

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1087268  
Vendor Name: Illinois Heartland Library System  
Invoice Number: 30430  
Invoice Date: 7/18/2024  
PO Number:  
Check Number: 0329815  
Check Amount: \$ 10.26  
Check Date: 09/18/2024  
Voucher Number: V0850183  
Document Type: AP Invoice

Document Below

Make check payable and remit to the address below



IHLS-OCLC  
6725 Goshen Road  
Edwardsville, IL 62025  
UNITED STATES  
(618)-619-2076

PAGE 1/1  
INVOICE DATE 7/18/2024  
INVOICE NO 30430  
ACCOUNT ID IBI

GL account: 01-20-15240-5309001  
Supplier: Illinois Heartland Library  
System #1087268 msk 8/29/2024

S IBI  
O COLLEGE OF DUPAGE  
L Hd of Tech Serv - M Konkel  
D LIBRARY  
D 425 FAWELL BLVD  
T GLEN ELLYN, IL 60137  
O

S IBI  
H COLLEGE OF DUPAGE  
I Hd of Tech Serv - M Konkel  
P LIBRARY  
T 425 FAWELL BLVD  
O GLEN ELLYN, IL 60137

NET DUE 10.26

konkel@cod.edu

TERMS	Net 60	DUE DATE	9/16/2024	PO NUMBER		
ITEM ID		UNITS		QTY	UNIT PRICE	EXTENSION
2000044		EACH		1.0000	10.0000	10.00
IFM Debits						
Billing period 6/1/2024 - 6/30/2024						
2000047		EACH		1.0000	0.2600	0.26
IFM Administration Fee						
Billing period 6/1/2024 - 6/30/2024						

IHLS is the fiscal agent for ILLINET/OCLC and E-Resources.  
To view your ILLINET/OCLC account online, go to: <http://www.illinetoclc.info>  
Contact email for ILLINET/OCLC and/or E-Resources at [spaden@illinoisheartland.org](mailto:spaden@illinoisheartland.org)

Federal Tax ID 27-5345876

NET DUE 10.26

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

---

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



**Disclosure Statement:**

*Information in this transmission is intended only for the person(s) to whom it is addressed and may contain privileged and/or confidential information. If you are not the intended recipient, any disclosure, copying or dissemination of the information is unauthorized and you should delete/destroy all copies and notify the sender. No liability is accepted for any unauthorized use of the information contained in this transmission.*

---

**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Konkel, Mary" <konkel@cod.edu>

---

**InterLibrary Loan Charges June 2024 is ready for payment**

---

"Konkel, Mary" <konkel@cod.edu>

Wed, Sep 11, 2024 at 12:44 PM UTC

CC:

BCC:

The attached invoice for InterLibrary Loan Charges June 2024 is ready for payment and Authorization for Library to Submit invoices is attached.

Thank you,

MARY

=====

**Mary S. Konkel**

Professor

Head of Technical Services

College of DuPage Library SRC 2034A

425 Fawell Blvd.

Glen Ellyn, IL 60137-6599

Voice: 630-942-2662

Fax: 630-942-4646

E-mail: [konkel@cod.edu](mailto:konkel@cod.edu)

<https://library.cod.edu>

Life is not measured by the number of breaths we take, but by the moments that take our breath away / Maya Angelou

---

**1 attachment**

InterLibrary Loan Charges June 2024 and Authorization.pdf