

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1743867
Vendor Name: E2 General Construction Inc
Invoice Number: ES01315
Invoice Date: 10/28/2024
PO Number: B0002614
Check Number: 0333635
Check Amount: \$ 2,000.00
Check Date: 01/14/2025
Voucher Number: V0864491
Document Type: AP Invoice

Document Below



Invoice

E2 General Construction
1942 S Avers Ave Chicago Il 60623

www.E2generalconstruction.net
Mbe Certified

Estimate No ES01315
Title Texts
Estimate date 10/28/2024
BO No. B0002614

Billing address
John Gorgone
425 Fawell Blvd.Glen Ellyn,IL 60137 USA.
gorgonej@cod.edu
1630-942-4034

Item	Rate	Code	Description	Amount
Topsoil removal	2000.00	-	Provide labor and equipment for the disposal of approximately 10 cubic yards of topsoil spoils from parking lot 1-A.	\$2,000.00

Total \$2,000.00

Erica Andrade <erica@e2generalconstruction.com>

[External] FW: College of DuPage - BO #B0002614

Erica Andrade <erica@e2generalconstruction.com>

Wed, Dec 4, 2024 at 06:31 PM UTC

CC: Enrique Flores <Enrique@e2generalconstruction.com>

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Good afternoon,

Please see attached pending invoice.

Thank you,

Erica Andrade

From: Erica Andrade
Sent: Tuesday, October 29, 2024 12:02 PM
To: invoicing@cod.edu
Cc: Enrique Flores <Enrique@e2generalconstruction.com>
Subject: FW: College of DuPage - BO #B0002614

Good afternoon,

Please see attached invoice for BO No. B0002614.

Do not hesitate to reach out if you have any questions.

Thank you,

Erica Andrade

From: Enrique Flores <Enrique@e2generalconstruction.com>
Sent: Wednesday, October 23, 2024 2:40 PM
To: Erica Andrade <erica@e2generalconstruction.com>
Subject: Fw: College of DuPage - BO #B0002614

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From: Fitzpatrick, Kellen <fitzpatrickk286@cod.edu>
Sent: Wednesday, October 23, 2024 9:42:14 AM
To: Enrique Flores <Enrique@e2generalconstruction.com>
Cc: Gorgone, Jay <gorgonej@cod.edu>
Subject: FW: College of DuPage - BO #B0002614

Dear Vendor,

Please confirm receipt of Blanket Order (BO) No. B0002614.

To avoid any confusion, COD requests all packages and invoices include the Blanket Order Number for each shipment or payment.

Warehouse Hours Monday through Friday: 7:30am to 4:00pm
Shipping questions? Contact the COD Warehouse at: 630-942-2550

Instructions for Submission of Invoices

Procurement Services does not process payments.

Please submit all invoices directly to our Accounts Payable Department. Invoices must be sent in PDF format to invoicing@cod.edu to ensure proper approval routing and expedited payments.

- Blanket Order Numbers must be clearly indicated on the invoice
- Electronic invoices must be sent in **PDF format Only** to invoicing@cod.edu
- **One invoice per e-mail is required**

Invoice questions? Contact Accounts Payable at acctpay@cod.edu or 630-942-2228

ACH Payments

For safe, efficient, and faster processing of payments, we encourage our vendors to sign up to receive ACH payments through our secured website free of charge. ACH or Automated Clearing House is an electronic network for processing transactions. Once payments have been approved, they are directly deposited into vendor's accounts the following business day.

Please submit requests to be set up for ACH payments to purchasing@cod.edu

Blanket Order General Terms

PLEASE NOTE: ALL SHIPMENTS ARE REQUIRED TO BE DELIVERED TO WAREHOUSE SERVICES. FAILURE TO COMPLY WILL JEOPARDIZE OR DELAY THE PAYMENT PROCESS.

1. F.O.B. DESTINATION unless otherwise indicated under Purchase Order Comments.
2. College of DuPage will only accept electronic invoices in PDF format. Invoices must reference the COD Purchase Order Number. Invoices are to be emailed to invoicing@cod.edu, with only one PDF document per email . For questions about payment status or other inquiries, please email acctpay@cod.edu or call 630-942-2228.
3. All payments are processed via ACH transfer weekly. You are strongly encouraged to set up your ACH account upon receipt of this PO to avoid unnecessary payment delays. A letter will be sent to you under a separate cover that outlines the set-up instructions, your log-in, and your temporary password. Invoices must be received in an electronic format at least three weeks prior to the due date and are to be emailed to invoicing@cod.edu . Paper checks are issued once a month. A paper check will be issued to foreign vendors that are not eligible for ACH transfer.
4. All invoices must be provided to the College for services rendered directly to the College. Undisputed invoices will be paid within sixty (60) days of receipt of properly submitted invoices, in accordance with the Local Government Prompt Payment Act.
5. All solicitations must be directed to the Purchasing Department. Any vendor selling directly to any faculty or staff member, without prior authorization from the Purchasing Department will be removed from our vendor list.
6. College of DuPage is exempt from payment of the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax. The College's Tax Exemption Identification Number is E9997-3391-06.
7. If unable to ship and/or deliver as required, advise the Purchasing Department immediately with full details at 630-942-2217.
8. All packages shall clearly indicate the purchase order number and contain a packing list of all contents with itemized descriptions.
9. All shipments are accepted subject to inspection and approval by the College of DuPage.
10. Any company/organization to be awarded a contract for goods and/or services must be in compliance with the fair employment practice act and all rules & regulations thereunder.
11. Suppliers are required to comply with executive orders 11246, and 11375, The Rehabilitation Act of 1973, and the Vietnam Readjustment Act of 1974.
12. All contracts for construction work are subject to the provisions of 820 ILCS 130, ch. 48, Par. 39s-1 through 39s-12.
13. This Agreement is the entire agreement between the College of DuPage ("Customer") (including Customer's employees and other End Users) and Vendor ("Seller") unless specifically indicated and supported by previously mutually approved terms. In the event that Seller enters into terms of use agreements or other agreements, policies, or understandings, whether on Seller's purchase order, website, electronic, click-through, verbal or in writing, with Customer's employees or other End Users, such agreements shall be null, void and without effect, and the terms of this Agreement shall apply. The customer will not be bound to any other terms and conditions set forth in any documents, agreements, or policies posted on the Seller's website unless such terms and conditions are also set forth in this Agreement. Seller may not unilaterally change any term or condition of this Agreement.

2 attachments

Dupage Blanket Order B0002614 (003).pdf

B0002614.pdf

INVOICE

Invoice ID: 0500-1895-8992

Vendor	E2 General Construction Inc
Requester	John Gorgone [1717471 gorgonej]
Created By	Joyce Sekerka [0353607 sekerkaj]
Create Date	12/04/2024

Invoice Information

Vendor	E2 General Construction Inc [1743867]
Address	[4ea0e878-5967-4f37-9dc5-83ec9b809f88] 1942 S. Avers Ave. Chicago, IL 60623
Invoice Number	4250883
Invoice Date	10/23/2024
Invoice Amount	2,000.00 USD
Check Memo	Ship To - Attn: John Gorgone 10/21/2024 08:50-Gorgone-E2 General Construction Inc 10/23 /2024 08:49 CT Kellen Fitzpatrick - fully executed agreement and COI attached 10/22/2024 18:11 CT Christopher Wo
PO Number	0700-0256-4866
EthINVAPType	IM
bPO	Yes,

Invoice Notes

J Sekerka 12/04/2024 12:34 PM
Email address of sender: erica@e2generalconstruction.com.
Email received timestamp: 12/04/2024 18:33 UTC

Allocation Details		Amount [USD]
PO Item		2,000.00
Amount To Be Expensed		2,000.00
03_90_39140_5802001	DEPT: Foundation/Slab Hort Shed	
Line	0001	
Description	Labor and equipment for the disposal of approximately 10 cubic yards of topsoil spoils from parking lot 1-A.	

Invoice Quantity	1
U/M	Each
Unit Price	2,000.00
PO Number	0700-0256-4866
PO Line Number	0001

Allocation Summary		Amount (USD)
03_90_39140_5802001	DEPT: Foundation/Slab Hort Shed	2,000.00
	OBJECT CODE: Land Improvements	

Expense Summary		Amount (USD)
PO Item		2,000.00

Purchase Order

Purchase Order #: B0002614

Order Total: 2,000.00 USD



E2 General Construction Inc

Date: 10/23/2024
Transaction #: 4250883
Authorized By: Kellen Fitzpatrick

Requested By: John Gorgone
Requester Email: gorgonej@cod.edu
Phone: 630-942-4034

Supplier Address:
E2 General Construction Inc
1942 S. Avers Ave.
Chicago, Illinois 60623
United States
Attn: Enrique
Phone: 773-759-8589

Ship To:
College of DuPage
College of DuPage Shipping & Receiving
425 Fawell Blvd.
Glen Ellyn, IL 60137
United States
Attn: John Gorgone
Phone: 630-942-2238

Bill To:
College of DuPage
College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137
United States
Attn: invoicing@cod.edu
Phone: 630-942-2228

Order Comments:

Line #	Item #	Description	UOM	QTY	Unit Price	Line Total
1		Labor and equipment for the disposal of approximately 10 cubic yards of topsoil spoils from parking lot 1-A.	Each	1	2,000.00 USD	2,000.00 USD
Ship To Attn: John Gorgone						

Subtotal: 2,000.00 USD

Tax: 0.00 USD

S & H: 0.00 USD

Order Total: 2,000.00 USD

General Terms

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3. All payments are processed via ACH transfer weekly. You are strongly encouraged to set up your ACH account upon receipt of this PO to avoid unnecessary payment delays. A letter will be sent to you under a separate cover that outlines the set-up instructions, your log-in, and your temporary password. Invoices must be received in an electronic format at least three weeks prior to the due date and are to be emailed to invoicing@cod.edu. Paper checks are issued once a month. A paper check will be issued to foreign vendors that are not eligible for ACH transfer.

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Page 1

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Erica Andrade <erica@e2generalconstruction.com>

[External] FW: College of DuPage - BO #B0002614

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CC: Enrique Flores <Enrique@e2generalconstruction.com>

BCC:

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2 attachments

Dupage Blanket Order B0002614 (003).pdf

B0002614.pdf