

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1524786

Vendor Name: Artcraft Group, Inc.

Invoice Number: 418690

Invoice Date: 12/07/17

PO Number: P0352896

Check Number: 0229838

Check Amount: \$ 411.50

Check Date: 01/17/2018

Department ID: 15065

Reviewer Name:

Voucher Number: V0489122

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: yearmanc@cod.edu
Sent: Thu Dec 07 10:31:11 CST 2017
To: invoicing@cod.edu
CC:
Subject: Invoice requires payment, please

The attached invoice requires payment. Please refer to PO 352896. Thank you.

Cindy Yearman
Administrative Assistant, Learning Commons
College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137
(630) 942-2674



Promotions Now
1270 Glen Ave.
Moorestown, NJ 08057

800-378-6376 fax: 800-528-4366

Invoice

Account Number		Invoice Date	Invoice #
CO2286		12/7/2017	418690
Bill To		Ship To	
College of Dupage Accounts Payable/ po 352896 425 Faywell Blvd. Glen Ellyn, IL 60137		College of Dupage Shipping & Receiving/ PO 352896 425 Faywell Blvd. Glen Ellyn, IL 60137	
Sales Order #	Purchase Order #	Sales Representative	Terms
936976	352896	Danielle Danenza	Net 30
Project		Title	
		Highlighter quote 9/1	

Products Shipped

SKU	Product	Quantity	Price	Tax	Total
PM2290	Combo Pen & Highlighter (2017)	250	1.49	No	\$372.50

Charges

Charge	Quantity	Amount	Tax	Total
Set Up Charge	1	39.00	No	\$39.00

APPROVED
12/08/17 - DIANE SZAKONYI

Invoice

418690 (Continued)

Account #: CO2286

Invoice #: 418690

Remit to:

Promotions Now
Attn: Accounts Receivable Dept
1270 Glen Avenue
Moorestown, NJ 08057
USA

Products Shipped Subtotal: \$372.50

Shipping & Handling: \$0.00

Tax: \$0.00

Total for Products Shipped: \$372.50

Charges Subtotal: \$39.00

Tax: \$0.00

Total for Charges: \$39.00

Invoice Subtotal: \$411.50

Amount Due: \$411.50