

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 662861
Invoice Date: 4/12/2023
PO Number: B0000738
Check Number: E0095372
Check Amount: \$ 3,463.25
Check Date: 05/24/2023
Voucher Number: V0786124
Document Type: AP Invoice

Document Below

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PHONE: AR: +1 (205) 981-5111 Customer Service: 603 746-3102 800 258-3774
1% Finance Charge per 30 days past duePlease refer to invoice number
below when writing or remitting.INVOICE
NUMBER

662861

550

PAGE 1

SOLD COLLEGE OF DUPAGE
TO: SRC 2034 LIBRARY
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599SHIP COLLEGE OF DUPAGE
TO: PRINT ACQ LIBRARY SRC 2034
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599

4/12/23 BO # 0000738

INVOICE DATE	TERMS	DUE DATE				CUSTOMER ORDER NUMBER		CUSTOMER NUMBER	
4/12/23	net 30	5/12/23				E-BOOK ORDERS		1256-50	
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
EBSCOhost /NR									
1	/NR		9781496382573		RT	492.00	.0%	492.00	492.00
CA	NURSING CARE PLANNING MADE INCREDIBLY EASY!; E						NON-RETURNABLE		

1	* Service fee added, short or no discount	Original	691-54		Sub Total	492.00
TOTQTY	from publisher	Freight Surcharge	.00	GST/Tax	Total US\$	492.00

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

BO # 0000738 Yankee Book Peddler Invoice 662861

"Miller, Larisa" <millerl@cod.edu>

Wed, Apr 12, 2023 at 01:20 PM UTC

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

ybp invoice 662861.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 684032
Invoice Date: 4/29/2023
PO Number: B0000738
Check Number: E0095372
Check Amount: \$ 3,463.25
Check Date: 05/24/2023
Voucher Number: V0786125
Document Type: AP Invoice

Document Below

Contoocook, NH 03229

A service of YBP, Inc. FEIN 02-0302143

INVOICE NUMBER	684032
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2	* Service fee added,short or no discount	Original	593-91			Sub Total	182.45
TOTOTY	from publisher	Freight Surchage	2.74	GST/Tax	.00	Total US\$	185.19

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
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"Miller, Larisa" <millerl@cod.edu>

BO # 0000738 Yankee Book Peddler Invoice 684032

"Miller, Larisa" <millerl@cod.edu>

Mon, May 1, 2023 at 06:05 PM UTC

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

ybp invoice 684032.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 652734
Invoice Date: 4/4/2023
PO Number: B0000738
Check Number: E0095372
Check Amount: \$ 3,463.25
Check Date: 05/24/2023
Voucher Number: V0786127
Document Type: AP Invoice

Document Below

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NUMBER

652734

PAGE 1

SOLD COLLEGE OF DUPAGE

SHIP COLLEGE OF DUPAGE

TO: LIBRARY SCR 2034

TO: LIBRARY SCR 2034

PRINT ACQUISITIONS

4/11/23 BO # 0000738

Attn: LARISA L. MILLER

425 FAWELL BOULEVARD

PRINT ACQUISITIONS

GLEN ELLYN, IL 60137 6599

425 FAWELL BOULEVARD

GLEN ELLYN, IL 60137-6599

INVOICE DATE	TERMS	DUE DATE					CUSTOMER ORDER NUMBER		CUSTOMER NUMBER	
4/04/23	net 30	5/04/23					RUSH DROPSHIP		1256-02	
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT	
1		SCHMULLER	111998369X		QA	39.99	10.0%	35.99	35.99	
R ALL-IN-ONE FOR DUMMIES.										

* Service fee added, short or no discount Original
from publisher

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652734

PAGE 2

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TO: LIBRARY SCR 2034
PRINT ACQUISITIONS
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137 6599SHIP COLLEGE OF DUPAGE
TO: LIBRARY SCR 2034
Attn: LARISA L. MILLER
PRINT ACQUISITIONS
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599

INVOICE DATE	TERMS	DUE DATE					CUSTOMER ORDER NUMBER		CUSTOMER NUMBER	
4/04/23	net 30	5/04/23					RUSH DROPSHIP		1256-02	
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT	

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Email: bradys310@cod.edu



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"Miller, Larisa" <millerl@cod.edu>

BO # 0000738 Yankee Book Peddler Invoice 652734

"Miller, Larisa" <millerl@cod.edu>

Tue, Apr 11, 2023 at 02:04 PM UTC

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

ybp invoice 652734.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 677670
Invoice Date: 4/25/2023
PO Number: B0000738
Check Number: E0095372
Check Amount: \$ 3,463.25
Check Date: 05/24/2023
Voucher Number: V0786128
Document Type: AP Invoice

Document Below

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PHONE: AR: +1 (205) 981-5111 Customer Service: 603 746-3102 800 258-3774
1% Finance Charge per 30 days past duePlease refer to invoice number
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NUMBER

677670

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PAGE 1

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4/25/23 BO # 0000738

Attn: LARISA L. MILLER

425 FAWELL BOULEVARD

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425 FAWELL BOULEVARD

GLEN ELLYN, IL 60137-6599

INVOICE DATE	TERMS	DUE DATE	CUSTOMER ORDER NUMBER				CUSTOMER NUMBER		
4/25/23	net 30	5/25/23	RUSH DROPSHIP				1256-02		
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
1		GETHIN, A	0674248422		JF	39.95	10.0%	35.96	35.96
POLITICAL CLEAVAGES AND SOCIAL INEQUALITIES: A									

* Service fee added, short or no discount Original
from publisher

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677670

550

PAGE 2

SOLD COLLEGE OF DUPAGE
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PRINT ACQUISITIONS
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137 6599SHIP COLLEGE OF DUPAGE
TO: LIBRARY SCR 2034
Attn: LARISA L. MILLER
PRINT ACQUISITIONS
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599

INVOICE DATE	TERMS	DUE DATE					CUSTOMER ORDER NUMBER		CUSTOMER NUMBER	
4/25/23	net 30	5/25/23					RUSH DROPSHIP		1256-02	
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN			VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
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Attachments: [image001.png](#)
[image002.png](#)

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Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



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"Miller, Larisa" <millerl@cod.edu>

BO # 0000738 Yankee Book Peddler Invoice 677670

"Miller, Larisa" <millerl@cod.edu>

Tue, Apr 25, 2023 at 02:59 PM UTC

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

ybp invoice 677670.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 658012
Invoice Date: 4/7/2023
PO Number: B0000738
Check Number: E0095372
Check Amount: \$ 3,463.25
Check Date: 05/24/2023
Voucher Number: V0786129
Document Type: AP Invoice

Document Below

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PHONE: AR: +1 (205) 981-5111 Customer Service: 603 746-3102 800 258-3774
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658012

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GLEN ELLYN, IL 60137-6599

4/11/23 BO # 0000738

INVOICE DATE		TERMS		DUE DATE		CUSTOMER ORDER NUMBER				CUSTOMER NUMBER	
4/07/23		net 30		5/07/23		FIRM ORDER				1256-10	
QUANTITY	PURCHASE ORDER #		AUTHOR	ISBN			VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
1			9781666928044				JC	135.00	19.0%	109.35	109.35
	MARX AND ENGELS ON BONAPARTISM: SELECTED										
1			CARTARESC 9781646052028				PC	24.95	19.0%	20.21	20.21
	SOLENOID; TRANS. BY SEAN COTTER.										
1			MURA, DAV 9781517914547				E	24.95	19.0%	20.21	20.21
	STORIES WHITENESS TELLS ITSELF: RACIAL MYTHS A										
1			CARROLL, 9780593419496				HV	29.00	19.0%	23.49	23.49
	THERE WILL BE FIRE: MARGARET THATCHER, THE IRA										

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
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Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
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"Miller, Larisa" <millerl@cod.edu>

BO # 0000738 Yankee Book Peddler Invoice 658012

"Miller, Larisa" <millerl@cod.edu>

Tue, Apr 11, 2023 at 02:03 PM UTC

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

ybp invoice 658012.pdf

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Vendor Number: 1442509
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Invoice Number: 661237
Invoice Date: 4/11/2023
PO Number: B0000738
Check Number: E0095372
Check Amount: \$ 3,463.25
Check Date: 05/24/2023
Voucher Number: V0786133
Document Type: AP Invoice

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PAGE 1

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4/11/23 BO # 0000738

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QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
WILEY ONLINE LIBRARY /NR									
1 EA	/NR	ULEMA, ME	9781119369554		TK	129.95	.0%	129.95	129.95
	FUNDAMENTALS OF PUBLIC SAFETY NETWORKS AND						NON-RETURNABLE		
By paying this invoice we agree to add the products to our license for access to Wiley Online Library with Wiley Subscription Services, Inc. on the terms and conditions set forth therein.									

1	* Service fee added, short or no discount	Original	676-96		Sub Total	129.95
TOTQTY	from publisher	Freight Surcharge	.00	GST/Tax	Total US\$	129.95

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"Miller, Larisa" <millerl@cod.edu>

BO # 0000738 Yankee Book Peddler Invoice 661237

"Miller, Larisa" <millerl@cod.edu>

Tue, Apr 11, 2023 at 02:07 PM UTC

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

ybp invoice 661237.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 666366
Invoice Date: 4/14/2023
PO Number: B0000738
Check Number: E0095372
Check Amount: \$ 3,463.25
Check Date: 05/24/2023
Voucher Number: V0786136
Document Type: AP Invoice

Document Below

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PHONE: AR: +1 (205) 981-5111 Customer Service: 603 746-3102 800 258-3774
1% Finance Charge per 30 days past duePlease refer to invoice number
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NUMBER

666366

PAGE 1

SOLD COLLEGE OF DUPAGE
TO: SRC 2034 LIBRARY
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599SHIP COLLEGE OF DUPAGE
TO: PRINT ACQ LIBRARY SRC 2034
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599

4/18/23 BO # 0000738

INVOICE DATE		TERMS		DUE DATE		CUSTOMER ORDER NUMBER				CUSTOMER NUMBER	
4/14/23		net 30		5/14/23		FIRM ORDER				1256-10	
QUANTITY	PURCHASE ORDER #		AUTHOR	ISBN			VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
1	COOPER, K 9781009107846 BR 34.99 19.0% 28.34 28.34										
CLASSICAL AND CHRISTIAN ORIGINS OF AMERICAN											

1	* Service fee added, short or no discount	Original	723-66		Sub Total	28.34
TOTQTY	from publisher	Freight Surcharge	1.00	GST/Tax .00	Total US\$	29.34

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

BO # 0000738 Yankee Book Peddler Invoice 666366

"Miller, Larisa" <millerl@cod.edu>

Tue, Apr 18, 2023 at 07:37 PM UTC

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

ybp invoice 666366.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 649926
Invoice Date: 3/31/2023
PO Number: B0000738
Check Number: E0095372
Check Amount: \$ 3,463.25
Check Date: 05/24/2023
Voucher Number: V0786150
Document Type: AP Invoice

Document Below

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NUMBER

649926

PAGE 1

SOLD COLLEGE OF DUPAGE

SHIP COLLEGE OF DUPAGE

TO: LIBRARY SCR 2034

TO: LIBRARY SCR 2034

PRINT ACQUISITIONS

4/11/23 BO # 0000738

Attn: LARISA L. MILLER

425 FAWELL BOULEVARD

PRINT ACQUISITIONS

GLEN ELLYN, IL 60137 6599

425 FAWELL BOULEVARD

GLEN ELLYN, IL 60137-6599

INVOICE DATE	TERMS	DUE DATE				CUSTOMER ORDER NUMBER		CUSTOMER NUMBER		
3/31/23	net 30	4/30/23				RUSH DROPSHIP		1256-02		
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT	
1	SHULTS, T 0785228314					HQ	26.99	.0%	26.99	26.99
NERVES OF STEEL: HOW I FOLLOWED MY DREAMS, EAR										

* Service fee added, short or no discount Original
from publisher

Contoocook, NH 03229

A service of YBP, Inc. FEIN 02-0302143

INVOICE NUMBER	649926
-------------------	--------

1	* Service fee added,short or no discount	Original	581-89			Sub Total	26.99
TOTOTY	from publisher	Freight Surchage	.00	GST/Tax	.00	Total US\$	26.99

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

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Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

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"Miller, Larisa" <millerl@cod.edu>

BO # 0000738 Yankee Book Peddler Invoice 649926

"Miller, Larisa" <millerl@cod.edu>

Tue, Apr 11, 2023 at 02:02 PM UTC

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

ybp invoice 649926.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 682784
Invoice Date: 4/28/2023
PO Number: B0000738
Check Number: E0095372
Check Amount: \$ 3,463.25
Check Date: 05/24/2023
Voucher Number: V0786151
Document Type: AP Invoice

Document Below

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NUMBER

682784

PAGE 1

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425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599

5/1/23 BO # 0000738

INVOICE DATE		TERMS		DUE DATE		CUSTOMER ORDER NUMBER				CUSTOMER NUMBER	
4/28/23		net 30		5/28/23		FIRM ORDER				1256-10	
QUANTITY	PURCHASE ORDER #		AUTHOR	ISBN			VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
1			BRADFORD, 9780300230772				N	29.95	19.0%	24.26	24.26
	MARK BRADFORD: PICKETT'S CHARGE; ED. BY EVELYN										
1			BENJAMIN, 9781682193716				JN	17.95	19.0%	14.54	14.54
	WAR IN UKRAINE: MAKING SENSE OF A SENSELESS										

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
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To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
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"Miller, Larisa" <millerl@cod.edu>

BO # 0000738 Yankee Book Peddler Invoice 682784

"Miller, Larisa" <millerl@cod.edu>

Mon, May 1, 2023 at 06:05 PM UTC

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

ybp invoice 682784.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 677671
Invoice Date: 4/24/2023
PO Number: B0000738
Check Number: E0095372
Check Amount: \$ 3,463.25
Check Date: 05/24/2023
Voucher Number: V0786160
Document Type: AP Invoice

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677671

550

PAGE 1

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4/25/23 BO # 0000738 TO: LIBRARY SCR 2034

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Attn: LARISA L. MILLER

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GLEN ELLYN, IL 60137 6599

425 FAWELL BOULEVARD

GLEN ELLYN, IL 60137-6599

INVOICE DATE	TERMS	DUE DATE				CUSTOMER ORDER NUMBER	CUSTOMER NUMBER		
4/24/23	net 30	5/24/23				RUSH DROPSHIP	1256-02		
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
1		CONSTANTI	1646052277		PS	16.95	10.0%	15.26	15.26
PURCHASED BRIDE.									

Rush Shipment									
Books Shipped Separately									

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* Service fee added, short or no discount Original
from publisher

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PHONE: AR: +1 (205) 981-5111 Customer Service: 603 746-3102 800 258-3774
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below when writing or remitting.INVOICE
NUMBER

677671

550

PAGE 2

SOLD COLLEGE OF DUPAGE
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PRINT ACQUISITIONS
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137 6599SHIP COLLEGE OF DUPAGE
TO: LIBRARY SCR 2034
Attn: LARISA L. MILLER
PRINT ACQUISITIONS
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599

INVOICE DATE	TERMS	DUE DATE					CUSTOMER ORDER NUMBER		CUSTOMER NUMBER	
4/24/23	net 30	5/24/23					RUSH DROPSHIP		1256-02	
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT	

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

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Email: bradys310@cod.edu



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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

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"Miller, Larisa" <millerl@cod.edu>

BO # 0000738 Yankee Book Peddler Invoice 677671

"Miller, Larisa" <millerl@cod.edu>

Tue, Apr 25, 2023 at 02:59 PM UTC

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

ybp invoice 677671.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 653126
Invoice Date: 4/4/2023
PO Number: B0000738
Check Number: E0095372
Check Amount: \$ 3,463.25
Check Date: 05/24/2023
Voucher Number: V0786176
Document Type: AP Invoice

Document Below

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653126

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425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599

4/11/23 BO # 0000738

INVOICE DATE		TERMS		DUE DATE		CUSTOMER ORDER NUMBER			CUSTOMER NUMBER		
4/04/23		net 30		5/04/23		E-BOOK ORDERS			1256-50		
QUANTITY	PURCHASE ORDER #		AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT	
	EBSCOhost /NR										
1	/NR	HODGKINSO 9780203702055				K	190.00	.0%	190.00	190.00	
1U	AVIATION LAW AND DRONES: UNMANNED AIRCRAFT AND							NON-RETURNABLE			
1	/NR	SHINOZUKA 9780226817309				QH	99.99	.0%	99.99	99.99	
1U	BIOTIC BORDERS: TRANSPACIFIC PLANT AND INSECT							NON-RETURNABLE			
1		FOREST, J 9781682477526				HF	39.95	.0%	39.95	39.95	
1U	DIGITAL INFLUENCE MERCENARIES: PROFITS AND POW							NON-RETURNABLE			
1	/NR	WILLIAMS- 9781469668475				E	95.00	.0%	95.00	95.00	
UU	EATING WHILE BLACK: FOOD SHAMING AND RACE IN							NON-RETURNABLE			
1		O'BRIEN, 9781328876720				TL	56.82	.0%	56.82	56.82	
1U	FLY GIRLS: HOW FIVE DARING WOMEN DEFIED ALL OD							NON-RETURNABLE			
1		WALKER, B 9781619546394				TL	59.90	.0%	59.90	59.90	
UU	FLY THE WING: A FLIGHT TRAINING HANDBOOK FOR							NON-RETURNABLE			
1	/NR	JENNINGS, 9781433182945				GV	199.90	.0%	199.90	199.90	
1U	REINVENTING MARTIAL ARTS IN THE 21ST CENTURY:							NON-RETURNABLE			
1		BOB GARDN 9781619547759					29.90	.0%	29.90	29.90	
UU	SAY AGAIN, PLEASE;GUIDE TO RADIO COMMUNICATION							NON-RETURNABLE			
1		BUCK, ROB 9780071799737				TL	33.75	.0%	33.75	33.75	
3U	WEATHER FLYING.							NON-RETURNABLE			
1		PERRY-JEN 9780691185866				HD	31.25	.0%	31.25	31.25	
1U	WORK MATTERS: HOW PARENTS' JOBS SHAPE CHILDREN							NON-RETURNABLE			
10	* Service fee added,short or no discount										836.46
TOTQTY	from publisher		Original	607-04		Sub Total		836.46			
			Freight Surcharge	.00		GST/Tax	.00	Total US\$		836.46	

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

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425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

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"Miller, Larisa" <millerl@cod.edu>

BO # 0000738 Yankee Book Peddler Invoice 653126

"Miller, Larisa" <millerl@cod.edu>

Tue, Apr 11, 2023 at 01:56 PM UTC

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

ybp invoice 653126.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 652707
Invoice Date: 4/4/2023
PO Number: B0000738
Check Number: E0095372
Check Amount: \$ 3,463.25
Check Date: 05/24/2023
Voucher Number: V0786180
Document Type: AP Invoice

Document Below

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NUMBER

652707

PAGE 1

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TO: LIBRARY SCR 2034

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Attn: LARISA L. MILLER

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425 FAWELL BOULEVARD

GLEN ELLYN, IL 60137-6599

4/11/23 BO # 0000738

INVOICE DATE	TERMS	DUE DATE				CUSTOMER ORDER NUMBER		CUSTOMER NUMBER	
4/04/23	net 30	5/04/23				RUSH DROPSHIP		1256-02	
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
1		MILLS, WE	1681194325		PZ	10.99	.0%	10.99	10.99
		ALL WE HAVE LEFT.					NON-RETURNABLE		
<p>*****</p> <p>Rush Shipment</p> <p>Books Shipped Separately</p> <p>*****</p> <p>YBP is pleased to offer the option to receive this invoice by email. Print books will still ship with a hardcopy invoice. Please contact your Customer Service Bibliographer for more information.</p>									

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652707

PAGE 2

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GLEN ELLYN, IL 60137-6599

INVOICE DATE	TERMS	DUE DATE					CUSTOMER ORDER NUMBER		CUSTOMER NUMBER	
4/04/23	net 30	5/04/23					RUSH DROPSHIP		1256-02	
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT	
										</

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

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I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

BO # 0000738 Yankee Book Peddler Invoice 652707

"Miller, Larisa" <millerl@cod.edu>

Tue, Apr 11, 2023 at 02:05 PM UTC

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

ybp invoice 652707.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 682882
Invoice Date: 4/28/2023
PO Number: B0000738
Check Number: E0095372
Check Amount: \$ 3,463.25
Check Date: 05/24/2023
Voucher Number: V0786181
Document Type: AP Invoice

Document Below

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

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Glen Ellyn, IL 60137-6599
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Email: bradys310@cod.edu



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To: Brady, Scott <bradys310@cod.edu>
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Subject: RE: Vendor Invoicing Procedures

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"Miller, Larisa" <millerl@cod.edu>

BO # 0000738 Yankee Book Peddler Invoice 682882

"Miller, Larisa" <millerl@cod.edu>

Mon, May 1, 2023 at 06:04 PM UTC

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

ybp invoice 682882.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 661236
Invoice Date: 4/11/2023
PO Number: B0000738
Check Number: E0095372
Check Amount: \$ 3,463.25
Check Date: 05/24/2023
Voucher Number: V0786241
Document Type: AP Invoice

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NUMBER****661236**

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PAGE 1

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4/11/22 BO # 0000738

INVOICE DATE		TERMS	DUE DATE						CUSTOMER ORDER NUMBER			CUSTOMER NUMBER	
4/11/23		net 30	5/11/23						E-BOOK ORDERS			1256-50	
QUANTITY	PURCHASE ORDER #		AUTHOR	ISBN			VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT		
	EBSCOhost												
1			EATON, JO	9781473851351			DA	19.99	.0%	19.99	19.99		
1U			ARCHAEOLOGICAL HISTORY OF BRITAIN: CONTINUITY					NON-RETURNABLE					
1				9780309277068			SD	49.49	.0%	49.49	49.49		
UU			CHEMISTRY OF FIRES AT THE WILDLAND-URBAN					NON-RETURNABLE					
1				9781589487383			LB	23.99	.0%	23.99	23.99		
1U			CREATING A SMARTER CAMPUS: GIS FOR EDUCATION;					NON-RETURNABLE					
1			GILROY, D	9781529419917			TT	41.99	.0%	41.99	41.99		
1U			FASHION BAGS AND ACCESSORIES: CREATIVE DESIGN					NON-RETURNABLE					
1			ALBU, TAM	9781529419870			TT	68.39	.0%	68.39	68.39		
UU			FASHION PORTFOLIO: CREATE, CURATE, INNOVATE.					NON-RETURNABLE					
1	/NR		JDERU, GA	9781800738782			TL	142.00	.0%	142.00	142.00		
1U			FIXING MOTORCYCLES IN POST-REPAIR SOCIETIES:					NON-RETURNABLE					
1			SMAILES,	9781761063190			TL	38.16	.0%	38.16	38.16		
3U			FORMULA ONE: THE AUSTRALIAN AND NEW ZEALAND ST					NON-RETURNABLE					
1			GOLDSTEIN	9781797224633			NC	25.49	.0%	25.49	25.49		
1U			HOW TO BE A DESIGN STUDENT (AND HOW TO TEACH					NON-RETURNABLE					
1	/NR		JOSE (PEP	9781636940915				105.00	.0%	105.00	105.00		
3U			HUMAN ERROR REDUCTION IN MANUFACTURING.					NON-RETURNABLE					
1				9781952177682			PN	25.99	.0%	25.99	25.99		
1U			IT CAME FROM THE CLOSET: QUEER REFLECTIONS ON					NON-RETURNABLE					
1			ANDREA BE	9781551528229				9.99	.0%	9.99	9.99		
1U			LIKE A BOY BUT NOT A BOY;NAVIGATING LIFE, MENT					NON-RETURNABLE					
1			SMITH, ST	9781526749444			HV	35.99	.0%	35.99	35.99		
1U			LONDON'S ARMED POLICE: UP CLOSE AND PERSONAL.					NON-RETURNABLE					
1				9781454935612			HQ	19.99	.0%	19.99	19.99		
1U			PRIDE: A CELEBRATION IN QUOTES; ED. BY CAITLYN					NON-RETURNABLE					
1			SIMON, JO	9781636940144			HD	60.00	.0%	60.00	60.00		
1U			RISK MANAGEMENT FOR MEDICAL DEVICE MANUFACTURE					NON-RETURNABLE					

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GLEN ELLYN, IL 60137-6599

INVOICE DATE	TERMS	DUE DATE					CUSTOMER ORDER NUMBER		CUSTOMER NUMBER	
4/11/23	net 30	5/11/23					E-BOOK ORDERS		1256-50	
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT	
1		SPIELER,	9781642832143		HE	47.00	.0%	47.00	47.00	
1U		TRAINS, BUSES, PEOPLE: AN OPINIONATED ATLAS OF						NON-RETURNABLE		
15	* Service fee added, short or no discount									713.46
TOTQTY	from publisher									713.46
		Original	676-95					Sub Total	713.46	
		Freight Surcharge	.00		GST/Tax	.00		Total US\$	713.46	

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

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Email: bradys310@cod.edu



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"Miller, Larisa" <millerl@cod.edu>

BO # 0000738 Yankee Book Peddler Invoice 661236

"Miller, Larisa" <millerl@cod.edu>

Tue, Apr 11, 2023 at 02:06 PM UTC

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

ybp invoice 661236.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 669959
Invoice Date: 4/18/2023
PO Number: B0000738
Check Number: E0095372
Check Amount: \$ 3,463.25
Check Date: 05/24/2023
Voucher Number: V0786251
Document Type: AP Invoice

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4/18/23 BO # 0000738

INVOICE DATE	TERMS	DUE DATE				CUSTOMER ORDER NUMBER		CUSTOMER NUMBER	
4/18/23	net 30	5/18/23				E-BOOK ORDERS		1256-50	
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
TAYLOR AND FRANCIS /NR									
1 UU	/NR	SASSOON,	9780080570624		TT	245.00	.0%	245.00	245.00
CUTTING HAIR THE VIDAL SASSOON WAY.									

1	* Service fee added, short or no discount	Original	749-91		Sub Total	245.00
TOTQTY	from publisher	Freight Surcharge	.00	GST/Tax	Total US\$	245.00

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

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"Miller, Larisa" <millerl@cod.edu>

BO # 0000738 Yankee Book Peddler Invoice 669959

"Miller, Larisa" <millerl@cod.edu>

Tue, Apr 18, 2023 at 01:41 PM UTC

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

ybp invoice 669959.pdf