

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1082065
Vendor Name: American Federation of Musicians
Invoice Number: NP011025PEN
Invoice Date: 1/10/2025
PO Number:
Check Number: E0105042
Check Amount: \$ 1,377.29
Check Date: 01/14/2025
Voucher Number: V0864776
Document Type: AP Invoice

Document Below

"Fanelli, Cassi" <fanellc379@cod.edu>

New Phil NYE Pension 1377.29 1-10-25

"Fanelli, Cassi" <fanellc379@cod.edu>

Sun, Jan 12, 2025 at 10:38 PM UTC

CC:

BCC:

Cassi

Cassi Fanelli

Business Manager
McAninch Arts Center

630.942.3009 | fanellc379@cod.edu

1 attachment

AFMEP New Philharmonic NYE Reg Pension 1377.29 Check Request Form 1-9-25 wdocs cf.pdf

Check Request Form

This form may be used to request check payments only for those items for which the issuance of a purchase order would not be appropriate. Attach supporting documentation (e.g., invoice or agreement). Please refer to Administrative Procedure 10-65, Vendor Payment — Non-Purchase Order.

Date: _____ Vendor ID: _____ Vendor Name: _____

Payee Address: _____ Payment Due Date: _____

Invoice Number	GL Account number(s) e.g. 01-80-00757-5401001	GL Account Name e.g. Office Supplies	Amount
Total			\$

Check the appropriate box below:

- ☐ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have been provided in a satisfactory condition/manner. Consequently, payment is appropriate at this time.
- ☐ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have not yet been provided. The first approver indicated below will notify the Accounts Payable Office in writing when the goods/services have been delivered in a satisfactory condition/manner.

Description on Check: _____ Please send ASAP

Other Instructions: _____

All requests will require the following approvals:

Requester: _____ Print Name: _____

Budget Officer: _____ Print Name: _____

Requests \$5,000 and over will require the additional approvals below:

Next Level Supervisor (if applicable): _____ Print Name: _____

Next Level Supervisor (if applicable): _____ Print Name: _____

Next Level Supervisor (if applicable): _____ Print Name: _____

Area Administrator (only required if request is \$5,000 and over): _____ Print Name: _____

Area Cabinet Officer (only required if request is \$10,000 and over): _____ Print Name: _____

Board Approval Date (only required if request is \$25,000 and over): _____

Return approved request and all supporting documentation to Accounts Payable (SRC 2132A), invoicing@cod.edu

Attendance Form
New Phil – New Year's Eve 2024

	Violin I (10)	12/30	12/31	
CM	Michele Lekas	X	XXX	
	Whun Kim	X	XXX	
	Stephane Collopy	X	XXX	
	Pamela Lutter	X	XXX	
	Vladimir Gebe	X	XXX	
	James Sanders	X	XXX	
	Tamara Glassburg	X	XXX	
	Hannah MacLean	X	XXX	
	Joanna Roberts	X	XXX	
	Michelle Wynton	X	XXX	
	Violin II (7)			
P	Kristen LeJeune	X	XXX	
	Chikako Miyata	X	XXX	
	Bill Kronenberg	X	XXX	
	Rebecca Cambio	X	XXX	
	Grace Yang	X	XXX	
	Melissa Streidl	X	XXX	
	Danielle Wetlie	X	XXX	
	Viola (7)			
P	Ryan Rump	x	XXX	
	Sarah Tompkins	X	XXX	
	Jennifer Silk	X	XXX	
	Emma Strohbusch	X	XXX	
	Jen Wei Yu	X	XXX	
	Cordelia Brand	X	XXX	
	Karen Dickelman	X	XXX	
	Cello (8)			
P	Rachel Hsieh	X	XXX	
	Nancy Moore	X	XXX	
	Brian Hoffman	X	XXX	
	Lindsey Sharpe	X	XXX	
	Andrew Snow	X	XXX	
	Charlotte Ullman	X	XXX	
	Richard Yeo	X	XXX	
	Amalie Premawardhana	X	XXX	
	Bass (4)			
D	Julian Romane	X	XXX	
	Alan Stiner	X	XXX	
	Phillip Serna	X	XXX	
	Weldon Anderson	X	XXX	
	Flute (2)			
P	Carolyn May	X	XXX	
D	Maria Schwartz	X	XXX	
	Oboe (2)			
P	Andrew Lietza	X	XXX	
	Melinda Getz	X	XXX	

	Clarinet (2)			
P	Barbara Drapcho	X	XXX	
	Mary Payne	X	XXX	
	Bassoon(2)			
P	Dianne Ryan	X	XXX	
	Lynette Pralle	X	XXX	
	Horn (4)			
P	Alex Love	X	XXX	
	Eliz. Deitemyer	X	XXX	
	Mary Jo Neher	X	XXX	
	Ingrid Mullane	X	XXX	
	Trumpet(3)			
PDD	Michael Brozick	X	XXX	
DD	Sarah Carrillo	X	XXX	
D	David Nakazomo	X	XXX	
	Trombone (3)			
P	Thomas Stark	X	XXX	
	Adam Moen	X	XXX	
	Darren Castellanos	X	XXX	
	Tuba (1)			
P	Douglas Zelinka	X	XXX	
	Timpani(1)			
P	James Bond-Harris	X	XXX	
	Percussion (3)			
PD	Andrew Cierny	X	XXX	
	Brandon Podjasek	X	XXX	
	Jeffrey Handley	X	XXX	
	Harp (1)			
P	Nichole Young	X	XXX	
	Keyboard (2)			
P	Patricia Lee	X	XXX	
	Ryan Rump	X	XXX	

TOTAL SERVICES IN THIS CYCLE IS FOUR
One rehearsal and three concerts.

Doublings:

Maria Schwartz - flute/piccolo

Michael Brozick – trumpet/cornet/rotary trumpet

Sarah Carrillo – trumpet/cornet/rotary trumpet

David Nakazono – trumpet/rotary trumpet

Julian Romane – bass/electric bass

Andrew Cierny – percussion/drum set

Ryan Rump – 2nd keyboard (one piece)

Cartage:

Nichole Young – harp cartage

Notes:

Everyone for this cycle gets paid the same base rate with the exception of the Concertmaster.

Prepared by K. Dickelman 1/2/25



AMERICAN FEDERATION OF MUSICIANS AND EMPLOYERS' PENSION FUND
PENSION CONTRIBUTION REMITTANCE FORM

Signatory Employer Name: _____
 Payor Employer (If Different): _____
 Band or Group Name: New Philharmonic
 Engagement Date(s): 31-Dec-24 (3 performances)
 Local #: 10-208
 Type of Work Performed: Symphony Orchestra - public concerts

Musician's Name (Last, First, Middle)		Home Local #		Scale Wages	Pension Contribution
Anderson	Weldon	10-208		\$250.00	32.7925
Brand	Cordelia	10-208		\$250.00	32.7925
Brozick	Michael	10-208		\$250.00	32.7925
Bryk-Roberts	Joanna	10-208		\$250.00	32.7925
Castellanos	Darren	10-208		\$250.00	32.7925
Ciorny	Andrew	10-208		\$250.00	32.7925
Carrillo	Sarah	10-208		\$250.00	32.7925
Collopy	Stephane	10-208		\$250.00	32.7925
Dickelman	Karen	10-208		\$250.00	32.7925
Deitemyer	Elizabeth	10-208		\$250.00	32.7925
Drapcho	Barbara	10-208		\$250.00	32.7925
Gebe	Vladimir	10-208		\$250.00	32.7925
Glassburg	Tamara	10-208		\$250.00	32.7925
Handley	Jeffery	10-208		\$250.00	32.7925
Hoffman	Brian	10-208		\$250.00	32.7925
Kim	Whun	10-208		\$250.00	32.7925
Kronenberg	William	10-208		\$250.00	32.7925
Lee	Patricia	10-208		\$250.00	32.7925
LeJeune	Kristen	10-208		\$250.00	32.7925
Lekas	Michele	10-208		\$250.00	32.7925
Lietza	Andrew	10-208		\$250.00	32.7925
Love	Alexander	10-208		\$250.00	32.7925
Lutter	Pamela	10-208		\$250.00	32.7925
Miyata	Chikako	10-208		\$250.00	32.7925
Moen	Adam	10-208		\$250.00	32.7925
Moore	Nancy	10-208		\$250.00	32.7925
Mullane	Ingrid	10-208		\$250.00	32.7925
Neher	Mary Jo	10-208		\$250.00	32.7925
Podjasek	Brandon	10-208		\$250.00	32.7925
Palle	Lynette	10-208		\$250.00	32.7925
Romane	Julian	10-208		\$250.00	32.7925
Rump	Ryan	10-208		\$250.00	32.7925
Ryan	Dianne	10-208		\$250.00	32.7925
Sanders	James	10-208		\$250.00	32.7925
Schwartz	Maria	10-208		\$250.00	32.7925
Serna	Phillip	10-208		\$250.00	32.7925
Silk	Jennifer	10-208		\$250.00	32.7925
Snow	Andrew	10-208		\$250.00	32.7925
Stark	Thomas	10-208		\$250.00	32.7925
Steiner	Alan	10-208		\$250.00	32.7925
Strohbusch	Emma	10-208		\$250.00	32.7925
Wynton	Michelle	10-208		\$250.00	32.7925
Yeo	Richard	10-208		\$250.00	32.7925
Totals =				\$10,500.00	1377.285

Check Request Form (*cont.*)

Processing a Check Request:

To expedite the processing of a check request, or other non-purchase order disbursement, the requesting department should:

1. Verify that the vendor intake process has been completed by the Procurement Office.
Payment cannot be made to a vendor until this process has been completed.
2. Complete and review this check request form and confirm that all relevant supporting documentation is attached including fully executed contracts, if applicable.
3. Ensure the payee information is complete and includes the vendor's Colleague ID number.
4. Ensure that the general ledger account number is included and correct.
5. Maintain a copy of the approved check request form for department records.
6. Submit the completed check request form to the Accounts Payable Office.

The check request form will be returned to the budget officer if the information is incomplete, not in compliance with College Policy, or if budget is not available.

COMMUNITY SYMPHONY ORCHESTRA AGREEMENT

This agreement between the Chicago Federation of Musicians, Local 10-208 ("Union"), and

NEW PHILHARMONIC ORCHESTRA("Employer"), relates to musicians engaged by Employer on a concert-by-concert basis to complement and enhance the regular members of the orchestra ("Supplemental Musicians").

1. Each Supplement Musician will be compensated according to the applicable Union Wage Scale of ^{ninety} ~~eighty-five~~ dollars (**\$90.**) for each performance and ^{seventy} ~~sixty-five~~ dollars (**\$70.**) for each rehearsal for the performance. Payment for the concert and preceding rehearsal will be made within **15** days after the concert.
2. The Employer will adhere to all applicable Bylaws and work rules of the Chicago Federation of Musicians and the American Federation of Musicians of the United States and Canada.
3. The Employer's failure to comply with the terms of this Agreement will result in its termination effective upon written notice from the Union.
4. The Employer will deduct **3%** work dues from the wages payable under paragraph (1) above and remit them to the Chicago Federation of Musicians, by check made payable to the Chicago Federation of Musicians within **15** days of the performance.
5. The Employer will contribute to the American Federation of Musicians' and Employers' Pension Fund (the "Fund") in accordance with the contribution schedule of the Rehabilitation Plan adopted by the Board of Trustees of the Fund on April 15, 2010 (the "2010 Rehabilitation Plan"), which is incorporated herein. The EMPLOYER shall pay the Fund an amount equal to Thirteen and one hundred eighty-nine thousandths percent (13.189%) on behalf of each Supplemental Musician of wages paid under paragraph (1) above. The Employer agrees to comply with the terms and conditions of the Agreement and Declaration of Trust Establishing the American Federation of Musicians and Employers' Pension Fund (as it may be amended from time to time), which is incorporated by reference into this Agreement. All contributions shall be paid by check payable to the Fund and sent to the Chicago Federation of Musicians no later than fifteen days following the date of the performance for which contributions are made, along with a remittance form showing the Employer's name and address; the type of engagement; the engagement start and end date(s); and, for each musician for whom pension is paid, the musician's last name, first name and middle initial, social security number, wages paid, and pension contribution amount.
6. Recordings may be made only for archival or study purposes and only if the Employer executes a separate archival agreement provided by the Union. Any other recording or use of recorded material may be done only if it is in accordance with the terms and conditions of the applicable American Federation of Musicians agreement, which is expressly incorporated herein.
7. This Agreement shall commence on **JANUARY 1, 2024** and, is subject to the provisions of paragraph (3) above.

8. This agreement shall terminate on **June 30, 2026**.

Community Symphony Name: **NEW PHILHARMONIC ORCHESTRA**

Address: **MC ANINCH ARTS CENTER 625 FAWELL BLVD. #201**


City: **GLEN ELLYN** State: **IL** Zip 60137

By:  Date: 12/18/2023

Print name/ Title: Ellen Roberts Vice President, Admin. Affairs

Federal Not for Profit I.D. # 36-2594972

Chicago Federation of Musicians

By:  Date: 11/21/2023
John Floeter
Vice-President

P.S. Please be aware that a Standard Musical Services Contract and Pension/Work Dues report must be filed with Local 10-208 for all engagements using our members. Failure to do so, may result in the termination of your Community Symphony Orchestra Agreement.