements will be released, in which case neither party will have any further obligations.

Upon signature by both parties, College of DuPage Athletics and the Hotel shall have agreed to and executed this Agreement by their authorized representatives as of the dates indicated below.

#### **ELECTRONIC SIGNATURES**

In accordance with federal law, the parties shall execute this Agreement electronically – binding the parties to the same degree as a handwritten signature – by using the following process to create an electronic symbol signifying an intent to be legally bound. Each party must fill in the name, title, and date below, and insert a blackened box ("■") at the end of the line marked "Electronic Signature (*Replace Empty Box with Blackened Box Here to Enter Into Binding Obligation*)\*." This Agreement shall not be binding on either party until both parties have electronically executed versions of the Agreement that are identical (apart from the electronic execution) and delivered the same to the other party by electronic mail as an attachment. Each party shall retain a paper copy of the electronic mail and attached executed Agreement received from the other party.


Approved and authorized by College of DuPage Athletics:

Name: (Print) Brian W. Caputo, CPA  
Title: (Print) Vice President/CFO  
Date: Administrative Affairs  


Electronic Signature

(*Replace Empty Box with Blackened Box Here to Enter Into Binding Obligation*): ☐

Approved and authorized by Hotel:

Name: (Print) Samantha Barton  
Title: (Print) Sales Manager  
Date: 8/29/17  


Electronic Signature

(*Replace Empty Box with Blackened Box Here to Enter Into Binding Obligation*): ☐

\*This may be done in Microsoft Word using the commands "Insert" and "Symbol," choose the blackened box, and then click "Insert."

-----  
From: Elvira.Odom@marriott.com  
Sent: Wed Nov 29 08:51:38 CST 2017  
To: invoicing@cod.edu  
CC: Deandrea.Davenport@marriott.com  
Subject: FW: Invoice 00013424 31+days past due  
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To whom it may concern, above attached Invoice is 60+days . Can you please give us an update when payment can be expected. We appreciate your assistance and have a great day. Sincerely ELVIRA ODOM Guest Experience Specialist/AP Specialist o 478-477-8899 f 478-477-4684 Courtyard Macon 3990 Sheraton Drive Macon, GA 31210 This communication contains information from Marriott International, Inc. that may be confidential. Except for personal use by the intended recipient, or as expressly authorized by the sender, any person who receives this information is prohibited from disclosing, copying, distributing, and/or using it. If you have received this communication in error, please immediately delete it and all copies, and promptly notify the sender. Nothing in this communication is intended to operate as an electronic signature under applicable law.

-----Original Message----- From: Odom, Elvira Sent: Friday, November 24, 2017 2:43 AM To: acctpay@cod.edu Cc: Davenport, Deandrea Subject: Invoice 00013424 31+days past due To Accounts payable: Just a friendly reminder, above named Invoice is past due. Could you please let me know as soon as possible when payment can be expected. I appreciate the update and have a great day! Sincerely Elvira J. Odom Guest Service / AP/AR Specialist Courtyard by Marriott 3990 Sheraton Dr. Macon, GA 31210 Phone 478)477-8899 Ext. 613 Fax 478)477-4684 From: cy.mcnga.gm@marriott.com [cy.mcnga.gm@marriott.com] Sent: Friday, November 24, 2017 2:30 AM To: Odom, Elvira Subject: Message from "RNP00267373D58B" This E-mail was sent from "RNP00267373D58B" (MP C3003). Scan Date: 11.24.2017 02:30:51 (-0500) Queries to: cy.mcnga.gm@marriott.com

[attachment: 20171124023051608.pdf]



Courtyard MACON COURTYARD  
by MARRIOTT

3990 Sheraton Drive  
Macon, Ga 31210  
T 478.477.8899

**Invoice Number : 311AF00013424**

College of Dupage  
425 fawell blvd  
glen ellyn, IL 60137

Invoice Date : 27Sep17  
Invoice Total : 2,805.00  
Direct Bill : Dupage  
Contract # :

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CkOut Date	Nights	Guest Name	Folio Number	Folio Balance
27Sep17	8	College Of Dupage,	G5562	2,805.00

INVOICE

Current	31 - 60	61 - 90	Over 90	Total Due
	2,805.00			2,805.00

Please remit to: Courtyard Macon - MCNGA, PO BOX 741574, Atlanta, GA  
30374-1574 for questions contact Melissa @ 478-477-8899

Payment is due upon receipt of invoice. In the event such payment is not made within 30 days after receipt, then it is agreed that the hotel may impose a late payment charge at a rate of 1.5% per month (annual rate of 18%) or the maximum allowed by law, on the unpaid balance, and the reasonable cost of collection, including attorney's fees.



Courtyard MACON COURTYARD  
by MARRIOTT

3990 Sheraton Drive  
Macon, Ga 31210  
T 478.477.8899

College Of Dupage

Room: GRP

Room Type: HSE

College Of Dupage

Number of Guests: 0

Rate: \$0.00

Clerk: EJO

Arrive: 19Sep17

Time:

Depart: 27Sep17

Time: 06:18PM

Folio Number: G5562

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Date	Description	Charges	Credits
	Charges Transferred FROM 66207 DRIVER/BUS		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66207	85.00	
	Charges Transferred FROM 66208 DRIVER/BUS		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66208	85.00	
	Charges Transferred FROM 66209 RAHN/COACH		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66209	85.00	
	Charges Transferred FROM 66210 FOSTER/ COACH		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66210	85.00	

The undersigned agrees to make immediate payment upon receipt of statement. In the event such payment is not made within 30 days after receipt of the original statement. It is agreed that the hotel may impose a late payment charge at a rate of 1 1/2% per month [annual rate of 18%], or the maximum allowed by law, on the unpaid balance, and the reasonable cost of collection, including attorney's fees.



Courtyard MACON COURTYARD  
by MARRIOTT

3990 Sheraton Drive  
Macon, Ga 31210  
T 478.477.8899

College Of Dupage

Room: GRP

Room Type: HSE

College Of Dupage

Number of Guests: 0

Rate: \$0.00

Clerk: EJO

Arrive: 19Sep17

Time:

Depart: 27Sep17

Time: 06:18PM

Folio Number: G5562

---

Date	Description	Charges	Credits
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Charges Transferred FROM 66211 KELLOGG/

TREY

22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	

Total Charges Transferred FROM 66211 85.00

Charges Transferred FROM 66212 BENAVIDES/

JORDAN

22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	

Total Charges Transferred FROM 66212 85.00

Charges Transferred FROM 66213 SCATES/MALIK

22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	

Total Charges Transferred FROM 66213 85.00

Charges Transferred FROM 66214 MCDANIEL/

DARRIN

22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	

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Courtyard MACON COURTYARD  
by MARRIOTT

3990 Sheraton Drive  
Macon, Ga 31210  
T 478.477.8899

College Of Dupage

Room: GRP

Room Type: HSE

College Of Dupage

Number of Guests: 0

Rate: \$0.00

Clerk: EJO

Arrive: 19Sep17

Time:

Depart: 27Sep17

Time: 06:18PM

Folio Number: G5562

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Date	Description	Charges	Credits
	Total Charges Transferred FROM 66214	85.00	
	Charges Transferred FROM 66215 KROUTIL/ NATHAN		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66215	85.00	
	Charges Transferred FROM 66216 VOHASEK/RAY		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66216	85.00	
	Charges Transferred FROM 66217 MADLEY/ BOBBY		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66217	85.00	
	Charges Transferred FROM 66218 STEPHENS/ TAMON		

The undersigned agrees to make immediate payment upon receipt of statement. In the event such payment is not made within 30 days after receipt of the original statement. It is agreed that the hotel may impose a late payment charge at a rate of 1 1/2% per month [annual rate of 18%], or the maximum allowed by law, on the unpaid balance, and the reasonable cost of collection, including attorney's fees.



Courtyard MACON COURTYARD  
by MARRIOTT

3990 Sheraton Drive  
Macon, Ga 31210  
T 478.477.8899

College Of Dupage

Room: GRP

Room Type: HSE

College Of Dupage

Number of Guests: 0

Rate: \$0.00

Clerk: EJO

Arrive: 19Sep17

Time:

Depart: 27Sep17

Time: 06:18PM

Folio Number: G5562

---

Date	Description	Charges	Credits
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66218	85.00	
	Charges Transferred FROM 66219 RAKESTRAW/ TOM		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66219	85.00	
	Charges Transferred FROM 66220 CAREYLITTLE/ DANTE		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66220	85.00	
	Charges Transferred FROM 66221 GRAY/TEARL		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66221	85.00	

The undersigned agrees to make immediate payment upon receipt of statement. In the event such payment is not made within 30 days after receipt of the original statement. It is agreed that the hotel may impose a late payment charge at a rate of 1 1/2% per month [annual rate of 18%], or the maximum allowed by law, on the unpaid balance, and the reasonable cost of collection, including attorney's fees.



Courtyard MACON COURTYARD  
by MARRIOTT

3990 Sheraton Drive  
Macon, Ga 31210  
T 478.477.8899

College Of Dupage

Room: GRP

Room Type: HSE

College Of Dupage

Number of Guests: 0

Rate: \$0.00

Clerk: EJO

Arrive: 19Sep17

Time:

Depart: 27Sep17

Time: 06:18PM

Folio Number: G5562

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Date	Description	Charges	Credits
	Charges Transferred FROM 66222 JONES/ RASHAAD		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66222	85.00	
	Charges Transferred FROM 66223 FLOOD/TOM		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66223	85.00	
	Charges Transferred FROM 66224 SCOTT/ISAAC		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66224	85.00	
	Charges Transferred FROM 66225 HOLTE/TAEON		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66225	85.00	

The undersigned agrees to make immediate payment upon receipt of statement. In the event such payment is not made within 30 days after receipt of the original statement. It is agreed that the hotel may impose a late payment charge at a rate of 1 1/2% per month [annual rate of 18%], or the maximum allowed by law, on the unpaid balance, and the reasonable cost of collection, including attorney's fees.



Courtyard MACON COURTYARD  
by MARRIOTT

3990 Sheraton Drive  
Macon, Ga 31210  
T 478.477.8899

College Of Dupage

Room: GRP

Room Type: HSE

College Of Dupage

Number of Guests: 0

Rate: \$0.00

Clerk: EJO

Arrive: 19Sep17

Time:

Depart: 27Sep17

Time: 06:18PM

Folio Number: G5562

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Date	Description	Charges	Credits
	Charges Transferred FROM 66226 CROTHERS/ CHRIS		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66226	85.00	
	Charges Transferred FROM 66227 VALIGA/ADAM		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66227	85.00	
	Charges Transferred FROM 66228 JOHNSON/ MALIK		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66228	85.00	
	Charges Transferred FROM 66229 TOTH/CHRIS		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66229	85.00	

The undersigned agrees to make immediate payment upon receipt of statement. In the event such payment is not made within 30 days after receipt of the original statement. It is agreed that the hotel may impose a late payment charge at a rate of 1 1/2% per month [annual rate of 18%], or the maximum allowed by law, on the unpaid balance, and the reasonable cost of collection, including attorney's fees.



Courtyard MACON COURTYARD  
by MARRIOTT

3990 Sheraton Drive  
Macon, Ga 31210  
T 478.477.8899

College Of Dupage

Room: GRP

Room Type: HSE

College Of Dupage

Number of Guests: 0

Rate: \$0.00

Clerk: EJO

Arrive: 19Sep17

Time:

Depart: 27Sep17

Time: 06:18PM

Folio Number: G5562

---

Date	Description	Charges	Credits
	Charges Transferred FROM 66230 HINLEY/ANNE		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66230	85.00	
	Charges Transferred FROM 66231 SMITH/EDDIE		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66231	85.00	
	Charges Transferred FROM 66232 DAVIS/COACH		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66232	85.00	
	Charges Transferred FROM 66233 KNOX/COACH		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66233	85.00	

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Courtyard MACON COURTYARD  
by MARRIOTT

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Macon, Ga 31210  
T 478.477.8899

College Of Dupage

Room: GRP

Room Type: HSE

College Of Dupage

Number of Guests: 0

Rate: \$0.00

Clerk: EJO

Arrive: 19Sep17

Time:

Depart: 27Sep17

Time: 06:18PM

Folio Number: G5562

---

Date	Description	Charges	Credits
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Charges Transferred FROM 66234 PATRIDGE/

COACH

22Sep17

Room Charge

80.00

22Sep17

State Hotel Fee

5.00

Total Charges Transferred FROM 66234

85.00

Charges Transferred FROM 66235 HOPSON/

COACH

22Sep17

Room Charge

80.00

22Sep17

State Hotel Fee

5.00

Total Charges Transferred FROM 66235

85.00

Charges Transferred FROM 66236 CIP/COACH

22Sep17

Room Charge

80.00

22Sep17

State Hotel Fee

5.00

Total Charges Transferred FROM 66236

85.00

Charges Transferred FROM 66505 LIVINGSTON/

COACH

22Sep17

Room Charge

80.00

22Sep17

State Hotel Fee

5.00

The undersigned agrees to make immediate payment upon receipt of statement. In the event such payment is not made within 30 days after receipt of the original statement. It is agreed that the hotel may impose a late payment charge at a rate of 1 1/2% per month [annual rate of 18%], or the maximum allowed by law, on the unpaid balance, and the reasonable cost of collection, including attorney's fees.



Courtyard MACON COURTYARD  
by MARRIOTT

3990 Sheraton Drive  
Macon, Ga 31210  
T 478.477.8899

College Of Dupage

Room: GRP

Room Type: HSE

College Of Dupage

Number of Guests: 0

Rate: \$0.00

Clerk: EJO

Arrive: 19Sep17

Time:

Depart: 27Sep17

Time: 06:18PM

Folio Number: G5562

---

Date	Description	Charges	Credits
	Total Charges Transferred FROM 66505	85.00	
	Charges Transferred FROM 66759 CHICK/COACH		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66759	85.00	
	Charges Transferred FROM 66810 BRODIE/SUE		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66810	85.00	
	Balance:	2,805.00	

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Courtyard MACON COURTYARD  
by MARRIOTT

3990 Sheraton Drive  
Macon, Ga 31210  
T 478.477.8899

College Of Dupage

Room: GRP

Room Type: HSE

College Of Dupage

Number of Guests: 0

Rate: \$0.00

Clerk:

Arrive: 19Sep17

Time:

Depart: 03Nov17

Time: 06:18PM

Folio Number: G55622458024

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Date	Description	Charges	Credits
	Charges Transferred FROM 66207 DRIVER/BUS		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66207	85.00	
	Charges Transferred FROM 66208 DRIVER/BUS		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66208	85.00	
	Charges Transferred FROM 66209 RAHN/COACH		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66209	85.00	
	Charges Transferred FROM 66210 FOSTER/ COACH		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66210	85.00	

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Clerk:

Arrive: 19Sep17

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Time: 06:18PM

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Date	Description	Charges	Credits
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Charges Transferred FROM 66211 KELLOGG/

TREY

22Sep17

Room Charge

80.00

22Sep17

State Hotel Fee

5.00

Total Charges Transferred FROM 66211

85.00

Charges Transferred FROM 66212 BENAVIDES/

JORDAN

22Sep17

Room Charge

80.00

22Sep17

State Hotel Fee

5.00

Total Charges Transferred FROM 66212

85.00

Charges Transferred FROM 66213 SCATES/MALIK

22Sep17

Room Charge

80.00

22Sep17

State Hotel Fee

5.00

Total Charges Transferred FROM 66213

85.00

Charges Transferred FROM 66214 MCDANIEL/

DARRIN

22Sep17

Room Charge

80.00

22Sep17

State Hotel Fee

5.00

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Rate: \$0.00

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Date	Description	Charges	Credits
	Total Charges Transferred FROM 66214	85.00	
	Charges Transferred FROM 66215 KROUTIL/ NATHAN		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66215	85.00	
	Charges Transferred FROM 66216 VOHASEK/RAY		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66216	85.00	
	Charges Transferred FROM 66217 MADLEY/ BOBBY		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66217	85.00	
	Charges Transferred FROM 66218 STEPHENS/ TAMON		

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Date	Description	Charges	Credits
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66218	85.00	
	Charges Transferred FROM 66219 RAKESTRAW/ TOM		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66219	85.00	
	Charges Transferred FROM 66220 CAREYLITTLE/ DANTE		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66220	85.00	
	Charges Transferred FROM 66221 GRAY/TEARL		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66221	85.00	

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Date	Description	Charges	Credits
	Charges Transferred FROM 66222 JONES/ RASHAAD		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66222	85.00	
	Charges Transferred FROM 66223 FLOOD/TOM		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66223	85.00	
	Charges Transferred FROM 66224 SCOTT/ISAAC		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66224	85.00	
	Charges Transferred FROM 66225 HOLTE/TAEON		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66225	85.00	

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Date	Description	Charges	Credits
	Charges Transferred FROM 66226 CROTHERS/ CHRIS		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66226	85.00	
	Charges Transferred FROM 66227 VALIGA/ADAM		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66227	85.00	
	Charges Transferred FROM 66228 JOHNSON/ MALIK		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66228	85.00	
	Charges Transferred FROM 66229 TOTH/CHRIS		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66229	85.00	

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Time: 06:18PM

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Date	Description	Charges	Credits
	Charges Transferred FROM 66230 HINLEY/ANNE		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66230	85.00	
	Charges Transferred FROM 66231 SMITH/EDDIE		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66231	85.00	
	Charges Transferred FROM 66232 DAVIS/COACH		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66232	85.00	
	Charges Transferred FROM 66233 KNOX/COACH		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66233	85.00	

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Date	Description	Charges	Credits
	Charges Transferred FROM 66234 PATRIDGE/ COACH		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66234	85.00	
	Charges Transferred FROM 66235 HOPSON/ COACH		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66235	85.00	
	Charges Transferred FROM 66236 CIP/COACH		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66236	85.00	
	Charges Transferred FROM 66505 LIVINGSTON/ COACH		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	

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Date	Description	Charges	Credits
	Total Charges Transferred FROM 66505	85.00	
	Charges Transferred FROM 66759 CHICK/COACH		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66759	85.00	
	Charges Transferred FROM 66810 BRODIE/SUE		
22Sep17	Room Charge	80.00	
22Sep17	State Hotel Fee	5.00	
	Total Charges Transferred FROM 66810	85.00	
	Balance:	2,805.00	

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