

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1084587

Vendor Name: Follett Higher Education, LLC

Invoice Number: 080624

Invoice Date: 8/6/2024

PO Number:

Check Number: E0103325

Check Amount: \$ 1,213.19

Check Date: 09/24/2024

Voucher Number: V0852344

Document Type: AP Invoice

Document Below

Bookstore Order Under \$500

Instructions:

This form is to be used for requests to purchase items from the College's Bookstore costing \$500 or less per transaction. Any orders above this amount require a purchase order.

Requester will complete the Customer Section of this form and the bookstore staff will complete the second portion. After transaction has been finalized the bookstore staff will email this form and copy of the receipt to College of DuPage Accounts Payable office as an invoice for payment. Accounts Payable will process invoice for payment to the provided General Ledger number approval workflow.

-Customer Section-
REQUESTER INFORMATION

Today's Date: 08/06/2024
 Name: Pam Dinucci
 Department: NHS division office
 Contact: 2902

GL Account Number (to be paid from):

(required) 01 10 0021 5401002
Fund Function Dept. Object

-Bookstore Use Only-

Item Details - Description	Quantity	Unit Price	Total
Sectional Anatomy for Imaging Professionals	1	154.75	
Please see the attached receipt for details.		Subtotal:	0
		Tax:	
Notes		TOTAL:	0

Date of Order: 08/06/2024 Order Number: 080624
Student ID on the receipt
 Date completed: 08/06/24 Completed by Name: Pam Dinucci
 Requester Notified: ☐ Pick Up In-Person: ☒
 Shipping Method: ☐ To be Delivered: ☐

Picked-Up Date: 08/06/2024

Picked Up By (Name): Pam Dinucci

Signature: Pam Dinucci

Submit to: S.patel@follett.com or Follettgonzalez@cod.edu

Follett's COD Bookstore
425 Fawell Blvd - SRC Building
Glen Ellyn
IL, 60137
(630) 942-2360
0784mgr@fhcg.follett.com
www.efollett.com

ITEM	QTY	PRICE	TOTAL
Used			
Sectional Anatomy for Imaging			
018952811	1@	\$116.25	\$93.00 N
Discount 20.00%			(23.25)
PL - Department Discount-20%			

Subtotal	\$116.25
Total Discount	(23.25)

Total Sales Tax	\$0.00
-----------------	--------

Total	\$93.00
-------	---------

ARHousecharge	\$93.00
---------------	---------

Major Acct:606
Student ID:080624
Student Name: Hlth Sci
Major Account Name:COD Department Purchase

Signature: _____
I am liable for any financial charges to the campus regarding my student status and restricted merchandise in connection with my financial aid account.

Items Purchased: 1

YOU SAVED \$23.25

Total Tender	\$93.00
--------------	---------

Change Due	\$0.00
------------	--------



"Shaba Patel (0784)" <s.patel@follett.com>

[External] Dpt purchase- 080624

"Shaba Patel (0784)" <s.patel@follett.com>

Mon, Sep 23, 2024 at 04:27 PM UTC

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Shaba Patel
Store Manager
College of DuPage bookstore

Phone 630.942.4347
Address 425 Fawell Blvd, Glen Ellyn IL 60137
Website follett.com | cod.bkstr.com
Email s.patel@follett.com

3 attachments

img-240923121816.pdf

Outlook-nucdh2n1.png

Outlook-ft3xaxlb.png

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1084587
Vendor Name: Follett Higher Education, LLC
Invoice Number: 08082024
Invoice Date: 8/8/2024
PO Number:
Check Number: E0103325
Check Amount: \$ 1,213.19
Check Date: 09/24/2024
Voucher Number: V0851239
Document Type: AP Invoice

Document Below

Bookstore Order Under \$500

Instructions:

This form is to be used for requests to purchase items from the College's Bookstore costing \$500 or less per transaction. Any orders above this amount require a purchase order.

Requester will complete the Customer Section of this form and the bookstore staff will complete the second portion. After transaction has been finalized the bookstore staff will email this form and copy of the receipt to College of DuPage Accounts Payable office as an invoice for payment. Accounts Payable will process invoice for payment to the provided General Ledger number approval workflow.

-Customer Section-
REQUESTER INFORMATION

Today's Date: _____
 Name: Larisa Miller
 Department: Library
 Contact: x3664 millerl@cod.edu

GL Account Number (to be paid from):

(required) 01 20 15240 5405001
 Fund Function Dept. Object

-Bookstore Use Only-

Item Details - Description	Quantity	Unit Price	Total
Please see the attached receipt for details.			Subtotal: 0
			Tax:
Notes			TOTAL: 0

Date of Order: 08/08/2024 Order Number: 08082024
 Date completed: 08/08/2024 Completed by Name: _____
Student ID on the receipt

Requester Notified: ☐ Shipping Method: To be Delivered: ☐

Pick Up In-Person: ☒ Picked-Up Date: 8/8/24

Picked Up By (Name): LARISA MILLER
 Signature: Larisa Miller

Submit to: S.patel@follett.com or Follettgonzalez@cod.edu

Follett's COD Bookstore
425 Fawell Blvd - SRC Building
Glen Ellyn
IL, 60137
(630) 942-2360
0784mgr@fhcg.follett.com
www.efollett.com

ITEM	QTY	PRICE	TOTAL
New			
Gender Sociological Perspecti			
026337304	1@	\$149.50	\$119.60 N
		Discount 20.00%	(29.90)
PL - Department Discount-20%			

New			
Intro to Sociology (w/access c			
029176557	1@	\$72.75	\$58.20 N
		Discount 20.00%	(14.55)
PL - Department Discount-20%			

Subtotal	\$222.25
Total Discount	(44.45)

Total Sales Tax	\$0.00
-----------------	--------

Total	\$177.80
-------	----------

ARHousecharge	\$177.80
---------------	----------

Major Acct:606
Student ID:08082024
Student Name: Libray
Major Account Name:COD Department Purchase

Signature: _____
I am liable for any financial charges to t
he campus regarding my student status and
restricted merchandise in connection with
my financial aid account.

Items Purchased: 2

YOU SAVED \$44.45

Total Tender	\$177.80
--------------	----------

"Shaba Patel (0784)" <s.patel@follett.com>

[External] Dpt purchase- 08082024

"Shaba Patel (0784)" <s.patel@follett.com>

Mon, Sep 23, 2024 at 04:18 PM UTC

CC:

BCC:

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Shaba Patel
Store Manager
College of DuPage bookstore

Phone 630.942.4347
Address 425 Fawell Blvd, Glen Ellyn IL 60137
Website follett.com | cod.bkstr.com
Email s.patel@follett.com

3 attachments

img-240923121546.pdf

Outlook-skf5vckp.png

Outlook-riw3ta3u.png

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1084587

Vendor Name: Follett Higher Education, LLC

Invoice Number: 08202024

Invoice Date: 8/20/2024

PO Number:

Check Number: E0103325

Check Amount: \$ 1,213.19

Check Date: 09/24/2024

Voucher Number: V0852352

Document Type: AP Invoice

Document Below

Follett's COD Bookstore
425 Fawell Blvd - SRC Building
Glen Ellyn
IL, 60137
(630) 942-2360
0784mgr@fhcg.follett.com
www.efollett.com

ITEM	QTY	PRICE	TOTAL
New			
Criticizing Photographs			
023572878	1@	\$55.00	\$44.00 N
Discount 20.00%			(11.00)
PL - Department Discount-20%			

Subtotal	\$55.00
Total Discount	(11.00)

Total Sales Tax	\$0.00
-----------------	--------

Total	\$44.00
-------	---------

ARHousecharge	\$44.00
---------------	---------

Major Acct:606
Student ID:08202024
Student Name: Learning Commons
Major Account Name:COD Department Purchase

Signature: _____
I am liable for any financial charges to the campus regarding my student status and restricted merchandise in connection with my financial aid account.

Items Purchased: 1

YOU SAVED \$11.00

Total Tender	\$44.00
--------------	---------

Change Due	\$0.00
------------	--------



"Shaba Patel (0784)" <s.patel@follett.com>

[External] Dpt purchase- 08202024

"Shaba Patel (0784)" <s.patel@follett.com>

Mon, Sep 23, 2024 at 05:06 PM UTC

CC:

BCC:

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Shaba Patel
Store Manager
College of DuPage bookstore

Phone 630.942.4347
Address 425 Fawell Blvd, Glen Ellyn IL 60137
Website follett.com | cod.bkstr.com
Email s.patel@follett.com

3 attachments

Outlook-tghmxr5a.png

img-240923130329.pdf

Outlook-is4zvbx.png

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1084587
Vendor Name: Follett Higher Education, LLC
Invoice Number: 08222024
Invoice Date: 8/22/2024
PO Number:
Check Number: E0103325
Check Amount: \$ 1,213.19
Check Date: 09/24/2024
Voucher Number: V0851221
Document Type: AP Invoice

Document Below

Bookstore Order Under \$500

Instructions:

This form is to be used for requests to purchase items from the College's Bookstore costing \$500 or less per transaction. Any orders above this amount require a purchase order.

Requester will complete the Customer Section of this form and the bookstore staff will complete the second portion. After transaction has been finalized the bookstore staff will email this form and copy of the receipt to College of DuPage Accounts Payable office as an invoice for payment. Accounts Payable will process invoice for payment to the provided General Ledger number approval workflow.

-Customer Section-

REQUESTER INFORMATION

Today's Date:

Name:

Larisa Miller

Department:

Library

Contact:

x3664 millerl@cod.edu

GL Account Number (to be paid from):

(required) 01 20 15240 5405001
Fund Function Dept. Object

-Bookstore Use Only-

Item Details - Description	Quantity	Unit Price	Total
Please see the attached receipt for details.			Subtotal: 0
			Tax:
			TOTAL: 0

Notes

Date of Order:

08-22-24

Order Number:

08222024

Student ID on the receipt

Date completed:

08-22-24

Completed by Name:

Leu G

Requester Notified: ☐

Shipping Method:

To be Delivered: ☐

Pick Up In-Person: ☒

Picked-Up Date:

8/22/24

Picked Up By (Name):

LARISA MILLER

Signature:

Larisa Miller

Submit to: S.patel@follett.com or Follettgonzalez@cod.edu

Follett's COD Bookstore
425 Fawell Blvd - SRC Building
Glen Ellyn
IL, 60137
(630) 942-2360
0784mgr@fhg.follett.com
www.efollett.com

ITEM	QTY	PRICE	TOTAL
------	-----	-------	-------

New

Designing the User Interface

017207225 1@ \$193.75 \$155.00 N

Discount 20.00% (38.75)

PL - Department Discount-20%

New

Global Problems, Global Soluti

029199351 1@ \$151.00 \$120.80 N

Discount 20.00% (30.20)

PL - Department Discount-20%

Subtotal \$344.75
Total Discount (68.95)

Total Sales Tax \$0.00

Total \$275.80

ARHousecharge \$275.80

Major Acct:606

Student ID:08222024

Student Name: Library

Major Account Name:COD Department Purchase

Signature:_____

I am liable for any financial charges to the campus regarding my student status and restricted merchandise in connection with my financial aid account.

Items Purchased: 2

YOU SAVED \$68.95

Total Tender \$275.80

Change Due \$0.00

* Not an Original Receipt *

Associate: Leo

"Shaba Patel (0784)" <s.patel@follett.com>

[External] Dpt purchase- 08222024

"Shaba Patel (0784)" <s.patel@follett.com>

Mon, Sep 23, 2024 at 04:05 PM UTC

CC:

BCC:

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Shaba Patel
Store Manager
College of DuPage bookstore

Phone 630.942.4347
Address 425 Fawell Blvd, Glen Ellyn IL 60137
Website follett.com | cod.bkstr.com
Email s.patel@follett.com

3 attachments

Outlook-awl2cue2.png

Outlook-ulcnpqim.png

img-240923120037.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1084587
Vendor Name: Follett Higher Education, LLC
Invoice Number: 08292024
Invoice Date: 8/29/2024
PO Number:
Check Number: E0103325
Check Amount: \$ 1,213.19
Check Date: 09/24/2024
Voucher Number: V0851206
Document Type: AP Invoice

Document Below

Bookstore Order Under \$500

Instructions:

This form is to be used for requests to purchase items from the College's Bookstore costing \$500 or less per transaction. Any orders above this amount require a purchase order.

Requester will complete the Customer Section of this form and the bookstore staff will complete the second portion. After transaction has been finalized the bookstore staff will email this form and copy of the receipt to College of DuPage Accounts Payable office as an invoice for payment. Accounts Payable will process invoice for payment to the provided General Ledger number approval workflow.

-Customer Section-
REQUESTER INFORMATION

Today's Date:

Name:

Lariša Miller

Department:

Library

Contact:

x3664 millerl@cod.edu

GL Account Number (to be paid from):

(required)	01	20	15240	5405001
	Fund	Function	Dept.	Object

-Bookstore Use Only-

Item Details - Description	Quantity	Unit Price	Total
Please see the attached receipt for details.			Subtotal: 0
			Tax:
Notes			TOTAL: 0

Date of Order:

8/29/24

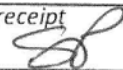
Order Number:

08292024

Date completed:

8/29/24

Completed by Name:



Requester Notified:

☐

Shipping Method:

To be Delivered:

☐

Pick Up In-Person:

☒

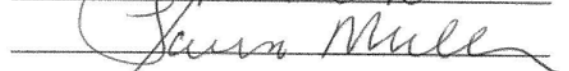
Picked-Up Date:

8/29/24

Picked Up By (Name):

LARIŠA MILLER

Signature:



Submit to: S.patel@follett.com or Follettgonzalez@cod.edu

Follett's COD Bookstore
425 Fawell Blvd - SRC Building
Glen Ellyn
IL, 60137
(630) 942-2360
0784mgr@fhcg.follett.com
www.efollett.com

ITEM	QTY	PRICE	TOTAL
------	-----	-------	-------

New
Greenhouse Operation & Managem
010365707 1@ \$257.75 \$206.20 N
Discount 20.00% (51.55)
PL - Department Discount-20%

New
MICROECONOMICS LOOSE LEAF w/Co
027353932 1@ \$202.00 \$161.60 N
Discount 20.00% (40.40)
PL - Department Discount-20%

Subtotal \$459.75
Total Discount (91.95)

Total Sales Tax \$0.00

Total \$367.80

ARHousecharge \$367.80

Major Acct:606

Student ID:08292024

Student Name: Library

Major Account Name:COD Department Purchase

Signature: _____

I am liable for any financial charges to the campus regarding my student status and restricted merchandise in connection with my financial aid account.

Items Purchased: 2

YOU SAVED \$91.95

Total Tender \$367.80

Change Due \$0.00

* Not an Original Receipt *

Associate: Chris

"Shaba Patel (0784)" <s.patel@follett.com>

[External] Dpt purchase= 08292024

"Shaba Patel (0784)" <s.patel@follett.com>

Wed, Sep 18, 2024 at 04:53 PM UTC

CC:

BCC:

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Shaba Patel
Store Manager
College of DuPage bookstore

Phone 630.942.4347
Address 425 Fawell Blvd, Glen Ellyn IL 60137
Website follett.com | cod.bkstr.com
Email s.patel@follett.com

3 attachments

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img-240918125018.pdf

Outlook-0zkvbfkr.png

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1084587
Vendor Name: Follett Higher Education, LLC
Invoice Number: 09052024
Invoice Date: 9/5/2024
PO Number:
Check Number: E0103325
Check Amount: \$ 1,213.19
Check Date: 09/24/2024
Voucher Number: V0852337
Document Type: AP Invoice

Document Below

Bookstore Order Under \$500

Bookstore – Faculty/Staff

Instructions:

This form is to be used for requests to purchase items from the College's Bookstore costing \$500 or less per transaction. Any orders above this amount require a purchase order. Requester will complete the Customer Section of this form and the bookstore staff will complete the second portion. After transaction has been finalized the bookstore staff will email this form and copy of the receipt to College of DuPage Accounts Payable office as an invoice for payment. Accounts Payable will process invoice for payment to the provided General Ledger number approval workflow.

-Customer Section-

REQUESTER INFORMATION

Today's Date:

Name:

09/05/2024

Department:

Learning Commons

Contact:

Susan Maloney X2674

GL Account Number (to be paid from):

(required) 01

30

15290

5401002

Fund

Function

Dept.

Object

-Bookstore Use Only-

Item Details - Description	Quantity	Unit Price	Total
Alfred's Group Piano for Adults, Book 1. 2nd ed	1	69.99	69.99
ISBN: 0739053019 vol. 1 (10 digit) or 9780739053010 (13 digit) vol. 1			
Authors: Lancaster, E.L. And Kenon D. Renfrow.			
minus 20%			-14.07
Subtotal:			55.92
Tax:			
TOTAL:			55.92

Please see the attached receipt for details.

Notes

Date of Order:

09/05/2024

Order Number:

09052024

Date completed:

11

Student ID on the receipt

Requester Notified: ☐

Completed by Name:

SRP

Shipping Method:

To be Delivered: ☐

Pick Up In-Person: ☒

Picked-Up Date:

See

Picked Up By (Name):

Signature:

Submit to: S.patel@follett.com or Follettgonzalez@cod.edu

Follett's COD Bookstore
425 Fawell Blvd - SRC Building
Glen Ellyn
IL 60137
(630) 942-2360
0784mgr@fhcg.follett.com
www.efollett.com

ITEM	QTY	PRICE	TOTAL
New			
Alfred's Group Piano for Adult			
011497189	1@	\$69.99	\$55.99 N
Discount 20.00%			(14.00)
PL - Department Discount-20%			

Subtotal	\$69.99
Total Discount	(14.00)

Total Sales Tax	\$0.00
-----------------	--------

Total	\$55.99
-------	---------

ARHousecharge	\$55.99
---------------	---------

Major Acct:606
Student ID:09052024
Student Name: Learning Commons
Major Account Name:COD Department Purchase

Signature: _____
I am liable for any financial charges to the campus regarding my student status and restricted merchandise in connection with my financial aid account.

Items Purchased: 1

YOU SAVED \$14.00

Total Tender	\$55.99
Change Due	\$0.00



"Shaba Patel (0784)" <s.patel@follett.com>

[External] Dpt purchase- 09052024

"Shaba Patel (0784)" <s.patel@follett.com>

Mon, Sep 23, 2024 at 04:51 PM UTC

CC:

BCC:

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Shaba Patel
Store Manager
College of DuPage bookstore

Phone 630.942.4347
Address 425 Fawell Blvd, Glen Ellyn IL 60137
Website follett.com | cod.bkstr.com
Email s.patel@follett.com

3 attachments

Outlook-blkpubbl.png

img-240923123424.pdf

Outlook-begswvvv.png

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1084587
Vendor Name: Follett Higher Education, LLC
Invoice Number: 8524
Invoice Date: 9/23/2024
PO Number:
Check Number: E0103325
Check Amount: \$ 1,213.19
Check Date: 09/24/2024
Voucher Number: V0851188
Document Type: AP Invoice

Document Below

Bookstore Order Under \$500

Instructions:

This form is to be used for requests to purchase items from the College's Bookstore costing \$500 or less per transaction. Any orders above this amount require a purchase order.

Requester will complete the Customer Section of this form and the bookstore staff will complete the second portion. After transaction has been finalized the bookstore staff will email this form and copy of the receipt to College of DuPage Accounts Payable office as an invoice for payment. Accounts Payable will process invoice for payment to the provided General Ledger number approval workflow.

-Customer Section-
REQUESTER INFORMATION

Today's Date: 8/6/24
 Name: Larisa Miller
 Department: Library
 Contact: x3664 millerl@cod.edu

GL Account Number (to be paid from):

(required) 01 20 15240 5405001
 Fund Function Dept. Object

-Bookstore Use Only-

Item Details - Description	Quantity	Unit Price	Total
Please see the attached receipt for details.			Subtotal: 0
Notes			Tax:
			TOTAL: 0

Date of Order: 8/6/24
 Date completed: 8/6/24
 Requester Notified: ☐
 Shipping Method: ☐ To be Delivered: ☐

Order Number: 8624
Student ID on the receipt
 Completed by Name: SP

Pick Up In-Person: ☒
 Picked-Up Date: 8/6/24

Picked Up By (Name): LARISA MILLER

Signature: Larisa Miller

Submit to: S.patel@follett.com or Follettgonzalez@cod.edu

Follett's COD Bookstore
425 Fawell Blvd - SRC Building
Glen Ellyn
IL, 60137
(630) 942-2360
0784mgr@fhcg.follett.com
www.efollett.com

ITEM	QTY	PRICE	TOTAL
New			
Cultural Anthropology An Appli			
026248516	2@	\$124.25	\$198.80
Discount 20.00%			(24.85)
PL - Department Discount-20%			

Subtotal	\$248.50
Total Discount	(49.70)

Total Sales Tax	\$0.00
-----------------	--------

Total	\$198.80
-------	----------

ARHousecharge	\$198.80
---------------	----------

Major Acct:606
Student ID:8624
Student Name: Library
Major Account Name:COD Department Purchase

Signature:

I am liable for any financial charges to the campus regarding my student status and restricted merchandise in connection with my financial aid account.

Items Purchased: 2

YOU SAVED \$49.70

Total Tender	\$198.80
--------------	----------

Change Due	\$0.00
------------	--------



"Shaba Patel (0784)" <s.patel@follett.com>

[External] Dpt purchase- 8624

"Shaba Patel (0784)" <s.patel@follett.com>

Mon, Sep 23, 2024 at 04:32 PM UTC

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Shaba Patel
Store Manager
College of DuPage bookstore

Phone 630.942.4347
Address 425 Fawell Blvd, Glen Ellyn IL 60137
Website follett.com | cod.bkstr.com
Email s.patel@follett.com

3 attachments

Outlook-ewmtudfh.png

Outlook-fa1prldd.png

img-240923122923.pdf