

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1087354
Vendor Name: Matthew Bender & Co., Inc.
Invoice Number: 44197446
Invoice Date: 12/18/2024
PO Number: B0002182
Check Number: 0333827
Check Amount: \$ 2,102.24
Check Date: 01/22/2025
Voucher Number: V0865145
Document Type: AP Invoice

Document Below



LexisNexis®

Return Products to:
Cenveo Hurlock
 Attn LN Returns Dept
 4810 Williamsburg Rd
 Hurlock, MD 21643
 Payment Remittance
 Address Below

1/6/25 BO # 2182

BILL TO ACCOUNT: 1127936001

INVOICE # 44197446

SHIP TO ACCOUNT: 1127936001

COLLEGE OF DUPAGE
 STANDING ORDERS
 LIBRARY
 425 FAWELL BLVD SRC 2034
 GLEN ELLYN IL 60137

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To process your credit card payment, visit www.lexisnexis.com/printcdsc or call 866-644-2455

Customer Support: 800-833-9844 Mon-Fri 8AM-8PM EST Outside US & Canada 1-518-487-3385

***Billing and Invoice Notice:** Matthew Bender & Company, Inc. (a RELX Group plc./LexisNexis affiliate), is the billing, payment and invoicing agent for selected products and services offered by the LexisNexis division of RELX Group plc. and affiliated companies.

INVOICE

LexisNexis Matthew Bender

CUSTOMER COPY

Fed I.D. No. 14-0499170
 RE Tax ID# 52-1471842
 GST No. R124610999

| Invoice # | Date | PO # | Payment Terms | Ship Method |
|-----------|----------|------|---------------|-------------|
| 44197446 | 12-18-24 | | 30 | UPS Ground |

| # PKGS | # ITEMS | ISBN | UNIT PRICE | LAN VALUE | TOTAL |
|--------|---------|-----------------------------|------------|-----------|---------|
| 1 | 1 | 0006634994401 | 1955.00 | | 1955.00 |
| | | IL JURIS 2024 SUPPS/IDX/TOS | | | |
| | | | | S & H | 147.24 |
| | | | | TAX | |
| | | | | TOTAL | 2102.24 |

BILL TO ACCOUNT:

1127936001

COLLEGE OF DUPAGE
 STANDING ORDERS
 LIBRARY
 425 FAWELL BLVD SRC 2034
 GLEN ELLYN IL 60137

SHIP TO ACCOUNT:

1127936001

COLLEGE OF DUPAGE
 STANDING ORDERS
 LIBRARY
 425 FAWELL BLVD SRC 2034
 GLEN ELLYN IL 60137

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RETURN BOTTOM STUB

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| Account # | Invoice # | Date | PO # | Payment Terms | Amount Due | Amount Enclosed |
|------------|-----------|-----------------------------|------------|---------------|------------|-----------------|
| 1127936001 | 44197446 | 12-18-24 | | 30 | 2102.24 | |
| # PKGS | # ITEMS | ISBN | UNIT PRICE | LAN VALUE | TOTAL | |
| 1 | 1 | 0006634994401 | 1955.00 | | 1955.00 | |
| | | IL JURIS 2024 SUPPS/IDX/TOS | | | | |
| | | | | S & H | 147.24 | |
| | | | | TAX | | |
| | | | | TOTAL | 2102.24 | |

MAKE CHECK PAYABLE TO:

Matthew Bender & Co., Inc.
 28544 Network Place
 Chicago, IL 60673-1285

Bill to Account Name:

COLLEGE OF DUPAGE

Credit Card Payments

URL: www.lexisnexis.com/printcdsc
 Secure Phone: 866-644-2455
 INVOICE REMITTANCE COPY

00MB20028544112793600102024121800441974460000002102248

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

BO # 2182 Matthew Bender Invoice 44197446

"Miller, Larisa" <millerl@cod.edu>

Mon, Jan 6, 2025 at 08:15 PM UTC

CC:

BCC:

BO # 2182 Matthew Bender Invoice 44197446

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664

millerl@cod.edu

1 attachment

matthew bender invoice 44197446.pdf