

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1672162

Vendor Name: Amazon Capital Services, Inc.

Invoice Number: 1VGF-HWQH-6417

Invoice Date: 5/9/2023

PO Number: B0001229

Check Number: 0312349

Check Amount: \$ 9,228.82

Check Date: 06/06/2023

Voucher Number: V0785502

Document Type: AP Invoice

Document Below

For customer support, visit [www.amazon.com/contact-us](http://www.amazon.com/contact-us).

## Invoice summary

Payment due by June 23, 2023

Item subtotal before tax	\$ 839.86
Shipping & handling	\$ 11.23
Promos & discounts	(\$ 11.23)
Total before tax	\$ 839.86
Tax	\$ 0.00
<b>Amount due</b>	<b>\$ 839.86 USD</b>

## Pay by

## Electronic funds transfer (EFT/ACH/Wire)

Account name Amazon Capital Services, Inc.  
Bank name Wells Fargo Bank  
ACH routing # (ABA) 121000248  
Bank account # (DDA) 41630410782928959  
SWIFT code (wire transfer) WFBUS6S

## Check

Amazon Capital Services  
PO Box 035184  
Seattle, WA 98124-5184

Account # A1UDNUM913MBUT

Payment terms Net 45

Purchase date 04-May-2023

Purchased by COD Acquisitions

PO # 1229

## Registered business name

College of DuPage Library

## Bill to

College of DuPage Library  
425 Fawell Blvd  
SRC 2034  
Glen Ellyn, IL 60137

## Ship to

College of DuPage Library  
425 FAWELL BLVD SRC 2034  
GLEN ELLYN, IL 60137-6708

Include Amazon invoice number(s) in the descriptive field of your electronic funds transfer payment, or

Email [ar-businessinvoicing@amazon.com](mailto:ar-businessinvoicing@amazon.com) to submit your remittance detail.

## Invoice details

Description	Qty	Unit price	Item subtotal before tax	Tax
1 Gummo [DVD] ASIN: B000059HA8 Sold by: BARGAIN BOXES LLC Order # 111-1154780-5271432	1	\$27.99	\$27.99	0.000%
2 American Originals: A New World, A New Canon ASIN: B09FYJPMDB Sold by: Amazon.com Services LLC Order # 111-1154780-5271432	1	\$22.98	\$22.98	0.000%



Description	Qty	Unit price	Item subtotal before tax	Tax
3 Toy Story 2 ASIN: B0030IIYYS Sold by: Amazon.com Services LLC Order # 111-1154780-5271432	1	\$13.39	\$13.39	0.000%
4 Portrait ASIN: B0B9PL9K8N Sold by: Amazon.com Services LLC Order # 111-1154780-5271432	1	\$18.99	\$18.99	0.000%
5 Native American Flute ASIN: B01H8413QA Sold by: Amazon.com Services LLC Order # 111-1154780-5271432	1	\$18.99	\$18.99	0.000%
6 Dream Catcher - Augusta Read Thomas: Complete Works for Solo Violin ASIN: B0BKR1CWBS Sold by: Amazon.com Services LLC Order # 111-1154780-5271432	1	\$18.99	\$18.99	0.000%
7 Kiss Me Kate (1953) ASIN: B08LJQDPZR Sold by: Amazon Digital Services, Inc. Order # 111-1154780-5271432	1	\$17.40	\$17.40	0.000%
8 Shropshire Lad - English Songs Orchestrated by Roderick Williams ASIN: B0BCNX8ZMM Sold by: Amazon.com Services LLC Order # 111-1154780-5271432	1	\$18.99	\$18.99	0.000%
9 All Creatures Great & Small: Season 3 (Masterpiece) ASIN: B0BHL4WDHQ Sold by: Amazon.com Services LLC Order # 111-1154780-5271432	1	\$24.99	\$24.99	0.000%
10 Strange World (Feature) ASIN: B0BQRS3GXQ Sold by: Amazon.com Services LLC Order # 111-1154780-5271432	1	\$19.96	\$19.96	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
11 Do You Love ASIN: Sold by: Amazon.com Services LLC B07VW3HJB1 Order # 111-1154780-5271432	1	\$18.99	\$18.99	0.000%
12 Black Panther: Wakanda Forever (Feature) ASIN: Sold by: Amazon.com Services LLC B0BRYBYXRW Order # 111-1154780-5271432	1	\$19.96	\$19.96	0.000%
13 Endless Poetry (Poesía Sin Fin) ASIN: Sold by: Amazon.com Services LLC B07628KNWC Order # 111-1154780-5271432	1	\$16.99	\$16.99	0.000%
14 30 ASIN: Sold by: Amazon.com Services LLC B09HVRTMFX Order # 111-1154780-5271432	1	\$11.50	\$11.50	0.000%
15 Florence Price; Symphony No. 3, Mississippi River Suite, The Oak ASIN: Sold by: Amazon.com Services LLC B09XQST37B Order # 111-1154780-5271432	1	\$10.98	\$10.98	0.000%
16 The Fabelmans (DVD) ASIN: Sold by: Amazon.com Services LLC B0BMJH917N Order # 111-1154780-5271432	1	\$12.96	\$12.96	0.000%
17 The Chicago Blues Box ASIN: Sold by: Amazon.com Services LLC B00BWS4T74 Order # 111-1154780-5271432	1	\$61.81	\$61.81	0.000%
18 Santa Sangre ASIN: Sold by: Amazon.com Services LLC B08SNP2NF5 Order # 111-1154780-5271432	1	\$10.99	\$10.99	0.000%

Description		Qty	Unit price	Item subtotal before tax	Tax
19	A Beautiful Time ASIN: B09QFDJSRN Order # 111-1154780-5271432 Sold by: Amazon.com Services LLC	1	\$11.98	\$11.98	0.000%
20	Patient Number 9 ASIN: B0B4KXHVCJ Order # 111-1154780-5271432 Sold by: Amazon.com Services LLC	1	\$11.97	\$11.97	0.000%
21	The Chicago Blues Box 2 (Various Artists) ASIN: B077BFNSV2 Order # 111-1154780-5271432 Sold by: Amazon.com Services LLC	1	\$51.38	\$51.38	0.000%
22	Wet Leg ASIN: B09M7QDBXY Order # 111-1154780-5271432 Sold by: Amazon.com Services LLC	1	\$11.19	\$11.19	0.000%
23	Public Displays Of Affection: The Album[Deluxe CD] ASIN: B0B9HFG36V Order # 111-1154780-5271432 Sold by: Amazon.com Services LLC	1	\$13.98	\$13.98	0.000%
24	Can't Be Stopped ASIN: B0B94J2TC1 Order # 111-1154780-5271432 Sold by: Amazon.com Services LLC	1	\$19.99	\$19.99	0.000%
25	El Topo [2 DVD] ASIN: B08W3K8T1B Order # 111-1154780-5271432 Sold by: Amazon.com Services LLC	1	\$19.99	\$19.99	0.000%
26	In These Silent Days (Deluxe Edition) In The Canyon Haze ASIN: B0BD5RF5J3 Order # 111-1154780-5271432 Sold by: Amazon.com Services LLC	1	\$14.01	\$14.01	0.000%

	Description	Qty	Unit price	Item subtotal before tax	Tax
27	Liszt: The Organ Composer ASIN: B0B9QY83RH Sold by: Amazon.com Services LLC Order # 111-1154780-5271432	1	\$31.99	\$31.99	0.000%
28	The Inspection [DVD] ASIN: B0BN7448Y9 Sold by: Amazon.com Services LLC Order # 111-1154780-5271432	1	\$12.96	\$12.96	0.000%
29	RENAISSANCE ASIN: B0B4PJ64KC Sold by: Amazon.com Services LLC Order # 111-1154780-5271432	1	\$11.88	\$11.88	0.000%
30	Special ASIN: B09X3PCJH1 Sold by: Amazon.com Services LLC Order # 111-1154780-5271432	1	\$11.99	\$11.99	0.000%
31	Harry's House ASIN: B09WVZ63JH Sold by: Amazon.com Services LLC Order # 111-1154780-5271432	1	\$10.97	\$10.97	0.000%
32	Un Verano Sin Ti ASIN: B0B4KFSLVW Sold by: Amazon.com Services LLC Order # 111-1154780-5271432	1	\$9.97	\$9.97	0.000%
33	Mr. Morale & The Big Steppers ASIN: B0B1F7VQQG Sold by: Amazon.com Services LLC Order # 111-1154780-5271432	1	\$13.98	\$13.98	0.000%
34	Tales From Earthsea [DVD] ASIN: B077698D9R Sold by: Amazon.com Services LLC Order # 111-1154780-5271432	1	\$19.96	\$19.96	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
35 Linger Awhile ASIN: B0B82VTDX5 Sold by: Amazon.com Services LLC Order # 111-1154780-5271432	1	\$13.98	\$13.98	0.000%
36 Women Talking [DVD] ASIN: B0BR9ZNH2X Sold by: Amazon.com Services LLC Order # 111-1154780-5271432	1	\$14.96	\$14.96	0.000%
37 The Berlin Concert [2 CD] ASIN: B09KN2N3F4 Sold by: Amazon.com Services LLC Order # 111-1154780-5271432	1	\$19.98	\$19.98	0.000%
38 The Karate Kid / The Karate Kid 2 / The Karate Kid 3 (Triple Feature 3-DVD Set) ASIN: B00742SUQ8 Sold by: 1584388 ONTARIO INC. Order # 111-7517674-6049842	1	\$11.74	\$11.74	0.000%
39 Whitney Houston: I Wanna Dance With Somebody [DVD] ASIN: B0BQXP3T43 Sold by: Amazon.com Services LLC Order # 111-1154780-5271432	1	\$17.96	\$17.96	0.000%
40 Black Radio III ASIN: B09PNNNFX7 Sold by: Amazon.com Services LLC Order # 111-1154780-5271432	1	\$15.89	\$15.89	0.000%
41 A Concert For Ukraine ASIN: B0B25DVRS6 Sold by: Amazon.com Services LLC Order # 111-1154780-5271432	1	\$18.97	\$18.97	0.000%
42 Just Like That... ASIN: B09SSR58KV Sold by: Amazon.com Services LLC Order # 111-1154780-5271432	1	\$14.69	\$14.69	0.000%



Description	Qty	Unit price	Item subtotal before tax	Tax
43 The Dance of Reality ASIN: B00LPGIISE Sold by: Amazon.com Services LLC Order # 111-1154780-5271432	1	\$16.49	\$16.49	0.000%
44 Revealer ASIN: B09X9823W1 Sold by: Amazon.com Services LLC Order # 111-1154780-5271432	1	\$13.98	\$13.98	0.000%
45 True Lies ASIN: B00026ZG10 Sold by: BARGAIN BOXES LLC Order # 111-1154780-5271432	1	\$19.99	\$19.99	0.000%
46 Harold and Kumar Go to White Castle (Extreme Unrated Remastered Edition) ASIN: B0012YN50A Sold by: Free Starr Media Order # 111-1154780-5271432	1	\$16.19	\$16.19	0.000%
47 Shipping & handling			\$11.23	0.000%
48 Promotions & discounts			(\$11.23)	0.000%
Total before tax				\$839.86
Tax				\$0.00
Amount due				\$839.86

## FAQs

## How is tax calculated?

Visit [https://www.amazon.com/gp/help/customer/display.html/ref=hp\\_leftv4\\_sib?ie=UTF8&nodeId=202036190](https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202036190)

## How are digital products and services taxed?

Visit [https://www.amazon.com/gp/help/customer/display.html/ref=hp\\_leftv4\\_sib?ie=UTF8&nodeId=202074670](https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202074670)

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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---

**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0001229 Amazon Invoice 1VGF-HWQH-6417**

---

"Miller, Larisa" <millerl@cod.edu>

Tue, May 9, 2023 at 01:43 PM UTC

CC:

BCC:

**Larisa Miller**

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

amazon invoice 1VGF-HWQH-6417.pdf



Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1672162  
Vendor Name: Amazon Capital Services, Inc.  
Invoice Number: 1PH7-Y3YK-VLLK  
Invoice Date: 5/8/2023  
PO Number: B0001229  
Check Number: 0312349  
Check Amount: \$ 9,228.82  
Check Date: 06/06/2023  
Voucher Number: V0785503  
Document Type: AP Invoice

Document Below

For customer support, visit [www.amazon.com/contact-us](http://www.amazon.com/contact-us).

## Invoice summary

Payment due by June 22, 2023

Item subtotal before tax	\$ 460.54
Shipping & handling	\$ 7.13
Promos & discounts	(\$ 7.13)
Total before tax	\$ 460.54
Tax	\$ 0.00
<b>Amount due</b>	<b>\$ 460.54 USD</b>

## Pay by

## Electronic funds transfer (EFT/ACH/Wire)

Account name Amazon Capital Services, Inc.  
Bank name Wells Fargo Bank  
ACH routing # (ABA) 121000248  
Bank account # (DDA) 41630410782928959  
SWIFT code (wire transfer) WFBUS6S

## Check

Amazon Capital Services  
PO Box 035184  
Seattle, WA 98124-5184

Account # A1UDNUM913MBUT

Payment terms Net 45

Purchase date 03-May-2023

Purchased by COD Acquisitions

PO # 1229

## Registered business name

College of DuPage Library

## Bill to

College of DuPage Library  
425 Fawell Blvd  
SRC 2034  
Glen Ellyn, IL 60137

## Ship to

College of DuPage Library  
425 FAWELL BLVD SRC 2034  
GLEN ELLYN, IL 60137-6708

Include Amazon invoice number(s) in the descriptive field of your electronic funds transfer payment, or  
Email [ar-businessinvoicing@amazon.com](mailto:ar-businessinvoicing@amazon.com) to submit your remittance detail.

## Invoice details

Description	Qty	Unit price	Item subtotal before tax	Tax
1 Naked Truth ASIN: Sold by: Amazon.com Services LLC B09NF2NQ55 Order # 113-2649252-8413815	1	\$13.99	\$13.99	0.000%
2 The Bebop Years 1949-56 ASIN: Sold by: Amazon.com Services LLC B09YQW8FSX Order # 113-2649252-8413815	1	\$13.69	\$13.69	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
3 Isabela ASIN: B09VYGVV6H Order # 113-2649252-8413815 Sold by: Amazon.com Services LLC	1	\$13.39	\$13.39	0.000%
4 Color Changes ASIN: B0B2RM7R5T Order # 113-2649252-8413815 Sold by: Amazon.com Services LLC	1	\$15.66	\$15.66	0.000%
5 Ghost Song ASIN: B09LLMRJL2 Order # 113-2649252-8413815 Sold by: Amazon.com Services LLC	1	\$11.19	\$11.19	0.000%
6 Symphony Hall Concert ASIN: B098H214Y7 Order # 113-2649252-8413815 Sold by: Amazon.com Services LLC	1	\$16.91	\$16.91	0.000%
7 Complete Facades ASIN: B0B722HB1T Order # 113-2649252-8413815 Sold by: Amazon.com Services LLC	1	\$13.99	\$13.99	0.000%
8 Songs of the Oak: Concert Overtures Nos 1-2 ASIN: B0BG5R1FXK Order # 113-2649252-8413815 Sold by: Amazon.com Services LLC	1	\$13.99	\$13.99	0.000%
9 HOME.S. ASIN: B0B6XGV34Y Order # 113-2649252-8413815 Sold by: Amazon.com Services LLC	1	\$16.99	\$16.99	0.000%
10 Elfman & Glass & Jlin & Flutronicx ASIN: B09VWF3NR5S Order # 113-2649252-8413815 Sold by: Amazon.com Services LLC	1	\$16.99	\$16.99	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
11 Like a Great River ASIN: B00U2U9VL2 Sold by: Amazon.com Services LLC Order # 113-2649252-8413815	1	\$17.98	\$17.98	0.000%
12 Jiggs' Back In Town ASIN: B0BDS4J2DT Sold by: Amazon.com Services LLC Order # 113-2649252-8413815	1	\$15.99	\$15.99	0.000%
13 A Time for Love: The Oscar Peterson Quartet - Live in Helsinki, 1987 (2-CD set) ASIN: B09DF6W3SC Sold by: Amazon.com Services LLC Order # 113-2649252-8413815	1	\$19.98	\$19.98	0.000%
14 Sparkle Beings ASIN: B0B59X1B3X Sold by: Amazon.com Services LLC Order # 113-2649252-8413815	1	\$16.30	\$16.30	0.000%
15 Samba Do Mar ASIN: B09HFVCVFS Sold by: Amazon.com Services LLC Order # 113-2649252-8413815	1	\$14.99	\$14.99	0.000%
16 Legacies For Our Grandchildren: Live In Hollywood, 1995 ASIN: B09ZYNBTL5 Sold by: Amazon.com Services LLC Order # 113-2649252-8413815	1	\$16.99	\$16.99	0.000%
17 Chamber Music with Viola ASIN: B0BFVRLYHC Sold by: Amazon.com Services LLC Order # 113-2649252-8413815	1	\$13.99	\$13.99	0.000%
18 Sounds from the Ancestors ASIN: B096TW99MV Sold by: Amazon.com Services LLC Order # 113-2649252-8413815	1	\$17.98	\$17.98	0.000%

Description		Qty	Unit price	Item subtotal before tax	Tax
19	Live in Holland 1979 ASIN: B0B1Q8XHX2 Order # 113-2649252-8413815 Sold by: Amazon.com Services LLC	1	\$15.67	\$15.67	0.000%
20	New Day Begun ASIN: B098XVL5DB Order # 113-2649252-8413815 Sold by: Amazon.com Services LLC	1	\$15.99	\$15.99	0.000%
21	The Lost Birds ASIN: B0B7NLS8S3 Order # 113-2649252-8413815 Sold by: Amazon.com Services LLC	1	\$18.98	\$18.98	0.000%
22	MISSISSIPPI SON ASIN: B09TFWNCXF Order # 113-2649252-8413815 Sold by: Amazon.com Services LLC	1	\$14.86	\$14.86	0.000%
23	Nuna ASIN: B09VCJ3RJJ Order # 113-2649252-8413815 Sold by: Amazon.com Services LLC	1	\$15.98	\$15.98	0.000%
24	Five Piano Sonatas ASIN: B09MGGBK6V Order # 113-2649252-8413815 Sold by: Amazon.com Services LLC	1	\$16.01	\$16.01	0.000%
25	Hans Rott: Symphony No. 1 ASIN: B0B4QX41FQ Order # 113-2649252-8413815 Sold by: Amazon.com Services LLC	1	\$13.98	\$13.98	0.000%
26	Walking in the Dark ASIN: B0BDMSMSNF Order # 113-2649252-8413815 Sold by: Amazon.com Services LLC	1	\$14.89	\$14.89	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
27 The 7th Hand ASIN: B09KNGJ9X6 Sold by: Amazon.com Services LLC Order # 113-2649252-8413815	1	\$11.98	\$11.98	0.000%
28 Pink Dolphins ASIN: B08F9XD8CM Sold by: Amazon.com Services LLC Order # 113-2649252-8413815	1	\$13.99	\$13.99	0.000%
29 Copland: Symphony No. 3 / Quiet City ASIN: B000001G7A Sold by: Amazon.com Services LLC Order # 113-2649252-8413815	1	\$15.24	\$15.24	0.000%
30 Trios: Ocean ASIN: B0B3DHGJFB Sold by: Amazon.com Services LLC Order # 113-2649252-8413815	1	\$11.98	\$11.98	0.000%
31 Shipping & handling			\$7.13	0.000%
32 Promotions & discounts			(\$7.13)	0.000%
Total before tax			\$460.54	
Tax			\$0.00	
Amount due			\$460.54	

## FAQs

## How is tax calculated?

Visit [https://www.amazon.com/gp/help/customer/display.html/ref=hp\\_leftv4\\_sib?ie=UTF8&nodeId=202036190](https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202036190)

## How are digital products and services taxed?

Visit [https://www.amazon.com/gp/help/customer/display.html/ref=hp\\_leftv4\\_sib?ie=UTF8&nodeId=202074670](https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202074670)

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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---

**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

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"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0001229 Amazon Invoice 1PH7-Y3YK-VLLK**

---

"Miller, Larisa" <millerl@cod.edu>

Tue, May 9, 2023 at 01:45 PM UTC

CC:

BCC:

**Larisa Miller**

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

amazon invoice 1PH7-Y3YK-VLLK.pdf



Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1672162  
Vendor Name: Amazon Capital Services, Inc.  
Invoice Number: 1RT1-7DTW-6MWW  
Invoice Date: 5/9/2023  
PO Number: B0001229  
Check Number: 0312349  
Check Amount: \$ 9,228.82  
Check Date: 06/06/2023  
Voucher Number: V0785505  
Document Type: AP Invoice

Document Below

For customer support, visit [www.amazon.com/contact-us](http://www.amazon.com/contact-us).

## Invoice summary

Payment due by June 23, 2023

Item subtotal before tax	\$ 199.40
Shipping & handling	\$ 2.77
Promos & discounts	(\$ 2.77)
Total before tax	\$ 199.40
Tax	\$ 0.00
Amount due	\$ 199.40 USD

## Pay by

## Electronic funds transfer (EFT/ACH/Wire)

Account name Amazon Capital Services, Inc.  
Bank name Wells Fargo Bank  
ACH routing # (ABA) 121000248  
Bank account # (DDA) 41630410782928959  
SWIFT code (wire transfer) WFBUS6S

## Check

Amazon Capital Services  
PO Box 035184  
Seattle, WA 98124-5184

Account # A1UDNUM913MBUT

Payment terms Net 45

Purchase date 03-May-2023

Purchased by COD Acquisitions

PO # 1229

## Registered business name

College of DuPage Library

## Bill to

College of DuPage Library  
425 Fawell Blvd  
SRC 2034  
Glen Ellyn, IL 60137

## Ship to

College of DuPage Library  
425 FAWELL BLVD SRC 2034  
GLEN ELLYN, IL 60137-6708

Include Amazon invoice number(s) in the descriptive field of your electronic funds transfer payment, or

Email [ar-businessinvoicing@amazon.com](mailto:ar-businessinvoicing@amazon.com) to submit your remittance detail.

## Invoice details

Description	Qty	Unit price	Item subtotal before tax	Tax
1 Fifty ASIN: B0B7NMVW19 Order # 113-2649252-8413815 Sold by: Amazon.com Services LLC	1	\$14.89	\$14.89	0.000%
2 Sharecropper's Son ASIN: B08XH2JHT5 Order # 113-2649252-8413815 Sold by: Amazon.com Services LLC	1	\$14.98	\$14.98	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
3 The Blue Hour ASIN: B0B94L634Y Sold by: Amazon.com Services LLC Order # 113-2649252-8413815	1	\$13.19	\$13.19	0.000%
4 Trios: Chapel ASIN: B09X9MZL5N Sold by: Amazon.com Services LLC Order # 113-2649252-8413815	1	\$11.98	\$11.98	0.000%
5 LongGone ASIN: B09W4FVCNG Sold by: Amazon.com Services LLC Order # 113-2649252-8413815	1	\$12.77	\$12.77	0.000%
6 Belladonna (feat. The Mivos Quartet) ASIN: B09VLJ1JR4 Sold by: Amazon.com Services LLC Order # 113-2649252-8413815	1	\$11.99	\$11.99	0.000%
7 Jazz Codes ASIN: B0B3JQ7DPS Sold by: Amazon.com Services LLC Order # 113-2649252-8413815	1	\$12.17	\$12.17	0.000%
8 Caroline Shaw: Evergreen ASIN: B0B6WSS96R Sold by: Amazon.com Services LLC Order # 113-2649252-8413815	1	\$12.39	\$12.39	0.000%
9 Steve Reich: Runner / Music for Ensemble and Orchestra ASIN: B0B75HFGRF Sold by: Amazon.com Services LLC Order # 113-2649252-8413815	1	\$14.17	\$14.17	0.000%
10 Cello Sonatas ASIN: B0BFWFL6M3 Sold by: Amazon.com Services LLC Order # 113-2649252-8413815	1	\$15.99	\$15.99	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
11 Trios: Sacred Thread ASIN: B0B5MCHN2G Sold by: Amazon.com Services LLC Order # 113-2649252-8413815	1	\$10.49	\$10.49	0.000%
12 In These Times ASIN: B0B4T8QVZP Sold by: Amazon.com Services LLC Order # 113-2649252-8413815	1	\$14.98	\$14.98	0.000%
13 Requiem For The Enslaved ASIN: B09TVBBQLJ Sold by: Amazon.com Services LLC Order # 113-2649252-8413815	1	\$13.98	\$13.98	0.000%
14 In the Spirit Of Ntu ASIN: B09X9H3FY3 Sold by: Amazon.com Services LLC Order # 113-2649252-8413815	1	\$13.70	\$13.70	0.000%
15 Jacob's Ladder ASIN: B09R81Y5D9 Sold by: Amazon.com Services LLC Order # 113-2649252-8413815	1	\$11.73	\$11.73	0.000%
16 Shipping & handling			\$2.77	0.000%
17 Promotions & discounts			(\$2.77)	0.000%
Total before tax				\$199.40
Tax				\$0.00
Amount due				\$199.40

## FAQs

## How is tax calculated?

Visit [https://www.amazon.com/gp/help/customer/display.html/ref=hp\\_leftv4\\_sib?ie=UTF8&nodeId=202036190](https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202036190)

## How are digital products and services taxed?

Visit [https://www.amazon.com/gp/help/customer/display.html/ref=hp\\_leftv4\\_sib?ie=UTF8&nodeId=202074670](https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202074670)

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

---

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



**Disclosure Statement:**

*Information in this transmission is intended only for the person(s) to whom it is addressed and may contain privileged and/or confidential information. If you are not the intended recipient, any disclosure, copying or dissemination of the information is unauthorized and you should delete/destroy all copies and notify the sender. No liability is accepted for any unauthorized use of the information contained in this transmission.*

---

**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0001229 Amazon Invoice 1RT1-7DTW-6MWW**

---

"Miller, Larisa" <millerl@cod.edu>

Tue, May 9, 2023 at 01:46 PM UTC

CC:

BCC:

**Larisa Miller**

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

amazon invoice 1RT1-7DTW-6MWW.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1672162

Vendor Name: Amazon Capital Services, Inc.

Invoice Number: 1Y67-WKYL-1RNT

Invoice Date: 4/10/2023

PO Number: B0001229

Check Number: 0312349

Check Amount: \$ 9,228.82

Check Date: 06/06/2023

Voucher Number: V0785506

Document Type: AP Invoice

Document Below

For customer support, visit [www.amazon.com/contact-us](http://www.amazon.com/contact-us).

## Invoice summary

Payment due by June 24, 2023

Item subtotal before tax	\$ 887.77
Shipping & handling	\$ 19.36
Promos & discounts	(\$ 19.36)
Total before tax	\$ 887.77
Tax	\$ 0.00
Amount due	\$ 887.77 USD

## Pay by

## Electronic funds transfer (EFT/ACH/Wire)

Account name Amazon Capital Services, Inc.  
Bank name Wells Fargo Bank  
ACH routing # (ABA) 121000248  
Bank account # (DDA) 41630410782928959  
SWIFT code (wire transfer) WFBUS6S

## Check

Amazon Capital Services  
PO Box 035184  
Seattle, WA 98124-5184

Account # A1UDNUM913MBUT

Payment terms Net 45

Purchase date 05-May-2023

Purchased by COD Acquisitions

PO # 1229

## Registered business name

College of DuPage Library

## Bill to

College of DuPage Library  
425 Fawell Blvd  
SRC 2034  
Glen Ellyn, IL 60137

## Ship to

College of DuPage Library  
425 FAWELL BLVD SRC 2034  
GLEN ELLYN, IL 60137-6708

Include Amazon invoice number(s) in the descriptive field of your electronic funds transfer payment, or

Email [ar-businessinvoicing@amazon.com](mailto:ar-businessinvoicing@amazon.com) to submit your remittance detail.

## Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Dostoevsky's Provocateurs (Studies in Russian Literature and Theory) ASIN: 0810145723 Sold by: Amazon.com Services LLC Order # 113-2190929-0493014	1	\$32.00	\$32.00	0.000%
2	Becoming an Artwork (Theory Redux) ASIN: 1509551964 Sold by: Amazon.com Services LLC Order # 113-2190929-0493014	1	\$45.00	\$45.00	0.000%



Description	Qty	Unit price	Item subtotal before tax	Tax
3 The Artist's Studio: A Cultural History ASIN: 0500021716 Sold by: Amazon.com Services LLC Order # 113-2190929-0493014	1	\$33.86	\$33.86	0.000%
4 Imagining Sculpture: A Short Conjectural History ASIN: 3777437581 Sold by: Amazon.com Services LLC Order # 113-2190929-0493014	1	\$36.31	\$36.31	0.000%
5 Boris Godunov, Little Tragedies, and Others: The Complete Plays (Vintage Classics) ASIN: 0593467566 Sold by: Amazon.com Services LLC Order # 113-2190929-0493014	1	\$13.60	\$13.60	0.000%
6 The '80s Resurrected: Essays on the Decade in Popular Culture Then and Now ASIN: 1476686513 Sold by: Amazon.com Services LLC Order # 113-2190929-0493014	1	\$49.95	\$49.95	0.000%
7 Classical Mythology in Context ASIN: 019008183X Sold by: Amazon.com Services LLC Order # 113-2190929-0493014	1	\$71.66	\$71.66	0.000%
8 Arcadian Days: Gods, Women, and Men from Greek Myths ASIN: 1639363181 Sold by: Amazon.com Services LLC Order # 113-2190929-0493014	1	\$25.99	\$25.99	0.000%
9 The Great Dismissal: Memoir of the Cultural Demolition Derby, 2015-22 ASIN: 150139228X Sold by: Amazon.com Services LLC Order # 113-2190929-0493014	1	\$26.95	\$26.95	0.000%
10 "The Amazing Iroquois" and the Invention of the Empire State ASIN: 0197578225 Sold by: Amazon.com Services LLC Order # 113-2190929-0493014	1	\$25.52	\$25.52	0.000%

	Description	Qty	Unit price	Item subtotal before tax	Tax
11	American Inheritance: Liberty and Slavery in the Birth of a Nation, 1765-1795 ASIN: 0393882209 Sold by: Amazon.com Services LLC Order # 113-2190929-0493014	1	\$20.10	\$20.10	0.000%
12	After the Postcolonial Caribbean: Memory, Imagination, Hope (Black Critique) ASIN: 0745347908 Sold by: Amazon.com Services LLC Order # 113-2190929-0493014	1	\$26.95	\$26.95	0.000%
13	Adventurers: The Improbable Rise of the East India Company: 1550-1650 ASIN: 030025072X Sold by: Amazon.com Services LLC Order # 113-2190929-0493014	1	\$31.85	\$31.85	0.000%
14	Black Liberation Through the Marketplace: Hope, Heartbreak, and the Promise of America ASIN: 1637583443 Sold by: Amazon.com Services LLC Order # 113-2190929-0493014	1	\$14.49	\$14.49	0.000%
15	The Ideological Scramble for Africa: How the Pursuit of Anticolonial Modernity Shaped a Postcolonial Order, 1945-1966 ASIN: 1501767917 Sold by: Amazon.com Services LLC Order # 113-2190929-0493014	1	\$64.95	\$64.95	0.000%
16	Crip Colony: Mestizaje, US Imperialism, and the Queer Politics of Disability in the Philippines ASIN: 1478019565 Sold by: Amazon.com Services LLC Order # 113-2190929-0493014	1	\$25.95	\$25.95	0.000%
17	Against the World: Anti-Globalism and Mass Politics Between the World Wars ASIN: 0393651967 Sold by: Amazon.com Services LLC Order # 113-2190929-0493014	1	\$23.56	\$23.56	0.000%
18	Fighting Invisibility: Asian Americans in the Midwest ASIN: 1978834284 Sold by: Amazon.com Services LLC Order # 113-2190929-0493014	1	\$29.95	\$29.95	0.000%

	Description	Qty	Unit price	Item subtotal before tax	Tax
19	The Archaeology of Foucault ASIN: 1509545344 Sold by: Amazon.com Services LLC Order # 113-2190929-0493014	1	\$56.66	\$56.66	0.000%
20	Chasing the Devil at Foggy Bottom: The Future of Religion in American Diplomacy ASIN: 080288170X Sold by: Amazon.com Services LLC Order # 113-2190929-0493014	1	\$25.67	\$25.67	0.000%
21	Art's Properties ASIN: 0691236046 Sold by: Amazon.com Services LLC Order # 113-2190929-0493014	1	\$27.95	\$27.95	0.000%
22	Islamophobia in France: The Construction of the "Muslim Problem" (Sociology of Race and Ethnicity) ASIN: 0820363251 Sold by: Amazon.com Services LLC Order # 113-2190929-0493014	1	\$34.95	\$34.95	0.000%
23	Critical Approaches to Science and Religion ASIN: 0231206577 Sold by: Amazon.com Services LLC Order # 113-2190929-0493014	1	\$35.00	\$35.00	0.000%
24	Can't Stop the Grrrls: Confronting Sexist Labels in Music from Ariana Grande to Yoko Ono ASIN: 1538169061 Sold by: Amazon.com Services LLC Order # 113-2190929-0493014	1	\$32.00	\$32.00	0.000%
25	Everyday War: The Conflict over Donbas, Ukraine ASIN: 1501768484 Sold by: Amazon.com Services LLC Order # 113-2190929-0493014	1	\$31.95	\$31.95	0.000%
26	Black Female Intellectuals in Nineteenth Century America ASIN: 1032210095 Sold by: Amazon.com Services LLC Order # 113-2190929-0493014	1	\$44.95	\$44.95	0.000%
27	Shipping & handling			\$19.36	0.000%
28	Promotions & discounts			(\$19.36)	0.000%

Total before tax

\$887.77

Tax		\$0.00
Amount due		\$887.77

FAQs

How is tax calculated?

Visit [https://www.amazon.com/gp/help/customer/display.html/ref=hp\\_leftv4\\_sib?ie=UTF8&nodeId=202036190](https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202036190)

How are digital products and services taxed?

Visit [https://www.amazon.com/gp/help/customer/display.html/ref=hp\\_leftv4\\_sib?ie=UTF8&nodeId=202074670](https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202074670)

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

---

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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---

**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0001229 Amazon Invoice 1Y67-WKYL-1RNT**

---

"Miller, Larisa" <millerl@cod.edu>

Thu, May 11, 2023 at 01:10 PM UTC

CC:

BCC:

**Larisa Miller**

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

amazon invoice 1Y67-WKYL-1RNT.pdf

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1672162  
Vendor Name: Amazon Capital Services, Inc.  
Invoice Number: 16NN-XHNL-39FW  
Invoice Date: 5/11/2023  
PO Number: B0001229  
Check Number: 0312349  
Check Amount: \$ 9,228.82  
Check Date: 06/06/2023  
Voucher Number: V0785778  
Document Type: AP Invoice

Document Below

For customer support, visit [www.amazon.com/contact-us](http://www.amazon.com/contact-us).

## Invoice summary

Payment due by June 25, 2023

Item subtotal before tax	\$ 834.68
Shipping & handling	\$ 22.27
Promos & discounts	(\$ 22.27)
Total before tax	\$ 834.68
Tax	\$ 0.00
Amount due	\$ 834.68 USD

## Pay by

## Electronic funds transfer (EFT/ACH/Wire)

Account name Amazon Capital Services, Inc.  
Bank name Wells Fargo Bank  
ACH routing # (ABA) 121000248  
Bank account # (DDA) 41630410782928959  
SWIFT code (wire transfer) WFBUS6S

## Check

Amazon Capital Services  
PO Box 035184  
Seattle, WA 98124-5184

Account # A1UDNUM913MBUT

Payment terms Net 45

Purchase date 07-May-2023

Purchased by COD Acquisitions

PO # 1229

## Registered business name

College of DuPage Library

## Bill to

College of DuPage Library  
425 Fawell Blvd  
SRC 2034  
Glen Ellyn, IL 60137

## Ship to

College of DuPage Library  
425 FAWELL BLVD SRC 2034  
GLEN ELLYN, IL 60137-6708

Include Amazon invoice number(s) in the descriptive field of your electronic funds transfer payment, or  
Email [ar-businessinvoicing@amazon.com](mailto:ar-businessinvoicing@amazon.com) to submit your remittance detail.

## Invoice details

Description	Qty	Unit price	Item subtotal before tax	Tax
1 The Icy Planet: Saving Earth's Refrigerator ASIN: 0197627986 Sold by: Amazon.com Services LLC Order # 111-9903341-5185861	1	\$44.95	\$44.95	0.000%
2 Tenacious Beasts: Wildlife Recoveries That Change How We Think about Animals ASIN: 026204756X Sold by: Amazon.com Services LLC Order # 111-9903341-5185861	1	\$27.49	\$27.49	0.000%



Description	Qty	Unit price	Item subtotal before tax	Tax
<b>3 Wilderness Survival For Dummies</b> ASIN: 1394159889 Sold by: Amazon.com Services LLC Order # 111-9903341-5185861	1	\$19.99	\$19.99	0.000%
<b>4 Atomic Environments: Nuclear Technologies, the Natural World, and Policymaking, 1945-1960 (NEXUS: New Histories of Science, Technology, the Environmen</b> ASIN: 0817321462 Sold by: Amazon.com Services LLC Order # 111-9903341-5185861	1	\$49.95	\$49.95	0.000%
<b>5 More than a Glitch: Confronting Race, Gender, and Ability Bias in Tech</b> ASIN: 0262047659 Sold by: Amazon.com Services LLC Order # 111-9903341-5185861	1	\$17.33	\$17.33	0.000%
<b>6 I Swear: Politics Is Messier Than My Minivan</b> ASIN: 0593443985 Sold by: Amazon.com Services LLC Order # 111-9903341-5185861	1	\$23.84	\$23.84	0.000%
<b>7 Microbiomes: A Very Short Introduction (Very Short Introductions)</b> ASIN: 019887085X Sold by: Amazon.com Services LLC Order # 111-9903341-5185861	1	\$11.95	\$11.95	0.000%
<b>8 On Freedom Road: Bicycle Explorations and Reckonings on the Underground Railroad</b> ASIN: 1639363459 Sold by: Amazon.com Services LLC Order # 111-9903341-5185861	1	\$27.95	\$27.95	0.000%
<b>9 CAST Exam Secrets Study Guide - Exam Review and CAST Practice Test for the Construction and Skilled Trades Test [2nd Edition]</b> ASIN: 1516716086 Sold by: Amazon.com Services LLC Order # 111-9903341-5185861	1	\$47.58	\$47.58	0.000%
<b>10 The Many Voices of Modern Physics: Written Communication Practices of Key Discoveries</b> ASIN: 0822947587 Sold by: Amazon.com Services LLC Order # 111-9903341-5185861	1	\$65.00	\$65.00	0.000%

	Description	Qty	Unit price	Item subtotal before tax	Tax
11	The Sergeant: The Incredible Life of Nicholas Said: Son of an African General, Slave of the Ottomans, Free Man Under the Tsars, Hero of the Union Army ASIN: 1639363246 Sold by: Amazon.com Services LLC Order # 111-9903341-5185861	1	\$21.80	\$21.80	0.000%
12	Uncertain Climes: Debating Climate Change in Gilded Age America ASIN: 0226824438 Sold by: Amazon.com Services LLC Order # 111-9903341-5185861	1	\$40.00	\$40.00	0.000%
13	Reclaiming Space: Progressive and Multicultural Visions of Space Exploration ASIN: 019760479X Sold by: Amazon.com Services LLC Order # 111-9903341-5185861	1	\$49.95	\$49.95	0.000%
14	Yayoi Kusama: 1945 to Now ASIN: 0500025851 Sold by: Amazon.com Services LLC Order # 111-9903341-5185861	1	\$56.99	\$56.99	0.000%
15	The Immortality Key: The Secret History of the Religion with No Name ASIN: 1250207142 Sold by: Amazon.com Services LLC Order # 111-9903341-5185861	1	\$26.99	\$26.99	0.000%
16	Crime and Punishment: 200th Birthday Edition ASIN: 1510766707 Sold by: Amazon.com Services LLC Order # 111-9903341-5185861	1	\$11.99	\$11.99	0.000%
17	Justice for Animals: Our Collective Responsibility ASIN: 1982102500 Sold by: Amazon.com Services LLC Order # 111-9903341-5185861	1	\$25.49	\$25.49	0.000%
18	Self-Portrait in the Zone of Silence ASIN: 0811231739 Sold by: Amazon.com Services LLC Order # 111-9903341-5185861	1	\$18.42	\$18.42	0.000%

	Description	Qty	Unit price	Item subtotal before tax	Tax
19	Threatened and Recently Extinct Vertebrates of the World: A Biogeographic Approach ASIN: 1108495869 Sold by: Amazon.com Services LLC Order # 111-9903341-5185861	1	\$110.00	\$110.00	0.000%
20	Ballists, Dead Beats, and Muffins: Inside Early Baseball in Illinois ASIN: 0252087186 Sold by: Amazon.com Services LLC Order # 111-9903341-5185861	1	\$24.95	\$24.95	0.000%
21	Female Innovators Who Changed Our World: How Women Shaped STEM (Trailblazing Women) ASIN: 1526789698 Sold by: Amazon.com Services LLC Order # 111-9903341-5185861	1	\$26.43	\$26.43	0.000%
22	Einstein's Unfinished Dream: Practical Progress Towards a Theory of Everything ASIN: 0197638031 Sold by: Amazon.com Services LLC Order # 111-9903341-5185861	1	\$36.99	\$36.99	0.000%
23	Ancient Sea Reptiles: Plesiosaurs, Ichthyosaurs, Mosasaurs, and More ASIN: 1588347273 Sold by: Amazon.com Services LLC Order # 111-9903341-5185861	1	\$24.52	\$24.52	0.000%
24	The Humanity Archive: Recovering the Soul of Black History from a Whitewashed American Myth ASIN: 1955905142 Sold by: Amazon.com Services LLC Order # 111-9903341-5185861	1	\$24.13	\$24.13	0.000%
25	Shipping & handling			\$22.27	0.000%
26	Promotions & discounts			(\$22.27)	0.000%
				Total before tax	\$834.68
				Tax	\$0.00
				Amount due	\$834.68

## FAQs

## How is tax calculated?

Visit [https://www.amazon.com/gp/help/customer/display.html/ref=hp\\_leftv4\\_sib?ie=UTF8&nodeId=202036190](https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202036190)

---

**How are digital products and services taxed?**

Visit [https://www.amazon.com/gp/help/customer/display.html/ref=hp\\_leftv4\\_sib?ie=UTF8&nodeId=202074670](https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202074670)

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

---

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



**Disclosure Statement:**

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---

**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0001229 Amazon Invoice 16NN-XHNL-39FW**

---

"Miller, Larisa" <millerl@cod.edu>

Thu, May 11, 2023 at 09:38 PM UTC

CC:

BCC:

**Larisa Miller**

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

amazon invoice 16NN-XHNL-39FW.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1672162

Vendor Name: Amazon Capital Services, Inc.

Invoice Number: 1FQL-VT6R-LF1Q

Invoice Date: 5/15/2023

PO Number: B0001229

Check Number: 0312349

Check Amount: \$ 9,228.82

Check Date: 06/06/2023

Voucher Number: V0786184

Document Type: AP Invoice

Document Below

For customer support, visit [www.amazon.com/contact-us](http://www.amazon.com/contact-us).

## Invoice summary

Payment due by June 29, 2023

Item subtotal before tax	\$ 125.24
Shipping & handling	\$ 3.61
Promos & discounts	(\$ 3.61)
Total before tax	\$ 125.24
Tax	\$ 0.00
<b>Amount due</b>	<b>\$ 125.24 USD</b>

## Pay by

## Electronic funds transfer (EFT/ACH/Wire)

Account name Amazon Capital Services, Inc.  
Bank name Wells Fargo Bank  
ACH routing # (ABA) 121000248  
Bank account # (DDA) 41630410782928959  
SWIFT code (wire transfer) WFBUS6S

## Check

Amazon Capital Services  
PO Box 035184  
Seattle, WA 98124-5184

Account # A1UDNUM913MBUT

Payment terms Net 45

Purchase date 08-May-2023

Purchased by COD Acquisitions

PO # 1229

## Registered business name

College of DuPage Library

## Bill to

College of DuPage Library  
425 Fawell Blvd  
SRC 2034  
Glen Ellyn, IL 60137

## Ship to

College of DuPage Library  
425 FAWELL BLVD SRC 2034  
GLEN ELLYN, IL 60137-6708

Include Amazon invoice number(s) in the descriptive field of your electronic funds transfer payment, or

Email [ar-businessinvoicing@amazon.com](mailto:ar-businessinvoicing@amazon.com) to submit your remittance detail.

## Invoice details

Description	Qty	Unit price	Item subtotal before tax	Tax
1 Hair: Fashion and Fantasy ASIN: 050029108X Sold by: David-Russell Gallo II Order # 112-9157366-6822650	1	\$43.72	\$43.72	0.000%
2 Atlas de curiosidades geográficas (Jonglez photo books) (Spanish Edition) ASIN: 2361956128 Sold by: Amazon.com Services LLC Order # 112-9157366-6822650	1	\$24.86	\$24.86	0.000%



Description		Qty	Unit price	Item subtotal before tax	Tax
3	Atlas of Africa: New Perspectives on the Continent ASIN: 1032039752      Sold by: Amazon.com Services LLC Order #    112-9157366-6822650	1	\$56.66	\$56.66	0.000%
4	Shipping & handling			\$3.61	0.000%
5	Promotions & discounts			(\$3.61)	0.000%
Total before tax					\$125.24
Tax					\$0.00
Amount due					\$125.24

FAQs

How is tax calculated?

Visit [https://www.amazon.com/gp/help/customer/display.html/ref=hp\\_leftv4\\_sib?ie=UTF8&nodeId=202036190](https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202036190)

How are digital products and services taxed?

Visit [https://www.amazon.com/gp/help/customer/display.html/ref=hp\\_leftv4\\_sib?ie=UTF8&nodeId=202074670](https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202074670)

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

---

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
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---

**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0001229 Amazon Invoice 1FQL-VT6R-LF1Q**

---

"Miller, Larisa" <millerl@cod.edu>

Mon, May 15, 2023 at 01:39 PM UTC

CC:

BCC:

**Larisa Miller**

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

amazon invoice 1FQL-VT6R-LF1Q.pdf

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1672162  
Vendor Name: Amazon Capital Services, Inc.  
Invoice Number: 1VDT-G9KD-7KNG  
Invoice Date: 5/25/2023  
PO Number: B0001229  
Check Number: 0312349  
Check Amount: \$ 9,228.82  
Check Date: 06/06/2023  
Voucher Number: V0786509  
Document Type: AP Invoice

Document Below

For customer support, visit [www.amazon.com/contact-us](http://www.amazon.com/contact-us).

## Invoice summary

Payment due by July 09, 2023

Item subtotal before tax	\$ 895.61
Shipping & handling	\$ 15.52
Promos & discounts	(\$ 15.52)
Total before tax	\$ 895.61
Tax	\$ 0.00
Amount due	\$ 895.61 USD

## Pay by

## Electronic funds transfer (EFT/ACH/Wire)

Account name Amazon Capital Services, Inc.  
Bank name Wells Fargo Bank  
ACH routing # (ABA) 121000248  
Bank account # (DDA) 41630410782928959  
SWIFT code (wire transfer) WFBUS6S

## Check

Amazon Capital Services  
PO Box 035184  
Seattle, WA 98124-5184

Account # A1UDNUM913MBUT

Payment terms Net 45

Purchase date 19-May-2023

Purchased by COD Acquisitions

PO # 1229

## Registered business name

College of DuPage Library

## Bill to

College of DuPage Library  
425 Fawell Blvd  
SRC 2034  
Glen Ellyn, IL 60137

## Ship to

College of DuPage Library  
425 FAWELL BLVD SRC 2034  
GLEN ELLYN, IL 60137-6708

Include Amazon invoice number(s) in the descriptive field of your electronic funds transfer payment, or

Email [ar-businessinvoicing@amazon.com](mailto:ar-businessinvoicing@amazon.com) to submit your remittance detail.

## Invoice details

Description	Qty	Unit price	Item subtotal before tax	Tax
1 Down for the Count: Dirty Elections and the Rotten History of Democracy in America ASIN: 1620971682 Sold by: Amazon.com Services LLC Order # 113-8731978-9363448	1	\$10.99	\$10.99	0.000%
2 Letters from Iwo Jima ASIN: B003ASLJPY Sold by: Amazon.com Services LLC Order # 113-8731978-9363448	1	\$14.97	\$14.97	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
3 Climate, Clothing, and Agriculture in Prehistory ASIN: 1108455190 Sold by: Amazon.com Services LLC Order # 113-8731978-9363448	1	\$29.79	\$29.79	0.000%
4 Pain Management: Fact versus Fiction ASIN: 1440876959 Sold by: Amazon.com Services LLC Order # 113-8731978-9363448	1	\$69.00	\$69.00	0.000%
5 Battleship ASIN: B005LAIHPE Sold by: Amazon.com Services LLC Order # 113-8731978-9363448	1	\$5.59	\$5.59	0.000%
6 The High 5 Habit: Take Control of Your Life with One Simple Habit ASIN: 1401967493 Sold by: Amazon.com Services LLC Order # 113-8731978-9363448	1	\$16.99	\$16.99	0.000%
7 Teaching Life Skills at the Library: Programs and Activities on Money Management, Career Development, and More ASIN: 0838948901 Sold by: Amazon.com Services LLC Order # 113-8731978-9363448	1	\$49.99	\$49.99	0.000%
8 Library Next: Seven Action Steps for Reinvention ASIN: 0838948391 Sold by: Amazon.com Services LLC Order # 113-8731978-9363448	1	\$48.39	\$48.39	0.000%
9 Forum Novelties mens Andy Warhol Pop Artist Costume Wig, Platinum, One Size US ASIN: B0047UJWV2 Sold by: Amazon.com Services LLC Order # 113-8731978-9363448	1	\$15.00	\$15.00	0.000%
10 Vaccination: Examining the Facts (Contemporary Debates) ASIN: 1440877602 Sold by: Amazon.com Services LLC Order # 113-8731978-9363448	1	\$70.00	\$70.00	0.000%
11 How to Get a Job in Publishing ASIN: 1032226285 Sold by: Amazon.com Services LLC Order # 113-8731978-9363448	1	\$46.95	\$46.95	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
12 Supporting Transfer Student Success: The Essential Role of College and University Libraries ASIN: 144087316X Sold by: Amazon.com Services LLC Order # 113-8731978-9363448	1	\$80.00	\$80.00	0.000%
13 SUCCESS! in Clinical Laboratory Science ASIN: 013498918X Sold by: Amazon.com Services LLC Order # 113-8731978-9363448	1	\$122.66	\$122.66	0.000%
14 Spirituality in Nursing: Standing on Holy Ground ASIN: 1284225046 Sold by: Amazon.com Services LLC Order # 113-8731978-9363448	1	\$97.95	\$97.95	0.000%
15 Culture War: How the '90s Made Us Who We Are Today (Whether We Like It or Not) ASIN: 1476666199 Sold by: Amazon.com Services LLC Order # 113-8731978-9363448	1	\$34.16	\$34.16	0.000%
16 Social Media Victimization: Theories and Impacts of Cyberpunishment ASIN: 1793629641 Sold by: Amazon.com Services LLC Order # 113-8731978-9363448	1	\$78.24	\$78.24	0.000%
17 Project Management Professional (PMP)® Cert Guide (Certification Guide) ASIN: 0137918933 Sold by: Amazon.com Services LLC Order # 113-8731978-9363448	1	\$51.99	\$51.99	0.000%
18 Data Driven Decisions: A Practical Toolkit for Librarians and Information Professionals ASIN: 1783304782 Sold by: Amazon.com Services LLC Order # 113-8731978-9363448	1	\$52.95	\$52.95	0.000%
19 Shipping & handling			\$15.52	0.000%
20 Promotions & discounts			(\$15.52)	0.000%

Total before tax \$895.61

Tax \$0.00

**Amount due \$895.61**

**FAQs**

**How is tax calculated?**

Visit [https://www.amazon.com/gp/help/customer/display.html/ref=hp\\_leftv4\\_sib?ie=UTF8&nodeId=202036190](https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202036190)

**How are digital products and services taxed?**

Visit [https://www.amazon.com/gp/help/customer/display.html/ref=hp\\_leftv4\\_sib?ie=UTF8&nodeId=202074670](https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202074670)



**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

---

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**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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---

**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

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"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0001229 Amazon Invoice 1VDT-G9KD-7KNG**

---

"Miller, Larisa" <millerl@cod.edu>

Fri, May 26, 2023 at 04:13 PM UTC

CC:

BCC:

**Larisa Miller**

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

amazon invoice 1VDT-G9KD-7KNG.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1672162

Vendor Name: Amazon Capital Services, Inc.

Invoice Number: 1XWG-JTFV-RYQR

Invoice Date: 5/21/2023

PO Number: B0001229

Check Number: 0312349

Check Amount: \$ 9,228.82

Check Date: 06/06/2023

Voucher Number: V0786510

Document Type: AP Invoice

Document Below

For customer support, visit [www.amazon.com/contact-us](http://www.amazon.com/contact-us).

## Invoice summary

Payment due by July 05, 2023

Item subtotal before tax	\$ 895.86
Shipping & handling	\$ 22.55
Promos & discounts	(\$ 22.55)
Total before tax	\$ 895.86
Tax	\$ 0.00
<b>Amount due</b>	<b>\$ 895.86 USD</b>

## Pay by

## Electronic funds transfer (EFT/ACH/Wire)

Account name Amazon Capital Services, Inc.  
Bank name Wells Fargo Bank  
ACH routing # (ABA) 121000248  
Bank account # (DDA) 41630410782928959  
SWIFT code (wire transfer) WFBUS6S

## Check

Amazon Capital Services  
PO Box 035184  
Seattle, WA 98124-5184

Account # A1UDNUM913MBUT

Payment terms Net 45

Purchase date 18-May-2023

Purchased by COD Acquisitions

PO # 1229

## Registered business name

College of DuPage Library

## Bill to

College of DuPage Library  
425 Fawell Blvd  
SRC 2034  
Glen Ellyn, IL 60137

## Ship to

College of DuPage Library  
425 FAWELL BLVD SRC 2034  
GLEN ELLYN, IL 60137-6708

Include Amazon invoice number(s) in the descriptive field of your electronic funds transfer payment, or

Email [ar-businessinvoicing@amazon.com](mailto:ar-businessinvoicing@amazon.com) to submit your remittance detail.

## Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Travels in the Americas: Notes and Impressions of a New World (The France Chicago Collection) ASIN: 022669495X Sold by: Amazon.com Services LLC Order # 112-5076781-4766665	1	\$22.50	\$22.50	0.000%
2	Long Live the Tribe of Fatherless Girls: A Memoir ASIN: 1635574765 Sold by: Amazon.com Services LLC Order # 112-5076781-4766665	1	\$15.99	\$15.99	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
3 Shout, Sister, Shout!: The Untold Story of Rock-and-Roll Trailblazer Sister Rosetta Tharpe ASIN: 0807011843 Sold by: Amazon.com Services LLC Order # 112-5076781-4766665	1	\$16.50	\$16.50	0.000%
4 The Wounded World: W. E. B. Du Bois and the First World War ASIN: 0374293155 Sold by: Amazon.com Services LLC Order # 112-5076781-4766665	1	\$29.73	\$29.73	0.000%
5 If Science is to Save Us ASIN: 1509554203 Sold by: Amazon.com Services LLC Order # 112-5076781-4766665	1	\$25.00	\$25.00	0.000%
6 Every Brain Needs Music: The Neuroscience of Making and Listening to Music ASIN: 023120910X Sold by: Amazon.com Services LLC Order # 112-5076781-4766665	1	\$32.00	\$32.00	0.000%
7 Religious Knowledge (Palgrave Frontiers in Philosophy of Religion) ASIN: 3031187865 Sold by: Amazon.com Services LLC Order # 112-5076781-4766665	1	\$44.99	\$44.99	0.000%
8 Do You Remember?: Celebrating Fifty Years of Earth, Wind & Fire (American Made Music Series) ASIN: 149684310X Sold by: Amazon.com Services LLC Order # 112-5076781-4766665	1	\$25.00	\$25.00	0.000%
9 Death and Religion: The Basics ASIN: 0367111306 Sold by: Amazon.com Services LLC Order # 112-5076781-4766665	1	\$24.95	\$24.95	0.000%
10 War Is Hell: Studies in the Right of Legitimate Violence (World Social Change) ASIN: 1538174219 Sold by: Amazon.com Services LLC Order # 112-5076781-4766665	1	\$39.00	\$39.00	0.000%

	Description	Qty	Unit price	Item subtotal before tax	Tax
11	Unlikely Heroes: Franklin Roosevelt, His Four Lieutenants, and the World They Made ASIN: 1250274699 Sold by: Amazon.com Services LLC Order # 112-5076781-4766665	1	\$28.49	\$28.49	0.000%
12	Voices of the Korean Comfort Women ASIN: 1032230576 Sold by: Amazon.com Services LLC Order # 112-5076781-4766665	1	\$44.94	\$44.94	0.000%
13	The Case for Carbon Dividends ASIN: 1509526552 Sold by: Amazon.com Services LLC Order # 112-5076781-4766665	1	\$12.78	\$12.78	0.000%
14	Do You Believe in Magic?: Baseball and America in the Groundbreaking Year of 1966 ASIN: 1538159430 Sold by: Amazon.com Services LLC Order # 112-5076781-4766665	1	\$34.00	\$34.00	0.000%
15	Untold Power: The Fascinating Rise and Complex Legacy of First Lady Edith Wilson ASIN: 0593489993 Sold by: Amazon.com Services LLC Order # 112-5076781-4766665	1	\$23.99	\$23.99	0.000%
16	The House of Dudley: A New History of Tudor England ASIN: 1639363289 Sold by: Amazon.com Services LLC Order # 112-5076781-4766665	1	\$24.76	\$24.76	0.000%
17	Courage Under Fire: Under Siege and Outnumbered 58 to 1 on January 6 ASIN: B0BGJHNBSK Sold by: Amazon.com Services LLC Order # 112-5076781-4766665	1	\$18.99	\$18.99	0.000%
18	White Power and American Neoliberal Culture ASIN: 0520392795 Sold by: Amazon.com Services LLC Order # 112-5076781-4766665	1	\$22.95	\$22.95	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
19 Thomas Mann: New Selected Stories ASIN: 1631498487 Sold by: Amazon.com Services LLC Order # 112-5076781-4766665	1	\$24.16	\$24.16	0.000%
20 Death's Futurity: The Visual Life of Black Power (The Visual Arts of Africa and its Diasporas) ASIN: 1478019301 Sold by: Amazon.com Services LLC Order # 112-5076781-4766665	1	\$25.95	\$25.95	0.000%
21 The Diaries of Franz Kafka (The Schocken Kafka Library) ASIN: 0805243550 Sold by: Amazon.com Services LLC Order # 112-5076781-4766665	1	\$28.56	\$28.56	0.000%
22 Wonder Confronts Certainty: Russian Writers on the Timeless Questions and Why Their Answers Matter ASIN: 0674971809 Sold by: Amazon.com Services LLC Order # 112-5076781-4766665	1	\$37.45	\$37.45	0.000%
23 The Forest: A Fable of America in the 1830s ASIN: 0691244286 Sold by: Amazon.com Services LLC Order # 112-5076781-4766665	1	\$28.49	\$28.49	0.000%
24 The Silver Women: How Black Women's Labor Made the Panama Canal (Politics and Culture in Modern America) ASIN: 1512823635 Sold by: Amazon.com Services LLC Order # 112-5076781-4766665	1	\$37.09	\$37.09	0.000%
25 Great Kingdoms of Africa ASIN: 0520395670 Sold by: Amazon.com Services LLC Order # 112-5076781-4766665	1	\$28.49	\$28.49	0.000%
26 Slavery and Freedom in the Bluegrass State: Revisiting My Old Kentucky Home ASIN: 0813196159 Sold by: Amazon.com Services LLC Order # 112-5076781-4766665	1	\$30.00	\$30.00	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
27 The English Actor: From Medieval to Modern ASIN: 1789146992 Sold by: Amazon.com Services LLC Order # 112-5076781-4766665	1	\$23.67	\$23.67	0.000%
28 George A. Kubler and the Shape of Art History ASIN: 1606068326 Sold by: Amazon.com Services LLC Order # 112-5076781-4766665	1	\$60.00	\$60.00	0.000%
29 The Legend of Final Fantasy X ASIN: 2377843190 Sold by: Amazon.com Services LLC Order # 112-5076781-4766665	1	\$29.95	\$29.95	0.000%
30 From Practice to Competition: A Coach's Guide for Designing Training Sessions to Improve the Transfer of Learning (Professional Development in Sport C) ASIN: 1538166275 Sold by: Amazon.com Services LLC Order # 112-5076781-4766665	1	\$29.00	\$29.00	0.000%
31 Tudor Children ASIN: 0300267967 Sold by: Amazon.com Services LLC Order # 112-5076781-4766665	1	\$26.49	\$26.49	0.000%
32 Shipping & handling			\$22.55	0.000%
33 Promotions & discounts			(\$22.55)	0.000%

Total before tax \$895.86

Tax \$0.00

**Amount due \$895.86****FAQs****How is tax calculated?**Visit [https://www.amazon.com/gp/help/customer/display.html/ref=hp\\_leftv4\\_sib?ie=UTF8&nodeId=202036190](https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202036190)**How are digital products and services taxed?**Visit [https://www.amazon.com/gp/help/customer/display.html/ref=hp\\_leftv4\\_sib?ie=UTF8&nodeId=202074670](https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202074670)



**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

---

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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*Information in this transmission is intended only for the person(s) to whom it is addressed and may contain privileged and/or confidential information. If you are not the intended recipient, any disclosure, copying or dissemination of the information is unauthorized and you should delete/destroy all copies and notify the sender. No liability is accepted for any unauthorized use of the information contained in this transmission.*

---

**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0001229 Amazon Invoice 1XWG-JTFV-RYQR**

---

"Miller, Larisa" <millerl@cod.edu>

Mon, May 22, 2023 at 01:36 PM UTC

CC:

BCC:

**Larisa Miller**

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

amazon invoice 1XWG-JTFV-RYQR.pdf

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1672162  
Vendor Name: Amazon Capital Services, Inc.  
Invoice Number: 1WWQ-HHJQ-F1NT  
Invoice Date: 5/13/2023  
PO Number: B0001229  
Check Number: 0312349  
Check Amount: \$ 9,228.82  
Check Date: 06/06/2023  
Voucher Number: V0786511  
Document Type: AP Invoice

Document Below

For customer support, visit [www.amazon.com/contact-us](http://www.amazon.com/contact-us).

## Invoice summary

Payment due by June 27, 2023

Item subtotal before tax	\$ 770.16
Shipping & handling	\$ 19.93
Promos & discounts	(\$ 19.93)
Total before tax	\$ 770.16
Tax	\$ 0.00
<b>Amount due</b>	<b>\$ 770.16 USD</b>

## Pay by

## Electronic funds transfer (EFT/ACH/Wire)

Account name Amazon Capital Services, Inc.  
Bank name Wells Fargo Bank  
ACH routing # (ABA) 121000248  
Bank account # (DDA) 41630410782928959  
SWIFT code (wire transfer) WFBUS6S

## Check

Amazon Capital Services  
PO Box 035184  
Seattle, WA 98124-5184

Account # A1UDNUM913MBUT

Payment terms Net 45

Purchase date 08-May-2023

Purchased by COD Acquisitions

PO # 1229

## Registered business name

College of DuPage Library

## Bill to

College of DuPage Library  
425 Fawell Blvd  
SRC 2034  
Glen Ellyn, IL 60137

## Ship to

College of DuPage Library  
425 FAWELL BLVD SRC 2034  
GLEN ELLYN, IL 60137-6708

Include Amazon invoice number(s) in the descriptive field of your electronic funds transfer payment, or

Email [ar-businessinvoicing@amazon.com](mailto:ar-businessinvoicing@amazon.com) to submit your remittance detail.

## Invoice details

Description	Qty	Unit price	Item subtotal before tax	Tax
1 Transfer Student Success: Academic Library Outreach and Engagement ASIN: 0838949711 Sold by: Amazon.com Services LLC Order # 112-9157366-6822650	1	\$49.83	\$49.83	0.000%
2 Managing Our Waste 2021: View from the Global South ASIN: 1788530950 Sold by: Amazon.com Services LLC Order # 112-9157366-6822650	1	\$26.95	\$26.95	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
3 Vidal: The Autobiography ASIN: 1509822534 Sold by: Amazon.com Services LLC Order # 112-9157366-6822650	1	\$24.99	\$24.99	0.000%
4 Key Thinkers in Individual Differences: Ideas on Personality and Intelligence (Key Thinkers in Psychology and Neuroscience) ASIN: 1138494216 Sold by: Amazon.com Services LLC Order # 112-9157366-6822650	1	\$26.95	\$26.95	0.000%
5 Kidnapped: A Story in Crimes ASIN: 1646052048 Sold by: Amazon.com Services LLC Order # 112-9157366-6822650	1	\$16.92	\$16.92	0.000%
6 Boy's Abyss, Vol. 1 (1) ASIN: 1974736687 Sold by: Amazon.com Services LLC Order # 112-9157366-6822650	1	\$11.67	\$11.67	0.000%
7 Mid-Rise Urban Living ASIN: 1848224648 Sold by: Amazon.com Services LLC Order # 112-9157366-6822650	1	\$74.59	\$74.59	0.000%
8 African American Chemists: Academia, Industry, and Social Entrepreneurship (ACS Symposium Series) ASIN: 0841298386 Sold by: Amazon.com Services LLC Order # 112-9157366-6822650	1	\$52.99	\$52.99	0.000%
9 Chain Gang All Stars: A Novel ASIN: 0593317335 Sold by: Amazon.com Services LLC Order # 112-9157366-6822650	1	\$18.79	\$18.79	0.000%
10 The Routledge International Encyclopedia of Sport and Exercise Psychology (ISSP Key Issues in Sport and Exercise Psychology) ASIN: 1032474564 Sold by: Amazon.com Services LLC Order # 112-9157366-6822650	1	\$47.66	\$47.66	0.000%

	Description	Qty	Unit price	Item subtotal before tax	Tax
11	Atlas de literatura latinoamericana (Arquitectura Inestable) (Spanish Edition) ASIN: 8418451874 Sold by: Amazon.com Services LLC Order # 112-9157366-6822650	1	\$33.95	\$33.95	0.000%
12	Project 562: Changing the Way We See Native America ASIN: 1984859528 Sold by: Amazon.com Services LLC Order # 112-9157366-6822650	1	\$45.00	\$45.00	0.000%
13	Atlas of Extraterrestrial Zones (Atlas Series, 2) ASIN: 0764365932 Sold by: Amazon.com Services LLC Order # 112-9157366-6822650	1	\$29.99	\$29.99	0.000%
14	An Enchantment of Ravens ASIN: 1481497588 Sold by: Amazon.com Services LLC Order # 112-9157366-6822650	1	\$12.29	\$12.29	0.000%
15	Getter Robo Devolution Vol. 2 ASIN: 1626926972 Sold by: Amazon.com Services LLC Order # 112-9157366-6822650	1	\$12.99	\$12.99	0.000%
16	Si Lewen's Parade: An Artist's Odyssey ASIN: 1419721615 Sold by: Amazon.com Services LLC Order # 112-9157366-6822650	1	\$40.00	\$40.00	0.000%
17	Zaha Hadid ASIN: 0892073462 Sold by: Catington LLC Order # 112-5366371-1933819	1	\$32.86	\$32.86	0.000%
18	Rough Draft: A Memoir ASIN: 1982118199 Sold by: Amazon.com Services LLC Order # 112-9157366-6822650	1	\$17.99	\$17.99	0.000%
19	Sustainable Fashion For Dummies ASIN: 1119986222 Sold by: Amazon.com Services LLC Order # 112-9157366-6822650	1	\$17.09	\$17.09	0.000%

	Description	Qty	Unit price	Item subtotal before tax	Tax
20	Photographing America's First Astronauts: Project Mercury Through the Lens of Bill Taub (Purdue Studies in Aeronautics and Astronautics) ASIN: 1612498566 Sold by: Amazon.com Services LLC Order # 112-9157366-6822650	1	\$40.49	\$40.49	0.000%
21	The Red Book of Farewells ASIN: 1949641465 Sold by: Amazon.com Services LLC Order # 112-9157366-6822650	1	\$24.95	\$24.95	0.000%
22	The Filmmaker Says: Quotes, Quips, and Words of Wisdom ASIN: 161689220X Sold by: Amazon.com Services LLC Order # 112-9157366-6822650	1	\$16.69	\$16.69	0.000%
23	Fashion Portfolio: Design & Presentation ASIN: 1849940851 Sold by: Amazon.com Services LLC Order # 112-9157366-6822650	1	\$25.15	\$25.15	0.000%
24	Uncommon Quotes for Library Lovers ASIN: 0838937934 Sold by: Amazon.com Services LLC Order # 112-9157366-6822650	1	\$19.99	\$19.99	0.000%
25	Key Concepts in Victorian Studies (Key Concepts in Literature) ASIN: 1474499872 Sold by: Amazon.com Services LLC Order # 112-9157366-6822650	1	\$19.95	\$19.95	0.000%
26	KEY THINKERS OF THE RADICAL RIGHT P: Behind the New Threat to Liberal Democracy ASIN: 0190877596 Sold by: Amazon.com Services LLC Order # 112-9157366-6822650	1	\$29.44	\$29.44	0.000%
27	Shipping & handling			\$19.93	0.000%
28	Promotions & discounts			(\$19.93)	0.000%
Total before tax					\$770.16
Tax					\$0.00
Amount due					\$770.16

---

**FAQs****How is tax calculated?**

Visit [https://www.amazon.com/gp/help/customer/display.html/ref=hp\\_leftv4\\_sib?ie=UTF8&nodeId=202036190](https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202036190)

**How are digital products and services taxed?**

Visit [https://www.amazon.com/gp/help/customer/display.html/ref=hp\\_leftv4\\_sib?ie=UTF8&nodeId=202074670](https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202074670)



**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

---

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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---

**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

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I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0001229 Amazon Invoice 1WWQ-HHJQ-F1NT**

---

"Miller, Larisa" <millerl@cod.edu>

Mon, May 15, 2023 at 01:39 PM UTC

CC:

BCC:

**Larisa Miller**

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

amazon invoice 1WWQ-HHJQ-F1NT.pdf

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1672162  
Vendor Name: Amazon Capital Services, Inc.  
Invoice Number: 1DDG-VNFI-J1JY  
Invoice Date: 5/27/2023  
PO Number: B0001229  
Check Number: 0312349  
Check Amount: \$ 9,228.82  
Check Date: 06/06/2023  
Voucher Number: V0786834  
Document Type: AP Invoice

Document Below

For customer support, visit [www.amazon.com/contact-us](http://www.amazon.com/contact-us).

## Invoice summary

Payment due by July 11, 2023

Item subtotal before tax	\$ 865.48
Shipping & handling	\$ 20.00
Promos & discounts	(\$ 20.00)
Total before tax	\$ 865.48
Tax	\$ 0.00
Amount due	\$ 865.48 USD

## Pay by

## Electronic funds transfer (EFT/ACH/Wire)

Account name Amazon Capital Services, Inc.  
Bank name Wells Fargo Bank  
ACH routing # (ABA) 121000248  
Bank account # (DDA) 41630410782928959  
SWIFT code (wire transfer) WFBUS6S

## Check

Amazon Capital Services  
PO Box 035184  
Seattle, WA 98124-5184

Account # A1UDNUM913MBUT

Payment terms Net 45

Purchase date 20-May-2023

Purchased by COD Acquisitions

PO # 1229

## Registered business name

College of DuPage Library

## Bill to

College of DuPage Library  
425 Fawell Blvd  
SRC 2034  
Glen Ellyn, IL 60137

## Ship to

College of DuPage Library  
425 FAWELL BLVD SRC 2034  
GLEN ELLYN, IL 60137-6708

Include Amazon invoice number(s) in the descriptive field of your electronic funds transfer payment, or

Email [ar-businessinvoicing@amazon.com](mailto:ar-businessinvoicing@amazon.com) to submit your remittance detail.

## Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Cannabis Growing Guide: The Art of Cultivating Marijuana for Superior Yield and Quantity ASIN: 1937866971 Sold by: Amazon.com Services LLC Order # 112-8525663-1442608	1	\$22.00	\$22.00	0.000%
2	Asian Women Artists: A Biographical Dictionary, 2700 BCE to Today ASIN: 1476689253 Sold by: Amazon.com Services LLC Order # 112-8525663-1442608	1	\$75.00	\$75.00	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
3 Necessary Trouble: Americans in Revolt ASIN: 1568589921 Sold by: Amazon.com Services LLC Order # 112-8525663-1442608	1	\$16.99	\$16.99	0.000%
4 My American Life ASIN: 1637582048 Sold by: Amazon.com Services LLC Order # 112-8525663-1442608	1	\$15.79	\$15.79	0.000%
5 The Practice of Belonging: Six Lessons from Vibrant Communities to Combat Loneliness, Foster Diversity, and Cultivate Caring Relationships ASIN: 1623177634 Sold by: Amazon.com Services LLC Order # 112-8525663-1442608	1	\$14.39	\$14.39	0.000%
6 Sex Trafficking and Human Rights: The Status of Women and State Responses ASIN: 1647122619 Sold by: Amazon.com Services LLC Order # 112-8525663-1442608	1	\$39.95	\$39.95	0.000%
7 Fabric: The Hidden History of the Material World ASIN: 1639363904 Sold by: Amazon.com Services LLC Order # 112-8525663-1442608	1	\$19.95	\$19.95	0.000%
8 Armor Up! Thermoplastics: Cosplay Props, Armor & Accessories (Ultimate Cosplay Enc) ASIN: 164403235X Sold by: Amazon.com Services LLC Order # 112-8525663-1442608	1	\$27.85	\$27.85	0.000%
9 The Profession and Practice of Horticultural Therapy ASIN: 1138308692 Sold by: Amazon.com Services LLC Order # 112-8525663-1442608	1	\$56.95	\$56.95	0.000%
10 Life in Five Senses: How Exploring the Senses Got Me Out of My Head and Into the World ASIN: 0593442741 Sold by: Amazon.com Services LLC Order # 112-8525663-1442608	1	\$22.99	\$22.99	0.000%

	Description	Qty	Unit price	Item subtotal before tax	Tax
11	Welfare for Markets: A Global History of Basic Income (The Life of Ideas) ASIN: 0226823687 Sold by: Amazon.com Services LLC Order # 112-8525663-1442608	1	\$32.49	\$32.49	0.000%
12	How to Become an American: A History of Immigration, Assimilation, and Loneliness ASIN: 1637582021 Sold by: Amazon.com Services LLC Order # 112-8525663-1442608	1	\$18.67	\$18.67	0.000%
13	The Weaponization of Loneliness: How Tyrants Stoke Our Fear of Isolation to Silence, Divide, and Conquer ASIN: 1637582021 Sold by: Amazon.com Services LLC Order # 112-8525663-1442608	1	\$19.99	\$19.99	0.000%
14	Russia's War on Everybody: And What it Means for You ASIN: 1350255084 Sold by: Amazon.com Services LLC Order # 112-8525663-1442608	1	\$27.00	\$27.00	0.000%
15	Waco: David Koresh, the Branch Davidians, and A Legacy of Rage ASIN: 1982186100 Sold by: Amazon.com Services LLC Order # 112-8525663-1442608	1	\$18.58	\$18.58	0.000%
16	The Penalty Is Death: State Power, Law, and Justice ASIN: 195736338X Sold by: Amazon.com Services LLC Order # 112-8525663-1442608	1	\$22.00	\$22.00	0.000%
17	Waco Rising: David Koresh, the FBI, and the Birth of America's Modern Militias ASIN: 125084052X Sold by: Amazon.com Services LLC Order # 112-8525663-1442608	1	\$27.16	\$27.16	0.000%
18	The Ends of Freedom: Reclaiming America's Lost Promise of Economic Rights ASIN: 022679296X Sold by: Amazon.com Services LLC Order # 112-8525663-1442608	1	\$26.00	\$26.00	0.000%

	Description	Qty	Unit price	Item subtotal before tax	Tax
19	A Visual Dictionary of Decorative and Domestic Arts (American Alliance of Museums) ASIN: 1538148870 Sold by: Amazon.com Services LLC Order # 112-8525663-1442608	1	\$85.00	\$85.00	0.000%
20	We've Got This: Essays by Disabled Parents ASIN: 1957363258 Sold by: Amazon.com Services LLC Order # 112-8525663-1442608	1	\$17.99	\$17.99	0.000%
21	Koresh: The True Story of David Koresh and the Tragedy at Waco ASIN: 0358581281 Sold by: Amazon.com Services LLC Order # 112-8525663-1442608	1	\$24.49	\$24.49	0.000%
22	The Economic Consequences of U.S. Mobilization for the Second World War ASIN: 0300251025 Sold by: Amazon.com Services LLC Order # 112-8525663-1442608	1	\$5.52	\$5.52	0.000%
23	Political Loneliness: Modern Liberal Subjects in Hiding (Philosophical Projections) ASIN: 1538148315 Sold by: Amazon.com Services LLC Order # 112-8525663-1442608	1	\$33.84	\$33.84	0.000%
24	Fundamentals of Occupational Safety and Health ASIN: 1636710980 Sold by: Amazon.com Services LLC Order # 112-8525663-1442608	1	\$105.00	\$105.00	0.000%
25	A Good Place to Do Business: The Politics of Downtown Renewal since 1945 (Urban Life, Landscape and Policy) ASIN: 1439920826 Sold by: Amazon.com Services LLC Order # 112-8525663-1442608	1	\$39.95	\$39.95	0.000%
26	The Multiracial Promise: Harold Washington's Chicago and the Democratic Struggle in Reagan's America (Justice, Power, and Politics) ASIN: 146967386X Sold by: Amazon.com Services LLC Order # 112-8525663-1442608	1	\$29.95	\$29.95	0.000%

Description		Qty	Unit price	Item subtotal before tax	Tax
27	Revenge of Power ASIN: 125087582X      Sold by: Amazon.com Services LLC Order #    112-8525663-1442608	1	\$19.99	\$19.99	0.000%
28	Shipping & handling			\$20.00	0.000%
29	Promotions & discounts			(\$20.00)	0.000%
				Total before tax	\$865.48
				Tax	\$0.00
				Amount due	\$865.48

FAQs

How is tax calculated?

Visit [https://www.amazon.com/gp/help/customer/display.html/ref=hp\\_leftv4\\_sib?ie=UTF8&nodeId=202036190](https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202036190)

How are digital products and services taxed?

Visit [https://www.amazon.com/gp/help/customer/display.html/ref=hp\\_leftv4\\_sib?ie=UTF8&nodeId=202074670](https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202074670)



**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

---

Hello Jennifer,

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**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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---

**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

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"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0001229 Amazon Invoice 1DDG-VNFY-J1JY**

---

"Miller, Larisa" <millerl@cod.edu>

Tue, May 30, 2023 at 01:22 PM UTC

CC:

BCC:

**Larisa Miller**

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

amazon invoice 1DDG-VNFY-J1JY.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1672162

Vendor Name: Amazon Capital Services, Inc.

Invoice Number: 1WWP-6WH4-JD1H

Invoice Date: 5/27/2023

PO Number: B0001229

Check Number: 0312349

Check Amount: \$ 9,228.82

Check Date: 06/06/2023

Voucher Number: V0786835

Document Type: AP Invoice

Document Below

For customer support, visit [www.amazon.com/contact-us](http://www.amazon.com/contact-us).

## Invoice summary

Payment due by July 11, 2023

Item subtotal before tax	\$ 727.45
Shipping & handling	\$ 12.55
Promos & discounts	(\$ 12.55)
Total before tax	\$ 727.45
Tax	\$ 0.00
Amount due	\$ 727.45 USD

## Pay by

## Electronic funds transfer (EFT/ACH/Wire)

Account name Amazon Capital Services, Inc.  
Bank name Wells Fargo Bank  
ACH routing # (ABA) 121000248  
Bank account # (DDA) 41630410782928959  
SWIFT code (wire transfer) WFBUS6S

## Check

Amazon Capital Services  
PO Box 035184  
Seattle, WA 98124-5184

Account # A1UDNUM913MBUT

Payment terms Net 45

Purchase date 15-May-2023

Purchased by COD Acquisitions

PO # 1229

## Registered business name

College of DuPage Library

## Bill to

College of DuPage Library  
425 Fawell Blvd  
SRC 2034  
Glen Ellyn, IL 60137

## Ship to

College of DuPage Library  
425 FAWELL BLVD SRC 2034  
GLEN ELLYN, IL 60137-6708

Include Amazon invoice number(s) in the descriptive field of your electronic funds transfer payment, or

Email [ar-businessinvoicing@amazon.com](mailto:ar-businessinvoicing@amazon.com) to submit your remittance detail.

## Invoice details

Description	Qty	Unit price	Item subtotal before tax	Tax
1 Faya Dayi (The Criterion Collection) [DVD] ASIN: Sold by: Amazon.com Services LLC B0B1GB6VWR Order # 111-7570399-8353858	1	\$16.76	\$16.76	0.000%
2 Three Films by Mai Zetterling (The Criterion Collection) [Loving Couples/Night Games/The Girls] [Blu-ray] ASIN: Sold by: Amazon.com Services LLC B0BFGXJPYS Order # 111-7570399-8353858	1	\$60.61	\$60.61	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
3 Chan Is Missing ASIN: B000BRBAAQ Order # 111-7570399-8353858 Sold by: Amazon.com Services LLC	1	\$30.30	\$30.30	0.000%
4 Silent Avant-Garde [Blu-ray] ASIN: B0BQ19CCCC Order # 111-7570399-8353858 Sold by: Amazon.com Services LLC	1	\$17.99	\$17.99	0.000%
5 Buck and the Preacher ASIN: B00003L9CG Order # 111-7570399-8353858 Sold by: Amazon.com Services LLC	1	\$9.99	\$9.99	0.000%
6 This Is Not a Burial, It's a Resurrection (The Criterion Collection) [DVD] ASIN: B0BJHX9CDT Order # 111-7570399-8353858 Sold by: Amazon.com Services LLC	1	\$29.99	\$29.99	0.000%
7 The Super 8 Years [DVD] ASIN: B0BSB2HD74 Order # 111-7570399-8353858 Sold by: Amazon.com Services LLC	1	\$13.99	\$13.99	0.000%
8 Eyimofe (This Is My Desire) (The Criterion Collection) [DVD] ASIN: B09QS7DHPV Order # 111-7570399-8353858 Sold by: Amazon.com Services LLC	1	\$23.12	\$23.12	0.000%
9 Martin Scorsese's World Cinema Project (Touki Bouki / Redes / A River Called Titas / Dry Summer / Trances / The Housemaid) (The Criterion Collection) ASIN: B00F98FNNM Order # 111-7570399-8353858 Sold by: Amazon.com Services LLC	1	\$76.46	\$76.46	0.000%

	Description	Qty	Unit price	Item subtotal before tax	Tax
10	Martin Scorsese's World Cinema Project No. 2: (Insiang / Mysterious Object at Noon / Revenge / Limite / Law of the Border / Taipei Story) (The Criteri ASIN: Sold by: Amazon.com Services LLC B06W56NFCM Order # 111-7570399-8353858	1	\$72.99	\$72.99	0.000%
11	Rouge (The Criterion Collection) [DVD] ASIN: Sold by: Amazon.com Services LLC B09VW5S112 Order # 111-7570399-8353858	1	\$28.31	\$28.31	0.000%
12	La Llorona (The Criterion Collection) [DVD] ASIN: B0B7219TSB Sold by: Amazon.com Services LLC Order # 111-7570399-8353858	1	\$23.82	\$23.82	0.000%
13	Data Cartels: The Companies That Control and Monopolize Our Information ASIN: 1503633713 Sold by: Amazon.com Services LLC Order # 111-7570399-8353858	1	\$26.00	\$26.00	0.000%
14	Martin Scorsese's World Cinema Project No. 4 (The Criterion Collection) [Sambizanga/Prisioneros de la tierra/Chess of the Wind/Muna moto/Two Girls on ASIN: Sold by: Amazon.com Services LLC B0B48KHFBS Order # 111-7570399-8353858	1	\$94.17	\$94.17	0.000%
15	Martin Scorsese's World Cinema Project No. 3 (The Criterion Collection) [Blu-ray + DVD] ASIN: B08B8JBKP3 Sold by: Amazon.com Services LLC Order # 111-7570399-8353858	1	\$62.49	\$62.49	0.000%
16	Design for a Better World: Meaningful, Sustainable, Humanity Centered ASIN: 0262047950 Sold by: Amazon.com Services LLC Order # 111-7570399-8353858	1	\$26.99	\$26.99	0.000%
17	Dreamland: America's Immigration Lottery in an Age of Restriction ASIN: 1469673045 Sold by: Amazon.com Services LLC Order # 111-7570399-8353858	1	\$30.00	\$30.00	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
18 Teaching Banned Books: 32 Guides For Children And Teens ASIN: 0838946380 Sold by: Amazon.com Services LLC Order # 111-7570399-8353858	1	\$44.99	\$44.99	0.000%
19 Adoption (The Criterion Collection) [DVD] ASIN: B09NPM24G3 Sold by: Amazon.com Services LLC Order # 111-7570399-8353858	1	\$16.93	\$16.93	0.000%
20 Daisies (The Criterion Collection) [Blu-ray] ASIN: B0B9ZH716S Sold by: Amazon.com Services LLC Order # 111-7570399-8353858	1	\$21.55	\$21.55	0.000%
21 Shipping & handling			\$12.55	0.000%
22 Promotions & discounts			(\$12.55)	0.000%
Total before tax				\$727.45
Tax				\$0.00
Amount due				\$727.45

## FAQs

## How is tax calculated?

Visit [https://www.amazon.com/gp/help/customer/display.html/ref=hp\\_leftv4\\_sib?ie=UTF8&nodeId=202036190](https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202036190)

## How are digital products and services taxed?

Visit [https://www.amazon.com/gp/help/customer/display.html/ref=hp\\_leftv4\\_sib?ie=UTF8&nodeId=202074670](https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202074670)

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

---

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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---

**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for



"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0001229 Amazon Invoice 1WWP-6WH4-JD1H**

---

"Miller, Larisa" <millerl@cod.edu>

Tue, May 30, 2023 at 01:21 PM UTC

CC:

BCC:

**Larisa Miller**

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

amazon invoice 1WWP-6WH4-JD1H.pdf

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1672162  
Vendor Name: Amazon Capital Services, Inc.  
Invoice Number: 1GN7-RHNQ-NDJQ  
Invoice Date: 5/28/2023  
PO Number: B0001229  
Check Number: 0312349  
Check Amount: \$ 9,228.82  
Check Date: 06/06/2023  
Voucher Number: V0786859  
Document Type: AP Invoice

Document Below

For customer support, visit [www.amazon.com/contact-us](http://www.amazon.com/contact-us).

## Invoice summary

Payment due by July 12, 2023

Item subtotal before tax	\$ 849.55
Shipping & handling	\$ 18.75
Promos & discounts	(\$ 18.75)
Total before tax	\$ 849.55
Tax	\$ 0.00
Amount due	\$ 849.55 USD

## Pay by

## Electronic funds transfer (EFT/ACH/Wire)

Account name Amazon Capital Services, Inc.  
Bank name Wells Fargo Bank  
ACH routing # (ABA) 121000248  
Bank account # (DDA) 41630410782928959  
SWIFT code (wire transfer) WFBUS6S

## Check

Amazon Capital Services  
PO Box 035184  
Seattle, WA 98124-5184

Account # A1UDNUM913MBUT

Payment terms Net 45

Purchase date 23-May-2023

Purchased by COD Acquisitions

PO # 1229

## Registered business name

College of DuPage Library

## Bill to

College of DuPage Library  
425 Fawell Blvd  
SRC 2034  
Glen Ellyn, IL 60137

## Ship to

College of DuPage Library  
425 FAWELL BLVD SRC 2034  
GLEN ELLYN, IL 60137-6708

Include Amazon invoice number(s) in the descriptive field of your electronic funds transfer payment, or

Email [ar-businessinvoicing@amazon.com](mailto:ar-businessinvoicing@amazon.com) to submit your remittance detail.

## Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Mud, Blood, and Ghosts: Populism, Eugenics, and Spiritualism in the American West ASIN: 1496235061 Sold by: Amazon.com Services LLC Order # 114-9312296-9413801	1	\$30.00	\$30.00	0.000%
2	Lean Technical Communication: Toward Sustainable Program Innovation (ATTW Series in Technical and Professional Communication) ASIN: 1138688525 Sold by: Amazon.com Services LLC Order # 114-9312296-9413801	1	\$47.85	\$47.85	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
3 Introduction to Recreation Services for People with Disabilities ASIN: 1571678077 Sold by: Tome Dealers LLC Order # 114-9312296-9413801	1	\$77.99	\$77.99	0.000%
4 Growing together: A practice guide to promoting social inclusion through gardening and horticulture ASIN: 186134726X Sold by: Amazon.com Services LLC Order # 114-9312296-9413801	1	\$43.95	\$43.95	0.000%
5 How to Price Landscape & Irrigation Projects (Book) (Greenback Series) ASIN: 0962852147 Sold by: Amazon.com Services LLC Order # 114-9312296-9413801	1	\$138.49	\$138.49	0.000%
6 Ultralight Winter Travel: The Ultimate Guide to Lightweight Winter Camping, Hiking, and Backpacking ASIN: 1493026100 Sold by: Amazon.com Services LLC Order # 114-9312296-9413801	1	\$23.87	\$23.87	0.000%
7 The Milestones of Science: How We Came to Understand the Universe ASIN: 1633888487 Sold by: Amazon.com Services LLC Order # 114-9312296-9413801	1	\$23.36	\$23.36	0.000%
8 We Need to Talk About Inflation: 14 Urgent Lessons from the Last 2,000 Years ASIN: 030027047X Sold by: Amazon.com Services LLC Order # 114-9312296-9413801	1	\$27.77	\$27.77	0.000%
9 Inclusive Leisure: A Strengths-Based Approach ASIN: 1718201087 Sold by: Amazon.com Services LLC Order # 114-9312296-9413801	1	\$114.00	\$114.00	0.000%
10 Inclusive Physical Activity ASIN: 1450401864 Sold by: Amazon.com Services LLC Order # 114-9312296-9413801	1	\$62.91	\$62.91	0.000%

Description	Qty	Unit price	Item subtotal before tax	Tax
11 Houses That Can Save the World ASIN: 0500343713 Sold by: Amazon.com Services LLC Order # 114-9312296-9413801	1	\$34.95	\$34.95	0.000%
12 Hell's Paradise: Jigokuraku, Vol. 1 (1) ASIN: 1974713202 Sold by: Amazon.com Services LLC Order # 114-9312296-9413801	1	\$11.69	\$11.69	0.000%
13 Camp: Stories and Itineraries for Sleeping Under the Stars ASIN: 0525577254 Sold by: Amazon.com Services LLC Order # 114-9312296-9413801	1	\$19.95	\$19.95	0.000%
14 Michigan Salvage: The Fiction of Bonnie Jo Campbell ASIN: 1611864526 Sold by: Amazon.com Services LLC Order # 114-9312296-9413801	1	\$39.95	\$39.95	0.000%
15 Thinking Through Loneliness ASIN: 1350279749 Sold by: Amazon.com Services LLC Order # 114-9312296-9413801	1	\$26.95	\$26.95	0.000%
16 Teaching Humanity: An Alternative Introduction to Islam ASIN: 3031223616 Sold by: Amazon.com Services LLC Order # 114-9312296-9413801	1	\$39.97	\$39.97	0.000%
17 Goblin Slayer, Vol. 3 (manga) (Goblin Slayer (manga), 3) ASIN: 1975327470 Sold by: Amazon.com Services LLC Order # 114-9312296-9413801	1	\$13.00	\$13.00	0.000%
18 Backpacker Magazine's Complete Guide to Outdoor Gear Maintenance and Repair: Step-By-Step Techniques To Maximize Performance And Save Money (Backpacker ASIN: 0762778318 Sold by: Amazon.com Services LLC Order # 114-9312296-9413801	1	\$19.95	\$19.95	0.000%
19 Horticultural Therapy and the Older Adult Population ASIN: 0789000458 Sold by: Amazon.com Services LLC Order # 114-9312296-9413801	1	\$52.95	\$52.95	0.000%

Description		Qty	Unit price	Item subtotal before tax	Tax
20	Shipping & handling			\$18.75	0.000%
21	Promotions & discounts			(\$18.75)	0.000%
				Total before tax	\$849.55
				Tax	\$0.00
				Amount due	\$849.55

FAQs

How is tax calculated?

Visit [https://www.amazon.com/gp/help/customer/display.html/ref=hp\\_leftv4\\_sib?ie=UTF8&nodeId=202036190](https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202036190)

How are digital products and services taxed?

Visit [https://www.amazon.com/gp/help/customer/display.html/ref=hp\\_leftv4\\_sib?ie=UTF8&nodeId=202074670](https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202074670)

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

---

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
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Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

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"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0001229 Amazon Invoice 1GN7-RHNQ-NDJQ**

---

"Miller, Larisa" <millerl@cod.edu>

Tue, May 30, 2023 at 01:18 PM UTC

CC:

BCC:

**Larisa Miller**

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

amazon invoice 1GN7-RHNQ-NDJQ.pdf



Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1672162

Vendor Name: Amazon Capital Services, Inc.

Invoice Number: 17QG-4CN9-JNLH

Invoice Date: 5/27/2023

PO Number: B0001229

Check Number: 0312349

Check Amount: \$ 9,228.82

Check Date: 06/06/2023

Voucher Number: V0786860

Document Type: AP Invoice

Document Below

For customer support, visit [www.amazon.com/contact-us](http://www.amazon.com/contact-us).

## Invoice summary

Payment due by July 11, 2023

Item subtotal before tax	\$ 20.89
Shipping & handling	\$ 0.17
Promos & discounts	(\$ 0.17)
Total before tax	\$ 20.89
Tax	\$ 0.00
<b>Amount due</b>	<b>\$ 20.89 USD</b>

## Pay by

## Electronic funds transfer (EFT/ACH/Wire)

Account name Amazon Capital Services, Inc.  
Bank name Wells Fargo Bank  
ACH routing # (ABA) 121000248  
Bank account # (DDA) 41630410782928959  
SWIFT code (wire transfer) WFBUS6S

## Check

Amazon Capital Services  
PO Box 035184  
Seattle, WA 98124-5184

Account # A1UDNUM913MBUT

Payment terms Net 45

Purchase date 15-May-2023

Purchased by COD Acquisitions

PO # 1229

## Registered business name

College of DuPage Library

## Bill to

College of DuPage Library  
425 Fawell Blvd  
SRC 2034  
Glen Ellyn, IL 60137

## Ship to

College of DuPage Library  
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GLEN ELLYN, IL 60137-6708

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Email [ar-businessinvoicing@amazon.com](mailto:ar-businessinvoicing@amazon.com) to submit your remittance detail.

## Invoice details

Description	Qty	Unit price	Item subtotal before tax	Tax
1 Cooley High ASIN: B00TQGGFMG Order # 111-7570399-8353858 Sold by: Amazon.com Services LLC	1	\$20.89	\$20.89	0.000%
2 Shipping & handling			\$0.17	0.000%
3 Promotions & discounts			(\$0.17)	0.000%

Total before tax \$20.89

Tax \$0.00

**Amount due \$20.89**

**FAQs****How is tax calculated?**

Visit [https://www.amazon.com/gp/help/customer/display.html/ref=hp\\_leftv4\\_sib?ie=UTF8&nodeId=202036190](https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202036190)

**How are digital products and services taxed?**

Visit [https://www.amazon.com/gp/help/customer/display.html/ref=hp\\_leftv4\\_sib?ie=UTF8&nodeId=202074670](https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202074670)

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Direct: 630.942.2219  
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**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

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"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0001229 Amazon Invoice 17QG-4CN9-JNLH**

---

"Miller, Larisa" <millerl@cod.edu>

Tue, May 30, 2023 at 01:19 PM UTC

CC:

BCC:

**Larisa Miller**

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

amazon invoice 17QG-4CN9-JNLH.pdf