

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1431112  
Vendor Name: Carrillo Photo  
Invoice Number: 2023006014\_COD  
Invoice Date: 6/21/2023  
PO Number: B0000742  
Check Number: E0095921  
Check Amount: \$ 912.50  
Check Date: 06/28/2023  
Voucher Number: V0791304  
Document Type: AP Invoice

Document Below

# Invoice



2156 W. FULTON ST., #2000 CHICAGO, IL 60612  
312.455.1820 art@carrillophoto.com

June 21, 2023

Mark Brady  
Design Supervisor  
College of DuPage  
Berg Instructional Center  
425 Fawell Blvd  
Glen Ellyn, IL 60137

Project: Photography of Various Students for College of DuPage  
Usage: Unlimited use, all imagery  
Project Date: June 14, 2023  
Invoice: 2023006014\_COD  
PO: B0000742  
Net 60: 8/20/2023

DESCRIPTION	QTY.	RATE	AMOUNT	TOTAL
<b>Photographer Fees:</b>				
Strobe Photography Fee	2.5	\$175.00 per hour	\$437.50	\$437.50
Usage	Unlimited use, all imagery	Included	Included	Included
<b>Expenses:</b>				
Minor Color Adjustment	1.5	\$25.00 per hour	\$37.50	\$37.50
Image Processing	1.5	\$25.00 per hour	\$37.50	\$37.50
<b>Total</b>				<b>\$512.50</b>

"art@carrillophoto.com" <art@carrillophoto.com>

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**[External] Summer photo's Invoice from Carrillo Photo**

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"art@carrillophoto.com" <art@carrillophoto.com>

Wed, Jun 21, 2023 at 01:39 PM UTC

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Good morning! Attached is my invoice from the summer campus photos.

Have a great week,

Art

[art@carrillophoto.com](mailto:art@carrillophoto.com) 312.455.1820 office

On Jun 19, 2023, at 9:01 AM, [art@carrillophoto.com](mailto:art@carrillophoto.com) wrote:

Good morning everyone,

We had more students, which made it easy for photography. Click on the links to view and down-load your jpegs. Attached are the model releases too. Barbara, do I use the same PO Number or is there a new billing cycle PO Number?

SmugMug: <https://artcarrillo.smugmug.com/2023006014CODCampus/n-KRpLhP/>

We Transfer: <https://we.tl/t-EnCZUddCZr>

Have a great week,

Art

[art@carrillophoto.com](mailto:art@carrillophoto.com) 312.455.1820 office

<cp\_logoV6\_1219V3.jpg>

<2023006014\_COD\_Campus\_MRel.pdf>

On Jun 13, 2023, at 12:24 PM, Brady, Mark <[bradym@cod.edu](mailto:bradym@cod.edu)> wrote:

Our emails literally crossed. I think that's fine time-wise, and if you feel it's going well, add an hour. We can always have you back out again too.

Mark Brady, Design Supervisor

College of DuPage, Marketing and Creative Services  
Instructional Resource Center, IRC 1045  
425 Fawell Blvd., Glen Ellyn, IL 60137-6599  
630.942.2753 office | 630.942.3737 fax  
[bradym@cod.edu](mailto:bradym@cod.edu) | [cod.edu](http://cod.edu)

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**From:** Art Carrillo <[art@carrillophoto.com](mailto:art@carrillophoto.com)>  
**Date:** Tuesday, June 13, 2023 at 12:22 PM  
**To:** Mark Brady <[bradym@cod.edu](mailto:bradym@cod.edu)>  
**Subject:** Re: [External] Summer photos at COD

I was thinking about the hours of 11am-1pm tomorrow. If you think earlier or additional hours, let me know.

Art  
[art@carrillophoto.com](mailto:art@carrillophoto.com) 312.455.1820 office

<image001.jpg>

On Jun 12, 2023, at 9:35 AM, Brady, Mark <[bradym@cod.edu](mailto:bradym@cod.edu)> wrote:

Hi Art,

I don't think there's any particular time on Wednesday. Let me take a look at what you sent so far, and I'll let you know about any locations and areas.

Best,

**Mark Brady**, Design Supervisor

College of DuPage, Marketing and Creative Services  
Instructional Resource Center, IRC 1045  
425 Fawell Blvd., Glen Ellyn, IL 60137-6599  
630.942.2753 office | 630.942.3737 fax  
[bradym@cod.edu](mailto:bradym@cod.edu) | [cod.edu](http://cod.edu)

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**From:** Art Carrillo <[art@carrillophoto.com](mailto:art@carrillophoto.com)>  
**Date:** Monday, June 12, 2023 at 9:32 AM  
**To:** Mark Brady <[bradym@cod.edu](mailto:bradym@cod.edu)>  
**Subject:** Re: [External] Summer photos at COD

Mark,

Good morning! I was looking at this week's weather and Wednesday looks like the best day to come out for outdoor photos. Is there any particular time and areas you want me to concentrate on?

Have a great week,

Art  
[art@carrillophoto.com](mailto:art@carrillophoto.com) 312.455.1820 office

<image001.jpg>

On May 30, 2023, at 10:45 AM, Brady, Mark <[bradym@cod.edu](mailto:bradym@cod.edu)> wrote:

I did, and hope you did as well. Sounds good to me, Art—thanks for checking.

**Mark Brady**, Design Supervisor

College of DuPage, Marketing and Creative Services  
Instructional Resource Center, IRC 1045  
425 Fawell Blvd., Glen Ellyn, IL 60137-6599  
630.942.2753 *office* | 630.942.3737 *fax*  
[bradym@cod.edu](mailto:bradym@cod.edu) | [cod.edu](http://cod.edu)

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**From:** Art Carrillo <[art@carrillophoto.com](mailto:art@carrillophoto.com)>  
**Date:** Tuesday, May 30, 2023 at 8:56 AM  
**To:** Mark Brady <[bradym@cod.edu](mailto:bradym@cod.edu)>  
**Cc:** "Mitchell, Barbara" <[mitchell@cod.edu](mailto:mitchell@cod.edu)>  
**Subject:** Re: [External] Summer photos at COD

Hello everyone,

Hope everyone had a great Memory Weekend?  
Attached is my bid for campus photos. I was thinking of coming out tomorrow morning 9am-1pm, concentrating on outdoor photography. Let me know if you need me to adjust my hours for more or less time.

Have a great week,

Art  
[art@carrillophoto.com](mailto:art@carrillophoto.com) 312.455.1820 office

<image001.jpg>

On May 24, 2023, at 8:19 PM,  
Jorgensen, Laurette <[jorgensenl@cod.edu](mailto:jorgensenl@cod.edu)> wrote:

Art,

Sounds good. Whenever there is good weather to get some images outside. I will be on vacation, so no

need to check in. And send the images to Mark so he can upload them to our DAM. For the invoice continue to use the same PO.

Thank you!

Laurie

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**From:** "art@carrillophoto.com" <art@carrillophoto.com>  
**Date:** Wednesday, May 24, 2023 at 6:13 PM  
**To:** Laurie Jorgensen <jorgensenl@cod.edu>  
**Cc:** "Mitchell, Barbara" <mitchell@cod.edu>  
**Subject:** [External] Re: Summer photos at COD

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Laurie,

Great to hear from you! If school starts on Tuesday the 30th, I can come out on Wednesday or Thursday am or early part of the following week for a half of day.

Let me know,

Art  
[art@carrillophoto.com](mailto:art@carrillophoto.com) 312.455.1820  
office

<image001.jpg>

On May 24, 2023, at 5:22 PM, Jorgensen, Laurette <jorgensenl@cod.edu> wrote:

Hi Art,

If you have time in the next few weeks, would you be able to come out for a couple hours or half day to take some new campus photos? Classes

begin again Next  
Tuesday the 30<sup>th</sup>. Any  
time that works for you is  
good for us. We just  
need some more general  
campus and student  
images.

Let me know.

Laurie

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**2 attachments**

cp\_logoV6\_1219V3.jpg

2023006014\_COD\_Inv.pdf

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1431112  
Vendor Name: Carrillo Photo  
Invoice Number: 2023005031\_COD  
Invoice Date: 6/2/2023  
PO Number: B0000742  
Check Number: E0095921  
Check Amount: \$ 912.50  
Check Date: 06/28/2023  
Voucher Number: V0791305  
Document Type: AP Invoice

Document Below



# Invoice



2156 W. FULTON ST., #2000 CHICAGO, IL 60612  
312.455.1820 art@carrillophoto.com

June 2, 2023

Mark Brady  
Design Supervisor  
College of DuPage  
Berg Instructional Center  
425 Fawell Blvd  
Glen Ellyn, IL 60137

Project: Photography of Various Students for College of DuPage  
Usage: Unlimited use, all imagery  
Project Date: May 31, 2023  
Invoice: 2023005031\_COD  
PO: B0000742  
Net 60: 8/01/2023

DESCRIPTION	QTY.	RATE	AMOUNT	TOTAL
<b>Photographer Fees:</b>				
Strobe Photography Fee	2	\$175.00 per hour	\$350.00	\$350.00
Usage	Unlimited use, all imagery	Included	Included	Included
<b>Expenses:</b>				
Minor Color Adjustment	1	\$25.00 per hour	\$25.00	\$25.00
Image Processing	1	\$25.00 per hour	\$25.00	\$25.00
			<b>Total</b>	<b>\$400.00</b>

"art@carrillophoto.com" <art@carrillophoto.com>

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**[External] Campus Invoice from Carrillo Photo**

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"art@carrillophoto.com" <art@carrillophoto.com>

Fri, Jun 2, 2023 at 01:54 PM UTC

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Attached is my invoice from the campus project

Art  
[art@carrillophoto.com](mailto:art@carrillophoto.com) 312.455.1820 office

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**2 attachments**

cp\_logoV6\_1219V3.jpg

2023005031\_COD.pdf