

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1086528

Vendor Name: IMG Artists, LLC

Invoice Number: TR25-MLVBAL

Invoice Date: 9/9/2024

PO Number:

Check Number: E0103202

Check Amount: \$ 10,800.00

Check Date: 09/18/2024

Voucher Number: V0846557

Document Type: AP Invoice

Document Below

"Schoettle, Kari" <schoettlek@cod.edu>

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**IMG check request \$10800**

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"Schoettle, Kari" <schoettlek@cod.edu>

Thu, Sep 12, 2024 at 06:56 PM UTC

CC:

BCC:

Please process. Thank you.

**Kari Schoettle**

Project Manager

McAninch Arts Center, College of DuPage

630-942-2914 | schoettlek@cod.edu

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**1 attachment**

IMG Malevo check request 10800 balance kscfdm.pdf

## Check Request Form

This form may be used to request check payments only for those items for which the issuance of a purchase order would not be appropriate. Attach supporting documentation (e.g., invoice or agreement). Please refer to Administrative Procedure 2.21, Vendor Payment.

Date: \_\_\_\_\_ Vendor ID: \_\_\_\_\_ Vendor Name: \_\_\_\_\_

Payee Address: \_\_\_\_\_ Payment Due Date: \_\_\_\_\_

| Invoice Number | GL Account number(s)<br>e.g. 01-80-00757-5401001 | GL Account Name<br>e.g. Office Supplies | Amount    |
|----------------|--|---|-----------|
|                |  |   |           |
|                |  |   |           |
|                |  |   |           |
|                |  |   |           |
|                |  |   |           |
| <b>Total</b>   |  |   | <b>\$</b> |

Check the appropriate box below:

- ☐ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have been provided in a satisfactory condition/manner. Consequently, payment is appropriate at this time.
- ☐ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have not yet been provided. The first approver indicated below will notify the Accounts Payable Office in writing when the goods/services have been delivered in a satisfactory condition/manner.

Description on Check:

Other Instructions:

### All requests will require the following approvals:

Requester: \_\_\_\_\_ Print Name: \_\_\_\_\_

Budget Officer: \_\_\_\_\_ Print Name: \_\_\_\_\_

Requests \$10,000 and over will require the additional approvals below:

Next Level Supervisor (if applicable): \_\_\_\_\_ Print Name: \_\_\_\_\_

Next Level Supervisor (if applicable): \_\_\_\_\_ Print Name: \_\_\_\_\_

Next Level Supervisor (if applicable): \_\_\_\_\_ Print Name: \_\_\_\_\_

Area Administrator (only required if request is \$10,000 and over): \_\_\_\_\_ Print Name: \_\_\_\_\_

Area Cabinet Officer (only required if request is \$25,000 and over): \_\_\_\_\_ Print Name: \_\_\_\_\_

Board Approval Date (only required if request is \$25,000 and over): \_\_\_\_\_

**Return approved request and all supporting documentation to Accounts Payable (SRC 2132A), [invoicing@cod.edu](mailto:invoicing@cod.edu)**

## Check Request Form (cont.)

### Processing a Check Request:

To expedite the processing of a check request, or other non-purchase order disbursement, the requesting department should:

1. Verify that the vendor intake process has been completed by the Procurement Office.  
Payment cannot be made to a vendor until this process has been completed.
2. Complete and review this check request form and confirm that all relevant supporting documentation is attached including fully executed contracts, if applicable.
3. Ensure the payee information is complete and includes the vendor's Colleague ID number.
4. Ensure that the general ledger account number is included and correct.
5. Maintain a copy of the approved check request form for department records.
6. Submit the completed check request form to the Accounts Payable Office.

The check request form will be returned to the budget officer if the information is incomplete, not in compliance with College Policy, or if budget is not available.





**IMG Artists**

## ENGAGEMENT AGREEMENT

### Agreement

This agreement, made on Tue 28 May 2024 by and between **College of DuPage, McAninch Arts Center**, 425 Fawell Boulevard, Glen Ellyn, IL 60137, United States (hereinafter referred to as "Presenter") and **IMG Artists, LLC FSO Malevo** (hereinafter referred to as "Artist"), hereby serves to bind both parties to the following terms of engagement as stated:

### Performance Details

|                  |      |                          |             |
|------------------|------|--------------------------|-------------|
| Sat 28 Sept 2024 | 7:30 | Belushi Performance Hall | Performance |
|------------------|------|--------------------------|-------------|

### Fee and Expenses

**Fee: \$18,000.00 (Eighteen Thousand USD)** plus twelve (12) hotel rooms for two (2) nights.

### Other Special Terms

- Fee is special and confidential
- Artist's rider attached is an integral part of this agreement
- Presenter agrees to e-mail the final ticket count for the performance to [ticketcount@imgartists.com](mailto:ticketcount@imgartists.com) within five (5) days of the Artist's performance.
- Exclusivity: 90 days before or after the confirmed date – 35-mile radius
- Act to also include: 3 press interviews, phone-ins are acceptable, and/or one post-show Q+A
- One, 20-minute intermission has been requested for this performance.

### Payment Terms

Payment will be made without any deduction or offset whatsoever and net of any and all taxes, fees, duties, withholdings, border entry and customs fees imposed by any and all foreign or domestic federal, state or local authorities or any subdivisions thereof.

The Presenter shall pay the Fee as follows:

- a) **US \$7,200 (Seven Thousand Two Hundred USD)** 40% of fee is due <sup>ASAP after full execution of contract</sup> ~~60 days prior to performance~~ (07/30/2024) payable to IMG Artists, LLC (F.I.D. # 20-0116624) made by ACH or wire transfer using the following details: college check or ACH

|               |                  |
|---------------|------------------|
| Bank:         | JP Morgan Chase  |
| Organization: | IMG Artists, LLC |
| ABA:          | 021000021        |
| Account No:   | 904-031144       |
| SWIFT Code:   | CHASUS33         |

- b) **US \$10,800 (Ten Thousand Eight Hundred USD)** 60% of fee is due the first business day following the final performance by ~~ACH or wire transfer~~ using the same account above.  
college check of ACH

If Presenter cannot issue payment by ACH or wire transfer, please issue payment by check made out to IMG Artists, LLC mailed on the first business day following the final performance to: Cordelia Roberts, IMG Artists, 7 West 54th Street, New York, NY 10019. (Please insert the dance company name – Malevo – in the memo field of the check.)



IMG *Artists*

## ENGAGEMENT AGREEMENT

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**IMG Artists only accepts checks that are sent via a tracked and/or registered service such as: Fedex, DHL, and UPS. If you are sending a check, please email the tracking number to [croberts@imgartists.com](mailto:croberts@imgartists.com).**

This Agreement is hereby duly signed and governed by the Terms and Conditions overleaf, which are expressly incorporated. Any attached schedules or riders form an integral part of this agreement.

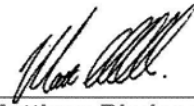
Signed by:



49866CF08C3F425...

**Diana Martinez** Ellen Roberts VP Administrative Affairs  
**Director** College of DuPage  
**McAninch Arts Center**

Date: 8/8/2024



**Matthew Bledsoe**  
**EVP, Global Head of Dance**  
**IMG Artists**

Date: 7/18/24



IMG Artists

## TERMS AND CONDITIONS

### MALEVO: TERMS AND CONDITIONS

1. IMG Artists is Artist's authorized agent for all purposes hereunder. Presenter agrees to pay the total due by wires or check made payable to IMG Artists, LLC as specified on page 1 of this agreement.

Payment will be made without any deduction or offset whatsoever and net of any and all taxes, fees, duties, withholdings, border entry and customs fees imposed by any and all foreign or domestic federal, state or local authorities or any subdivisions thereof.

2. If Artist is unable to perform the Engagement for any reason beyond the control of the Artist, including without limitation, illness of Artist or death or life threatening illness of an immediate family member of Artist, accident, or any incapacity, fires, labor disputes, public emergency or calamity, epidemic, pandemic, viral, bacterial, or other communicable disease transmission, or other public health-related concerns, disruption of air traffic, act of terrorism, or Act of God ("force majeure"), this agreement shall terminate with respect to the Engagement and neither party shall be liable to the other for any damage arising from the Artist's inability to perform. If, for any such reason, Artist is able to perform only a portion of the Engagement, then the Engagement Fee shall be reduced on a pro-rata basis. Cancellation or rescheduling of the Engagement by Presenter due to Presenter's fiscal insolvency, poor ticket sales or scheduling problems, or for any other reason, shall not be deemed a force majeure event giving rise to termination without liability on the part of Presenter.
3. Presenter agrees to provide the Engagement Site and rehearsal area, including stage and dressing room, furniture, stage lighting, sound equipment and other items, each as reasonably requested by Artist and each in a clean, comfortable and safe condition, professional personnel to operate all such equipment, all necessary house staff (back and front of house) and a page turner (if requested by Artist), each at Presenter's expense. Presenter further agrees to honor Artist's specific needs as detailed in any riders attached hereto.
4. Presenter agrees that the Engagement (and any rehearsals) will not be recorded, broadcast, televised, videotaped, photographed, filmed or otherwise reproduced or extended beyond the Engagement site without the prior written consent of Artist, through IMG Artists.
5. Artist, through IMG Artists, agrees to furnish Presenter with reasonable quantities of available publicity materials solely for use in promoting and publicizing the Engagement. Upon request, Presenter agrees that any promotional materials produced by Presenter in connection with the Engagement in which the Artist's name or likeness is included is subject to Artist's prior approval, through IMG Artists.
6. HOUSE PROGRAM. Presenter agrees that it will produce the House Program for the Engagement at its own expense and to supply the Artist, through IMG Artists, with all pages of the program on which Artist's name or likeness appears for proofing and approval before going to print.

Presenter agrees to include in program credits as follows and any additional text and/or inserts as provided by Artist (through IMG Artists) in each program:

- (i) **MALEVO** appears by arrangement with IMG Artists, LLC,  
7 West 54th Street, New York, NY 10019, Tel: 212-994-3500
- (ii) Other Credits as supplied

7. CONCERT TICKETS. Presenter shall furnish tickets to the performance (s) for the entire engagement as follows: Ten (10) complimentary house tickets in the best location for each performance. An additional ten (10) tickets (best location) shall be made available for purchase by company and not released for sale without written approval of company's management. In addition, two (2) complimentary tickets for IMG Artists will be provided for each performance. The box office or house



IMG Artists

# TERMS AND CONDITIONS

manager will be informed at least twenty-four hours prior to performance as to the disposition of the tickets

8. HOTEL: If hotel accommodations are to be provided by Presenter (please see contract to confirm), MALEVO requires a total of up to 12 rooms direct billed to Presenter (room & tax only).
9. RECEPTIONS/MEDIA CALLS: Receptions following performances, press interviews, Television, and Photo Calls, only to be arranged with IMG Artists and Tour Manager in advance of arrival date.
10. Notwithstanding anything to the contrary contained herein, if Presenter incurs any claims, damages, other liabilities or costs and expenses (including, without limitation, reasonable attorneys' fees) relating to the non-appearance by Artist for reasons other than those enumerated in Paragraph #2 in connection with the Engagement, Artist's liability to Presenter shall not exceed 10% of Artist's fee hereunder (excluding Artist's expenses payable by Presenter hereunder).
11. <sup>Both parties</sup> Artist shall defend, indemnify and hold <sup>each other</sup> Presenter, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of Artist, its officers, agents, or employees. <sup>either party</sup>  
<sup>Both parties</sup> Presenter shall defend, indemnify and hold <sup>each other</sup> Artist, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorney's fees) arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of Presenter, its officers, agents, or employees. <sup>either party</sup>
12. "Force Majeure"
  - a) "Force Majeure" shall mean severely inclement weather, illness, death or incapacitation of a key member of the Company (as determined by the Company in its sole judgment); compliance with present or future statute, law, ordinance, regulation, order judgment or decree that prevents Company from performing its obligations under this Agreement; compliance with any orders from governmental authority or any officer, department, agency, or instrumentality thereof that prevents Company from performing its obligations under this Agreement; act of God, acts or omissions of any government or agency thereof; earthquake, flood, fire, epidemic, accident, explosion, hurricane, storm, casualty, lockout, boycott, strike, labor controversy (including but not limited to threat of lockout, boycott or strike), riot, civil disturbance, threat or act of terrorism, war or armed conflict (whether or not there has been an official declaration of war or official statement as to the existence of a state of war), rebellion, insurrection, sabotage, invasion, occupation, quarantine restrictions; intervention of military forces, act of public enemy, any political, military, or other situation that, in reasonable judgment of Company, poses a risk or threat to members of the Company, embargo, delay and/or cancellation of a common carrier, or any other similar or dissimilar cause or causes outside the reasonable control of the Company.
  - b) In the event of a Force Majeure which renders the Company hereto unable to perform its obligations, such failure shall not be treated as a breach of the Agreement. In the event of a Force Majeure, Company and Presenter shall use their commercially reasonable efforts to reschedule the services described in this Agreement. Presenter shall reimburse Company's actual expenses incurred relating to or in connection with the rescheduled or canceled performance (including but not limited to the cost of any non-refundable portion of travel or hotel arrangements, freight costs, as well as dancer, choreographer & tech staff rehearsal and/or performance salaries incurred to date). In the case the Presenter and Company cannot reschedule, such failure shall not be treated as a breach of the Agreement.



IMG Artists

TERMS AND CONDITIONS

Illinois

13. This ENGAGEMENT AGREEMENT shall be governed by and construed in accordance with the laws of the State of ~~New York~~, without giving effect to the principles of conflicts thereof. In the event a dispute arises under this ENGAGEMENT AGREEMENT which cannot be resolved, such dispute shall be submitted to arbitration and resolved by a single arbitrator (who shall be a lawyer) in accordance with the Commercial Arbitration rules of the American Arbitration Association then in effect. All such arbitration shall take place at the office of the American Arbitration Association located in ~~New York~~, ~~New York~~. Each party is entitled to depose one (1) fact witness and any expert witness retained by the other party, and to conduct such other discovery as the arbitrator deems appropriate. The arbitration provisions of the ENGAGEMENT AGREEMENT shall not prevent any party from obtaining injunctive relief from a court of competent jurisdiction to enforce the obligations for which such party may obtain provisional relief pending a decision on the merits by an arbitrator. Each of the parties hereby consents to the jurisdiction of ~~New York~~ courts for such purpose. The award or decision rendered by the arbitrator shall be final, binding and conclusive and judgment may be entered upon such award by any court.
14. All rights and remedies of the Parties under this Agreement are cumulative and not in limitation or restriction of any other right or remedy in law or in equity.
15. This ENGAGEMENT AGREEMENT cannot be assigned or transferred without written consent of Artist, through IMG Artists.
16. Presenter agrees not to modify by hand the face of this ENGAGEMENT AGREEMENT, including the terms and conditions and any riders hereto, without IMG Artists' prior approval. This Engagement contains the entire agreement between the parties and shall supersede all prior proposals, negotiations, agreements, arrangement and understandings, if any, relating to the obligations and matters set out herein, whether oral or written.

~~Diana Martinez~~ Ellen Roberts, VP Administrative Affairs  
 Director College of DuPage  
 McAninch Arts Center

Date:

Matthew Bledsoe  
 EVP, Global Head of Dance  
 IMG Artists

Date: 7/18/24





TECHNICAL RIDER



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Local Production / Sign 

Malevo – Director / Sign 



1. CREW & STAGE

CREW REQUIREMENT

For the loading and unloading of the backline, costumes and different accessories for the performance of the show, 6 assistants will be needed, which will also be necessary during assembly.

For the development of the show, 2 assistants will be needed, who will be in charge of the Malevo Stage Manager. If this is not possible, the Local Producer must provide 1 translator in each location.

- The loading, sound, lighting and video staff must speak Spanish or English (at least 1 person at F.O.H. and another on stage).

**IMPORTANT NOTE:** The performance requires the performers' ability to quickly cross from one side of the stage to the other. Ideally a crossing should be allowed behind the stage. If this is not possible for any reason, please discuss alternatives with the Stage Manager at least one week before arrival. The area must be safe, clean and illuminated during the performance.

STAGE DIMENSIONS

The stage must be a complete BLACK BOX (background, sides, and floor). If the show is outdoors, the stage must have an appropriate roof. The minimum measurements required are:

|  |                            |
|--|----------------------------|
| Proscenium / Width                                 | 12 mts / 40 ft             |
| Proscenium / Depth                                 | 12 mts / 40 ft             |
| Minimum stage height (from stage floor to LX pipe) | 8 mts / 26 ft              |
| Stage height (from stalls floor to stage floor)    | 1.2 mts / 4 ft (preferred) |

DECKS / PLATFORMS

The stage must have 4 platforms of solid construction, covered in black and carpeted in black, delimited on their edges with white or fluorescent tape for safety and arranged at the back of it (see detail on plan) of the following measurements:

|        |                |
|--------|----------------|
| Width  | 2 mts / 6.5 ft |
| Depth  | 2 mts / 6.5 ft |
| Height | 30 cm / 1 ft   |

F.O.H.

Audio, lighting and video consoles should be located 25 meters (85 feet) from the proscenium line.

-F.O.H. Platform:

Width: ~~3.6 mts (12 ft)~~      MAC FOH is 12' x 6'  
Depth: ~~2.4 mts (8 ft)~~  
Height: 0.30 mts (1 ft)

**NOTE:** Fence and roof (outdoors) are required in this position.

Local Production / Sign  Initial  Malevo – Director / Sign





CURTAINS

- x1 House main curtain.
- x1 Black backdrop curtain.

Backstage and legs every 2 meters from the proscenium.

Malevo requires the use of standard theater legs and edges. These items must be hung **prior to the Company's arrival**. The legs must mask all sight lines from backstage and must be no more than 2 meters wide. In any theater with a particularly large proscenium, the assembly of the black box and its accessories should be discussed with the Stage Manager at least one week before arrival.

INTERCOMS

The production must provide at least 4 (four) Intercom positions as follows:

- x1 on stage,
- x1 in sound console,
- x1 in light console,
- x1 at F.O.H.

VOLTAGE / CA

4 (four) 220v/110v voltage points with ground discharge must be provided in each musician position and according to the sound plan.

MISCELLANEOUS

The items detailed below must be provided for each performance.

| Quantity         | Item                                    | Comments   |
|------------------|---|--|
| 48 (forty-eight) | Still water plastic bottles (500ml)     | If there are water fountains, one must be provided on each side of the stage with enough (18) reusable plastic cups (large). |
| 18 (eighteen)    | Coca-Cola cans.                         | Cold ones.   |
| 18 (eighteen)    | Medium/small towels                     | Dry and clean for each performance.  |
| 2 (two)          | Containers for ice.                     | One on each side of the stage.   |
| 1 (one)          | Ice bag.                                | To be distributed between the ice containers.  |
| 16 (sixteen)     | Black orchestra chairs without armrest. | 7 on each side of the stage (off stage). 2 for musicians on stage.   |
| 2 (two)          | AAA batteries.                          | For bandonion in-ear system. (per show).   |
| 6 (six)          | AA batteries.                           | 2 for violin (per show), 4 for guitar (weekly).  |
| 3 (three)        | 9V batteries.                           | For in-ear amps and bandonion mic system. (per show)   |



2. DANCE FLOOR

The Company cannot perform work on concrete or wood floors placed directly above the stage floor.

The floor should create a smooth, uniform surface, free of undulations or imperfections. The safety of the performers and the quality of the sound depend on this surface and therefore the Company reserves the right to insist that incorrectly placed dance boards be repaired prior to the performance.

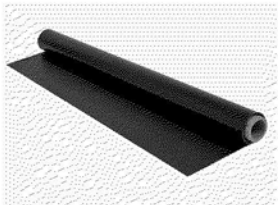
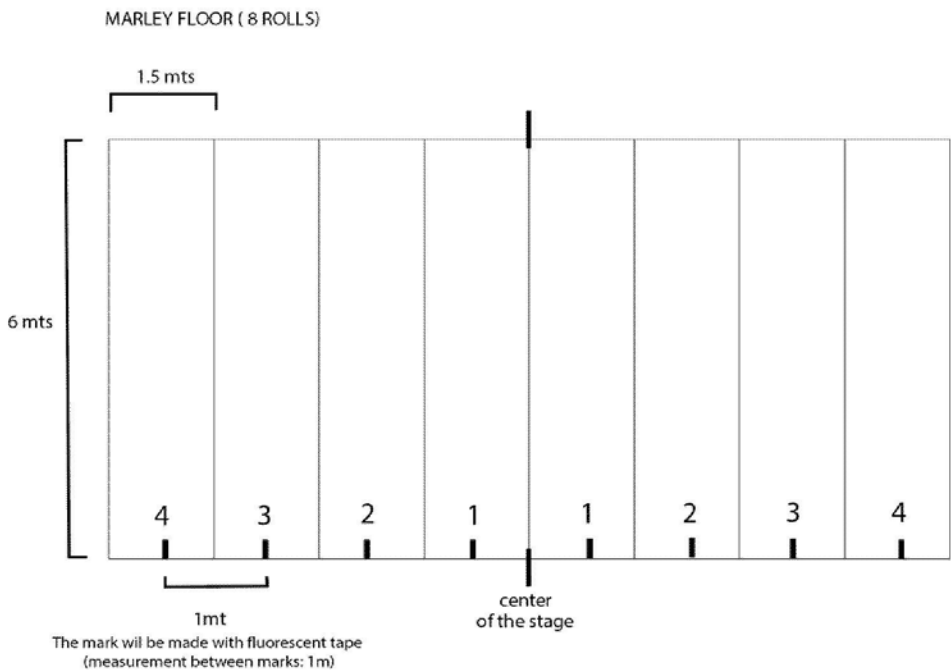
Rugs or runners will be placed over any off-stage obstructions, such as runs of cables, concrete, or slippery surfaces. This includes all stage areas and crossing routes.

The stage and exhibition floor must be swept (mopping upon request) after the rehearsal and no later than one hour before the show.

The Company will alert the Local Producer of possible damage to the venue floor that could be caused by the percussive nature of the footwork and boleadoras used in the performance.

The company will not be responsible for possible damages derived from the incorrect or non-existent provision, by the Local Promoter, of the wooden plates detailed in this document. The material and its correct assembly will be supervised by Malevo production. Any modification or query about this floor, the Local Producer must consult with Malevo production.

**Marley floor:** The company brings their own Marley floor cut in 8 pieces of 20 x 1,5 feet each. Usually using the disposition detailed next. From the center of the stage, 4 rolls will be arranged on each side of it.



*For this USA tour 2024 (Fall tour) the company will be touring with a marley dance floor. In any case, will be need at least 4 persons to install it with their own tools and tapes. Malevo staff doesn't take care to install this item in venues. The stage floor needs to be clean and clear of any other types of floors.*

Local Production / Sign ER Initial ER Malevo – Director / Sign MB



### 3. SOUND

The following equipment should be provided by local production. It must be fully configured and checked prior to the arrival of the Malevo tour sound operator.

#### P.A. SYSTEM

It must cover at least NPS 110 dB at F.O.H. (minimum essential requirement).

The position of the system will be in charge of the sound designer. It must be STEREO (L&R).

The console and processors must have lighting.

Uniform coverage throughout the room. If necessary: Out fill, Front fill, Center fill and Delay PA.

#### **-4-way line array system (Hi-Mid-Low-Sub).**

Suggested brands: Meyer, D&B, JBL, RCF, DAS, EAW, Nexö.

-Sub-low in cardioid configuration. (BY MATRIX).



#### **-Sound console: 1 unit.**

Suggested brands: Yamaha.

x2 RJ45 Cat6 cables from FOH to stage.

**IMPORTANT CLARIFICATION:** No substitutions in the equipment list will be accepted without the approval of the Sound Designer.

*The company will bring their own Presonus console in the USA Tour 2024 (Fall tour). The company will use the venue sound console as a Matrix center to send all the sound through the venue.*

Local Production / Sign  Initial  Malevo – Director / Sign



CHANNEL LIST

Input list

The Local Producer must provide the following suitable microphones, inputs and cables:

| CH | INSTRUMENT      | MICROPHONE           | STAND             | POSITION | EXTRA         |
|----|-----------------|----------------------|-------------------|----------|---------------|
| 1  | BOMBO LEGUERO   | AKG112               | STAND SHORT       |          |               |
| 2  | BOMBO HOOP      | SHURE SM57 BETA      | STAND SHORT       |          |               |
| 3  | SNARE           | SHURE SM57 BETA      | STAND SHORT/CLAMP |          |               |
| 4  | TOM 1           | SENNHEISER E904      | STAND SHORT/CLAMP |          |               |
| 5  | TOM 2           | SENNHEISER E904      | STAND SHORT/CLAMP |          |               |
| 6  | TOM 3           | SENNHEISER E904      | STAND SHORT/CLAMP |          |               |
| 7  | OH PERC L       | SHURE SM81           | LONG BOOM         |          |               |
| 8  | OH PERC R       | SHURE SM81           | LONG BOOM         |          |               |
| 9  | DJEMBE          | SHURE SM57           | STAND SHORT/CLAMP |          |               |
| 10 | QUINTO          | SHURE SM57           | STAND SHORT/CLAMP |          |               |
| 11 | CONGA           | SHURE SM57           | STAND SHORT/CLAMP |          |               |
| 12 | TUMBA           | SHURE SM57           | STAND SHORT/CLAMP |          |               |
| 13 | CAJON FLAMENCO  | SHURE BETA 91A       | NA                |          | ENERGY SUPPLY |
| 14 | TIMBAL          | SHURE SM57           | STAND SHORT       |          |               |
| 15 | PERC ACCESORIOS | SHURE SM81           | STAND SHORT       |          |               |
| 16 | NYLON GTR       | DI                   | NA                |          |               |
| 17 | VIOLIN          | DI                   | NA                |          | ENERGY SUPPLY |
| 18 | BANDONEON       | DI                   | NA                |          | ENERGY SUPPLY |
| 19 | *FLOOR FONT L   | SHURE BETA 91A       | NA                | FRONT    |               |
| 20 | *FLOOR FRONT CL | CROWN PCC160         | NA                | FRONT    |               |
| 21 | *FLOOR FRONT C  | SHURE BETA 91A       | NA                |          |               |
| 22 | *FLOOR FRONT CR | CROWN PCC160         | NA                | FRONT    |               |
| 23 | *FLOOR FRONT R  | SHURE BETA 91A       | NA                | FRONT    |               |
| 24 | *AMB FRONT L    | SENNHEISER MKH416    | DESK STAND        | FRONT    |               |
| 25 | *AMB FRONT R    | SENNHEISER MKH416    | DESK STAND        | FRONT    |               |
| 26 | *AMB BACK CL    | 2X SENNHEISER MKH416 | 2X STAND SHORT    | BACK     | W/HEAVY BASE  |
| 27 | *AMB BACK CR    | 2X SENNHEISER MKH416 | 2X STAND SHORT    | BACK     | W/HEAVY BASE  |
| 28 | *AMB BACK C     | CROWN PCC160         | NA                | BACK     | W/HEAVY BASE  |
| 29 | TB STAGE        | SHURE SM58 WIRELESS  | LONG BOOM         | SR       |               |
| 30 | TB DIR          | SHURE SM58 WIRELESS  | NA                | FOH      |               |
| 31 | MAC L           |                      | NA                | FOH      |               |
| 32 | MAC R           |                      | NA                | FOH      |               |

\*Items in red may be provided by MALEVO on tours outside of Argentina. Ask in advance.



Output list

-x2 15" FULL RANGE systems per side with their respective hanging system.  
*Suggested Brands: Meyer, D&B, JBL, RCF, EA or Nexo.*

-x6 15" wedge type systems.  
*Suggested Brands: Meyer, D&B, JBL, RCF, EA or Nexo.*

-x4 in-ear headphone amplifiers + in-ear headphones in good condition.

| AUX    | REFERENCE        | SYSTEM         | PATCH  |
|--------|------------------|----------------|--------|
| 1      | PERCUSSION       | x1 15" SYSTEM  | 1      |
| 2      | GTR & LATIN PERC | x1 15" SYSTEM  | 2      |
| 3      | BANDONION        | x1 15" SYSTEM  | 3      |
| 4      | VIOLIN           | x1 15" SYSTEM  | 4      |
| 5      | PERCUSSION IEM   | *IEM           | 5      |
| 6      | GTR IEM          | *IEM           | 6      |
| 7      | BANDONION IEM    | *IEM           | 7      |
| 8      | VIOLIN IEM       | *IEM           | 8      |
| 9      | SIDE FILL        | x2 15" SYSTEMS | 9      |
| 10     | FRONT FLOOR      | x2 15" SYSTEMS | 10     |
| 15     | MATRIX-FF        | -              | 15     |
| 16     | MATRIX-SUB       | -              | 16     |
| MAIN L | PA L             | -              | MAIN L |
| MAIN R | PA R             | -              | MAIN R |



\*Items in red may be provided by MALEVO on tours outside of Argentina. Ask in advance.



## 4. BACKLINE

| Quantity | Item  | Comment  |
|----------|---|--|
| 1        | Congas set (Conga, tumbadora and quinto).<br><b>Without stands.</b>   | Brand: LP / MEINL.   |
| 1        | Djembe  | Brand: LP. Model: Galaxy. Alternatives only with key tuning, not rope. |
| 1        | Djembe stand (heavy one).   | Brand: Gibraltar. Model: GPDS.   |
| 1        | 14" timbale.  | Brand: MEINL or LP Tito Puente.  |
| -        | -   | -  |
| 1        | 8" tom.   | Dw Collectors / Pearl Reference / Pearl Master.                        |
| 1        | 10" tom.  | Dw Collectors / Pearl Reference / Pearl Master.                        |
| 1        | Double stand for toms (or 2 single stands).   | Tall one, will be used standing.                                       |
| 1        | 14" floor tom, with stand.  | Dw Collectors / Pearl Reference / Pearl Master.                        |
| 1        | 14x5" snare.  | Dw Collectors / Pearl Reference / Pearl Master.                        |
| 2        | Snare stands.   | 1 tall one (to use standing), 1 normal height (to use sit down).       |
| -        | -   | -  |
| 2        | Crash Cymbals   | Zildjan K Custom Special Dry/K Custom                                  |
| 1        | Ride Cymbal   | Zildjan K Custom Special Dry/K Custom                                  |
| 2        | Splash Cymbals  | Zildjan K Custom Special Dry/K Custom                                  |
| 5        | Cymbal stands.  | Heavy stand.   |
| -        | -   | -  |
| 1        | Cowbell   | (Usually comes with the timbale set).                                  |
| 1        | Jamblock  | Brand: LP. Model: LP1205.  |
| 1        | Percussion accessories stand.   | For cowbell and jamblock.  |
| -        | -   | -  |
| 1        | Chimes Bar with stand.  | Brand: LP.   |
| 1        | <b>Percussion accessories:</b><br>Foot rattle. (FR1NT)<br>Hand shaker.<br>Eggs Shaker.<br>Rain stick. (Small one)<br>Thunder effect. (Small one)<br>Maracas.<br>Shequeré. | Brands: LP y Meinl.  |
| 1        | Percussion accessories table.   |  |
| -        | -   | -  |
| 1        | Cajón flamenco  | Cajon with strings.  |
| -        | -   | -  |
| 4        | Music stands.   | Position: Violin & guitar.   |
| 4        | Music stand lights.   | With dimmer control or ON/OFF switch.                                  |
| 1        | Guitar stand.   | Tall heavy one.  |

All elements that make up the backline must be in **good conditions**. The company has the right to request the replacement of any of this equipment if it considers that it is not in good condition.

Local Production / Sign . Malevo – Director / Sign .



## 5. LIGHTING

The equipment detailed below must be fully configured and checked prior to the arrival of the Malevo touring lighting operator and must be provided by local production.

The equipment listed below must be installed on 8 bars:

1 FRONT (N.1), 2 DOWNSTAGE (N.2 & 3), 3 MIDSTAGE (N. 4, 5 & 6), 2 UPSTAGE (N. 7 & 8).



| Quantity                      | Instrument  | Detail / Position              | Replacement  |
|-------------------------------|---|--------------------------------|--|
| 52 (fifty-two)                | ETC Source Four, (19°)  | Aerial, bars from 2 to 8.      | Ellipsoidal / Leekos (4 of those may be swap for S4 Lustr) |
| 16 (sixteen)                  | RGB LED Par cans. Suggested ones:<br>- RobeLED Force<br>- Martin ELP<br>- Clay Paky B Par Aqua  |                                | 1Kw Fresnel or 1Kw cyc lights with color gels.             |
| 7 (seven)                     | Profile movers. Suggested ones:<br>- Robe T1 Profile<br>- Martin MAC Viper Profile<br>- Clay Paky Arolla Profile<br>- Clay Paky Sharpy Plus | Aerial, bar 1.                 | Profile or spot moving head.                               |
| 7 (seven)                     | Double lamp Mole Fay.   | Floor, upstage (decks borders) | Tmb Solaris Flare<br>Martin Rush<br>Martin Atomic Color    |
| 18 (eighteen)                 | ETC Source Four, (36°)<br>(Preferred S4 Lustr)  | 3 per boom, per side.          |  |
| 4 (four)                      | Robe LED Force  | Floor, behind decks.           | RGBW LED par.  |
| 6 (six)                       | Hanged side booms   | Sides/aerials.                 |  |
| 2 (two)                       | Hazer DF-50 Oil Cracker   |                                | ANTARI HAZER HZ 500  |
| 2 (two)                       | Silent fans.  | With the hazers.               |  |
| 1 (one)                       | ETC Eos Family (Ti, Gio or Apex)  | v3.2.5 software                | MA2 or MA3 light board, full size (mode 2)                 |
| <b>Extra items (Optional)</b> |   |                                |  |
| 6 (six)                       | Profile movers.   | Floor, in front of the decks.  | Spot movers.   |
| <b>Alternative equipment</b>  |   |                                |  |
| 5 (five)                      | ETC Lustr 2, (x4 26°, x1 36°)   | Aerial, bars 1 and 6.          | ETC S4, same lenses.                                       |

### IMPORTANT:

No modifications to this listing or to the lighting plant will be accepted without the approval of our LD. The MALEVO lighting show is programmed and ready to work on a Grand MA or ETC light boards.

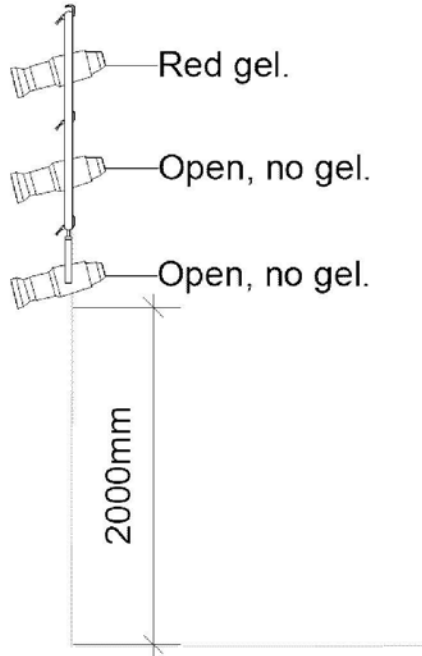
For this reason it is essential to have this console for the show. This will help with the setup and reprogramming times of the luminaires. For that reason other consoles will NOT be accepted.

### REFERENCE DRAWINGS

Local Production / Sign  Malevo – Director / Sign .



**Side booms:** will be hung at 2 meters from the floor (6,5 ft). Each boom will have 3 units of Source4 with no gobos.



Light and sound plots will be sent as separate documents.

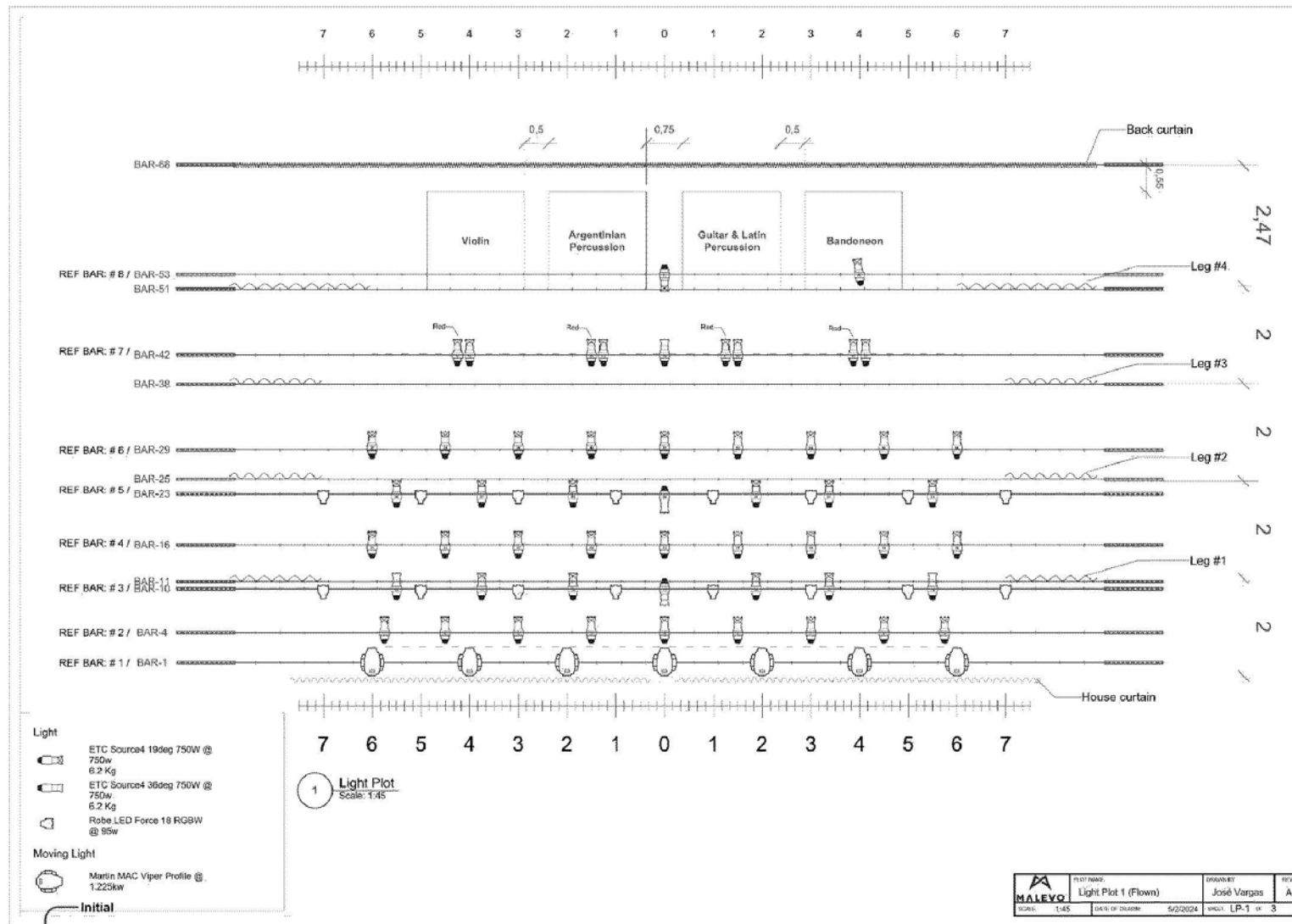
Local Production / Sign ER <sup>Initial</sup> Malevo – Director / Sign MB.





MALEVO SHOW

Rider V4.5 | May 25, 2024



Local Production / Sign

ER

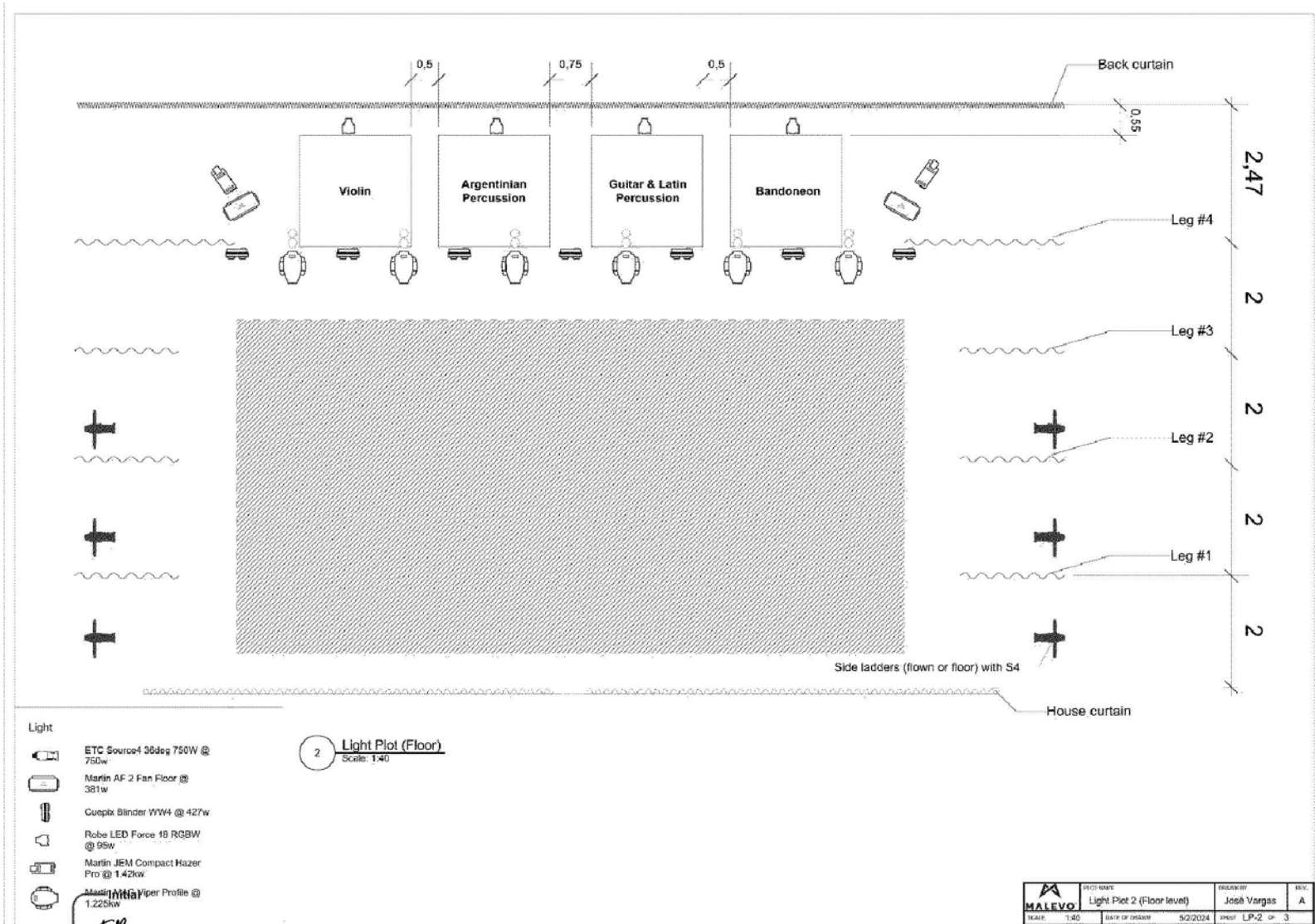
Malevo – Director / Sign MB

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MALEVO SHOW

Rider V4.5 | May 25, 2024

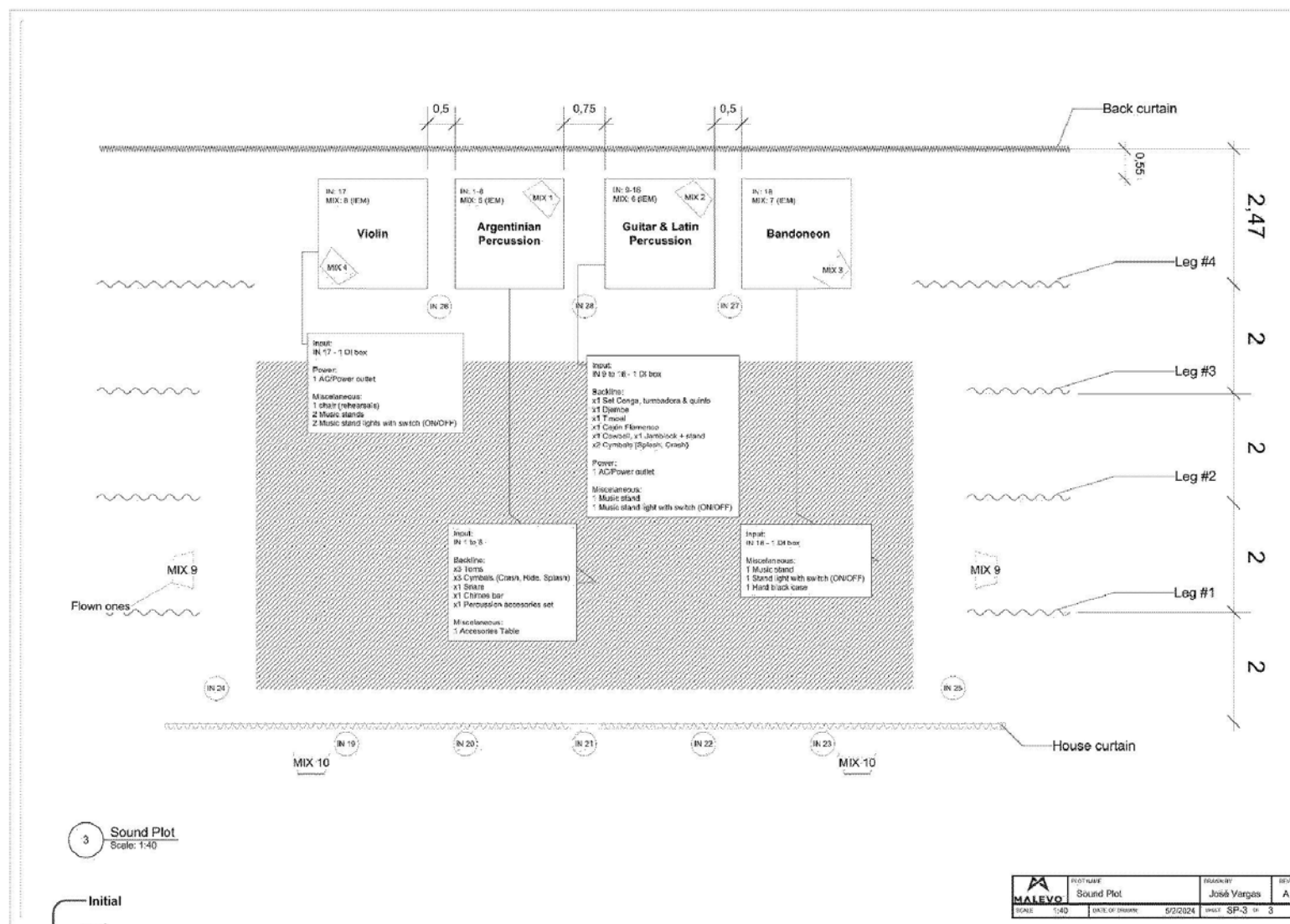


Local Production / Sign Malevo - Director / Sign MB



MALEVO SHOW

Rider V4.5 | May 25, 2024





## 6. PRODUCTION REQUIREMENTS

These are the general production aspects of the show, which must be covered at all times. If any of those are not possible in the way that is requested, please contact our production for additional instructions and alternative ways of proceedings.

[malevoproduccion@gmail.com](mailto:malevoproduccion@gmail.com)

### STAGE CHECK AND REHEARSALS

It will take a minimum of 3 hours for tech rehearsals with sound, lighting and dancers.

### FIRST AIDS KIT

Containing: ibuprofen, ice pack, muscle relaxant, alcohol, gauze, bandages, analgesics, disinfectants.

Designated staff member to assist in any emergency situation.

### ACCOMMODATION

Hotel: 4 stars hotel, with breakfast included.

All rooms must be pre-assigned and available, at the crew arrival, naming rooms to save time.

The company travels without a Credit Card to assign for incidentals, it needs to be informed previously to the hotel. In case of needing an alternative, see this item with IMG production ([croberts@imgartists.com](mailto:croberts@imgartists.com)).

### ROOMING LIST

- 3 single rooms (for manager, director and bus driver)
- 9 double rooms (for dancers, musicians and techs)

### DRESSING ROOMS

The dressing rooms must be properly lit, heated and/or refrigerated.

- Wardrobe Racks (8)
- Iron
- Trash can
- Power Connectors

The company needs four (4) dressing rooms with plenty of space:

- 2 dressing rooms for dancers ( 6 dancers in each one)
- 1 dressing room for musicians (4)
- 1 dressing room for technicians and company manager (3)

Please, provide WI-FI access in each dressing rooms. Each dressing rooms must have locks with corresponding keys provided to the manager of the company from the arrival of the crew until it's departure of the venue.

Initial  
ER



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## MEALS

**Breakfast:** In the case that the hotel does not include breakfast for the technical staff, we would appreciate it if you add it for the technicians (3) at their arrival to the theater (between 8am-9am).

**Lunch:** If the theater may accommodate a lunch, please provide to the tour company options of the meals (a hot dish and a side). Options:

- Hamburgers, chicken sandwiches or breaded beef steak, with salad or fries.
- Pizza.
- Tacos (not spicy).

**Dinner:** Must be provided at the theater, 30 minutes **after the performance ends**. Options:

- Steak or chicken, with smash or fried potatoes; else rice or roasted vegetables.
- Pasta with cheese sauce or tomato sauce (not spicy).
- Lasagna with bolognese sauce.

**Dessert:** cheese cake, apple pie, pudding, lemon pie.

**Drinks:** spring water bottles, coke and sprite cans.

TBC: If the dinner will be delivered in boxes (for travel logistics reasons), please coordinate the time and delivery with the tour manager.

**Total number of meals: 20 people + bus driver**



## CATERING (Green room)

### CREW ARRIVAL / Tech team (3 people):



- Tea bags, coffee, skim milk, hot water, stevia & brown sugar.
- 2 bottles of Spring Water (1.5L) and disposable cups.
- 1 pack of cold coca cola cans.
- Cereal Bars.
- Sweet and salad healthy snack.
- Digestive cookies and other cookies (ex: mcvities, belvita cinnamon...).
- 2 Trash cans.

Everything should be kept cold, in a refrigerator in the green room.

### SOUND CHECK / Rest of the Malevo staff (17 people)

- Tea bags, coffee, skim milk, hot water, stevia & brown sugar.
- 3 bottles of Spring Water (1.5L) and disposable cups.
- 3 packs of cold coca cola cans.
- Cereal Bars, loaf cakes or similar.
- Nuts: pistachios, almonds, peanuts, chestnuts
- Fruits: bananas, apples, grapes
- Sweet and salad healthy snack.
- Digestive cookies and other cookies (ex: mcvities, belvita cinnamon...).
- 2 Trash can.

Everything should be kept cold, in a refrigerator in the green room.

Local Production / Sign  Initial **ER** Malevo – Director / Sign  **MB**



## 7. WORK SCHEDULE

This is a referential work schedule; it depends on the Malevo crew arrival to each city. We Will appreciate from you if you fill or adjust any item depending on your team (i.e.: hung and focusing time).

| Time             | Activity  | Called  | Comments   |
|------------------|---|---|--|
| TBD              | Stage pre-hung: <ul style="list-style-type: none"> <li>Lights pre-hung based on light plot.</li> <li>Stage decks installation (8 meters long, starting at house curtain).</li> </ul>  | <b>Local crew:</b><br>Sound crew.<br>Lighting crew.<br>Flyperson.   | Please fill this with your best time.                                    |
| 08:50            | Malevo techs and equipment arrival  |   |  |
| 09:00            | <b>Malevo load-in:</b> <ul style="list-style-type: none"> <li>Argentinian drums (SL or SR).</li> <li>Costumes (to dressing rooms).</li> <li>Hats (to dressing rooms).</li> <li>Microphones (to stage).</li> <li>Marley floor (to stage).</li> </ul> | <b>Malevo tech crew:</b><br>Eugenio Mellano (SD).<br>Francisco Bormida (LD).<br><br><b>Local crew:</b><br>Stagehands. | For our arrival we need the previous items already pre-hung and patched. |
| 09:15 – 10:00    | <b>Stage duties:</b> <ul style="list-style-type: none"> <li>Marley floor installation.</li> </ul> <b>Lighting duties:</b> <ul style="list-style-type: none"> <li>Light console show file loading and fixture patching.</li> </ul>                   | <b>Local crew:</b><br>Stagehands.<br><br>Head of light / board operator.  | Stage clears to install the marley floor.                                |
| 10:00 – 12:00    | <b>Sound set-up:</b> <ul style="list-style-type: none"> <li>Backline set up.</li> <li>Line check.</li> </ul> <b>Light set-up:</b> <ul style="list-style-type: none"> <li>Lights focusing.</li> </ul>  | <b>Local crew:</b><br>Sound crew.<br>Backline responsible.<br><br>Lighting crew.                                      |  |
| 13:00 – 14:00    | Lunch break   | Local and Malevo crew.  |  |
| 14:00            | Malevo band arrival   |   |  |
| 14:00 – 16:00    | Soundcheck  | <b>Malevo:</b><br>Musicians<br><b>Local crew:</b><br>Heads of each area.  | We need all the mics, monitors and backline ready at this time.          |
| 15:30            | Malevo dancers arrival  |   |  |
| 16:00 – 18:00    | Full rehearsal  | <b>Malevo:</b><br>Dancers, Musicians, Tech crew.<br><b>Local crew:</b><br>Heads of each area.                         |  |
| 18:00 – 19:00    | Break   |   | This one may be modified if there is any Q&A or similar.                 |
| 19:00 – 20:15    | Malevo's performance  |   |  |
| Post-performance | Malevo's dinner & load-out: <ul style="list-style-type: none"> <li>Mics.</li> <li>Marley.</li> <li>Costumes.</li> <li>Sound console (Malevo's audio console).</li> </ul>  | <b>Malevo:</b><br>Whole crew (for dinner).<br><br><b>Local crew:</b><br>Stagehands, Sound crew.                       | We need a fast load-out and loading to the tour bus.                     |



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## 8. CONTACT INFORMATION

### TECH MANAGER / PM:

**José Vargas**

[tecnica@malevogroup.com.ar](mailto:tecnica@malevogroup.com.ar)

+54 (11) 2330-7246 (whatsapp)


For contact purposes your main contact is the Tech Manager, keeping it cc's in each mail in case of advance with SD or LD.

### PRODUCTION / TOUR:

**Mónica Ocampos**

[malevoproduccion@gmail.com](mailto:malevoproduccion@gmail.com)

Local Production / Sign .

Malevo – Director / Sign .





Initial  


**McAninch Arts Center at College of DuPage**  
**CONTRACT / AGREEMENT RIDER**

This Rider, dated **Monday July 8, 2024**, is hereby made a part of the attached contract/agreement between **College of DuPage, McAninch Arts Center** (herein known as PURCHASER) and **IMG Artists, LLC FSO Malevo** (herein known as ARTIST).

**Relationship / Provisions**

1. It is acknowledged that the relationship between the parties is that of independent contractors and in no event will the relationship between the parties hereto be interpreted or construed to be that of employer/employee or of principal/agent.
2. The provisions of the contract and riders that incorporate the Constitution, By-laws, Rules and Regulations of the American Federation of Musicians of the United States and Canada and any local thereof, including but not limited to adjudication of claims, controversy or differences involving services under this contract shall not be binding on the PURCHASER.
3. If someone signs this contract other than the ARTIST, the person signing for the ARTIST expressly warrants that he/she is authorized by the ARTIST to execute this contract for the ARTIST for this engagement at the time and place specified for this contract.
- 4a. This rider when attached to the contract/ agreement and agreed to by both parties becomes a binding addendum to the performance agreement.
- 4b. Contract confidentiality will be honored to fullest extent of the law possible taking into consideration FOIA rights and regulations of government institutions.
- 4c. In the event of a conflict of terms, those stipulations stated in this Rider (Contract Rider of the McAninch Arts Center at the College of DuPage) shall take precedence over and shall prevail over any printed, typed, or handwritten terms located elsewhere in the contract. It is understood that this agreement supersedes any Artist requirement in conflict with College of DuPage Policy.

**Payment**

5. Payment will be in the form of a College of DuPage check or ACH Payment.
6. Signed contracts and all attached riders must be returned to College of DuPage at least three (3) weeks prior to performance date to insure issuance of check by time of performance.
7. Due to the fact that PURCHASER is part of a Community College, deposits to ARTIST shall not exceed 25% of total fee, unless agreed upon in writing by both parties.

**Insurance / Indemnity / Force Majeure / Cancellation**

8. It is understood that ARTIST is self-employed and carries at ARTIST's cost and expense any insurance coverage, such as, Workers' Compensation, medical, property, liability and auto relative to the services being performed. ARTIST will provide PURCHASER with **Certificate of Insurance as soon as possible, naming College of DuPage as Certificate Holder, and including an Endorsement Page**. The Certificate of Insurance must provide evidence of liability coverage for CLIENT in amounts not less than \$1,000,000.00 combined single limit for bodily injury and property damage, with a \$2,000,000.00 general aggregate. ARTIST cannot perform without this Certificate of Insurance.
9. Neither party shall be liable for any failure or delay in performance of its obligations under this agreement if Performance becomes impossible or impracticable and is not within a party's control due to Act of God or "act of government" – any act or regulation on public spaces, of any public authority or bureau, civil tumult, strike, epidemic, interruption or travel bans, delay of transportation services, war conditions, emergencies, where an order by a government or a government agency in a country or state has prevented performance or invoked capacity restrictions on gatherings and businesses are imposed. The parties acknowledge and agree that the occurrence of Pandemic, including but not limited to COVID19, the H1N1 virus, or swine flu in an area in close proximity to the performance venue in and of itself is not deemed a Force Majeure Occurrence, unless the state or local government, or US Department of Health and Human Services declares an outbreak of the virus in the area in which the performance is scheduled to take place. Any other similar or dissimilar cause beyond the control of either Artist or Purchaser (each a "Force Majeure Occurrence") it is understood and agreed by the parties that there shall be no claim for damages by either party against the other and each party's obligations hereunder shall be deemed waived. Any deposit monies paid to Artist by Purchaser shall be refunded to Purchaser, or both parties will make every effort to reschedule the date within 18 months of the scheduled date. Presenter will serve notice to the agency of the artists, or agent of the artist will serve notice to the presenter "as soon as possible". The Parties also acknowledge that this Force Majeure clause hereby supersedes and replaces in its entirety the Force Majeure clause(s) in any contract or rider for this engagement heretofore all other terms of the existing contract remain in full force and effect.
10. If for any reason, except due to an Act of God, this contract is cancelled by the ARTIST beyond the cancellation clause contained herein, then the ARTIST agrees to refund any and all deposits less purchased plane tickets. The ARTIST will make every effort to reschedule the engagement at original agreed terms and fees.

**Choice of Law and Forum**

11. The laws of the State of Illinois shall govern this agreement. The signatory of PURCHASER, in signing this contract and/or rider(s), warrants that he/she signs as a properly authorized representative of the institution and does not assume any personal liability for meeting the terms of the contract and/or rider(s).

**Tech / Hospitality Rider**

12. The ARTIST or ARTIST's representative will provide in writing to the PURCHASER a technical rider mutually agreed upon and attached to this contract/ agreement. It will include all technical requirements (sound, lighting, power, rigging, etc.) Any changes to this rider after signing must be mutually agreed upon and received by PURCHASER at least four (4) weeks prior to the engagement.
13. The PURCHASER must receive notification regarding changes to hospitality rider and travel itinerary and transportation details one (1) week prior to engagement to ensure PURCHASER can meet the ARTIST's needs.
14. The MAXIMUM sound pressure level (SPL) at the FOH mix position shall be 103 dB, C weighted. THIS IS STRICTLY ENFORCED.

### **Ticketing**

15. The PURCHASER will provide ARTIST with ticket receipts and access to the box office only in the event of a negotiated ARTIST/PURCHASER box office receipt split. In the event of an inclusive fee agreement PURCHASER will not provide any of the aforementioned manifests or access but will provide at their discretion box office reports when requested by ARTIST.

16. Ticket policy, prices, fees, discounts, and the issuance of complimentary tickets shall be at the sole discretion of the PURCHASER.

17. The PURCHASER will provide ARTIST with 10 complimentary tickets for public performance in good locations to be determined by the PURCHASER. ARTIST must confirm or claim complimentary tickets one hour and thirty minutes prior to performance time or forfeit tickets back to PURCHASER for sale.

### **License / Permits**

18. ARTIST agrees that all materials (i.e., music, literature, play scripts, poetry, lecture, comedy, etc.) to be performed at the College of DuPage are his/her/their own original work or works for which he/she/they have received written permission from the author to perform.

19. PURCHASER has a license agreement with BMI, ASCAP, GMR, and SESAC. ARTIST agrees to pay any and all other royalties (above and beyond the BMI, ASCAP, GMR, and SESAC blanket coverage of PURCHASER), if required, to be paid on copyrighted material, performance right fees, and/or music rental, if any, to insure that PURCHASER is held free from all such liabilities connected with the performance(s).

20. PURCHASER confirms that it is the sole responsible authority for the venue.

21. ARTIST further agrees to indemnify, defend and hold harmless PURCHASER, its trustees, employees, faculty, students and agents from and against any and all claims, actions, damages, liabilities and expenses in connection with any law suit or other legal action asserting that ARTIST's use of materials in any performance at or sanctioned by the College of DuPage was improper, illegal or violative of any copyright or trademark. This indemnity and hold harmless shall include indemnity against all costs, expenses, and liabilities, including attorney's fees, incurred by PURCHASER in connection with any claim or action hereunder.

### **Tobacco / Alcohol / Drug Clause**

22. College of DuPage is a tobacco-free campus. Use of tobacco and tobacco-related products is prohibited on all College premises.

23. College of DuPage policy prohibits providing alcohol to any ARTIST(s) or ARTIST's staff, and prohibits the possession and consumption of alcohol, narcotics or drugs by ARTIST(s) or ARTIST's staff on campus.

24. If the ARTIST arrives at the performance site noticeably under the influence of intoxicating beverages, narcotics or drugs, the PURCHASER may cancel this contract with no liability on the part of the PURCHASER.

### **Sponsorship**

25. PURCHASER may secure sponsorship for this event. ARTIST sponsorship and recognition of sponsorship is subject to approval by PURCHASER.

### **Merchandising / Concessions**

26. The ARTIST may have the right to sell recordings, photographs, and other souvenir items prior to the performance, during intermission(s), and after the performance upon approval and arrangement of the PURCHASER. Souvenir sales are to be located at a site, within the performance hall, at the discretion of PURCHASER. Souvenir sales cannot interfere with ticket sales, other concession sales, or with the normal (or emergency) traffic patterns of the audience.

26a. All book sales must be conducted in partnership with the College of DuPage Bookstore. A representative from the Bookstore will be on site to sell books for the duration of event. ARTIST shall receive no commission for any book sales.

### **Marketing / Public Relations / Programs**

27. ARTIST agrees to furnish PURCHASER with requested marketing and public relations materials upon the execution of contract/ agreement, including but not limited to

- a. High resolution (300 dpi or higher) electronic photos
- b. Press kit including bio, reviews, photos
- c. No fewer than two (2) sound files for music samples on the PURCHASER's web-site.

28. Unless otherwise agreed upon, the PURCHASER will provide a program for this event. All materials for program must be received by PURCHASER's Marketing Department five (5) weeks prior to scheduled performance date.

29. If arranged for by PURCHASER, ARTIST agrees to make an appearance at a donor/ sponsor reception immediately following the concert in a reception room located adjacent to backstage area.

### **Performance Radius**

30. Artist will not perform at other venues within 35-mile radius of McAninch Arts Center, 90 days (3 months) prior to and after performance.

**COLLEGE OF DuPAGE**  
**McAninch Arts Center**


**ARTIST / ARTIST'S REPRESENTATIVE**

By:   
Diana Martinez  
Director, McAninch Arts Center

By:   
Artist  
or Artist Representative

Date: \_\_\_\_\_

Date: 7/18/24

Signed by:  
By:   
49066CF09C3F435  
Ellen Roberts, VP Administrative Affairs  
College of DuPage

Date: 8/8/2024

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**McAninch Arts Center**  
**Contact Information**

|                                     |  |
|-------------------------------------|--|
| Director - Diana Martinez           | 630-942-3007, <a href="mailto:martinezd59@cod.edu">martinezd59@cod.edu</a> |
| Contracts/ Payment – Ellen McGowan  | 630-942-3009, <a href="mailto:mcgowan@cod.edu">mcgowan@cod.edu</a>         |
| Box Office - Julie Elges            | 630-942-3017, <a href="mailto:elgesj@cod.edu">elgesj@cod.edu</a>           |
| Production Advance – Joe Hopper     | 630-942-2913, <a href="mailto:hopper@cod.edu">hopper@cod.edu</a>           |
| Marketing/Edu Coord – Janey Sarther | 630-942-4525, <a href="mailto:sarther@cod.edu">sarther@cod.edu</a>         |
| Fax                                 | 630-942-3002   |
| Ticket Office                       | 630-942-4000   |
| Web Site                            | AtTheMAC.org   |