

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1602158
Vendor Name: College Aid Services LLC
Invoice Number: 2568
Invoice Date: 8/27/2024
PO Number: B0002394
Check Number: E0103318
Check Amount: \$ 4,125.00
Check Date: 09/24/2024
Voucher Number: V0850589
Document Type: AP Invoice

Document Below

CollegeAidServices, LLC
478 E Altamonte Dr Ste 304
Altamonte Springs, FL 32701
US

+18334382271

finance@collegeaidservices.net

www.collegeaidservices.net



College Aid Services

Invoice

BILL TO

Melissa Doguim
College of DuPage
B0002394
425 Fawell Blvd
Glen Ellyn, IL 60137
United States

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
2568	08/27/2024	\$2,000.00	10/26/2024	Net 60	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
08/13/2024	Compliance and Administrative Consultant	[Aug 13 – Aug 23]	16:00	125.00	2,000.00

8/10 to 8/23/24
B0002394

BALANCE DUE

\$2,000.00

Approved

Christie M. Hammond

Digitally signed by Alexis
Fishbone
Date: 2024.08.10
10:52:23 -05'00'

Alexis
Fishbone

College Aid Services Timesheet Records of Alexis Fishbone
Invoice 2568 DOS 8/13-23, 2024

fname	lname	local_date	hours	service item	notes
Alexis	Fishbone	8/13/2024	4	Interim-Staffing:Compliance and Administrative Consultant	Email, meeting prework, policy writing
Alexis	Fishbone	8/15/2024	2	Interim-Staffing:Compliance and Administrative Consultant	Enrollment center meeting, meeting prep, policy writing
Alexis	Fishbone	8/19/2024	2	Interim-Staffing:Compliance and Administrative Consultant	Meeting with Nicole, Enrollment Center Meeting, email
Alexis	Fishbone	8/20/2024	3	Interim-Staffing:Compliance and Administrative Consultant	1:1 with Paty, SAFE testing with Paty and Sameena, email
Alexis	Fishbone	8/22/2024	2	Interim-Staffing:Compliance and Administrative Consultant	Email, meeting prep and meeting post work
Alexis	Fishbone	8/23/2024	3	Interim-Staffing:Compliance and Administrative Consultant	Meeting With Paty -- enrollment reporting, emails.
Total			16		

"Doguim, Melissa" <doguimm@cod.edu>

Invoice 2568 College Aid Services

"Doguim, Melissa" <doguimm@cod.edu>

Thu, Sep 19, 2024 at 07:26 PM UTC

CC:

BCC:

Hello,

please process the attached invoice for College Aid Services. These are currently being signed by Dr. Hammond in Dr. Del Rosario's absence.

Thank you,

Melissa Doguim

Administrative Assistant V, Student Affairs

Offices of the Provost/Academic and Student Affairs Administration, BIC3400

College of DuPage, 425 Fawell Blvd, Glen Ellyn, IL 60137

Desk Phone: 630-942-3687**

doguimm@cod.edu

My Personal Office Hours: M-TH 8:30 am – 5:00 pm

Days on campus: Mondays, Tuesdays, Wednesdays, & Thursdays

Days Remote: Fridays (***calls to my desk phone will go to my email and will be returned in real time*)

2 attachments

Invoice 2568 _ College Aid Services 09.17.24_C. Hammond.pdf

image001.png

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1602158
Vendor Name: College Aid Services LLC
Invoice Number: 2593
Invoice Date: 9/9/2024
PO Number: B0002394
Check Number: E0103318
Check Amount: \$ 4,125.00
Check Date: 09/24/2024
Voucher Number: V0850584
Document Type: AP Invoice

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Invoice

BILL TO

Melissa Doguim
College of DuPage
PO #B0002394
425 Fawell Blvd
Glen Ellyn, IL 60137
United States

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
2593	09/09/2024	\$2,125.00	11/08/2024	Net 60	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
08/26/2024	Compliance and Administrative Consultant	[Aug 26 – Sept 6]	17:00	125.00	2,125.00

B0002394

BALANCE DUE

\$2,125.00

Billing Period: 8/24 to 9/6/24

Approved
Christie M. Hammond

Alexis Fishbone

Invoice # 2593

DOS: Aug 26 - Sep 6, 2024

Timesheet Record for Alexis Fishbone
College Aid Services

Iname	local_date	local_day	hours	jobcode	2	service item	notes
Fishbone	8/26/2024	Mon		1	Compliance and Adr Consultant	Interim-Staffing:Compliance and Administrative	Fraud Software Meeting with Dr. Del Rosario
Fishbone	8/27/2024	Tue		2	Compliance and Adr Consultant	Interim-Staffing:Compliance and Administrative	1:1 Paty, email
Fishbone	8/28/2024	Wed		2	Compliance and Adr Consultant	Interim-Staffing:Compliance and Administrative	1:1 Nicole, email
Fishbone	8/29/2024	Thu		2	Compliance and Adr Consultant	Interim-Staffing:Compliance and Administrative	Fraud Taskforce Meeting, email
Fishbone	8/30/2024	Fri		1	Compliance and Adr Consultant	Interim-Staffing:Compliance and Administrative	email, Call with Nicole
Fishbone	9/3/2024	Tue		2	Compliance and Adr Consultant	Interim-Staffing:Compliance and Administrative	1:1 with Nicole, email and GE meeting
Fishbone	9/4/2024	Wed		1	Compliance and Adr Consultant	Interim-Staffing:Compliance and Administrative	email, quick EC meeting
Fishbone	9/5/2024	Thu		3	Compliance and Adr Consultant	Interim-Staffing:Compliance and Administrative	Fraud Doc Meeting, 1:1 Paty, Meeting with Nicole
Fishbone	9/6/2024	Fri		3	Compliance and Adr Consultant	Interim-Staffing:Compliance and Administrative	Fraud Work, Meeting with Nicole
Total Hours							17

"Doguim, Melissa" <doguimm@cod.edu>

College Aid Services Invoice 2593

"Doguim, Melissa" <doguimm@cod.edu>

Thu, Sep 19, 2024 at 07:28 PM UTC

CC:

BCC:

Hello,

please process payment for Invoice 2593 for College Aid Services. These are currently being signed by Dr. Hammond.

Thank you,

Melissa Doguim

Administrative Assistant V, Student Affairs

Offices of the Provost/Academic and Student Affairs Administration, BIC3400

College of DuPage, 425 Fawell Blvd, Glen Ellyn, IL 60137

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2 attachments

Invoice #2593 C. Hammond 09.11.24-.pdf

image001.png