


Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1082133  
Vendor Name: Alibris, Inc.  
Invoice Number: 90579372  
Invoice Date: 8/30/2023  
PO Number: B0001533  
Check Number: 0318005  
Check Amount: \$ 570.31  
Check Date: 10/11/2023  
Voucher Number: V0797702  
Document Type: AP Invoice

Document Below

9/5/23 BO # 0001533



2560 9th Street Suite 215  
Berkeley, CA 94710  
<https://www.alibris.com/library>  
*Books you thought you'd never find.*

Page: 1 of 1  
Invoice: 90579372  
Invoice Date: 8/30/23  
Due Date: 9/29/23  
Customer Code: 135506  
Shipment ID: 83914617

Invoice

Bill To: College of DuPage Library  
425 Fawell Boulevard  
SRC 2034  
Glen Ellyn, IL 60137  
UNITED STATES  
Attn: Larisa Miller

Shipped To: Larisa Miller  
425 Fawell Boulevard  
SRC 2034  
Glen Ellyn, IL 60137  
UNITED STATES  
Attn: College of DuPage Library

Invoice Detail

Your PO #	Your Ref #	Alibris Order #	Title / Author	Price	Shipping	Amount Due
1533A	N/A	72402992-3	A Lot Like Me: A Father and Son's Journey to Recon... / Elder, Larry	\$14.95	\$0.00	\$14.95
1533A	N/A	72402992-15	Above the Law: the Inside Story of How the Justice... / Whitaker, Matthew	\$13.85	\$0.00	\$13.85
1533A	N/A	72402992-13	Agnes Martin: Her Life and Art / Princenthal, Nancy	\$35.95	\$0.00	\$35.95
1533A	N/A	72402992-11	American Governor: Chris Christie's Bridge to Rede... / Katz, Matt	\$10.50	\$0.00	\$10.50
1533A	N/A	72402992-16	Hand Rhymes / Brown, Marc Tolon (Editor...	\$10.50	\$0.00	\$10.50
1533A	N/A	72402992-5	Paul Chan: 2000 Words / Chan, Paul, and Marta, Ka...	\$16.95	\$0.00	\$16.95
1533A	N/A	72402992-12	Running the Numbers: an American Self-Portrait / Jordan, Chris	\$10.80	\$0.00	\$10.80
1533A	N/A	72402992-8	Sexuality: a History of Human Sexuality From Ancie... /	\$16.95	\$0.00	\$16.95
1533A	N/A	72402992-9	Whiskey Tango Foxtrot: the Real Language of the Mo... / Axelrod, Alan	\$8.95	\$0.00	\$8.95
Items: 9				Totals:	\$139.40	\$0.00 \$139.40
Total Due:					USD \$139.40	

FID: 94-3300477  
GST/HST: 778107466RT0001  
IOSS: IM3720004076

Thank you for your order. We appreciate your business.  
Please reference the Alibris Order # in any communications related to this Invoice.  
Also please note that if you ordered multiple books from us, some books may ship separately.

Contact: [libraries@alibris.com](mailto:libraries@alibris.com)  
(877) ALIBRIS (254-2747)

Remit to: Alibris, Inc.  
75 Remittance Drive  
Suite 6046  
Chicago, IL 60675-6046

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

---

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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---

**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0001533 Alibris Invoice 90579372**

---

"Miller, Larisa" <millerl@cod.edu>

Tue, Sep 5, 2023 at 06:51 PM UTC

CC:

BCC:

**Larisa Miller**

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

<https://library.cod.edu/>

---

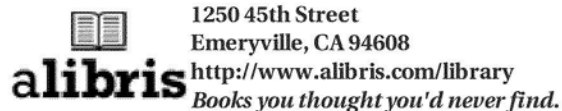
**1 attachment**

alibris invoice 90579372.pdf

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1082133  
Vendor Name: Alibris, Inc.  
Invoice Number: 90645128  
Invoice Date: 9/8/2023  
PO Number: B0001533  
Check Number: 0318005  
Check Amount: \$ 570.31  
Check Date: 10/11/2023  
Voucher Number: V0797901  
Document Type: AP Invoice

Document Below



Page: 1 of 1  
Invoice: 90645128  
Invoice Date: Sep 8, 2023  
Due Date: Oct 8, 2023  
Customer Code: 135506  
Shipment ID: 83971842

## Invoice

Bill To: College of DuPage Library  
425 Fawell Boulevard  
SRC 2034  
Glen Ellyn, IL USA 60137  
Attn: Larisa Miller

Shipped To: Larisa Miller  
425 Fawell Boulevard  
SRC 2034  
Glen Ellyn, IL USA 60137  
Attn: College of DuPage Library

### Invoice Detail

Your PO #	Alibris Order #	Title / Author / ISBN	Price	Shipping	Amount Due
1533	N/A 72525577-1	Louis I. Kahn: Das Gesamtwerk / Complete Works / Gast, Klaus-Peter / 9783421032942	\$175.95	\$4.49	\$180.44
Items: 1			Totals: \$175.95	\$4.49	\$180.44
Total Due:					USD \$180.44

FID: 94-3300477  
GST/HST: 778107466RT0001  
IOSS: IM3720004076

Thank you for your order. We appreciate your business.  
Please reference the Alibris Order # in any communications related to this invoice.  
Also please note that if you ordered multiple books from us, some books may ship separately.

Contact: [libraries@alibris.com](mailto:libraries@alibris.com)  
(877) ALIBRIS (254-2747)

Remit to: Alibris, inc.  
75 Remittance Drive  
Dept. 6046  
Chicago, IL 60675-6046

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

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"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0001533 Alibris Invoice 90645128**

---

"Miller, Larisa" <millerl@cod.edu>

Tue, Sep 12, 2023 at 03:44 PM UTC

CC:

BCC:

**Larisa Miller**

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

<https://library.cod.edu/>

---

**1 attachment**

alibris invoice 90645128.pdf

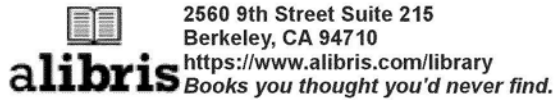


Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1082133  
Vendor Name: Alibris, Inc.  
Invoice Number: 90659266  
Invoice Date: 9/12/2023  
PO Number: B0001533  
Check Number: 0318005  
Check Amount: \$ 570.31  
Check Date: 10/11/2023  
Voucher Number: V0801254  
Document Type: AP Invoice

Document Below

9/20/23 BO # 0001533



2560 9th Street Suite 215

Berkeley, CA 94710

<https://www.alibris.com/library>*Books you thought you'd never find.*

Page: 1 of 1  
Invoice: 90659266  
Invoice Date: 9/12/23  
Due Date: 10/12/23  
Customer Code: 135506  
Shipment ID: 83991085

## Invoice

Bill To: College of DuPage Library  
425 Fawell Boulevard  
SRC 2034  
Glen Ellyn, IL 60137  
UNITED STATES

Attn: Larisa Miller

Shipped To: Larisa Miller  
425 Fawell Boulevard  
SRC 2034  
Glen Ellyn, IL 60137  
UNITED STATES

Attn: College of DuPage Library

### Invoice Detail

Your PO #	Your Ref #	Alibris Order #	Title / Author	Price	Shipping	Amount Due
1533A	N/A	72402992-1	50 Great Myths of Human Sexuality / Schwartz, Pepper, and Kem...	\$22.95	\$0.00	\$22.95
1533A	N/A	72402992-7	Damien Hirst / Ann Gallagher	\$19.60	\$0.00	\$19.60
1533A	N/A	72402992-2	Generations Gardening Together: Sourcebook for Int... / Larson, Jean M., and Tabo...	\$30.95	\$0.00	\$30.95
1533A	N/A	72402992-6	Healing Garden / David Kamp	\$50.95	\$0.00	\$50.95
1533A	N/A	72402992-4	Occupied Economies / Klemann, Hein A M	\$53.95	\$0.00	\$53.95
1533A	N/A	72402992-14	Urban Africa: Changing Contours of Survival in the... / Abouhani, Abdelghani, Sim...	\$8.95	\$0.00	\$8.95
Items: 6				Totals: \$187.35	\$0.00	\$187.35

Total Due: USD \$187.35

FID: 94-3300477  
GST/HST: 778107466RT0001  
IOSS: IM3720004076

Thank you for your order. We appreciate your business.  
Please reference the Alibris Order # in any communications related to this Invoice.  
Also please note that if you ordered multiple books from us, some books may ship separately.

Contact: [libraries@alibris.com](mailto:libraries@alibris.com)  
(877) ALIBRIS (254-2747)

Remit to: Alibris, Inc.  
75 Remittance Drive  
Suite 6046  
Chicago, IL 60675-6046

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
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SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

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"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0001533 Alibris Invoice 90659266**

---

"Miller, Larisa" <millerl@cod.edu>

Wed, Sep 20, 2023 at 04:09 PM UTC

CC:

BCC:

**Larisa Miller**

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

<https://library.cod.edu/>

---

**1 attachment**


alibris invoice 90659266.pdf

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1082133  
Vendor Name: Alibris, Inc.  
Invoice Number: 90714878  
Invoice Date: 9/21/2023  
PO Number: B0001533  
Check Number: 0318005  
Check Amount: \$ 570.31  
Check Date: 10/11/2023  
Voucher Number: V0803161  
Document Type: AP Invoice

Document Below

9/26/23 BO # 0001533

  
**alibris**  
1250 45th Street  
Emeryville, CA 94608  
<http://www.alibris.com/library>  
*Books you thought you'd never find.*

Page: 1 of 1  
Invoice: 90714878  
Invoice Date: Sep 21, 2023  
Due Date: Oct 21, 2023  
Customer Code: 135506  
Shipment ID: 84036529

## Invoice

Bill To: College of DuPage Library  
425 Fawell Boulevard  
SRC 2034  
Glen Ellyn, IL USA 60137  
Attn: Larisa Miller

Shipped To: Larisa Miller  
425 Fawell Boulevard  
SRC 2034  
Glen Ellyn, IL USA 60137  
Attn: College of DuPage Library

### Invoice Detail

Your PO#	Alibris Ref#	Alibris Order #	Title / Author / ISBN	Price	Shipping	Amount Due
1533B	N/A	<u>72597860-1</u>	Appalachian Elegy: Poetry and Place / Hooks, Bell / 9780813136691	\$19.95	\$4.49	\$24.44
Items: 1				Totals: \$19.95	\$4.49	\$24.44

Total Due: USD \$24.44

FID: 94-3300477  
GST/HST: 778107466RT0001  
IOSS: IM3720004076

Thank you for your order. We appreciate your business.  
Please reference the Alibris Order # in any communications related to this invoice.  
Also please note that if you ordered multiple books from us, some books may ship separately.

Contact: [libraries@alibris.com](mailto:libraries@alibris.com)  
(877) ALIBRIS (254-2747)

Remit to: Alibris, inc.  
75 Remittance Drive  
Dept. 6046  
Chicago, IL 60675-6046

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

---

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**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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---

**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

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"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0001533 Alibris Invoice 90714878**

---

"Miller, Larisa" <millerl@cod.edu>

Wed, Sep 27, 2023 at 01:26 PM UTC

CC:

BCC:

**Larisa Miller**

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

<https://library.cod.edu/>

---

**1 attachment**


alibris invoice 90714878.pdf



Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1082133  
Vendor Name: Alibris, Inc.  
Invoice Number: 90710316  
Invoice Date: 9/21/2023  
PO Number: B0001533  
Check Number: 0318005  
Check Amount: \$ 570.31  
Check Date: 10/11/2023  
Voucher Number: V0803162  
Document Type: AP Invoice

Document Below


 1250 45th Street  
 Emeryville, CA 94608  
<http://www.alibris.com/library>  
**alibris** *Books you thought you'd never find.*

Page: 1 of 1  
 Invoice: 90710316  
 Invoice Date: Sep 21, 2023  
 Due Date: Oct 21, 2023  
 Customer Code: 135506  
 Shipment ID: 84034845

## Invoice

Bill To: College of DuPage Library  
 425 Fawell Boulevard  
 SRC 2034  
 Glen Ellyn, IL USA 60137  
 Attn: Larisa Miller

Shipped To: Larisa Miller  
 425 Fawell Boulevard  
 SRC 2034  
 Glen Ellyn, IL USA 60137  
 Attn: College of DuPage Library

### Invoice Detail

Your PO #	Alibris Ref #	Order #	Title / Author / ISBN	Price	Shipping	Amount Due
1533B	N/A	72597860-3	Technology in Action, Introductory / Evans, Alan, Martin, Kendall, Poatsy, Mary Anne / 9780135480144	\$16.95	\$4.49	\$21.44
Items: 1				Totals: \$16.95	\$4.49	\$21.44

Total Due: USD \$21.44

FID: 94-3300477  
 GST/HST: 778107466RT0001  
 IOSS: IM3720004076

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 (877) ALIBRIS (254-2747)

Remit to: Alibris, inc.  
 75 Remittance Drive  
 Dept. 6046  
 Chicago, IL 60675-6046

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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**Interim Chief Financial Officer**  
**College of DuPage**  
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**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

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"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0001533 Alibris Invoice 90710316**

---

"Miller, Larisa" <millerl@cod.edu>

Wed, Sep 27, 2023 at 01:25 PM UTC

CC:

BCC:

**Larisa Miller**

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

<https://library.cod.edu/>

---


**1 attachment**

alibris invoice 90710316.pdf

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1082133  
Vendor Name: Alibris, Inc.  
Invoice Number: 90710279  
Invoice Date: 9/21/2023  
PO Number: B0001533  
Check Number: 0318005  
Check Amount: \$ 570.31  
Check Date: 10/11/2023  
Voucher Number: V0803163  
Document Type: AP Invoice

Document Below

 1250 45th Street  
Emeryville, CA 94608  
<http://www.alibris.com/library>  
**alibris** *Books you thought you'd never find.*

Page: 1 of 1  
Invoice: 90710279  
Invoice Date: Sep 21, 2023  
Due Date: Oct 21, 2023  
Customer Code: 135506  
Shipment ID: 84033722

## Invoice

Bill To: College of DuPage Library  
425 Fawell Boulevard  
SRC 2034  
Glen Ellyn, IL USA 60137  
Attn: Larisa Miller

Shipped To: Larisa Miller  
425 Fawell Boulevard  
SRC 2034  
Glen Ellyn, IL USA 60137  
Attn: College of DuPage Library

### Invoice Detail

Your PO#	Alibris Ref#	Order #	Title / Author / ISBN	Price	Shipping	Amount Due
1533B	N/A	72597860-2	I Love a Broad Margin to My Life / Kingston, Maxine Hong / 9780307270191	\$12.75	\$4.49	\$17.24
Items: 1				Totals: \$12.75	\$4.49	\$17.24

Total Due: USD \$17.24

FID: 94-3300477  
GST/HST: 778107466RT0001  
IOSS: IM3720004076

Thank you for your order. We appreciate your business.  
Please reference the Alibris Order # in any communications related to this invoice.  
Also please note that if you ordered multiple books from us, some books may ship separately.

Contact: [libraries@alibris.com](mailto:libraries@alibris.com)  
(877) ALIBRIS (254-2747)

Remit to: Alibris, inc.  
75 Remittance Drive  
Dept. 6046  
Chicago, IL 60675-6046

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

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**BO # 0001533 Alibris Invoice 90710279**

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"Miller, Larisa" <millerl@cod.edu>

Wed, Sep 27, 2023 at 01:26 PM UTC

CC:

BCC:

**Larisa Miller**

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

<https://library.cod.edu/>

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**1 attachment**

alibris invoice 90710279.pdf