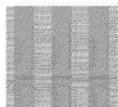


Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1585496
Vendor Name: Banner Personnel Service Inc
Invoice Number: 45609
Invoice Date: 10/14/2023
PO Number: B0001678
Check Number: E0097750
Check Amount: \$ 1,711.20
Check Date: 10/25/2023
Voucher Number: V0807148
Document Type: AP Invoice

Document Below

Remit To:



Banner Personnel Service, Inc.

**7425 Janes Avenue, Suite 201
Woodridge, IL 60517
630-515-0500**

Accounts Payable
College Of DuPage
425 22nd St
Glen Ellyn, IL 60137

Branch Name: Naperville

Invoice Date	Invoice #
10/14/2023	45609
Customer #	Invoice Amt
48221	\$595.20

TERMS: Unless otherwise provided for under contract:
This invoice must be paid within 10 days. Any invoiced amount not paid within 30 days will accrue interest at the rate of 1% per month or at the maximum rate permitted by law. Client directed travel or expense costs will be assessed a 5% handling charge.

Please detach and return with remittance

PO Number: B0001678

Employee	Description	Reg Hrs	Rate	OT Hrs	OT Rate	Total
VEGA, KATHLEEN	WeekendDate: 10/15/2023 Administrative Assistant Department Name: Career Services	24.00	\$24.80	0.00	\$37.20	\$595.20

Please Pay \$595.20



Banner Personnel
Temporary Employee Time Sheet



SOCIAL SECURITY NUMBER									
X	X	X	X	X	6	1	1	8	
EMPLOYEE: LAST NAME VEGA					FIRST KATHLEEN				
I CERTIFY THAT I HAVE WORKED THE HOURS LISTED ON THIS TIME SHEET.									
EMPLOYEE SIGNATURE X KATHLEEN VEGA									
COMPANY NAME COLLEGE OF DuPAGE									
ADDRESS 425 FAWELL BLVD.									
CITY/STATE/ZIP GLEN ELLYN, IL 60137									

EVERY TEMPORARY EMPLOYEE IS REQUIRED TO CONTACT BANNER PERSONNEL, INC. WHEN THEIR ASSIGNMENT WITH A CUSTOMER ENDS. IF THE EMPLOYEE FAILS TO CONTACT THE FIRM, THE EMPLOYEE WILL BE CONSIDERED TO HAVE LEFT WORK VOLUNTARILY WITHOUT CAUSE, AND UNEMPLOYMENT BENEFITS MAY BE DENIED. ACCEPTANCE OF THIS TEMPORARY JOB CANNOT BE CONSTRUED AS A GUARANTEE OF FULL TIME EMPLOYMENT.

WEEK ENDING SATURDAY

	DATE	TIME STARTED	TIME FINISHED	LESS LUNCH	HOURS WORKED
SUN					
MON	10/9	09:00AM	2:00PM		5
TUE	10/10	09:00AM	2:00PM		5
WED	10/11	09:00AM	2:00PM		5
THU	10/12	12:00PM	4:00PM		4
FRI	10/13	09:30	2:30PM		5
SAT					
TOTAL TO NEAREST QUARTER HOUR. MINIMUM ASSIGNMENT TIME IS 4 HOURS. CLIENT WILL BE BILLED FOR HOURS LISTED.					TOTAL: 24 HRS.
CLIENT AGREEMENT BANNER HAS INCURRED EXPENSE IN RECRUITING ITS EMPLOYEES. AS PART OF YOUR AGREEMENT WITH BANNER , THE CLIENT AGREES NOT TO HIRE THE TEMPORARY NAMED HEREON AS AN EMPLOYEE, CONSULTANT, INDEPENDENT CONTRACTOR, OR IN ANY OTHER POSITION IN THE COMPANY WITHOUT PRIOR CONSENT OF BANNER AND PAYMENT OF THE APPLICABLE FEE (SEE WWW.BANNERPERSONNEL.COM/TERMS.HTM). I CERTIFY THAT THE ABOVE HOURS ARE CORRECT.					
CLIENT SIGNATURE				TITLE	
X <i>April Fern</i>				Coordinator, Career Services, College of DuPage	

**Please fax or email to: 630.505.4566 or
bps_naperville@bannerpersonnel.com**

Molly Blubaugh <mblubaugh@theplusgroup.com>

[External] invoice1

Molly Blubaugh <mblubaugh@theplusgroup.com>

Thu, Oct 19, 2023 at 08:22 PM UTC

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Molly Blubaugh

Staff Accountant

THE PLUS GROUP, INC.

BANNER PERSONNEL SERVICE, INC.

(630) 515-0500 office

(630) 725-4910 direct

1 attachment

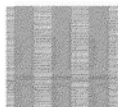
COD 45609 + timecard.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1585496
Vendor Name: Banner Personnel Service Inc
Invoice Number: 45610
Invoice Date: 10/14/2023
PO Number: B0001768
Check Number: E0097750
Check Amount: \$ 1,711.20
Check Date: 10/25/2023
Voucher Number: V0807705
Document Type: AP Invoice

Document Below

Remit To:



Banner Personnel Service, Inc.

**7425 Janes Avenue, Suite 201
Woodridge, IL 60517
630-515-0500**

Accounts Payable
College Of DuPage
425 22nd St
Glen Ellyn, IL 60137

Branch Name: Naperville

Invoice Date	Invoice #
10/14/2023	45610
Customer #	Invoice Amt
48221	\$1,116.00

TERMS: Unless otherwise provided for under contract:
This invoice must be paid within 10 days. Any invoiced amount not paid within 30 days will accrue interest at the rate of 1% per month or at the maximum rate permitted by law. Client directed travel or expense costs will be assessed a 5% handling charge.

Please detach and return with remittance

PO Number: B0001768

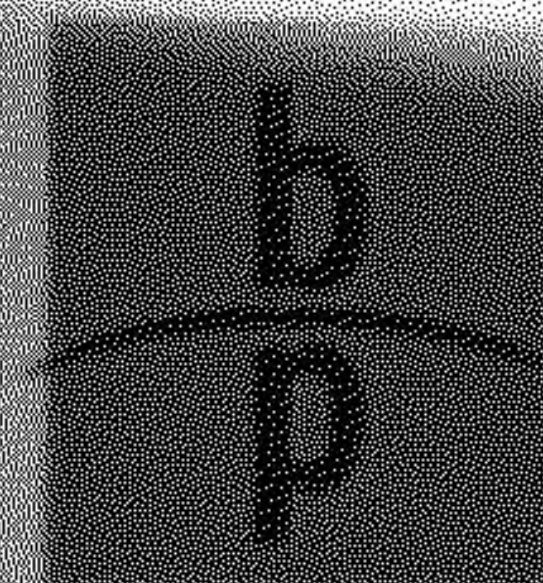
Employee	Description	Reg Hrs	Rate	OT Hrs	OT Rate	Total
Smith, Emma	WeekendDate: 10/15/2023 Customer Service Representative Department Name: Marketing and Creative Services	40.00	\$27.90	0.00	\$41.85	\$1,116.00

Please Pay \$1,116.00



Banner Personnel
Temporary Employee Time Sheet

bannerpersonnel
since 1978



SOCIAL SECURITY NUMBER								
X	X	X	X	X	2	5	9	5

EMPLOYEE: LAST NAME SMITH	FIRST EMMA
-------------------------------------	----------------------

I CERTIFY THAT I HAVE WORKED THE HOURS LISTED ON THIS TIME SHEET.	
EMPLOYEE SIGNATURE	X EMMA SMITH

COMPANY NAME COLLEGE OF DuPAGE
--

ADDRESS INSTITUTIONAL RESOURCE CENTER, S LAMBERT ROAD

CITY/STATE/ZIP GLEN ELLYN, IL 60137

EVERY TEMPORARY EMPLOYEE IS REQUIRED TO CONTACT BANNER PERSONNEL, INC. WHEN THEIR ASSIGNMENT WITH A CUSTOMER ENDS. IF THE EMPLOYEE FAILS TO CONTACT THE FIRM, THE EMPLOYEE WILL BE CONSIDERED TO HAVE LEFT WORK VOLUNTARILY WITHOUT CAUSE, AND UNEMPLOYMENT BENEFITS MAY BE DENIED. ACCEPTANCE OF THIS TEMPORARY JOB CANNOT BE CONSTRUED AS A GUARANTEE OF FULL TIME EMPLOYMENT.

WEEK ENDING SATURDAY 10/14

	DATE	TIME STARTED	TIME FINISHED	LESS LUNCH	HOURS WORKED
SUN	10/08	X	X	X	X
MON	10/09	8	4:30	.5	8
TUE	10/10	8	4:30	.5	8
WED	10/11	8	4:30	.5	8
THU	10/12	7:30	4	.5	8
FRI	10/13	7:30	4	.5	8
SAT	10/14	X	X	X	X

TOTAL TO NEAREST QUARTER HOUR. MINIMUM ASSIGNMENT TIME IS 4 HOURS. CLIENT WILL BE BILLED FOR HOURS LISTED.	TOTAL:	40
--	---------------	-----------

CLIENT AGREEMENT BANNER HAS INCURRED EXPENSE IN RECRUITING ITS EMPLOYEES. AS PART OF YOUR AGREEMENT WITH BANNER , THE CLIENT AGREES NOT TO HIRE THE TEMPORARY NAMED HEREON AS AN EMPLOYEE, CONSULTANT, INDEPENDENT CONTRACTOR, OR IN ANY OTHER POSITION IN THE COMPANY WITHOUT PRIOR CONSENT OF BANNER AND PAYMENT OF THE APPLICABLE FEE (SEE WWW.BANNERPERSONNEL.COM/TERMS.HTM).
--

Molly Blubaugh <mblubaugh@theplusgroup.com>

[External] invoice2

Molly Blubaugh <mblubaugh@theplusgroup.com>

Thu, Oct 19, 2023 at 08:22 PM UTC

CC:

BCC:

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Molly Blubaugh

Staff Accountant

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(630) 515-0500 office

(630) 725-4910 direct

1 attachment

COD 45610 + timecard.pdf