

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 833432
Invoice Date: 9/30/2023
PO Number: B0001584
Check Number: E0097574
Check Amount: \$ 3,098.19
Check Date: 10/10/2023
Voucher Number: V0803904
Document Type: AP Invoice

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PAGE 1

SOLD COLLEGE OF DUPAGE
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TO: PRINT ACQ LIBRARY SRC 2034
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GLEN ELLYN, IL 60137-6599

10/3/23 BO # 0001584

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| 9/30/23 | net 30 | 10/30/23 | E-BOOK ORDERS | | | | 1256-50 | | |
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| EBSCOhost /NR | | | | | | | | | |
| 1 | /NR | 9781000822137 | | TA | 98.95 | .0% | 98.95 | 98.95 | |
| 1U | EMPOWERING WOMEN IN STEM: PERSONAL STORIES AND | | | | NON-RETURNABLE | | | | |
| 1 | /NR | 9781440867743 | | HV | 310.00 | .0% | 310.00 | 310.00 | |
| 1U | GUNS IN AMERICAN SOCIETY: AN ENCYCLOPEDIA OF | | | | 3 VOLS. | NON-RETURNABLE | | | |
| 1 | /NR | 9781000405835 | | TD | 235.00 | .0% | 235.00 | 235.00 | |
| 1U | HANDBOOK OF GREEN ENGINEERING TECHNOLOGIES FOR | | | | NON-RETURNABLE | | | | |
| 1 | /NR | SULLIVAN, 9781538146040 | | DS | 203.00 | .0% | 203.00 | 203.00 | |
| 1U | HISTORICAL DICTIONARY OF CHINESE CULTURE. | | | | NON-RETURNABLE | | | | |
| 1 | | EVEREST, 9781260473605 | | QC | 45.00 | .0% | 45.00 | 45.00 | |
| 1U | MASTER HANDBOOK OF ACOUSTICS. | | | | NON-RETURNABLE | | | | |
| 1 | /NR | TOGHRAEI, 9780128242155 | | TP | 198.00 | .0% | 198.00 | 198.00 | |
| 1U | PRACTICAL APPROACH TO CHEMICAL ENGINEERING FOR | | | | NON-RETURNABLE | | | | |
| 1 | | EISNER, H 9781000635065 | | TA | 65.95 | .0% | 65.95 | 65.95 | |
| 1U | TOMORROW'S SYSTEMS ENGINEERING: COMMENTARIES O | | | | NON-RETURNABLE | | | | |
| 7 | * Service fee added, short or no discount | | | | | | | | |
| TOTQTY | from publisher | Original | 133-62 | Sub Total | 1,155.90 | | | | |
| | | Freight Surcharge | .00 | GST/Tax | .00 | Total US\$ | 1,155.90 | | |

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

BO # 0001584 Yankee Book Peddler Invoice 833432

"Miller, Larisa" <millerl@cod.edu>

Tue, Oct 3, 2023 at 04:13 PM UTC

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

<https://library.cod.edu/>

1 attachment

ybp invoice 833432.pdf

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Vendor Number: 1442509
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10/3/23 BO # 0001585

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| QUANTITY | PURCHASE ORDER # | AUTHOR | ISBN | | VOL # | LIST PRICE | DISCOUNT | SINGLE NET | NET AMOUNT |
| 1 | | NICHOLLS, 9780691253589 | BURT-NICH | QL | | 39.95 | 19.0% | 32.36 | 32.36 |
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| 1 | | SAWYERR, 9781419762611 | | PZ | | 19.99 | 19.0% | 16.19 | 16.19 |
| | | ALL THE FIGHTING PARTS. | | | | | | | |
| 1 | | JACOBS, S 9781250246554 | BURT-NICH | GV | | 32.00 | 19.0% | 25.92 | 25.92 |
| | | ALTHEA: THE LIFE OF TENNIS CHAMPION ALTHEA GIB | | | | | | | |
| 1 | | TAUB, LIB 9780198736998 | BURT-NICH | Q | | 11.95 | 19.0% | 9.68 | 9.68 |
| | | ANCIENT GREEK AND ROMAN SCIENCE: A VERY SHORT | | | | | | | |
| 1 | | COHEN-SAN 9780143135418 | | HQ | | 18.00 | 19.0% | 14.58 | 14.58 |
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| 1 | | PENROD, S 9781949177855 | | HV | | 19.95 | .0% | 19.95 | 19.95 |
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| 1 | | RIVERA, L 9780593323120 | | PZ | | 17.99 | 19.0% | 14.57 | 14.57 |
| | | BARELY FLOATING. | | | | | | | |
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| | | BECOMING A SUSTAINABLE RUNNER: A GUIDE TO RUNN | | | | | | | |
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| 1 | | APPLEGATE 9781250811608 | | PZ | | 17.99 | 19.0% | 14.57 | 14.57 |
| | | DOGTOWN. | | | | | | | |
| 1 | | L, MINH. 9780759555471 | | PZ | | 24.99 | 19.0% | 20.24 | 20.24 |
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| 61 | * Service fee added, short or no discount | Original | 123-48 | | Sub Total | 1,713.57 |
| TOTQTY | from publisher | Freight Surcharge | 25.70 | GST/Tax .00 | Total US\$ | 1,739.27 |

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

BO # 0001584 Yankee Book Peddler Invoice 832049

"Miller, Larisa" <millerl@cod.edu>

Tue, Oct 3, 2023 at 04:11 PM UTC

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

<https://library.cod.edu/>

1 attachment

ybp invoice 832049.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 835144
Invoice Date: 10/3/2023
PO Number: B0001584
Check Number: E0097574
Check Amount: \$ 3,098.19
Check Date: 10/10/2023
Voucher Number: V0803942
Document Type: AP Invoice

Document Below

RETURN BOOKS ONLY TO:

YBP Library Services

999 Maple St.

Contoocook, NH 03229

GOBI Library Solutions from EBSCO

A service of YBP, Inc. FEIN 02-0302143

Remit to: PO Box 277991 Atlanta, GA 30384-7991 USA

PHONE: AR: +1 (205) 981-5111 Customer Service: 603 746-3102 800 258-3774
1% Finance Charge per 30 days past duePlease refer to invoice number
below when writing or remitting.INVOICE
NUMBER

835144

550

PAGE 1

SOLD COLLEGE OF DUPAGE
TO: SRC 2034 LIBRARY
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599SHIP COLLEGE OF DUPAGE
TO: PRINT ACQ LIBRARY SRC 2034
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599

10/3/23 BO # 0001584

| INVOICE DATE | TERMS | DUE DATE | | | | | CUSTOMER ORDER NUMBER | CUSTOMER NUMBER | |
|--|------------------|-----------|---------------|--|-------|------------|-----------------------|-----------------|------------|
| 10/03/23 | net 30 | 11/02/23 | | | | | E-BOOK ORDERS | 1256-50 | |
| QUANTITY | PURCHASE ORDER # | AUTHOR | ISBN | | VOL # | LIST PRICE | DISCOUNT | SINGLE NET | NET AMOUNT |
| GALE GVRL /NR | | | | | | | | | |
| 1 EA | /NR | SHALLY-JE | 9781440873119 | | CC | 144.05 | .0% | 144.05 | 144.05 |
| CULTURAL ENCYCLOPEDIA OF LOST CITIES AND | | | | | | | | | |

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| 1 | * Service fee added, short or no discount | Original | 145-94 | | Sub Total | 144.05 |
| TOTQTY | from publisher | Freight Surcharge | .00 | GST/Tax | Total US\$ | 144.05 |

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

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Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



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Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

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"Miller, Larisa" <millerl@cod.edu>

BO # 0001584 Yankee Book Peddler Invoice 835144

"Miller, Larisa" <millerl@cod.edu>

Tue, Oct 3, 2023 at 04:11 PM UTC

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

<https://library.cod.edu/>

1 attachment

ybp invoice 835144.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 835143
Invoice Date: 10/3/2023
PO Number: B0001584
Check Number: E0097574
Check Amount: \$ 3,098.19
Check Date: 10/10/2023
Voucher Number: V0803944
Document Type: AP Invoice

Document Below

RETURN BOOKS ONLY TO:

YBP Library Services

999 Maple St.

Contoocook, NH 03229

GOBI Library Solutions from EBSCO

A service of YBP, Inc. FEIN 02-0302143

Remit to: PO Box 277991 Atlanta, GA 30384-7991 USA

PHONE: AR: +1 (205) 981-5111 Customer Service: 603 746-3102 800 258-3774
1% Finance Charge per 30 days past duePlease refer to invoice number
below when writing or remitting.INVOICE
NUMBER

835143

550

PAGE 1

SOLD COLLEGE OF DUPAGE
TO: SRC 2034 LIBRARY
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599SHIP COLLEGE OF DUPAGE
TO: PRINT ACQ LIBRARY SRC 2034
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599

10/3/23 BO # 0001584

| INVOICE DATE | TERMS | DUE DATE | | | | CUSTOMER ORDER NUMBER | CUSTOMER NUMBER | | |
|--------------|------------------------|--|---------------|--|-------|-----------------------|-----------------|----------------|------------|
| 10/03/23 | net 30 | 11/02/23 | | | | E-BOOK ORDERS | 1256-50 | | |
| QUANTITY | PURCHASE ORDER # | AUTHOR | ISBN | | VOL # | LIST PRICE | DISCOUNT | SINGLE NET | NET AMOUNT |
| | PROQUEST EBOOK CENTRAL | | | | | | | | |
| 1 | | HAYES, RH | 9781627888479 | | SB | 38.99 | .0% | 38.99 | 38.99 |
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From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

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"Miller, Larisa" <millerl@cod.edu>

Tue, Oct 3, 2023 at 04:11 PM UTC

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