


Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1082133  
Vendor Name: Alibris, Inc.  
Invoice Number: 92856809  
Invoice Date: 12/16/2024  
PO Number: B0002311  
Check Number: 0333513  
Check Amount: \$ 122.85  
Check Date: 01/07/2025  
Voucher Number: V0864465  
Document Type: AP Invoice

Document Below

12/20/24 BO # 2311

 **alibris**  
2560 9th Street Suite 215  
Berkeley, CA 94710  
<https://www.alibris.com/library>  
*Books you thought you'd never find.*

Page: 1 of 1  
Invoice: 92856809  
Invoice Date: 12/16/24  
Due Date: 1/15/25  
Customer Code: 135506  
Shipment ID: 86081712

## Invoice

**Bill To:** College of DuPage Library  
425 Fawell Boulevard  
SRC 2034  
Glen Ellyn, IL 60137  
UNITED STATES  
**Attn:** Larisa Miller

**Shipped To:** Larisa Miller  
425 Fawell Boulevard  
SRC 2034  
Glen Ellyn, IL 60137  
UNITED STATES  
**Attn:** College of DuPage Library

### Invoice Detail

Your PO #	Your Ref #	Alibris Order #	Title / Author	Price	Shipping	Amount Due
2311	N/A	74158418-4	Melania and Michelle: First Ladies in a New Era / Vigil, Tammy R.	\$14.00	\$5.45	\$19.45
2311	N/A	74158418-7	Salons / Catherine Chang	\$97.95	\$5.45	\$103.40
<b>Items: 2</b>				<b>Totals:</b>	<b>\$111.95</b>	<b>\$10.90</b>
				<b>Total Due:</b>		<b>USD \$122.85</b>

FID: 94-3300477  
GST/HST: 778107466RT0001  
IOSS: IM5283995736

Thank you for your order. We appreciate your business.  
Please reference the Alibris Order # in any communications related to this Invoice.  
Also please note that if you ordered multiple books from us, some books may ship separately.

**Contact:** [libraries@alibris.com](mailto:libraries@alibris.com)  
(877) ALIBRIS (254-2747)

**Remit to:** Alibris, Inc.  
75 Remittance Drive  
Suite 6046  
Chicago, IL 60675-6046

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

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**BO # 2311 Alibris Invoice 92856809**

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"Miller, Larisa" <millerl@cod.edu>

Fri, Dec 20, 2024 at 07:33 PM UTC

CC:

BCC:

BO # 2311 Alibris Invoice 92856809

**Larisa Miller**

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664

[millerl@cod.edu](mailto:millerl@cod.edu)

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**1 attachment**

alibris invoice 92856809.pdf