

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1619670
Vendor Name: Ascential Inc
Invoice Number: WG-SIN080202
Invoice Date: 9/27/2023
PO Number: P0008565
Check Number: E0097736
Check Amount: \$ 23,625.00
Check Date: 10/20/2023
Voucher Number: V0803673
Document Type: AP Invoice

Document Below

College of Dupage
College of DuPage Library
ATTN: Jennifer McIntosh, Associate Dean
425 Fawell Blvd.
GLEN ELLYN
IL
60137
UNITED STATES

INVOICE

Ascential Inc.
(formerly WGSN Inc)
1801 Porter Street, Suite 300
Baltimore, MD
21230
United States
www.wgsn.com
Account queries:001 212 201 6940

P0008565

msk 9/28/2023

Account Number (*)	W-100291
Invoice Number (*)	WG-SIN080202
Invoice Date	9/27/2023
Our Order Reference	OPP211456
Our Sales Contact	Sean O'Connor sean.oconnor@wgsn.com

Your Order Reference	
Customer Contact	Yuli Melnyk
Customer Email	e-resources@cod.ed
Customer Phone	630 9422092
Admin Contact	Jennifer McIntosh
Invoice Description	

(*) Please quote your account number and Invoice Number on payments and related correspondence.
Raise any queries relating to this invoice within 10 days using the contact details above

PRODUCT/SERVICES DESCRIPTION Contract Period: 10/26/2023 - 10/25/2024	Tax Code	NET USD
WGSN Interiors Annual Subscription for Educational	AVA01	7,875.00 USD
WGSN Annual Subscription for Educational use	AVA01	7,875.00 USD
WGSN Insight Annual Subscription (for Educational use)	AVA01	7,875.00 USD
Net Total		23,625.00 USD
Tax Total		0.00 USD
Invoice Total		23,625.00 USD

Tax Summary	
Tax Code	Tax Value
AVA01	0.00 USD

This invoice is due for payment by: 12/26/2023

REMITTANCE

Please send this with your payment or ensure that you quote your account number and all invoice numbers on your remittance to us

If paying electronically please use the details below and quote:W-100291-WG-SIN080202

Bank Account Number	000167134	Sort Code	
ABA Number	021001088	Swift Number	MRMDUS33
Bank Address	HSBC Bank USA - 452 Fifth Avenue, New York NY 10018 USA		

If Paying by cheque please make it payable to Ascential Inc.
and send the cheque with this remittance to:

Ascential Inc.
Accounts Receivable
P.O. Box 200120
Pittsburgh, PA
United States
15251-0120
wgsn@ascential.com

Account Number	W-100291
Invoice Number	WG-SIN080202
Cheque Number	
Cheque Amount	



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21230
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www.wgsn.com
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Subscription Summary	
Product	Number of Subscribers
WGSN Insight Users	9,999
WGSN Fashion Users	9,999
WGSN Lifestyle & Interiors Users	9,999

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P.O. Box 200120
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United States
15251-0120
wgsnnamar@wgsn.com

Account Number	W-100291
Invoice Number	WG-SIN080202
Cheque Number	
Cheque Amount	

Company Registered Office:
251 Little Falls Drive, Wilmington, DE 19808, United States. File Number: 4123379.

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Konkel, Mary" <konkel@cod.edu>

WGSN FY24 invoice is ready for payment

"Konkel, Mary" <konkel@cod.edu>

Thu, Sep 28, 2023 at 05:51 PM UTC

CC:

BCC:

WGSN FY24 renewal invoice is ready for payment and Authorization for Library to Submit invoices is attached.

--MARY

=====

Mary S. Konkel

Professor

Head of Technical Services

College of DuPage Library SRC 2034A

425 Fawell Blvd.

Glen Ellyn, IL 60137-6599

Voice: 630-942-2662

Fax: 630-942-4646

E-mail: konkel@cod.edu

<https://library.cod.edu>

Difficult is done at once, the impossible takes a little longer / late 19th century proverb attributed to French statesman Charles Alexandre de Calonne

1 attachment

WGSN FY24 Invoice and Authorization.pdf