

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1086106  
Vendor Name: ICCTA  
Invoice Number: 8003  
Invoice Date: 12/2/2024  
PO Number: P0015084  
Check Number: E0105018  
Check Amount: \$ 25,528.00  
Check Date: 01/07/2025  
Voucher Number: V0864489  
Document Type: AP Invoice

Document Below

JULY 18, 2024

**COLLEGE OF DuPAGE**  
**REGULAR BOARD MEETING**  
**BOARD APPROVAL**

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**SUBJECT**

Approval for the FY25 Membership Dues with the Illinois Community College Trustee Association ("ICCTA") in the amount of \$51,056.00.

**REASON FOR CONSIDERATION**

All purchases of \$25,000 or greater requires Board of Trustee approval.

**BACKGROUND INFORMATION**

The item represents the approval of membership dues for the Illinois Community College Trustees Association ("ICCTA") for FY2025.

The ICCTA Board of Representatives conducted an extensive review of its dues formula structure to ensure each college's share of ICCTA dues is more equitable based on current enrollment data. FY2025 dues have been calculated based on the formula outlined in ICCTA's bylaws, which had not been used for several years. ICCTA dues are the result of a flat fee (\$2,600 per college) plus a formula based on each college's three-year average unrestricted credit hours. The Board also voted to phase in this assessment over the next four fiscal years in an effort to minimize the impact of this change. FY25 is the 2nd year of the four fiscal years. This year's assessment is limited to one fourth ( $\frac{1}{4}$ ) the difference of the FY23 dues and FY25 newly assessed amount. ICCTA is not increasing its overall amount of dues. ICCTA membership dues have only increased by 4% since 2006.

<b>Fiscal Year</b>	<b>Dues Charged</b>
FY2022	\$40,000
FY2023	\$42,500
FY2024	\$47,946
FY2025	\$51,056

College of DuPage Trustees utilized the services and have actively participated in the various programs of the organization since FY2020. Members of ICCTA receive the PA 99-0692 required training, the college-wide outstanding faculty and part-time faculty to be recognized and the Trustees are eligible for all other member benefits. The dues for the FY2025 would be paid upon receipt of the invoice.

The College of DuPage Board of Trustees has been an active member over the last few years with Trustees attending conferences and meetings. Below is a summary of the expenses for attendance at ICCTA events for FY21, FY22, FY23 and FY24:

<b>Fiscal Year</b>	<b>Conference &amp; Meeting Expenses</b>
2021	\$5,337.63
2022	\$5,672.50
2023	\$3,093.11
2024	\$7,807.73

FY25

Board of Trustees: Dues - 01-90-00813-5406002: \$51,056.00

Primary Strategic Long Range Plan Goal: Organizational Culture. To accomplish this, we will: Integrate practices for workforce equity and inclusion. Define and implement a culture of service excellence and collaboration. Empower employees through high impact professional development and growth opportunities. Improve and enhance work systems and technology to support employees and deliver operational efficiencies.

#### RECOMMENDATION

That the Board of Trustees approve the FY25 Membership Dues with the Illinois Community College Trustee Association ("ICCTA") in the amount of \$51,056.00.

#### STAFF CONTACT

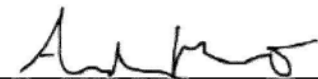
Erin Carrillo

Administrative Assistant VI

Approved and signed this 18th day of July, 2024



CHAIR



SECRETARY



Illinois Community College Trustees Association

401 E. Capitol Avenue, Suite 200 \* Springfield, Illinois 62701-1711  
217-528-2858 (phone) \* 217-528-8662 (fax)  
ICCTA@communitycolleges.org (e-mail)  
www.communitycolleges.org (web site)

## Dues Renewal Notice

### 2nd Installment

College of DuPage  
Attn: Dr. Christine Hammond  
425 Fawell Boulevard  
Glen Ellyn, IL 60137

Invoice #	Date	Terms
8003	12/2/2024	Due on receipt

Description	Amount
FY25 Illinois Community College Trustees Association Dues (ICCTA) - 2nd Half	25,528.00
<i>Thank you for your continuing support!</i>	
<b>Total</b>	<b>\$25,528.00</b>

*Please make check payable to ICCTA and mail to address printed above.  
If you would like to set up Electronic Deposit, please contact Stephanie at  
sspann@communitycolleges.org.*