

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1504171
Vendor Name: Al Warren Oil Company, Inc.
Invoice Number: W1105588
Invoice Date: 12/14/17
PO Number: B0354807
Check Number: 0229821
Check Amount: \$ 4,661.10
Check Date: 01/17/2018
Department ID: 67001
Reviewer Name: Yvonne Bedford
Voucher Number: V0489908
Redaction Type: None
Document Type: AP Invoice

Document Below

From: QRI@alwarrenoil.com
Sent: Thu Dec 14 14:50:39 CST 2017
To: invoicing@cod.edu
CC:
Subject: Al Warren Oil Invoice

Attached is invoice #W1105588. Meter ticket(s) are also attached. We thank you for your business!

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[attachment: W1105588.pdf]

[attachment: AWOC-WinterFuel-171030.pdf]

[attachment: DeliveryTicket_D0000382543.pdf]

AL WARREN OIL CO., INC.

Specialized Petroleum Marketers

Sold To: COLLEGE OF DUPAGE COMMUNITY SCHOOL DISTRICT 502
ACCTS PAYABLE
425 FAWELL BLVD
GLEN ELLYN, IL 60137

Invoice #: W1105588
Invoice Total: \$680.57
Invoice Date: 12/14/17
Customer #: C08363

Ship To: COLLEGE OF DUPAGE COMMUNITY SCHOOL DISTRICT 502
301 S. SWIFT
ADDISON, IL 60101 DU PAGE

SO #: D0000382543
Purchase Order #: 354807

| Job # | Delivery Date | Quantity | Description | Unit Price / Rate | Job Total |
|---------------------|---------------|----------|-------------------------|-------------------|-----------|
| 1354066 | 12/12/17 | 229.6000 | ON-HWY ULSD UNDYED FUEL | 2.3026 | \$528.68 |
| Document #: 1354066 | | | | | |
| State M.F. Tax | | | | 0.2150/Gal | 49.36 |
| IL U.S.T. | | | | 0.0030/Gal | 0.69 |
| IL E.I.F. | | | | 0.0080/Gal | 1.84 |
| Delivery: | | | | | 100.00 |
| Load Total: | | | | | \$680.57 |

APPROVED
12/19/17 - DANIEL DEASY

Order taken by Corporate office.

Al Warren Oil Company, Inc., 1646 Summer St., Hammond, IN 46320

Delivery Location Total: \$680.57

INVOICE REVIEWED
OKAY TO PAY
YVONNE BEDFORD 12/19/17

ELECTRONIC PAYMENT PREFERRED

ACH/WIRE INSTRUCTIONS:

MB Financial Bank
ABA: 071001737
Account: 1900002976
Beneficiary: AL Warren Oil Company Inc.
Email Remittance: awocbilling@alwarrenoil.com

REMIT:

AL Warren Oil Company Inc.
P.O. Box 2279
Hammond, IN 46323

INVOICE

TOTAL: \$680.57

1646 SUMMER STREET, HAMMOND, IN 46320
WWW.ALWARRENOIL.COM
AWOCBILLING@ALWARRENOIL.COM
Phone: 877.712.5866 Fax: 219.852.6010

Invoice #: W1105588

Page 1 of 1

WINTER FUEL PROGRAM

Dear Valued Customer,

With winter approaching we wanted to take this opportunity to notify you of our program for this upcoming season.

We will begin our winter additive blending process for all Diesel fuels on November 13th**. We will cease biodiesel blending for above-ground tank deliveries (unless otherwise requested) and all direct-to-unit fills on December 4th and proceed with distributing Ultra-Low Sulfur Diesel #2 with winter additive.

Please be advised that diesel fuel at the refinery level may contain up to 5% biodiesel without disclosure. Al Warren Oil Company, Inc. will not increase the percentage of biodiesel unless requested by customer.

In the anticipated occurrences that temperatures will reach single-digit and sub-zero range, it is Al Warren Oil Company, Inc.'s intent (based on product availability) to implement the following blending procedure for Ultra-Low Sulfur Diesel #2 and Ultra-Low Sulfur Diesel #1 including winter additive:

| Less than 5°F | Less than -5°F | Less than -15°F |
|------------------------------------|------------------------------------|------------------------------------|
| 90% #2 — 10% #1 blend | 80% #2 — 20% #1 blend | 50% #2 — 50% #1 blend |

****Do not over treat fuel with additional additives! AWOC's winter blends are treated with the maximum allowed concentration of additives. Over additizing by end user could have negative effects!**

Orders for exact gallons of "straight" Ultra-low Sulfur Diesel #1 tank fills may be satisfied upon request

Please be advised that pricing for the above blends and Ultra-low Sulfur Diesel #1 are subject to market conditions and possible transportation fees

ORDER NOW

Please contact your sales representative or dispatch (800-327-8903) for any requests or questions.
We thank you for your business and look forward to continuing service for all your fuel needs.

FLEET MAINTENANCE

Is Your Fleet's Fuel System Ready?

BEFORE WINTER STARTS

- Have all vehicles winterized beginning November 01.
- Drain fuel water separators. (Constantly monitor and maintain above and beyond scheduled PM inspections)
- Change fuel filters (use highest OEM accepted micron fuel filters. Example 10-15 micron fuel filters as opposed to 2-5 micron fuel filters)
- Inspect fuel tanks for condensation
- Always top fuel tanks prior to equipment shut down
- Constantly monitor fuel system for condensation and microbial contamination

PROPER REACTION TO GELLED FUEL

- Treat saddle tanks with fuel deicer 1 qt per 50 gal of diesel fuel.
- Spin fuel filter and saturate filter with fuel deicer.
- Pour remaining fuel deicer into saddle tank.
- Do not exceed the fuel deicer treat rate of 1 qt per 50 gallons of diesel fuel.
- Wait 30 to 60 minutes before attempting to start the engine
- Once engine is started, it must idle for 30-45 minutes to allow fuel deicer to dissolve any wax or ice in the fuel.
- Over-additizing by end user could have negative effects.

12 TO 72 HOURS BEFORE EXPECTED TEMPS OF ZERO DEGREES OR COLDER

- Treat saddle tanks with fuel deicer - 1 qt per 50 gallons of diesel fuel
- Before shutting engine down, idle engine for 10-15 minutes to circulate treated fuel thru the entire fuel system.
- First start, let engine idle for 30-45 minutes. This will allow warm fuel to return fuel tanks and vital engine components. Thus dissolving any wax or ice build up in fuel. If adequate warm up time is not done, heavy waxy fuel will load up fuel system and engine will shut down due to fuel starvation.

FLEETGUARD ES COMPLEAT OAT

- Al Warren Oil offers a top-of-the-line antifreeze, Fleetguard ES Compleat OAT, for use in all heavy-/light-duty diesel, natural gas, and gasoline engines. OEM-approved nitrate free formulation.

IMPORTANT NOTES ON DEF

- Many people want to know if they can add anti-gelling or freeze-point-improver to the DEF mixture in order to prevent it from freezing. Additives should NOT be added to the urea solution because DEF must remain pure. The quality of DEF is extremely important to allowing it to perform correctly.
- DEF, comprised of 32.5% urea and 67.5% deionized water, doesn't have the freezing point of water. The urea mixture has a much lower freezing point of 12 degrees Fahrenheit, which is -11 degrees Celsius.
- Since DEF freezing and thawing occurs at the same rate, there is no harm to the product which means that the urea solution is still safe to use if it has been frozen!
- Diesel owners do not need to worry about DEF interfering with their vehicle, however. If DEF freezes when the vehicle is shut down, start up and normal operation of the vehicle will not be inhibited. The DEF will be quickly thawed by the SCR heating system in order to return it to liquid form and resume normal operation.

BE PROACTIVE

Utilize Engine Block Heaters / Park trucks inside when possible / Begin treating diesel fuel with Winter Additives early

=====

Al Warren Oil Co., Inc.
1646 Summer St
Hammond, IN 46320
800-327-8903
WINTER BLEND

Units: A04A
Driver: (393) LOHDI, MUHAMMAD

=====

Customer Arriv Time: 12/12/2017 21:41:16
Delivery Start Time: 12/12/2017 21:43:25
Delivery Cmplt Time: 12/12/2017 21:50:23

=====

Sales Order: D0000382543
BOL :

Ship To # : L10187

=====

Ship To Address:
COLLEGE OF DUPAGE COMMUNITY SCHOOL DISTRICT 502
301 S. SWIFT
DRIVING SCHOOL
ADDISON, IL 60101

Customer #: C08363
Customer Address:
COLLEGE OF DUPAGE COMMUNITY SCHOOL DISTRICT 502
425 FAWELL BLVD
ACCTS PAYABLE
GLEN, IL 60137

=====

Product 1: #2 ULSD 15 ppm Sulfur On Highway Diesel

| Vehicle ID | Gross | End Time | Odometer |
|------------|-------|----------|----------|
| 1011 | 35.2 | 21:46:23 | |
| 1012 | 50.8 | 21:45:11 | |
| 1014 | 125.2 | 21:48:59 | |
| warming | 18.4 | 21:50:06 | |

Product 1 Delivered Volume: 229.6

=====

Total Delivered Volume: 229.6

Received By: college



=====

Lat: 35.023422 Lon: -80.889045

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1504171
Vendor Name: Al Warren Oil Company, Inc.
Invoice Number: W1107010
Invoice Date: 12/20/17
PO Number: B0352822
Check Number: 0229821
Check Amount: \$ 4,661.10
Check Date: 01/17/2018
Department ID: 00701
Reviewer Name: Kathy Striplin
Voucher Number: V0490376
Redaction Type: None
Document Type: AP Invoice

Document Below

From: QRI@alwarrenoil.com
Sent: Wed Dec 20 14:43:32 CST 2017
To: invoicing@cod.edu
CC:
Subject: Al Warren Oil Invoice

Attached is invoice #W1107010. Meter ticket(s) are also attached. We thank you for your business!

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[attachment: W1107010.pdf]

[attachment: AWOC-WinterFuel-171030.pdf]

[attachment: DeliveryTicket_D0000383458.pdf]

AL WARREN OIL CO., INC.

Specialized Petroleum Marketers

Sold To: COLLEGE OF DUPAGE COMMUNITY SCHOOL DISTRICT 502
ACCTS PAYABLE
425 FAWELL BLVD
GLEN ELLYN, IL 60137

Invoice #: W1107010
Invoice Total: \$3,980.53
Invoice Date: 12/20/17
Customer #: C08363

Ship To: COLLEGE OF DUPAGE COMMUNITY SCHOOL DISTRICT 502
425 FAWELL BLDV
GLEN ELLYN, IL 60137 DU PAGE

SO #: D0000383458
Purchase Order #: 352822

| Job # | Delivery Date | Quantity | Description | Unit Price / Rate | Job Total |
|---------|---------------|-----------|----------------------------------|-------------------|------------|
| 1355418 | 12/18/17 | 2049.6000 | GASOHOL 10% REG UNLEADED 87 OCT. | 1.7411 | \$3,568.56 |
| | | | Document #: 1355418 | | |
| | | | State M.F. Tax | 0.1900/Gal | 389.42 |
| | | | IL U.S.T. | 0.0030/Gal | 6.15 |
| | | | IL E.I.F. | 0.0080/Gal | 16.40 |

Load Total: \$3,980.53

Order Approved by Company Representative
Al Warren Oil Company, Inc., 1646 Summer St., Hammond, IN 46320

01/03/18 - NEIL ADAMS

Delivery Location Total: \$3,980.53

**INVOICE REVIEWED
OKAY TO PAY**

KATHY STRIPLIN 12/22/17

ACH/WIRE INSTRUCTIONS:

MB Financial Bank
ABA: 071001737
Account: 1900002976
Beneficiary: AL Warren Oil Company Inc.
Email Remittance: awocbilling@alwarrenoil.com

REMIT:

AL Warren Oil Company Inc.
P.O. Box 2279
Hammond, IN 46323

INVOICE

TOTAL: \$3,980.53

1646 SUMMER STREET, HAMMOND, IN 46320
WWW.ALWARRENOIL.COM
AWOCBILLING@ALWARRENOIL.COM
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Al Warren Oil Co., Inc.
1646 Summer St
Hammond, IN 46320
800-327-8903
WINTER BLEND

Units: A47
Driver: (011) NEVAREZ, JESUS

=====

Customer Arriv Time: 12/18/2017 13:20:33
Delivery Start Time: 12/18/2017 13:26:47
Delivery Cmplt Time: 12/18/2017 14:05:15
=====

Sales Order: D0000383458
BOL :

Ship To # : L09687

=====

Ship To Address:
COLLEGE OF DUPAGE COMMUNITY SCHOOL DISTRICT 502
425 FAWELL BLDV
GLEN ELLYN, IL 60137

Customer #: C08363
Customer Address:
COLLEGE OF DUPAGE COMMUNITY SCHOOL DISTRICT 502
425 FAWELL BLVD
ACCTS PAYABLE
GLEN, IL 60137

=====

Product 1: Gasoline (87 Octane)

| Tank ID | Gross | End Time |
|---------|--------|----------|
| 87OCT | 2049.6 | 13:49:29 |

Product 1 Delivered Volume: 2049.6

=====

Total Delivered Volume: 2049.6

Received By: dupc



=====

Lat: 41.838657 Lon: -88.080857