

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1416816
Vendor Name: Anonymous Design, Inc
Invoice Number: AD23-2906
Invoice Date: 4/24/2023
PO Number: P0007103
Check Number: 0312354
Check Amount: \$ 5,540.00
Check Date: 06/06/2023
Voucher Number: V0786258
Document Type: AP Invoice

Document Below

Invoice

Purchase Order: P0007103
Transaction: 3413974
Invoice No: AD23-2906
Job No: COD232B
Invoice Date: April 24, 2023

Angela Bender
Manager, Communication & Events — Institutional Advancement
College of DuPage, 425 Fawell Blvd., BIC 1520D Glen Ellyn, IL 60137
bendera893@cod.edu

Description: Employee Giving Campaign materials

Develop communication tools to promote and educate Employee Giving messaging. Develop a selection of theme (tagline) choices to be used on a two-plus year campaign utilizing numerous communication channels. Create visual concepts around the "Play Your Part" approved theme. Provide "logo" files to client for use. Review all materials with client until approval. Move to production of assets on approval of the visual direction. Deliverables included static images for html use (social media/email news) in various size ratios, eMonitor posters (16:9 ratio), print posters/flyers. Review and refine per client input and produce approved files. Rework all materials at print stage to conform with marketing department guidance. Produce files to client for use in the requested sizes and formats.

Design Fees:

Monitor posters, 3 total (16:9 ratio)	\$100.00
Print posters, 4 total (11 x 17)	\$100.00
Print poster, 1 total (11 x 17)	\$150.00
Social media and web graphics, 30 (Facebook, LinkedIn, Twitter and SQ)	\$600.00
Retractable banner (33x90)	\$825.00
Total Fees:	\$1,775.00

Presentation and Production Purchases and Expenses

(Includes scans, presentation and production art materials, stock photography and illustrations, deliveries, local transportation and misc. expenses.)

Purchases/Expenses

Stock photography (Getty iStock Images, \$45 per)	\$315.00
Total Purchases/Expenses	—

Amount Due	\$ 2,090.00
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Please make check payable to Anonymous Design, Fed. Tax ID # 20-1187730

Bradley Evans <bradley@anonymousdesign.com>

[External] AD2906

Bradley Evans <bradley@anonymousdesign.com>

Sun, May 14, 2023 at 04:53 PM UTC

CC: Bender, Angela <bendera893@cod.edu>

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Please find invoice attached.

Bradley Evans
Anonymous Design, Inc.
438 N. Main St.
Glen Ellyn, IL 60137
PH 630.534.6670

1 attachment

AD2906.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1416816
Vendor Name: Anonymous Design, Inc
Invoice Number: AD23-2900
Invoice Date: 4/24/2023
PO Number: P0007102
Check Number: 0312354
Check Amount: \$ 5,540.00
Check Date: 06/06/2023
Voucher Number: V0786259
Document Type: AP Invoice

Document Below

Invoice

Purchase Order: P0007102
Transaction: 3414947
Invoice No: AD23-2900
Job No: COD232A
Invoice Date: April 24, 2023

Angela Bender
 Manager, Communication & Events — Institutional Advancement
 College of DuPage, 425 Fawell Blvd., BIC 1520D Glen Ellyn, IL 60137
 bendera893@cod.edu

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Design Fees:

Theme (tagline) development	\$275.00
Campaign visual design concepts (3 options)	\$650.00
Print brochure (5.5x8.5 folded, six panels)	\$850.00
Monitor posters, 3 total (16:9 ratio)	\$350.00
Print posters, 4 total (11 x 17)	\$350.00
Tent card, 2 total	\$325.00
Social media and web graphics, 30 (Facebook, LinkedIn, Twitter and SQ)	\$150.00
Banner (18x3)	\$275.00
Campaign card (3.625 x 4.5)	\$225.00
Total Fees:	\$3,450.00

Presentation and Production Purchases and Expenses

(Includes scans, presentation and production art materials, stock photography and illustrations, deliveries, local transportation and misc. expenses.)

Purchases/Expenses

Total Purchases/Expenses

Amount Due

\$ 3,450.00

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Bradley Evans <bradley@anonymousdesign.com>

[External] AD2900

Bradley Evans <bradley@anonymousdesign.com>

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AD2900.pdf