

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1692492
Vendor Name: Campaign Monitor Pty Ltd
Invoice Number: INV-CM127061
Invoice Date: 6/1/2023
PO Number: P0007278
Check Number: W674
Check Amount: \$ 2,988.00
Check Date: 06/27/2023
Voucher Number: V0791346
Document Type: AP Invoice

Document Below

Campaign Monitor Pty Ltd
Finance Department
Campaign Monitor Pty Limited
Level 38, 201 Elizabeth street
Sydney NSW 2000
Australia
billing@campaignmonitor.com
ABN:42094533445

TAX INVOICE

Invoice No. INV-CM127061
Invoice Date 01 Jun 2023
Invoice Currency USD
Due Date 31 Jul 2023
Purchase Order # P0007278
Contract Term 01 Jun 2023 to 31 May 2024
Terms Net 60

Company Name:
31179 College of DuPage

Company Address:
College of DuPage
425 Fawell Blvd
Glen Ellyn IL 60137
United States

Product Description	Billing Frequency	Service Period	Quantity	Amount
Campaign Monitor Unlimited (Contacts)	Annually	01 Jun 2023 to 31 May 2024	15000	2,988.00

Subtotal USD 2,988.00

GST (0.00%) USD 0.00

Credits Applied USD 0.00

Total Amount Due USD 2,988.00

Campaign Monitor Pty Limited is a tax resident of Australia. All services were performed outside of the US. Please refer to W8 form [here](#).

All customer accounts that are 45 days past due are subject to suspension. We will provide advanced notice of your account status prior to any suspension, and will make all efforts possible to ensure continuity. Service(s) will be re-activated when invoices are paid in full. Please note that where applicable per contractual agreement past due amounts shall bear a late payment charge, until paid, at the rate of one and one half percent (1.5%) per month or the maximum amount permitted by law.

PAYMENT OPTIONS:

By Direct Deposit:

Wire/Ach Information

Account Name: Campaign Monitor Pty Ltd
Account Number: FREWCUSD01
BSB Number: 083-004
SWIFT Code: NATAAU3302S
Bank Name: National Australia Bank Ltd
Bank Address: 395 Bourke Street
Melbourne Victoria 3000 Australia

Please reference the invoice number(s) when remitting payment.

By check:

Currently not available - please use ACH/Wire

"Campaign Billing (billing@campaignmonitor.com)" <system@sent-via.netsuite.com>

[External] College of DuPage: Your Invoice #INV-CM127061 is ready!

"Campaign Billing (billing@campaignmonitor.com)" <system@sent-via.netsuite.com>

Fri, Jun 2, 2023 at 05:05 AM UTC

CC: Wolfe, Julie <wolfej9378@cod.edu>

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Hi ,

Attached is the most recent invoice INV-CM127061 for your Campaign Monitor account, 31179 College of DuPage

The total invoice amount of USD 2,988.00 USD is due on 31-Jul-2023.

In order to view the current invoice and payment options, please download this email attachment.

To request a new W-8, please email billing@campaignmonitor.com while we work to update our invoice pdf with this information.

Should you have any questions, please email billing@campaignmonitor.com.

Thank you for using Campaign Monitor!

The Campaign Monitor Billing Team
billing@campaignmonitor.com

1 attachment

Invoice_INV-CM127061.pdf

From: [Virgilio, David](#)
To: [Zerrudo, Marivic](#)
Subject: RE: Wire transfer request
Date: Tuesday, June 27, 2023 10:05:50 AM
Attachments: [image001.png](#)

Yep, if the system allows it

I just wanted to make sure the vendor wasn't expecting this payment this week, and that it would be ok if we did it next week.

Thx!

David P. Virgilio, CPA

Controller – Financial Affairs

College of DuPage – Glen Ellyn, IL

phone (630) 942-3028 – fax (630) 942-2297

Summer 2023: M/T: Remote | W/Th: On Campus | F: College is closed

Check out the Financial Affairs Team Site [Here](#)

From: Zerrudo, Marivic <zerrudom@cod.edu>
Sent: Tuesday, June 27, 2023 10:00 AM
To: Virgilio, David <virgiliod@cod.edu>
Subject: RE: Wire transfer request

Hi Dave,

Thank you

If you process the voucher this week, then it will correctly hit the general ledger in June. – **I can process the voucher and record it before the wire payment if it is ok, because I always wait for the wire payment/your email and then I process the voucher. Should I do it?**

Thank you

Marivic Zerrudo

Accounts Payable Specialist

College of DuPage

425 Fawell Blvd | SRC 2132 | Glen Ellyn, IL 60137-6599

phone 630-942-2601 | zerrudom@cod.edu

College Closed Fridays 6/9/23-8/11/23

From: Virgilio, David <virgiliod@cod.edu>
Sent: Tuesday, June 27, 2023 9:49 AM

To: Zerrudo, Marivic <zerrudom@cod.edu>

Cc: Sekerka, Joyce <sekerkaj@cod.edu>

Subject: RE: Wire transfer request

Hi Marivic, please let me know if you think it is ok if I process this wire payment next week when Scott is back. He said he would have his laptop with him this week but I'd rather not bother him on vacation unless I have to. If you process the voucher this week, then it will correctly hit the general ledger in June.

Let me know what you think,

Thx!

David P. Virgilio, CPA

Controller – Financial Affairs

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From: Zerrudo, Marivic <zerrudom@cod.edu>

Sent: Tuesday, June 27, 2023 9:42 AM

To: Virgilio, David <virgiliod@cod.edu>

Cc: Sekerka, Joyce <sekerkaj@cod.edu>

Subject: Wire transfer request

Good morning Dave,

Attached is an invoice for \$2,988.00 under P0007278 (PO is for \$2,988.00 and received by the Warehouse).

The invoice has been reviewed by Julie Wolfe and approved by Walter Johnson in Chrome River.

Wire/Ach Information

Account Name: Campaign Monitor Pty Ltd

Account Number: FREWCUSD01

BSB Number: 083-004

SWIFT Code: NATAAU3302S

Bank Name: National Australia Bank Ltd

Bank Address: 395 Bourke Street

Melbourne Victoria 3000 Australia

Please reference the invoice number(s) when remitting payment.

Thank you

Marivic Zerrudo

Accounts Payable Specialist

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