Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1084317
Vendor Name: Dept of Veterans Affairs
Invoice Number: 5242-052623
Invoice Date: 5/26/2023
PO Number:
Check Number: 0312404
Check Amount: $ 308.14
Check Date: 06/06/2023
Voucher Number: V0786535
Document Type: AP Invoice

Document Below

College of DuPage

Accounts Payable Office

Check Request Form

This form may be used to request check payments only for those items for which the issuance of a purchase order would not be appropriate. Attach supporting documentation (e.g., invoice or agreement). Please refer to Administrative Procedure 10-65, Vendor Payment — Non-Purchase Order.

Date: _____ Vendor ID: _____ Vendor Name: _____

Payee Address: _____ Payment Due Date: _____

Invoice Number	GL Account number(s) e.g. 01-80-00757-5401001	GL Account Name e.g. Office Supplies	Amount
		Total	**$**

Check the appropriate box below:

☐ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have been provided in a satisfactory condition/manner. Consequently, payment is appropriate at this time.

☐ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have not yet been provided. The first approver indicated below will notify the Accounts Payable Office in writing when the goods/services have been delivered in a satisfactory condition/manner.

Description on Check:

Other Instructions:

All requests will require the following approvals:

Requester: _____ Print Name: _____

Budget Officer: _____ Print Name: _____

Requests $5,000 and over will require the additional approvals below:

Next Level Supervisor *(if applicable)*:_____ Print Name: _____

Next Level Supervisor *(if applicable)*:_____ Print Name: _____

Next Level Supervisor *(if applicable)*:_____ Print Name: _____

Area Administrator *(only required if request is $5,000 and over)*: _____ Print Name: _____

Area Cabinet Officer *(only required if request is $10,000 and over)*: _____ Print Name: _____

Board Approval Date *(only required if request is $25,000 and over)*: _____

Return approved request and all supporting documentation to Accounts Payable (SRC 2132A), invoicing@cod.edu

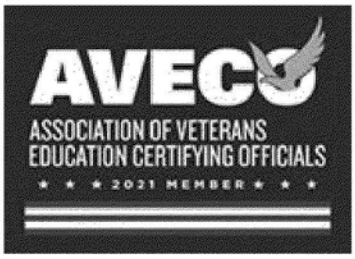
DEPARTMENT OF VETERANS AFFAIRS
Debt Management Center
Bishop Henry Whipple Federal Building
P.O. Box 11930
St. Paul, MN 55111-0930

[redacted]

From: Bruhnke, Kristen
To: Annarella, Paul; Still, Kimberly; Gross, Sheri; Resnick, Michelle
Subject: RE: VA Debt Letters
Date: Tuesday, May 23, 2023 4:36:21 PM
Attachments: image001.png
image002.png

[redacted]

Kristen Bruhnke
Veterans Services Program Coordinator
College of DuPage
425 Fawell Blvd. | SSC 2225J | Glen Ellyn, IL 60137-6599 | USA
phone 630.942.3852 | fax 630.942.4991 | bruhnkek@cod.edu



Need to speak to a Veterans Services team member? We offer in person and virtual appointments! Please click here to schedule.

From: Annarella, Paul <annarellap@cod.edu>
Sent: Tuesday, May 23, 2023 8:44 AM
To: Still, Kimberly <stillk@cod.edu>; Bruhnke, Kristen <bruhnkek@cod.edu>; Gross, Sheri <grosss384@cod.edu>; Resnick, Michelle <resnickm@cod.edu>
Subject: RE: VA Debt Letters

Good morning,

Paul Annarella
Accounts Receivable Coordinator
College of DuPage

425 Fawell Blvd. | SRC 2130 | Glen Ellyn, IL 60137-6599
Phone 630.942.4472 | Fax 630.942.2297

From: Still, Kimberly <stillk@cod.edu>
Sent: Tuesday, May 23, 2023 8:35 AM
To: Bruhnke, Kristen <bruhnkek@cod.edu>; Gross, Sheri <grosss384@cod.edu>; Resnick, Michelle <resnickm@cod.edu>; Annarella, Paul <annarellap@cod.edu>
Subject: VA Debt Letters

Good Morning,

Attached are the VA debt letters that were received today.

Have a nice day!

Kim

Kim Still
Veterans Degree Audit Specialist
College of DuPage I SSC 2225
425 Fawell Blvd. I Glen Ellyn, IL I 60137-6599
phone (630) 942-3814 I stillk@cod.edu

"Annarella, Paul" <annarellap@cod.edu>

Ch.33 Debt Check Requests - 05.26.2023

"Annarella, Paul" <annarellap@cod.edu> Tue, May 30, 2023 at 01:03 PM UTC

CC:

BCC:

Good morning,

Attached please find 3 check requests. **Once the check is cut, please give to Paul Annarella.** Please do not mail the checks.

Please let me know if you have any questions.

Thank you.

Paul Annarella

Accounts Receivable Coordinator

College of DuPage

425 Fawell Blvd. | SRC 2130 | Glen Ellyn, IL 60137-6599

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