

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1083875
Vendor Name: Claridge Products
Invoice Number: CIK000001648
Invoice Date: 11/12/2024
PO Number: P0014428
Check Number: 0333627
Check Amount: \$ 562.90
Check Date: 01/14/2025
Voucher Number: V0865042
Document Type: AP Invoice

Document Below



Claridge Products and Equipment, LLC
PO Box 910
Harrison, AR 72602-0910
800-434-4610

INVOICE

Invoice ID: CIK000001648
Date: 11/12/2024
Order No: CK00001058
Page No: 1

Sold To

College Of Dupage
Accounts Payable
425 Fawell Blvd.
Glen Ellyn IL 60137-5999
USA

Ship To

College Of Dupage
425 Fawell Blvd.
Glen Ellyn IL 60137
USA

CUSTOMER ID		CUSTOMER PO		PAYMENT TERMS		FREIGHT TERMS	
COL0259		P0014428		1% 15 Days, Net 30		DTS-Direct Traffic Solutions	
SALES REP ID		SHIPPING METHOD		F.O.B.		SHIP DATE	
E&I-SIOK, C01-S01-09		DTS		DESTINATION		11/12/2024	
						12/12/2024	
QTY SHIPPED		U/M	BACK ORDER QTY	PART	DESCRIPTION		UNIT PRICE
							EXT. PRICE

1.00	EA	0.00	C-820L	MB S-800 LCS ALUM TRIM MT/MR 4'x5'.	\$312.90	\$312.90
1.00	EA	0.00	NC-FREIGHT	SHIPPING	\$250.00	\$250.00
1.00	PC	0.00	90-ASSY-HDW1	STD SERIES BD w/MR HDW KIT FOR UP TO 8'W	\$0.00	\$0.00

SUB TOTAL: \$562.90

SALES TAX: \$0.00

PREPAID: \$0.00

TOTAL AMOUNT DUE: \$562.90

To qualify for a 1.00% discount, payment must be received by 11/27/2024. ACH payments are encouraged to avoid delays via mail.

CONDITIONS

No responsibility will be assumed by this corporation for delays of carriers or delays arising from strikes, fires, accidents or other causes beyond our reasonable control. RETURNED GOODS - Material must not be returned except by written permission of this Corporation; and when so returned will be subject to 25% service charge. Materials not catalogued and built to special order are not returnable and cancellation will not be accepted. When replacement has been formally authorized by supplier, replaced or unused material must be returned. SHIPPING CLAIM-As all shipments by this Corporation are made at buyers risk, they should be carefully examined before signing carriers receipts. The responsibility of this Corporation ceases upon delivery of materials in good condition to the transportation companies, as evidenced by the signed bill of lading. If transportation company tenders delivery of goods in bad order, buyer should insist upon transportation company agent making notation of condition on freight bills, thus enabling to secure prompt payment of claim which may be filed by him covering value of damaged material. No transportation claim will be recognized by us unless presented within 10 days after receipt of goods - or in case of non-delivery or loss, then 30 days after date of shipment. The supplier has duly complied with the provisions of the Fair Labor Standards Act as amended. VMINV



Freight Damage & Claims Policy

Claridge takes great care to ensure each shipment arrives in pristine condition. However, on occasion there is damage. In the event there is a damage that occurs during shipment, in order to protect our customers and Claridge Products from freight loss and damage, we ask that you thoroughly review our freight policy and comply with our procedures.

We will do everything possible to eliminate any additional expenses incurred to our Customer. Failure to follow the outlined producers may result in our Customer taking responsibility for the freight claim and any associated costs to replace/ repair damaged material.

Steps To Take At The Time Of Delivery:

- We strongly advise our Customers to open and inspect all material at the time of delivery. If you chose not to inspect every item at the time of delivery, please visually inspect the outside packaging of the material and note the Delivery Receipt as: "No Visible Damage". Do not sign for material without inspecting. Do not sign the Delivery Receipt "Pending Inspection" or "Subject to Inspection" as this is the same as a clear Delivery Receipt.
- Verify count of cartons against that on the Packing List.
- If you have missing items and/or visible damage, note as such on the delivery receipt.
- The Delivery receipt must be signed by both the Driver and the Consignee.

After Damages are discovered:

- As soon as damage is discovered, take photos immediately.
- If the Driver has already left, contact the carrier to Report Damage and Request Inspection. Failure to report damages after 5 days of delivery may result in the carrier denying the claim.
- All damaged material and all inner and outer packaging must be retained at the point where material was received. DO NOT THROW AWAY DAMAGED MATERIAL.

When Carrier comes out for Inspection:

- Have damaged material and all packaging ready in receiving area for Inspector.
- After inspector fills out Inspection Report, carefully read it. If you do not agree with inspection report, do not sign it. Be sure to retain all documentation provided to you, it will be needed when filing the claim.

After Inspection:

- Continue to retain damaged merchandise. Even though inspection has been completed, damaged items cannot be used or disposed of without written permission from the carrier.
- Do not return damaged items to the shipper. Return of such items should not be made without preauthorization of Claridge Products.



Claridge Products <AR@claridgeproducts.com>

[External] Invoice #CIK000001648 from Claridge Products and Equipment, LLC is 5 days overdue

Claridge Products <AR@claridgeproducts.com>

Tue, Dec 17, 2024 at 10:40 AM UTC

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Claridge®

calyx® by Claridge

Dear College Of Dupage,

We hope you are doing well. Our records indicate that invoice # [CIK000001648](#) for \$562.90 is now past due. We kindly request that you make payment as soon as possible to avoid any delays with existing/future orders.

Click [here](#) to pay this invoice now.

If you have already sent the payment, please disregard this notice. Otherwise, please contact us to discuss any issues or concerns you may have.

Thank you for your immediate attention to this matter.

Best regards,
Claridge Products Accounts Receivable Team

[View Invoices](#)

We noticed you haven't yet signed up for our online invoicing and payments service, powered by Versapay Collaborative AR. Signing up is quick and easy and you'll enjoy the convenience of accessing all of your invoices and communicating with us at any time. You can choose to pay online as well or continue to use your current method of payment.

[Get Started Now](#)

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1 attachment

invoice-CIK000001648.pdf