

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1585496
Vendor Name: Banner Personnel Service Inc
Invoice Number: 44769
Invoice Date: 5/13/2023
PO Number: B0001078
Check Number: E0095657
Check Amount: \$ 3,348.00
Check Date: 06/14/2023
Voucher Number: V0788980
Document Type: AP Invoice

Document Below

Remit To:



Banner Personnel Service, Inc.

7425 Janes Avenue, Suite 201
Woodridge, IL 60517
630-515-0500

Accounts Payable
College Of DuPage
425 22nd St
Glen Ellyn, IL 60137

Branch Name: Naperville

Invoice Date	Invoice #
5/13/2023	44769
Customer #	Invoice Amt
48221	\$1,116.00

TERMS: Unless otherwise provided for under contract:
This invoice must be paid within 10 days. Any invoiced amount not
paid within 30 days will accrue interest at the rate of 1% per month
or at the maximum rate permitted by law. Client directed travel or
expense costs will be assessed a 5% handling charge.

Please detach and return with remittance


PO Number: B0001078

Employee	Description	Reg Hrs	Rate	OT Hrs	OT Rate	Total
Smith, Emma	Weekend Date: 5/14/2023 Admin Special Project Department Name: Marketing and Creative Services	40.00	\$27.90	0.00	\$41.85	\$1,116.00

Please Pay **\$1,116.00**



Banner Personnel
 Temporary Employee Time Sheet

 bannerpersonnel 

SOCIAL SECURITY NUMBER

X X X X X 2 5 9 5

EMPLOYEE: LAST NAME

SMITH

FIRST

EMMA

I CERTIFY THAT I HAVE WORKED THE HOURS LISTED ON THIS TIME SHEET.

EMPLOYEE

 SIGNATURE **X EMMA SMITH**

COMPANY NAME

COLLEGE OF DuPAGE

ADDRESS

INSTITUTIONAL RESOURCE CENTER, S LAMBERT ROAD

CITY/STATE/ZIP

GLEN ELLYN, IL 60137

EVERY TEMPORARY EMPLOYEE IS REQUIRED TO CONTACT BANNER PERSONNEL, INC. WHEN THEIR ASSIGNMENT WITH A CUSTOMER ENDS. IF THE EMPLOYEE FAILS TO CONTACT THE FIRM, THE EMPLOYEE WILL BE CONSIDERED TO HAVE LEFT WORK VOLUNTARILY WITHOUT CAUSE, AND UNEMPLOYMENT BENEFITS MAY BE DENIED. ACCEPTANCE OF THIS TEMPORARY JOB CANNOT BE CONSTRUED AS A GUARANTEE OF FULL TIME EMPLOYMENT.

 WEEK ENDING SATURDAY
 05/13

	DATE	TIME STARTED	TIME FINISHED	LESS LUNCH	HOURS WORKED
SUN	05/07	X	X	X	X
MON	05/08	8	4:30	.5	8
TUE	05/09	8	4:30	.5	8
WED	05/10	8	4:30	.5	8
THU	05/11	8	4:30	.5	8
FRI	05/12	8	4:30	.5	8
SAT	05/13	X	X	X	X

TOTAL TO NEAREST QUARTER HOUR.

MINIMUM ASSIGNMENT TIME IS 4 HOURS.

CLIENT WILL BE BILLED FOR HOURS LISTED.

TOTAL:

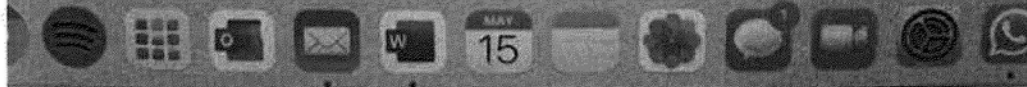
40

CLIENT AGREEMENT

BANNER HAS INCURRED EXPENSE IN RECRUITING ITS EMPLOYEES. AS PART OF YOUR AGREEMENT WITH BANNER, THE CLIENT AGREES NOT TO HIRE THE TEMPORARY NAMED HEREON AS AN EMPLOYEE, CONSULTANT, INDEPENDENT CONTRACTOR, OR IN ANY OTHER

English (United States)

Focus



"Zerrudo, Marivic" <zerrudom@cod.edu>

Attached Image

"Zerrudo, Marivic" <zerrudom@cod.edu>

Tue, May 30, 2023 at 01:58 PM UTC

CC:

BCC:

1 attachment

4020_001.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1585496
Vendor Name: Banner Personnel Service Inc
Invoice Number: 44807
Invoice Date: 5/20/2023
PO Number: B0001078
Check Number: E0095657
Check Amount: \$ 3,348.00
Check Date: 06/14/2023
Voucher Number: V0788983
Document Type: AP Invoice

Document Below

INVOICE

Invoice ID: 0500-1459-3336

Vendor	Banner Personnel Service Inc
Created By	Joyce Sekerka [0353607 sekerkaj]
Create Date	05/24/2023

Invoice Information

Vendor	Banner Personnel Service Inc [1585496]
Address	[79e1f440-98ef-484a-9c96-912e5a0f95e2] 7425 Janes Ave Ste 201 Woodridge,IL 60517
Invoice Date	05/24/2023
Invoice Amount	0.00 USD
EthINVHDBank	IM
EthINVAPType	IM
FiscalYear	FY23

Invoice Notes

J Sekerka 05/24/2023 02:49 PM
Email address of sender: mblubaugh@bannerpersonnel.com.
Email received timestamp: 05/24/2023 19:49 GMT

Expense Summary

Amount (USD)

Remit To:



Banner Personnel Service, Inc.

**7425 Janes Avenue, Suite 201
Woodridge, IL 60517
630-515-0500**

Accounts Payable
College Of DuPage
425 22nd St
Glen Ellyn, IL 60137

Branch Name: Naperville

Invoice Date	Invoice #
5/20/2023	44807
Customer #	Invoice Amt
48221	\$1,116.00

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paid within 30 days will accrue interest at the rate of 1% per month
or at the maximum rate permitted by law. Client directed travel or
expense costs will be assessed a 5% handling charge.

Please detach and return with remittance

PO Number: B0001078

Employee	Description	Reg Hrs	Rate	OT Hrs	OT Rate	Total
Smith, Emma	WeekendDate: 5/21/2023 Admin Special Project Department Name: Marketing and Creative Services	40.00	\$27.90	0.00	\$41.85	\$1,116.00

Please Pay \$1,116.00



Banner Personnel
 Temporary Employee Time Sheet

 bannerpersonnel
since 1979


SOCIAL SECURITY NUMBER

X X X X X 2 5 9 5

EMPLOYEE: LAST NAME

SMITH

FIRST

EMMA

I CERTIFY THAT I HAVE WORKED THE HOURS LISTED ON THIS TIME SHEET.

EMPLOYEE

SIGNATURE **X EMMA SMITH**

COMPANY NAME

COLLEGE OF DuPAGE

ADDRESS

INSTITUTIONAL RESOURCE CENTER, S LAMBERT ROAD

CITY/STATE/ZIP

GLEN ELLYN, IL 60137

EVERY TEMPORARY EMPLOYEE IS REQUIRED TO CONTACT BANNER PERSONNEL, INC. WHEN THEIR ASSIGNMENT WITH A CUSTOMER ENDS. IF THE EMPLOYEE FAILS TO CONTACT THE FIRM, THE EMPLOYEE WILL BE CONSIDERED TO HAVE LEFT WORK VOLUNTARILY WITHOUT CAUSE, AND UNEMPLOYMENT BENEFITS MAY BE DENIED. ACCEPTANCE OF THIS TEMPORARY JOB CANNOT BE CONSTRUED AS A GUARANTEE OF FULL TIME EMPLOYMENT.

WEEK ENDING SATURDAY

5/20

	DATE	TIME STARTED	TIME FINISHED	LESS LUNCH	HOURS WORKED
SUN	5/14	X	X	X	X
MON	5/15	8	4:30	.5	8
TUE	5/16	8	4:30	.5	8
WED	5/17	8	4:30	.5	8
THU	5/18	8	4:30	.5	8
FRI	5/19	8	4:30	.5	8
SAT	5/20	X	X	X	X

TOTAL TO NEAREST QUARTER HOUR.

MINIMUM ASSIGNMENT TIME IS 4 HOURS.

CLIENT WILL BE BILLED FOR HOURS LISTED.

TOTAL:**40****CLIENT AGREEMENT**

BANNER HAS INCURRED EXPENSE IN RECRUITING ITS EMPLOYEES. AS PART OF YOUR AGREEMENT WITH **BANNER**, THE CLIENT AGREES NOT TO HIRE THE TEMPORARY NAMED HEREON AS AN EMPLOYEE, CONSULTANT, INDEPENDENT CONTRACTOR, OR IN ANY OTHER POSITION IN THE COMPANY WITHOUT PRIOR CONSENT OF **BANNER** AND PAYMENT OF THE APPLICABLE FEE (SEE WWW.BANNERPERSONNEL.COM/TERMS.HTM).

I CERTIFY THAT THE ABOVE HOURS ARE CORRECT.

CLIENT SIGNATURE

X

TITLE

Please fax or email to: 630.505.4566 or
bps_naperville@bannerpersonnel.com

Molly Blubaugh <mblubaugh@bannerpersonnel.com>

[External] Banner Personnel Service, Inc. Invoice - 1 of 1

Molly Blubaugh <mblubaugh@bannerpersonnel.com>

Wed, May 24, 2023 at 07:48 PM UTC

CC:

BCC:

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To College Of DuPage ,

Thank you for your continued business!

Attached to this e-mail is your electronic invoice statement.

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<http://www.adobe.com/products/acrobat/readstep2.html>

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1 attachment:

COD 44807 + timecard.pdf

"Zerrudo, Marivic" <zerrudom@cod.edu>

Banner

"Zerrudo, Marivic" <zerrudom@cod.edu>

Tue, May 30, 2023 at 03:00 PM UTC

CC:

BCC:

1 attachment

BANNER 44807.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1585496
Vendor Name: Banner Personnel Service Inc
Invoice Number: 44733
Invoice Date: 5/6/2023
PO Number: B0001078
Check Number: E0095657
Check Amount: \$ 3,348.00
Check Date: 06/14/2023
Voucher Number: V0788985
Document Type: AP Invoice

Document Below

Remit To:



Banner Personnel Service, Inc.

**7425 Janes Avenue, Suite 201
Woodridge, IL 60517
630-515-0500**

Accounts Payable
College Of DuPage
425 22nd St
Glen Ellyn, IL 60137

Branch Name: Naperville

Invoice Date	Invoice #
5/6/2023	44733
Customer #	Invoice Amt
48221	\$1,116.00

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Please detach and return with remittance

PO Number: B0001078

Employee	Description	Reg Hrs	Rate	OT Hrs	OT Rate	Total
Smith, Emma	WeekendDate: 5/7/2023 Admin Special Project Department Name: Marketing and Creative Services	40.00	\$27.90	0.00	\$41.85	\$1,116.00

Please Pay

\$1,116.00



Banner Personnel
Temporary Employee Time Sheet

bannerpersonnel



SOCIAL SECURITY NUMBER									
X	X	X	X	X	2	5	9	5	

EMPLOYEE: LAST NAME SMITH	FIRST EMMA
-------------------------------------	----------------------

I CERTIFY THAT I HAVE WORKED THE HOURS LISTED ON THIS TIME SHEET.	
EMPLOYEE	
SIGNATURE	X EMMA SMITH

COMPANY NAME COLLEGE OF DuPAGE
ADDRESS INSTITUTIONAL RESOURCE CENTER, S LAMBERT ROAD
CITY/STATE/ZIP GLEN ELLYN, IL 60137

EVERY TEMPORARY EMPLOYEE IS REQUIRED TO CONTACT BANNER PERSONNEL, INC. WHEN THEIR ASSIGNMENT WITH A CUSTOMER ENDS. IF THE EMPLOYEE FAILS TO CONTACT THE FIRM, THE EMPLOYEE WILL BE CONSIDERED TO HAVE LEFT WORK VOLUNTARILY WITHOUT CAUSE, AND UNEMPLOYMENT BENEFITS MAY BE DENIED. ACCEPTANCE OF THIS TEMPORARY JOB CANNOT BE CONSTRUED AS A GUARANTEE OF FULL TIME EMPLOYMENT.

WEEK ENDING SATURDAY 5/06

	DATE	TIME STARTED	TIME FINISHED	LESS LUNCH	HOURS WORKED
SUN	4/30	X	X	X	X
MON	5/01	8	4:30	.5	8
TUE	5/02	8	4:30	.5	8
WED	5/03	8	4:30	.5	8
THU	5/04	8	4:30	.5	8
FRI	5/05	8	4:30	.5	8
SAT	5/06	X	X	X	X

TOTAL TO NEAREST QUARTER HOUR. MINIMUM ASSIGNMENT TIME IS 4 HOURS. CLIENT WILL BE BILLED FOR HOURS LISTED.	TOTAL:	40
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CLIENT AGREEMENT
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I CERTIFY THAT THE ABOVE HOURS ARE CORRECT.

CLIENT SIGNATURE X	TITLE
------------------------------	-------

Please fax or email to: 630.505.4566 or
bps_naperville@bannerpersonnel.com

Molly Blubaugh <mblubaugh@bannerpersonnel.com>

[External] Banner Personnel Service, Inc. Invoice - 1 of 1

Molly Blubaugh <mblubaugh@bannerpersonnel.com>

Wed, May 10, 2023 at 05:48 PM UTC

CC:

BCC:

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To College Of DuPage ,

Thank you for your continued business!

Attached to this e-mail is your electronic invoice statement.

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<http://www.adobe.com/products/acrobat/readstep2.html>

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#####

1 attachment

COD 44733 + timecard.pdf

"Sekerka, Joyce" <sekerkaj@cod.edu>

Attached Image

"Sekerka, Joyce" <sekerkaj@cod.edu>

Tue, May 16, 2023 at 06:39 PM UTC

CC:

BCC:

1 attachment

3870_001.pdf