

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1086046
Vendor Name: IAODAPCA, Inc.
Invoice Number: ICB Accredid
Invoice Date: 4/6/2023
PO Number: P0006607
Check Number: 0312452
Check Amount: \$ 800.00
Check Date: 06/06/2023
Voucher Number: V0785541
Document Type: AP Invoice

Document Below

Purchase Order**Purchase Order #: P0006607**

IAODAPCA, INC.

**Check enclosed request -
Needs payment to send
to IAODAPCA. 4.6.23 EF****Order Total: 800.00 USD****Date:** 04/06/2023**Transaction #:** 3354198**Authorized By:** Eric Frick**Requested By:** Anabel Cruz**Requester Email:** cruza251@cod.edu**Phone:** 630-942-2011

CONFIRMING REQUEST

Supplier Address:IAODAPCA, INC.
401 E Sangamon Ave
Springfield, IL 62702
United States
Attn: Unknown Unknown
Phone: 999-999-9999**Ship To:**College of DuPage
College of DuPage Shipping & Receiving
425 Fawell Blvd.
Glen Ellyn, IL 60137
United States
Attn: Jason Florin
Phone: 630-942-2238**Bill To:**College of DuPage
College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137
United States
Attn: invoicing@cod.edu
Phone: 630-942-2228**Order Comments:**

Line #	Item #	Description	UOM	QTY	Unit Price	Line Total
1		ICB ACCREDITED TRAINING PROGRAM STATEMENT OF FEES FOR RE-ACCREDITATION	Each	1	800.00 USD	800.00 USD
Ship To Attn: Jason Florin						

Subtotal: 800.00 USD**Tax:** 0.00 USD**S & H:** 0.00 USD**Order Total:** 800.00 USD**General Terms**

PLEASE NOTE: ALL SHIPMENTS ARE REQUIRED TO BE DELIVERED TO WAREHOUSE SERVICES. FAILURE TO COMPLY WILL JEOPARDIZE OR DELAY THE PAYMENT PROCESS.

EXCEPTIONS WITH PRIOR APPROVAL BY PROCUREMENT SERVICES WILL PRINT ON THE P.O.

1. F.O.B. DESTINATION unless otherwise indicated under Purchase Order Comments.
2. College of DuPage will only accept electronic invoices in PDF format. Invoices must reference the COD Purchase Order Number. Invoices are to be emailed to invoicing@cod.edu with **only one PDF document per email**. For questions about payment status or other inquiries, please email acctpay@cod.edu or call 630-942-2228.
3. All payments are processed via ACH transfer weekly. You are strongly encouraged to set up your ACH account upon receipt of this PO to avoid unnecessary payment delays. A letter will be sent to you under a separate cover that outlines the set-up instructions, your log-in, and your temporary password. Invoices must be received in an electronic format at least three weeks prior to the due date and are to be emailed to invoicing@cod.edu. Paper checks are issued once a month. A paper check will be issued to foreign vendors that are not eligible for ACH transfer.
4. All invoices must be provided to the College for services rendered directly to the College. Undisputed invoices will be paid within sixty (60) days of receipt of properly submitted invoices, in accordance with the Local Government Prompt Payment Act.
5. All solicitations must be directed to the Purchasing Department. Any vendor selling directly to any faculty or staff member, without prior authorization from the Purchasing Department will be removed from our vendor list.
6. College of DuPage is exempt from payment of the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax. The College's Tax Exemption Identification Number is E9997-3391-06.
7. If unable to ship and/or deliver as required, advise the Purchasing Department immediately with full details at 630-942-2217.
8. All packages shall clearly indicate the purchase order number and contain a packing list of all contents with itemized descriptions.

9. All shipments are accepted subject to inspection and approval by the College of DuPage.

10. Any company/organization to be awarded a contract for goods and/or services must be in compliance with the fair employment practice act and all rules & regulations thereunder.

11. Suppliers are required to comply with executive orders 11246, and 11375, The Rehabilitation Act of 1973, and the Vietnam Readjustment Act of 1974.

12. All contracts for construction work are subject to the provisions of 820 ILCS 130, ch. 48, Par. 39s-1 through 39s-12, providing for payment of the prevailing rate of wages to laborers, workmen & mechanics.

13. This Agreement is the entire agreement between the College of DuPage ("Customer") (including Customer's employees and other End Users) and Vendor ("Seller") unless specifically indicated and supported by previously mutually approved terms. In the event that Seller enters into terms of use agreements or other agreements, policies, or understandings, whether on Seller's purchase order, website, electronic, click-through, verbal or in writing, with Customer's employees or other End Users, such agreements shall be null, void and without effect, and the terms of this Agreement shall apply. The customer will not be bound to any other terms and conditions set forth in any documents, agreements, or policies posted on the Seller's website unless such terms and conditions are also set forth in this Agreement. Seller may not unilaterally change any term or condition of this Agreement.

Powered By: ESM Solutions.

"Frick, Eric" <fricke@cod.edu>

Check enclosed request P0006607 Anabel Cruz 4.6.23 EF

"Frick, Eric" <fricke@cod.edu>

Thu, Apr 6, 2023 at 08:18 PM UTC

CC: Cruz, Anabel <cruza251@cod.edu>

BCC:

Hello,

The attached purchase order and check enclosed has been ordered by Anabel Cruz. Kindly work directly with her as needed.

Thank you.

Best,

Eric Frick

Purchasing Expeditor

425 Fawell Blvd. | Glen Ellyn, IL 60137-6599 | USA

T: (630) 942.2576 | fricke@cod.edu

[Click Here](#) for current bids/Rfps!

COD: Check out our [Team Site](#)!

2 attachments

image001.jpg

P0006607.pdf

INVOICE

Invoice ID: 0500-1427-0535

Vendor	IAODAPCA, Inc.
Created By	Joyce Sekerka [0353607 sekerkaj]
Create Date	04/06/2023

Invoice Information

Vendor	IAODAPCA, Inc. [1086046]
Address	[db93ba44-c59c-416c-9456-7fb1c375bc9d] ICB, Inc 401 East Sangamon Avenue Springfield, IL 62702
Invoice Number	040323800.0
Invoice Date	04/03/2023
Invoice Amount	800.00 USD

Invoice Notes

J Sekerka 04/06/2023 03:25 PM
Email address of sender: noreply@esmsolutions.com.
Email received timestamp: 04/06/2023 20:25 GMT

Expense Summary

Amount (USD)



Illinois Certification Board, Inc. div of Illinois Alcohol & Other Drug Abuse Professional Certification Association Inc.
Lawrence Dunbar, CAADC, President, Board of Directors, Chris Boyster, Executive Director
401 East Sangamon Avenue - Springfield, IL 62702 (217)-698-8110

April 3, 2023

Jason Florin
College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137-6599

**ICB ACCREDITED TRAINING PROGRAM
STATEMENT OF FEES FOR RE-ACCREDITATION**

Accreditation Billing Period: September 1, 2023 to September 1, 2025

Re-Accreditation Fee Due: \$800.00

TOTAL DUE: \$800.00

PAYMENT DUE: September 1, 2023

Mail Payment to: ICB, Inc.
401 East Sangamon Avenue
Springfield, IL 62702

(VISA or Mastercard only)

Credit Card Number _____ - _____ - _____ - _____

Expiration Date _____ **Security Code** _____
(three-digit number near signature line on back of credit card)

Name on Card _____

Telephone Number (____) _____ - _____

Credit Card Billing Address: _____

City _____ **State** _____ **Zip Code** _____

To Protect the Public by providing competency based credentialing of Human Service Professionals

WEBSITE: www.IAODAPCA.ORG **EMAIL:** INFO@IAODAPCA.ORG





Illinois Certification Board, Inc. Illinois Alcohol & Other Drug Abuse Professional Certification Association Inc.
Lawrence Dunbar, CAADC, President, Board of Directors, Chris Boyster, Executive Director
401 East Sangamon Avenue - Springfield, IL 62702 (217)-698-8110

Notification of Re-accreditation for College of DuPage

Do you wish to remain an ICB accredited training program? ☒ YES ☐ NO

If yes, have there been any changes to your training program? ☐ YES ☐ NO

Mark the areas in which changes have been made:

- ☐ curriculum (based on course outlines)
- ☒ resource list (bibliography)
- ☐ program philosophy statement
- ☐ practicum and course work objectives and goals
- ☐ practicum sites and agreements
- ☐ practicum evaluation forms
- ☐ classroom evaluation forms
- ☐ faculty and program coordinator resumes

Provide documentation of changes.

Program Coordinator

4/3/23

Date

To Protect the Public by providing competency based credentialing of Human Service Professionals

WEBSITE: www.IAODAPCA.ORG EMAIL: INFO@IAODAPCA.ORG



Addictions Training Program Recommended Reading / Resource List

The table below includes materials that College of DuPage recommends as educational resources for addictions counselor training students.

Title	Author	Resource Type
Global Criteria: The 12 Core Functions of the Substance Abuse Counselor	John Herdman	Workbook
Alcoholics Anonymous (The Big Book)	Alcoholics Anonymous	Book
Slaying the Dragon	William White	Book
The Heart of Addiction	Lance Dodes	Book
Foundations of Addiction Studies	Trytek & Florin	Open access book
Say Why to Drugs	Dr. Suzi Gage	Podcast
National Institute on Drug Abuse	NIDA	Website
Substance Abuse and Mental Health Services Administration	SAMHSA	Website
Drinking: A Love Story	Caroline Knapp	Book
Dopamine Nation	Anna Lembke	Book
Cracked: Putting Broken Lives Together Again	Drew Pinsky	Book
In the Realm of Hungry Ghosts	Gabor Maté	Book & TED Talk

List updated as of January 2023

"noreply@esmsolutions.com" <noreply@esmsolutions.com>

[External] Information Only - Order Notification - 3354198 - 04/03/2023 15:14-Cruz-IAODAPCA, INC.

"noreply@esmsolutions.com" <noreply@esmsolutions.com> Thu, Apr 6, 2023 at 08:25 PM UTC

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Dear Check,

The following transaction has been sent to IAODAPCA, INC. on behalf of Eric Frick.

If you wish to contact the requester, please do so at fricke@cod.edu

Thank you,
ESM Solutions Customer Support

NOTE: This is a system generated email. Please do not reply to this email.



1 attachment

9d0776fb-7915-42c6-8b72-7c2bb2ca56d8_College of DuPage Accredited Training Program Re-accreditation 2023.pdf