

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1512676

Vendor Name: Sue Franzen

Invoice Number: BE35001980A

Invoice Date: 5/18/2023

PO Number: P0006991

Check Number: E0095358

Check Amount: \$ 13,805.08

Check Date: 05/24/2023

Voucher Number: V0785953

Document Type: AP Invoice

Document Below



# Original Bill

Bill Number BE35001980A  
Bill Date 5/18/2023  
Due Date 7/16/2023  
Terms Net 60  
Sales Order SE35001980  
Sales Person Sue Franzen

## Proforma Premiums

Telephone: 630-844-3147  
Email: [sue.franzen@proforma.com](mailto:sue.franzen@proforma.com)

## Sold To

Angela Bender  
College of DuPage  
BIC 1520D  
425 Fawell Blvd.  
GLEN ELLYN, IL 60137  
Phone: 630-942-2469  
[bendera893@cod.edu](mailto:bendera893@cod.edu)

## Shipped To

College of Dupage  
Julie Wolfe  
Rec #P0006991  
425 Fawell Blvd.  
Glen Ellyn, IL 60137

**Customer PO: P0006991**

**Customer Reference: Apparel - Chappy on back of apparel**

Item #	Item Description	QTY Billed	QTY Ordered	Back Order	Unit Price	Per	Credit	Amount
Ladies 1/4 zip	Sport-Tek Ladies Sport-Wick Stretch 1/4-Zip Pullover. <b>Color: White: 2 - XS, 4 - S, 14 - M, 14 - L, 10 - XL</b>	44	44	0	38.0000	Each	-	\$1,672.00
Ladies 1/4 zip	Sport-Tek Ladies Sport-Wick Stretch 1/4-Zip Pullover. <b>Color: White: 5 - XXL</b>	5	5	0	40.0000	Each	-	\$200.00
Ladies 1/4 zip	Sport-Tek Ladies Sport-Wick Stretch 1/4-Zip Pullover. <b>Color: White: 1 - 3XL</b>	1	1	0	42.0000	Each	-	\$42.00
Men's 1/4 zip	Sport-Tek Sport-Wick Stretch 1/4-Zip Pullover. <b>Color: White: 13 - S, 41 - M, 45 - L, 30 - XL</b>	129	129	0	38.0000	Each	-	\$4,902.00
Men's 1/4 zip	Sport-Tek Sport-Wick Stretch 1/4-Zip Pullover. <b>Color: White: 18 - 2XL</b>	18	18	0	40.0000	Each	-	\$720.00
Men's 1/4 zip	Sport-Tek Sport-Wick Stretch 1/4-Zip Pullover. <b>Color: White: 3 - 3XL</b>	3	3	0	42.0000	Each	-	\$126.00
tape edit	tape edit charge	1	1	0	30.0000	Each	-	\$30.00
Line-Item Total	Freight Amount	Tax Amount	Sub Total	Deposits	Credits/Discounts	Amount Due:		
\$7,692.00	\$156.00	-	\$7,848.00	-	-	\$7,848.00 USD		

Bills that are paid beyond terms will be adjusted to reflect current retail prices in addition to a 1.5% per month (18% per annum) service charge. Vendor makes no warranties, express or implied, on merchantability, fitness or otherwise which extend beyond the description of the product herein. Furthermore, buyer agrees through payment of this bill that Vendor's damages, if any, shall be limited to the total selling price of any item purchased.

Please indicate on your remittance the bill numbers to which the payment is to be applied.

**Thank you for your business!**

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Please detach this portion and return with your payment.

## Remittance Advice

Billed Customer #	Bill Number	Bill Date	Amount Due
C0E3500193	BE35001980A	5/18/2023	\$7,848.00 USD

## BILL TO:

College of Dupage  
Accounting  
425 Fawell Blvd.  
Glen Ellyn, IL 60137

## PLEASE SEND PAYMENT TO:

Proforma  
P.O. Box 640814  
Cincinnati, OH 45264-0814

"Franzen, Sue" <sue.franzen@proforma.com>

---

**[External] Purchase Order P0006991 - Bill #BE35001980A from Proforma Premiums**

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"Franzen, Sue" <sue.franzen@proforma.com>

Thu, May 18, 2023 at 07:58 PM UTC

CC:

BCC:

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Attached are the following bill(s):

BE35001980A | 7848.00 USD | 05/18/2023 | PO #: P0006991

Please let me know if you have any questions or need additional information.

Freight costs came in less than originally quoted.

Thank you very much for your business!

**\*OUT OF OFFICE May 30, 31 and June 1\*\***

**Proforma Premiums**

**Sue Franzen • Owner**

520 Kingsway Drive • Aurora, IL 60506

630.844.3147 • sue.franzen@proforma.com

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**2 attachments**

image001.jpg

Customer Bill BE35001980A.pdf

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1512676  
Vendor Name: Sue Franzen  
Invoice Number: BE35001979A  
Invoice Date: 5/18/2023  
PO Number: P0006969  
Check Number: E0095358  
Check Amount: \$ 13,805.08  
Check Date: 05/24/2023  
Voucher Number: V0785954  
Document Type: AP Invoice

Document Below



# Original Bill

Bill Number BE35001979A  
Bill Date 5/18/2023  
Due Date 7/16/2023  
Terms Net 60  
Sales Order SE35001979  
Sales Person Sue Franzen

## Proforma Premiums

Telephone: 630-844-3147  
Email: [sue.franzen@proforma.com](mailto:sue.franzen@proforma.com)

## Sold To

Allyssa Perez  
College of DuPage  
425 Fawell Blvd.  
Glen Ellyn, IL 60137  
Phone: 630-942-3371  
[pereza96@cod.edu](mailto:pereza96@cod.edu)

## Shipped To

College of Dupage  
Allyssa Perez  
Rec #P0006969  
425 Fawell Blvd.  
Glen Ellyn, IL 60137

**Customer PO: P0006969**

**Customer Reference: Totes, T-Shirts**

Item #	Item Description	QTY Billed	QTY Ordered	Back Order	Unit Price	Per	Credit	Amount
Pocket Tote	Poly Pro Pocket Totes Lime green White imprint  Imprint area: 4.5"w x 5"h	150	150	0	3.0500	Each	-	\$457.50
set-up	set-up charge	1	1	0	60.0000	Each	-	\$60.00
Jersey 50/50	Jersey 50/50 T-shirt (50% ringspun cotton) Charcoal Heather 4 color imprint on front of t-shirt  20 small 60 medium 102 large 102 xlarge	284	284	0	7.9500	Each	-	\$2,257.80
Jersey 50/50 2x	Jersey 50/50 T-shirt 15 2xlarge	15	15	0	9.9500	Each	-	\$149.25
Jersey 50/50 3x & 4x	Jersey 50/50 T-shirt 5 3xlarge 3 4xlarge	8	8	0	12.2500	Each	-	\$98.00
Line-Item Total	Freight Amount	Tax Amount	Sub Total	Deposits	Credits/Discounts	Amount Due:		
\$3,022.55	\$85.00	-	\$3,107.55	-	-	\$3,107.55 USD		

Bills that are paid beyond terms will be adjusted to reflect current retail prices in addition to a 1.5% per month (18% per annum) service charge. Vendor makes no warranties, express or implied, on merchantability, fitness or otherwise which extend beyond the description of the product herein. Furthermore, buyer agrees through payment of this bill that Vendor's damages, if any, shall be limited to the total selling price of any item purchased.

Please indicate on your remittance the bill numbers to which the payment is to be applied.

**Thank you for your business!**

-----  
Please detach this portion and return with your payment.

## Remittance Advice

Billed Customer #	Bill Number	Bill Date	Amount Due
C0E3500193	BE35001979A	5/18/2023	\$3,107.55 USD

## BILL TO:

College of Dupage  
Accounting  
425 Fawell Blvd.  
Glen Ellyn, IL 60137

## PLEASE SEND PAYMENT TO:

Proforma  
P.O. Box 640814  
Cincinnati, OH 45264-0814

"Franzen, Sue" <sue.franzen@proforma.com>

---

**[External] Purchase Order P0006969 - Bill #BE35001979A from Proforma Premiums**

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"Franzen, Sue" <sue.franzen@proforma.com>

Thu, May 18, 2023 at 08:15 PM UTC

CC:

BCC:

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Attached are the following bill(s):

BE35001979A | 3107.55 USD | 05/18/2023 | PO #: P0006969

Please let me know if you have any questions or need additional information.

Thank you very much for your business!

**\*OUT OF OFFICE May 30, 31 and June 1\*\***

**Proforma Premiums**

**Sue Franzen • Owner**

520 Kingsway Drive • Aurora, IL 60506

630.844.3147 • sue.franzen@proforma.com

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**2 attachments**

Customer Bill BE35001979A.pdf

image001.jpg



Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1512676  
Vendor Name: Sue Franzen  
Invoice Number: BE35001984A  
Invoice Date: 5/18/2023  
PO Number: P0007014  
Check Number: E0095358  
Check Amount: \$ 13,805.08  
Check Date: 05/24/2023  
Voucher Number: V0785955  
Document Type: AP Invoice

Document Below





## Original Bill

Bill Number BE35001984A  
Bill Date 5/18/2023  
Due Date 7/16/2023  
Terms Net 60  
Sales Order SE35001984  
Sales Person Sue Franzen

### Proforma Premiums

Telephone: 630-844-3147  
Email: [sue.franzen@proforma.com](mailto:sue.franzen@proforma.com)

### Sold To

Angela Bender  
College of DuPage  
BIC 1520D  
425 Fawell Blvd.  
GLEN ELLYN, IL 60137  
Phone: 630-942-2469  
[bendera893@cod.edu](mailto:bendera893@cod.edu)

### Shipped To

College of Dupage  
Julie Wolfe  
Rec# P0007014  
425 Fawell Blvd.  
Glen Ellyn, IL 60137

**Customer PO: P0007014**

**Customer Reference: Folding Chair**

Item #	Item Description	QTY Billed	QTY Ordered	Back Order	Unit Price	Per	Credit	Amount
Folding Chair	Folding Chair with Carrying Bag Green chair White imprint  Imprint on back of chair Same imprint on carrying case  Imprint area: 12w x 3 1/4"h	48	48	0	25.9500	Each	-	\$1,245.60
set-up	set-up charges - 1 per location	2	2	0	50.0000	Each	-	\$100.00
Line-Item Total	Freight Amount	Tax Amount	Sub Total	Deposits	Credits/Discounts	Amount Due:		
\$1,345.60	\$198.93	-	\$1,544.53	-	-	\$1,544.53 USD		

Bills that are paid beyond terms will be adjusted to reflect current retail prices in addition to a 1.5% per month (18% per annum) service charge. Vendor makes no warranties, express or implied, on merchantability, fitness or otherwise which extend beyond the description of the product herein. Furthermore, buyer agrees through payment of this bill that Vendor's damages, if any, shall be limited to the total selling price of any item purchased.

Please indicate on your remittance the bill numbers to which the payment is to be applied.

**Thank you for your business!**

-----  
Please detach this portion and return with your payment.

### Remittance Advice

Billed Customer #	Bill Number	Bill Date	Amount Due
C0E3500193	BE35001984A	5/18/2023	\$1,544.53 USD

### BILL TO:

College of Dupage  
Accounting  
425 Fawell Blvd.  
Glen Ellyn, IL 60137

### PLEASE SEND PAYMENT TO:

Proforma  
P.O. Box 640814  
Cincinnati, OH 45264-0814

"Franzen, Sue" <sue.franzen@proforma.com>

---

**[External] Purchase Order P0007014 - Bill #BE35001984A from Proforma Premiums**

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"Franzen, Sue" <sue.franzen@proforma.com>

Thu, May 18, 2023 at 07:48 PM UTC

CC:

BCC:

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Attached are the following bill(s):

BE35001984A | 1544.53 USD | 05/18/2023 | PO #: P0007014

Please let me know if you have any questions or need additional information.

Freight was less expensive than originally quoted.

Thank you very much for your business!

**\*OUT OF OFFICE May 30, 31 and June 1\*\***

**Proforma Premiums**

**Sue Franzen • Owner**

520 Kingsway Drive • Aurora, IL 60506

630.844.3147 • sue.franzen@proforma.com

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**2 attachments**

image001.jpg

Customer Bill BE35001984A.pdf

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1512676  
Vendor Name: Sue Franzen  
Invoice Number: BE35001974A  
Invoice Date: 5/18/2023  
PO Number: P0006934  
Check Number: E0095358  
Check Amount: \$ 13,805.08  
Check Date: 05/24/2023  
Voucher Number: V0785956  
Document Type: AP Invoice

Document Below



# Original Bill

Bill Number BE35001974A  
Bill Date 5/18/2023  
Due Date 7/16/2023  
Terms Net 60  
Sales Order SE35001974  
Sales Person Sue Franzen

## Proforma Premiums

Telephone: 630-844-3147  
Email: [sue.franzen@proforma.com](mailto:sue.franzen@proforma.com)

## Sold To

Angela Bender  
College of DuPage  
BIC 1520D  
425 Fawell Blvd.  
GLEN ELLYN, IL 60137  
Phone: 630-942-2469  
[bendera893@cod.edu](mailto:bendera893@cod.edu)

## Shipped To

College of Dupage  
Rec #P0006934  
Julie Wolfe  
425 Fawell Blvd.  
Glen Ellyn, IL 60137

Customer PO: P0006934

Customer Reference: Apparel - Institutional Advancement

Item #	Item Description	QTY Billed	QTY Ordered	Back Order	Unit Price	Per	Credit	Amount
Ladies jacket	Sport-Tek Ladies Colorblock Hooded Raglan Jacket. <b>Color: Black/White: 1 - XS, 2 - S, 2 - M, 2 - L, 2 - XL</b>	9	9	0	33.0000	Each	-	\$297.00
Men's Jacket	Sport-Tek Hooded Raglan Jacket. <b>Color: Black: 1 - S, 1 - L, 1 - XL</b>	3	3	0	33.0000	Each	-	\$99.00
1/4 zip	Sport-Tek Ladies Sport-Wick Stretch 1/4-Zip Pullover. <b>Color: White: 1 - XS, 2 - S, 2 - M, 2 - L, 2 - XL</b>	9	9	0	38.0000	Each	-	\$342.00
Men's 1/4 zip	Sport-Tek Sport-Wick Stretch 1/4-Zip Pullover. <b>Color: White: 1 - S, 1 - L, 1 - XL</b>	3	3	0	38.0000	Each	-	\$114.00
Denim Ladies	Port Authority Ladies Long Sleeve Perfect Denim Shirt <b>Color: MediumWash: 1 - XS, 2 - S, 2 - M, 2 - L, 2 - XL</b>	9	9	0	35.0000	Each	-	\$315.00
Men's Denim	Port Authority Long Sleeve Perfect Denim Shirt <b>Color: DarkWash: 1 - S, 1 - XL</b>	2	2	0	35.0000	Each	-	\$70.00
tape edit	tape edit	1	1	0	30.0000	Each	-	\$30.00
Line-Item Total	Freight Amount	Tax Amount	Sub Total	Deposits	Credits/Discounts	Amount Due:		
\$1,267.00	\$38.00	-	\$1,305.00	-	-	\$1,305.00 USD		

Bills that are paid beyond terms will be adjusted to reflect current retail prices in addition to a 1.5% per month (18% per annum) service charge. Vendor makes no warranties, express or implied, on merchantability, fitness or otherwise which extend beyond the description of the product herein. Furthermore, buyer agrees through payment of this bill that Vendor's damages, if any, shall be limited to the total selling price of any item purchased.

Please indicate on your remittance the bill numbers to which the payment is to be applied.

**Thank you for your business!**

-----  
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## Remittance Advice

Billed Customer #	Bill Number	Bill Date	Amount Due
C0E3500193	BE35001974A	5/18/2023	\$1,305.00 USD

## BILL TO:

College of Dupage  
Invoicing  
425 Fawell Blvd.  
Glen Ellyn, IL 60137

## PLEASE SEND PAYMENT TO:

Proforma  
P.O. Box 640814  
Cincinnati, OH 45264-0814

"Franzen, Sue" <sue.franzen@proforma.com>

---

**[External] Purchase Order P0006934 - BE35001974A from Proforma Premiums**

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"Franzen, Sue" <sue.franzen@proforma.com>

Thu, May 18, 2023 at 08:22 PM UTC

CC:

BCC:

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Attached are the following bill(s):

BE35001974A | 1305.00 USD | 05/18/2023 | PO #: P0006934

Please let me know if you have any questions or need additional information.

Thank you very much for your business!

**\*OUT OF OFFICE May 30, 31 and June 1\*\***

**Proforma Premiums**

**Sue Franzen • Owner**

520 Kingsway Drive • Aurora, IL 60506

630.844.3147 • sue.franzen@proforma.com

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**2 attachments**

Customer Bill BE35001974A.pdf

image001.jpg