

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1238678
Vendor Name: Smithsonian Institution
Invoice Number: 17858
Invoice Date: 3/16/2023
PO Number:
Check Number: 0312533
Check Amount: \$ 346.62
Check Date: 06/06/2023
Voucher Number: V0785594
Document Type: AP Invoice

Document Below



Smithsonian Folkways Recordings

600 Maryland Ave., SW
Suite 2001
Washington DC 20024
United States
(202) 633-6450

Ship To

Attn: Larisa Miller
College of DuPage Library
425 Fawell Blvd
SRC 2034
Glen Ellyn IL 60137
United States

Bill To

Attn: Larisa Miller
College of DuPage Library
425 Fawell Blvd
SRC 2034
Glen Ellyn IL 60137
United States

Invoice

Page 1 of 2

Date

3/16/2023

Invoice #

17858

Terms

NET30

Due Date

4/15/2023

Customer PO #**Sales Rep**

Lindsay, Helen

Ship Via

FedEx Ground FREE

Ship Date

3/16/2023

Tracking #

395854882701

Item Number	Qty Shp	Qty Ord	Title	Artist	Unit Pr.	Amount	Subscription
SF-40504-CD	1	1	Abayudaya: Music from the Jewish People of Uganda	Various Artists	14.98	14.98	
SF-40521-CD	1	1	Music of Central Asia Vol. 2: Invisible Face of the Beloved: Classical Music of the Tajiks and Uzbeks	Academy of Maq...	19.98	19.98	
UNES-08284-...	1	1	Afghanistan: Female Musicians of Herat	Various Artists	16.98	16.98	
UNES-08320-...	1	1	Afghanistan: Music During the Civil War (1979-2001)	Various Artists	16.98	16.98	
MN-00373-CCD	1	1	Africa: The Voices and Drums of Africa	Various Artists	16.98	16.98	
SF-40536-CD	1	1	¡Tierra Caliente! Music from the Hotlands of Michoacán by Conjunto de Arpa Grande Arpex	Arpex	14.98	14.98	
HRT-15005-CCD	1	1	Drums of Passion: The Beat	Babatunde Olatunji	16.98	16.98	
HRT-15000-CCD	1	1	Drums of Passion: The Invocation	Babatunde Olatunji	16.98	16.98	
SF-40515-CD	1	1	¡Sí, soy llanero: Joropo Music from the Orinoco Plains of Colombia	Grupo Cimarrón	14.98	14.98	
SFS-60017-CCD	1	1	Pacific Northwest Medicine Songs of the Four Seasons	Johnny Moses	31.98	31.98	
SF-40520-CD	1	1	Music of Central Asia Vol. 1: Tengir-Too: Mountain Music from Kyrgyzstan	Various Artists	19.98	19.98	
SF-40523-CD	1	1	Music of Central Asia Vol. 4: Bardic Divas: Women's Voices in Central Asia	Various Artists	19.98	19.98	
FW-04237-CCD	1	1	Music of the Miskito Indians of Honduras and Nicaragua	Various Artists	16.98	16.98	
FW-37254-CCD	1	1	The Promised Land: American Indian Songs of Lament and Protest	Periwinkle	16.98	16.98	
UNES-08307-...	1	1	Peru: Andean Music of Life, Work, and Celebration	Various Artists	16.98	16.98	
SF-50405-CCD	1	1	Music from the Mountains of Bhutan	Sonam Dorji	16.98	16.98	



Smithsonian Folkways Recordings

Invoice

Page 2 of 2

Date

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17858

600 Maryland Ave., SW
Suite 2001
Washington DC 20024
United States
(202) 633-6450

Item Number	Qty Shp	Qty Ord	Title	Artist	Unit Pr...	Amount	Subscription
HRT-15024-CCD	1	1	Freedom Chants from the Roof of the World	The Gyuto Monks	16.98	16.98	
SF-40086-CD	1	1	The Mississippi River of Song: A Musical Journey Down the Mississippi	Various Artists	22.98	22.98	
UNES-08206-...	1	1	Ukraine: Traditional Music	Various Artists	16.98	16.98	

Subtotal	346.62
Shipping and/or Handling (FedEx Ground FREE)	0.00
Total	346.62
Amount Due	\$346.62

Smithsonian Folkways

Remittance Slip

Customer	Invoice #	Amount Due	Amount Paid
47250434 College of DuPage	17858	\$346.62	

Please Enter Your Credit Card Information

Type: ☐ VISA - WEB ☐ AMEX - WEB ☐ M/C - WEB
Credit Card #:
Expiration Date: Month Year
Signature:

Make Checks Payable To

Smithsonian Folkways Recordings
P.O. Box 37012 MRC 520
Washington, DC 20013-7012

Include Payment in U.S. funds by check, money order, or credit card.



17858

"Miller, Larisa" <millerl@cod.edu>

Under \$500 Smithsonian Invoice 17858

"Miller, Larisa" <millerl@cod.edu>

Thu, Mar 23, 2023 at 01:27 PM UTC

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

smithsonian invoice 17858.pdf

From: [Miller, Larisa](#)
To: [Sekerka, Joyce](#); [Barrios, Isabel](#)
Cc: [Konkel, Mary](#)
Subject: RE: [External] RE: Check Payee Name Question
Date: Tuesday, May 9, 2023 12:53:05 PM
Attachments: [image002.png](#)
[image003.png](#)

Joyce,

Yes, **PO Box 37012** appears on the invoice and is on file.

Larisa

From: Sekerka, Joyce <sekerkaj@cod.edu>
Sent: Tuesday, May 9, 2023 11:58 AM
To: Miller, Larisa <millerl@cod.edu>; Barrios, Isabel <barriosi142@cod.edu>
Cc: Konkel, Mary <konkel@cod.edu>
Subject: RE: [External] RE: Check Payee Name Question

Thanks for confirming Larisa.

So, we can send to the address we have on file for Smithsonian Institution, correct?

Thanks,
Joyce

Joyce Sekerka
Accounts Payable Supervisor
College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137-6599
630-942-2293
Email: sekerkaj@cod.edu



From: Miller, Larisa <millerl@cod.edu>
Sent: Tuesday, May 9, 2023 11:46 AM
To: Barrios, Isabel <barriosi142@cod.edu>
Cc: Konkel, Mary <konkel@cod.edu>; Sekerka, Joyce <sekerkaj@cod.edu>
Subject: FW: [External] RE: Check Payee Name Question

Hello,

Please see below permission to use Smithsonian Institution as the payee name for invoice # 17858.

Larisa

From: Sharif, Sayem <SharifS@si.edu>
Sent: Tuesday, May 9, 2023 11:39 AM
To: Lindsay, Helen <LindsayH@si.edu>; Miller, Larisa <millerl@cod.edu>
Cc: Zimmerman, Brian <ZimmermanBr@si.edu>
Subject: RE: [External] RE: Check Payee Name Question

Larisa,
Smithsonian Institution uses one EIN number for all its units. Folkways Recordings is one of SI units which shares the same EIN, but its not a DOB. If there is any issue sending payment to Folkways Recordings, **please send a payment to Smithsonian Institution, we will accept that.**

Regards
Sayem

Md Sayem Sharif | Director of Finance & Operations
Smithsonian Folkways Recordings | Web: www.folkways.si.edu
Telephone: +1(202)633-6446 | Fax: +1(202)633-6475



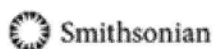
From: Lindsay, Helen <LindsayH@si.edu>
Sent: Tuesday, May 9, 2023 12:33 PM
To: Miller, Larisa <millerl@cod.edu>
Cc: Sharif, Sayem <SharifS@si.edu>; Zimmerman, Brian <ZimmermanBr@si.edu>
Subject: RE: [External] RE: Check Payee Name Question

Hi Larisa,
It's my understanding that the Smithsonian Institution only has this W9 form for all agencies to use. I will forward your request to my Financial Operations Manager- Sayem Sharif for more clarity. I've cc'd him here also.

Thanks,
Helen

Helen Lindsay

Lead Customer Service Representative | Smithsonian Folkways Recordings
600 Maryland Ave SW, Suite 2001 | Washington, DC 20024
Phone (202) 633-6462



From: Miller, Larisa <millerl@cod.edu>
Sent: Tuesday, May 9, 2023 12:18 PM
To: Lindsay, Helen <LindsayH@si.edu>
Subject: RE: [External] RE: Check Payee Name Question

External Email - Exercise Caution

Hello Helen,

Is there a W9 that includes "Smithsonian Folkways Recordings" on line 2 or as a DBA?

As the name on the W9 is not on the invoice they appear to be unrelated entities.

Thank you,
Larisa

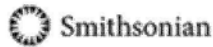
From: Lindsay, Helen <LindsayH@si.edu>
Sent: Tuesday, May 9, 2023 10:52 AM
To: Miller, Larisa <millerl@cod.edu>
Subject: [External] RE: Check Payee Name Question

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Hi Larissa,
Please make check payable to Smithsonian Folkways Recordings as stated on the attached invoice instead of Smithsonian Institution.
Thanks,
Helen

Helen Lindsay
Lead Customer Service Representative | Smithsonian Folkways Recordings

600 Maryland Ave SW, Suite 2001| Washington, DC 20024
Phone (202) 633-6462



From: Miller, Larisa <millerl@cod.edu>
Sent: Tuesday, May 9, 2023 11:47 AM
To: Lindsay, Helen <LindsayH@si.edu>
Subject: Check Payee Name Question

External Email - Exercise Caution

Hello Helen,

I have been asked by my Accounts Payable department to find out from you if it is acceptable for the check for our recent order be made payable to the Smithsonian Institution?

This is due to the name on the W9 determining who the payee name is on our payments.

The order number is 187500.

Thank you,
Larisa

From: Lindsay, Helen <LindsayH@si.edu>
Sent: Wednesday, May 3, 2023 9:52 AM
To: Miller, Larisa <millerl@cod.edu>
Subject: [External] Re: W9 Request

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Hi Larisa,
I've attached the W9 form you requested.
Thanks,

Helen

From: Miller, Larisa <millerl@cod.edu>
Sent: Wednesday, May 3, 2023 9:49 AM
To: Lindsay, Helen <LindsayH@si.edu>
Subject: W9 Request

External Email - Exercise Caution

Hello,

Could you please send me a copy of your W9?

Thank you,
Larisa

Larisa Miller

Supervisor – Acquisitions
College of DuPage Library
425 Fawell Blvd.
SRC 2034
Glen Ellyn, IL 60137
630.942.3664 (v)
630.942-4646 (f)
millerl@cod.edu