

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1088926  
Vendor Name: Tribune Media Group  
Invoice Number: ACCT#30216694  
Invoice Date: 5/9/2023  
PO Number: P0007299  
Check Number: E0095750  
Check Amount: \$ 990.70  
Check Date: 06/14/2023  
Voucher Number: V0788339  
Document Type: AP Invoice

Document Below



777 W Chicago Ave  
Chicago, IL 60654

GL account: 01-20-15240-5406001  
Supplier: Tribune Media Group #1088926

Please do not combine campus payments.  
Send separate epayment for this Library  
account only. Thank you.

Electronic Service Requested

www.chicagotribune.com/myaccount

2239004682 PRESORT 4682 1 AB 0.504 P1C20 <B>



COLLEGE OF DU PAGE LIBRARY  
425 FAWELL BLVD  
GLEN ELLYN IL 60137-6708

**P0007299**

msk 5/23/2023



Keep lower portion for your records - Please return upper portion with your payment.

## Statement

Account Number:

30216694

Billing Date:

05/09/2023

Respond By:

06/06/2023

Subscription Amount:

\$ 990.70

Distributor Tip (optional):

\$

Contribute to Student Subscriptions:

\$

Total Amount Paid:

\$ 990.70

Make checks payable to: CHICAGO TRIBUNE

☐ Check here if signing up for EZ-Pay on the reverse side.

Mail Payment To:

CHICAGO TRIBUNE  
PO BOX 8027  
Willoughby, OH 44096-8027



777 W Chicago Ave  
Chicago, IL 60654

## Delivery Address

COLLEGE OF DU PAGE LIBRARY  
425 FAWELL BLVD  
GLEN ELLYN, IL 60137-6708

Everyday (1 COPY)

## Payment Options

Pays Through

Print and Digital

\*Total

06/11/24

\$990.70

\$990.70

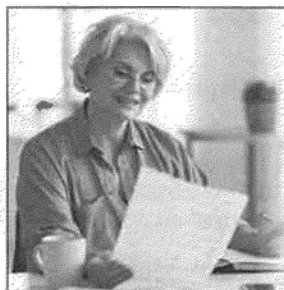


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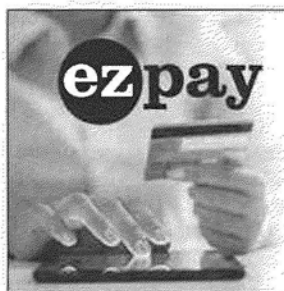


### IMPORTANT NOTICE ABOUT OUR PAYMENT ADDRESS

Our payment address has changed. Please make sure you send your payment to:

P.O. Box 8027  
Willoughby, OH 44096

If you have automatic bill pay through your bank, please change that now.



### No checks No stamps No fees

Save time and money by switching to EZPay, the automatic way to pay for your subscription.

Please see the back of this invoice for more details.



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**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
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Glen Ellyn, IL 60137-6599  
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**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Barrios, Isabel" <barriosi142@cod.edu>

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**Chicago Tribune FY23 Print Newspaper Renewal and Authorization.pdf**

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"Barrios, Isabel" <barriosi142@cod.edu>

Wed, Jun 7, 2023 at 09:04 PM UTC

CC:

BCC:

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**1 attachment**

Chicago Tribune FY23 Print Newspaper Renewal and Authorization.pdf