

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1084125

Vendor Name: Ellucian

Check Details:

Check Number: E0106372

Check Amount: \$ 1,115.00

Check Date: 3/18/2025

Invoice Details:

Invoice Number: 90429332

Invoice Date: 12/15/2024

PO Number: B0002298

Voucher Number: V0878381

Document Type: AP Invoice

Document Below

Bill To:

College Of Dupage - Svcs
Donna Berliner, Asst. VP, IT
425 Fawell Blvd
Glen Ellyn, IL 60137-6599
USA

Invoice Number:	90429332
Invoice Date:	12/15/2024
Invoice Due Date:	01/14/2025
Customer Number:	102532
SAP Order Number:	76382
Invoice Amount:	USD 1,003.50

Remittance Information

Remit To:

Ellucian Company LLC
62578 Collections Center Drive
Chicago, IL 60693-0625
USA

Tax Summary

Total Taxable:	USD 0.00
Total Non Taxable:	USD 1,003.50
Total Tax:	USD 0.00

ACH Information:

Bank of America
100 West 33rd Street
New York, NY 10001
ABA# 071000039
Beneficiary Name: Ellucian Company LLC
Account # 81880-91099
Email: electronic-payment-info@ellucian.com

Please reference invoice number on all payment remittance.

Questions or concerns regarding this invoice? Contact accountsreceivable@ellucian.com

Invoice Details

Service Description: College Of Dupage Project Mngmnt-B

Consultant	Activity	QTY	Unit Price	Subtotal	Tax Rate	Tax	Total
Faith Fawcett	CONSULTING - Week Ending 11/08/2024	1.50	223.00	334.50	0%	0.00	334.50
Faith Fawcett	CONSULTING - Week Ending 11/22/2024	2.50	223.00	557.50	0%	0.00	557.50
Faith Fawcett	CONSULTING - Week Ending 11/29/2024	0.50	223.00	111.50	0%	0.00	111.50
Subtotal Time				1,003.50		0.00	1,003.50

SUBTOTAL	USD 1,003.50
Tax	USD 0.00
TOTAL	USD 1,003.50

**** A late fee will be imposed on past due payments per your contract. ****

"Betancourt, Mary" <Mary.Betancourt@ellucian.com>

Re: [EXT]: RE: [External] PAST DUE NOTICE – Ellucian Outstanding Balance – College Of Dupage - Svcs – 102532 February 25, 2025

"Betancourt, Mary" <Mary.Betancourt@ellucian.com>

Wed, Feb 26, 2025 at 05:00 PM UTC

CC:

BCC:

Good morning

Attached invoice 90429332 for payment processing,

Let me know if you have any questions,

Regards,

Mary Betancourt

Accounts Receivable Specialist | ellucian@ellucian.com | • Ellucian • 2003 Edmund Halley Drive, Suite 500, Reston, VA 20191 | O:+1.407.215.3568 | Mary.Betancourt@ellucian.com | www.ellucian.com

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From: Trost, Nicole <gattonen@cod.edu>

Sent: Tuesday, February 25, 2025 4:45 PM

To: Betancourt, Mary <Mary.Betancourt@ellucian.com>

Cc: Inserro, Anthony <inserroa@cod.edu>

Subject: [EXT]: RE: [External] PAST DUE NOTICE – Ellucian Outstanding Balance – College Of Dupage - Svcs – 102532 February 25, 2025

****External Email****

Hi Mary,

Thank you for your email.

Regarding the invoices for \$263 and \$1,512.25 (highlighted in pink below). There is a discrepancy with these invoices. I have asked for a further explanation of these charges, and have only received a limited response from Luis pertaining to the invoice for \$263, in that it relates to the attached Work Order, 'D87-College of DuPage – CRM Recruit General Consulting WO 072424 (2)..pdf'. This work order is signed for a total of \$1,578. However, these two invoices total \$1,775.25. Please confirm the work order and description that these charges from Justin Baxman and Luis Carmona are for.

I have not received invoices for \$1,003.50 and \$111.50 (highlighted in blue below). Please email the invoices individually in PDF format to invoicing@cod.edu. Our system cannot read emails with multiple attachments. Please send each invoice in a separate email to invoicing@cod.edu.

Regarding the invoice for \$3,122 (highlighted in yellow below). I need a more detailed description for the services performed by Michelle Day and Kristy Hamer. These services should match one of the descriptions provided under Professional Services on the attached Order Form for Cloud Software and Professional Services.

Thank you,

Nicole Trost

From: Betancourt, Mary <Mary.Betancourt@ellucian.com>
Sent: Tuesday, February 25, 2025 9:41 AM
To: Zeitz, Keith <zeitzk@cod.edu>; Trost, Nicole <gattonen@cod.edu>
Cc: Invoicing <invoicing@cod.edu>
Subject: [External] PAST DUE NOTICE – Ellucian Outstanding Balance – College Of Dupage - Svcs – 102532 February 25, 2025

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Hello,

I am reaching out with a friendly reminder that Invoice/s included in the attached statement of account are now past due.

Please confirm whether you have previously received invoice copies. If not, I would be happy to provide copies for your review. Otherwise, please submit payment for the full amount as soon as possible and contact me with the expected payment release date so I may monitor receipt and application of the funds.

Please note, electronic payment is Ellucian's preferred method of payment, per the details included on each invoice.

I am available for any questions or concerns at the phone number or email address listed at the bottom of this email.

Sincerely,

Mary Betancourt

Accounts Receivable Specialist | [ellucian@](mailto:ellucian@ellucian.com) | • Ellucian • 2003 Edmund Halley Drive, Suite 500, Reston, VA 20191 | O:+1.407.215.3568 | Mary.Betancourt@ellucian.com | www.ellucian.com

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14 attachments

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image002.png

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Outlook-twlyhvk0.png

0090429332.pdf

image005.png

Outlook-ulccvqdf.png

image007.png

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Outlook-ggu1nxv3.png

image003.png

image001.png

image006.jpg

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Drawer: Accounts Payable - Invoices

Vendor Number: 1084125

Vendor Name: Ellucian

Check Details:

Check Number: E0106372

Check Amount: \$ 1,115.00

Check Date: 3/18/2025

Invoice Details:

Invoice Number: 90430178

Invoice Date: 12/31/2024

PO Number: B0002298

Voucher Number: V0878382

Document Type: AP Invoice

Document Below

Bill To:

College Of Dupage - Svcs
Donna Berliner, Asst. VP, IT
425 Fawell Blvd
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USA

Invoice Number:	90430178
Invoice Date:	12/31/2024
Invoice Due Date:	01/30/2025
Customer Number:	102532
SAP Order Number:	76382
Invoice Amount:	USD 111.50

Remittance Information

Remit To:

Ellucian Company LLC
62578 Collections Center Drive
Chicago, IL 60693-0625
USA

Tax Summary

Total Taxable:	USD 0.00
Total Non Taxable:	USD 111.50
Total Tax:	USD 0.00

ACH Information:

Bank of America
100 West 33rd Street
New York, NY 10001
ABA# 071000039
Beneficiary Name: Ellucian Company LLC
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Subtotal Time				111.50		0.00	111.50

SUBTOTAL	USD 111.50
Tax	USD 0.00
TOTAL	USD 111.50

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"Betancourt, Mary" <Mary.Betancourt@ellucian.com>

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Outlook-p0zabwph.png

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image005.png

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