

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1452678  
Vendor Name: Equipment & Engine Training Council  
Invoice Number: 200013722  
Invoice Date: 1/9/2025  
PO Number: P0015262  
Check Number: E0105335  
Check Amount: \$ 720.00  
Check Date: 01/28/2025  
Voucher Number: V0865893  
Document Type: AP Invoice

Document Below



Equipment & Engine Training Council  
344 Oak Grove Rd Kings Mountain, NC 28086  
Ph: (888) 406-1810 Fax:(803) 250-3632

## Equipment & Engine Training Council

## Invoice

Date	Invoice #
1/9/2025	200013722

Bill To
Accounts Payable College of DuPage 425 Fawell Blvd Glen Ellyn, IL 60137-6708 United States

Ship To
Brian Clement College of DuPage 425 Fawell Blvd Glen Ellyn, IL 60137-6708 United States

PO Number	Terms	Due Date
P0015262	Due on receipt	1/9/2025

Qty	Description	Price	Totals
48	Sub-Account	\$15.00	\$720.00
<b>Sub-Total</b>			\$720.00
<b>Total</b>			\$720.00
<b>Balance Due</b>			\$720.00



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**[External] Re: College of DuPage - PO #P0015262**

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cert <cert@eetc.org>

Wed, Jan 22, 2025 at 02:04 PM UTC

CC: Clement, Brian <clement@cod.edu>

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Good Morning,

Here is your invoice regarding PO # P0015262. We have begun to process your order and your sub accounts will be issued today. Below I have also attached a secure payment link should you wish to pay via cc.  
Thanks.

Payment link: <https://www.eetc.org/invoice/default.asp?id=F98B67A1-F2C8-40F4-92BA-4ABA3CA6ECED>

On Jan 9, 2025, at 12:02PM, Clement, Brian <clement@cod.edu> wrote:

Hi Rainy,

Here is that PO. Please send the invoice to [invoicing@cod.edu](mailto:invoicing@cod.edu) and cc me.

Thanks

Brian

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**From:** Santos, Christine <[santosc489@cod.edu](mailto:santosc489@cod.edu)>

**Sent:** Thursday, January 9, 2025 9:07 AM

**To:** Clement, Brian <[clement@cod.edu](mailto:clement@cod.edu)>

**Cc:** Hull, Amy <[hullamy@cod.edu](mailto:hullamy@cod.edu)>

**Subject:** FW: College of DuPage - PO #P0015262

Good morning Brian,

Attached is the PO sent to Equipment & Engine Training Council.

Have a great day!

Christine Santos  
College of DuPage

CTE Program Specialist  
(630)942-3226

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**From:** Fitzpatrick, Kellen <[fitzpatrickk286@cod.edu](mailto:fitzpatrickk286@cod.edu)>  
**Sent:** Wednesday, January 8, 2025 8:48 AM  
**To:** [EETC@EETC.org](mailto:EETC@EETC.org)  
**Cc:** Santos, Christine <[santosc489@cod.edu](mailto:santosc489@cod.edu)>  
**Subject:** College of DuPage - PO #P0015262

Dear Vendor,

Attached is a College of DuPage (COD) Purchase Order for processing.

Please review the attached **Purchase Order** and **confirm receipt** to the **Requester** who is copied on this email.  
Please work directly with them to ensure this order is processed accordingly.

### SHIPPING & RECEIVING

College of DuPage requests **all packages** include the **Purchase Order Number** for each shipment.

All deliveries should be sent to:

College of DuPage Shipping & Receiving  
425 Fawell Blvd.  
Glen Ellyn, IL 60137

Warehouse Hours: Monday through Friday: 7:30am to 4:00pm  
Shipping & Receiving Questions should be directed to the COD Warehouse at: 630-942-2550

### INVOICE QUESTIONS ( **Procurement Services does not process payments** )

Invoice questions should be directed to the Accounts Payable department at [acctpay@cod.edu](mailto:acctpay@cod.edu) or 630-942-2228.

Please submit all invoices directly to our Accounts Payable Department. Invoices must be sent in **PDF format** to [invoicing@cod.edu](mailto:invoicing@cod.edu) **to ensure proper approval routing and expedited payments.**

### **Submission of Invoices Instructions**

- Invoices containing Purchase Order Numbers must clearly be indicated on the invoice
- Electronic Invoices must be submitted in PDF format only
- Only send one PDF attachment per email
- One invoice per email is required

The College of DuPage is making considerable efforts to move towards a more efficient and streamlined process for our vendor payments. For safe, efficient, and faster processing of payments, we encourage our vendors to sign up to receive ACH payments through our secured website free of charge. ACH or Automated Clearing House is an electronic network for processing transactions. Once payments have been approved, they are directly deposited into vendor's accounts the following business day.

Please submit requests to [purchasing@cod.edu](mailto:purchasing@cod.edu)

***Thank you!***

**Procurement Services**

[Purchasing@cod.edu](mailto:Purchasing@cod.edu)

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**2 attachments**

P0015262.pdf

Invoice No. 200013722 - Equipment & Engine Training Council.pdf