

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1188426  
Vendor Name: Village of Glen Ellyn, Illinois  
Invoice Number: 2297744  
Invoice Date: 5/1/2023  
PO Number:  
Check Number: E0095286  
Check Amount: \$ 5,122.68  
Check Date: 05/18/2023  
Voucher Number: V0785422  
Document Type: AP Invoice

Document Below

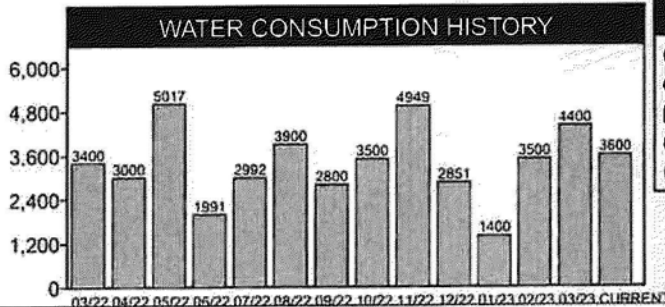
**Village of Glen Ellyn**

535 Duane Street  
Glen Ellyn, IL 60137  
(630)469-5000  
billing@glenellyn.org

**VILLAGE SERVICES BILL**

Account Number: 610276  
Customer ID: 9297  
Customer Name: COLLEGE OF DUPAGE-ACCOUNTS PAYABLE  
Service Address: 425 FAWELL BLVD  
Bill Date: 5/1/2023  
Bill Period: 3/15/2023 - 4/14/2023  
Due Date: 5/22/2023

Service Description	Current Read	Previous Read	Current Usage	Current Charges
WATER-RESIDENTIAL	418400	414800	3600	35.75
SANITARY SEWER - RESIDENTIAL	418400	414800	3600	25.85
DRAINAGE INFRASTRUCTURE FEE				3.00

**CHARGE INFORMATION**

Charges Based On: ACTUAL READ  
Current Charges: 64.60  
Past Due Charges: 0.00  
Charges Due By 5/22/2023: 64.60  
Charges Due After 5/22/2023: 71.07

**RATE INFO**

Residential Rates	Non-Residential Rates
Water (per 1000 gallons) \$9.93	Water (per 1000 gallons) \$14.87
Sewer (per 1000 gallons) \$7.18	Sewer (per 1000 gallons) \$7.55

A 10% late charge is added to the Village Service Bill if payment is not received by the due date. If mailing or paying through your bank on-line, please allow 10 business days to ensure prompt payment.

**VILLAGE BULLETIN BOARD**

The Streetscape & Utility Improvement Project has officially begun. For information, project updates and parking maps, please visit [www.downtownglen.com](http://www.downtownglen.com).

Plan your visit to the Warhol Exhibition this summer, coming to the McAninch Arts Center beginning June 3. Then spend the rest of your day enjoying Glen Ellyn. Area businesses are planning themed food and drinks, art installations and interactive experiences you won't want to miss!

**Village of Glen Ellyn**

535 Duane Street  
Glen Ellyn, IL 60137  
(630)469-5000  
billing@glenellyn.org

ACCOUNT# 610276

**RETURN THIS PORTION OF BILL WITH PAYMENT. MAILED PAYMENTS ARE NOT RECEIVED AT OUR OFFICE.**

Make Check Payable To: Village of Glen Ellyn

Village Services Bill

2297744

CURRENT CHARGES	64.60
PAST DUE CHARGES	0.00
TOTAL AMOUNT DUE BY 5/22/2023	64.60
AMOUNT DUE AFTER 5/22/2023	71.07
Amount Enclosed:	

COLLEGE OF DUPAGE-ACCOUNTS PAYABLE  
MCANINCH ARTS CENTER  
425 FAWELL BLVD  
GLEN ELLYN, IL 60137-6708

VILLAGE OF GLEN ELLYN  
P.O. BOX 7720  
CAROL STREAM IL 60197-7720

2709

00006042023002297744100000064600



**"Zerrudo, Marivic"** <zerrudom@cod.edu>

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**Attached Image**

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**"Zerrudo, Marivic"** <zerrudom@cod.edu>

Fri, May 5, 2023 at 06:58 PM UTC

CC:

BCC:

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**1 attachment**

3706\_001.pdf

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1188426  
Vendor Name: Village of Glen Ellyn, Illinois  
Invoice Number: 2297654  
Invoice Date: 5/1/2023  
PO Number:  
Check Number: E0095286  
Check Amount: \$ 5,122.68  
Check Date: 05/18/2023  
Voucher Number: V0785424  
Document Type: AP Invoice

Document Below



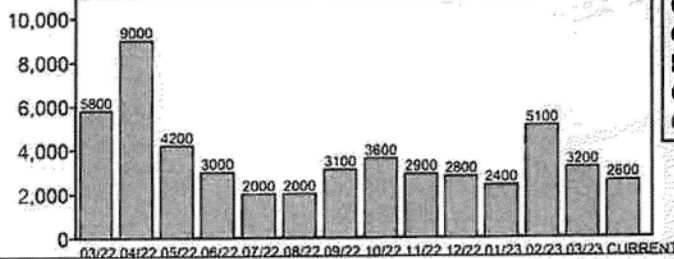
**Village of Glen Ellyn**

535 Duane Street  
Glen Ellyn, IL 60137  
(630)469-5000  
billing@glenellyn.org

**VILLAGE SERVICES BILL**

Account Number: 610278  
Customer ID: 9297  
Customer Name: COLLEGE OF DUPAGE-ACCOUNTS PAYABLE  
Service Address: 425 FAWELL BLVD  
Bill Date: 5/1/2023  
Bill Period: 3/15/2023 - 4/14/2023  
Due Date: 5/22/2023

Service Description	Current Read	Previous Read	Current Usage	Current Charges
WATER-RESIDENTIAL	1076600	1074000	2600	25.82
SANITARY SEWER - RESIDENTIAL	1076600	1074000	2600	18.67
DRAINAGE INFRASTRUCTURE FEE				3.00

**WATER CONSUMPTION HISTORY****CHARGE INFORMATION**

Charges Based On: ACTUAL READ  
Current Charges: 47.49  
Past Due Charges: 0.00  
Charges Due By 5/22/2023: 47.49  
Charges Due After 5/22/2023: 52.24

**RATE INFO**

Residential Rates	Non-Residential Rates
Water (per 1000 gallons) \$9.93	Water (per 1000 gallons) \$14.87
Sewer (per 1000 gallons) \$7.18	Sewer (per 1000 gallons) \$7.55

A 10% late charge is added to the Village Service Bill if payment is not received by the due date. If mailing or paying through your bank on-line, please allow 10 business days to ensure prompt payment.

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**Village of Glen Ellyn**

535 Duane Street  
Glen Ellyn, IL 60137  
(630)469-5000  
billing@glenellyn.org

ACCOUNT# 610278

**RETURN THIS PORTION OF BILL WITH PAYMENT. MAILED PAYMENTS ARE NOT RECEIVED AT OUR OFFICE.**

Make Check Payable To: Village of Glen Ellyn

Village Services Bill

2297654

CURRENT CHARGES	47.49
PAST DUE CHARGES	0.00
TOTAL AMOUNT DUE BY 5/22/2023	47.49
AMOUNT DUE AFTER 5/22/2023	52.24
Amount Enclosed:	

COLLEGE OF DUPAGE-ACCOUNTS PAYABLE  
MCANINCH ARTS CENTER  
425 FAWELL BLVD  
GLEN ELLYN, IL 60137-6708

VILLAGE OF GLEN ELLYN  
P.O. BOX 7720  
CAROL STREAM IL 60197-7720

2714

00006042023002297654200000047498

**"Zerrudo, Marivic"** <zerrudom@cod.edu>

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**Attached Image**

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**"Zerrudo, Marivic"** <zerrudom@cod.edu>

Fri, May 5, 2023 at 06:57 PM UTC

CC:

BCC:

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**1 attachment**

3702\_001.pdf

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1188426  
Vendor Name: Village of Glen Ellyn, Illinois  
Invoice Number: 2297653  
Invoice Date: 5/1/2023  
PO Number:  
Check Number: E0095286  
Check Amount: \$ 5,122.68  
Check Date: 05/18/2023  
Voucher Number: V0785425  
Document Type: AP Invoice

Document Below



## Village of Glen Ellyn

535 Duane Street  
Glen Ellyn, IL 60137  
(630)469-5000  
billing@glenellyn.org

## VILLAGE SERVICES BILL

Account Number:	610275
Customer ID:	9297
Customer Name:	COLLEGE OF DUPAGE-ACCOUNTS PAYABLE
Service Address:	425 FAWELL BLVD
Bill Date:	5/1/2023
Bill Period:	3/15/2023 - 4/14/2023
Due Date:	5/22/2023

Service Description	Current Read	Previous Read	Current Usage	Current Charges
WATER-COMPOUND METER-RESIDENTIAL	252400	250900	1500	132.37
WATER-COMPOUND METER-RESIDENTIAL	2466380	2454550	11830	0.00
SANITARY SEWER - RESIDENTIAL	252400	250900	13330	95.71
DRAINAGE INFRASTRUCTURE FEE				3.00

### WATER CONSUMPTION HISTORY



### CHARGE INFORMATION

Charges Based On:	ACTUAL READ
Current Charges:	231.08
Past Due Charges:	0.00
Charges Due By 5/22/2023:	231.08
Charges Due After 5/22/2023:	254.19

### RATE INFO

Residential Rates	Non-Residential Rates
Water (per 1000 gallons) \$9.93	Water (per 1000 gallons) \$14.87
Sewer (per 1000 gallons) \$7.18	Sewer (per 1000 gallons) \$7.55

A 10% late charge is added to the Village Service Bill if payment is not received by the due date. If mailing or paying through your bank on-line, please allow 10 business days to ensure prompt payment.

### VILLAGE BULLETIN BOARD

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## Village of Glen Ellyn

535 Duane Street  
Glen Ellyn, IL 60137  
(630)469-5000  
billing@glenellyn.org

ACCOUNT# 610275

RETURN THIS PORTION OF BILL WITH PAYMENT. MAILED PAYMENTS ARE NOT RECEIVED AT OUR OFFICE.

Make Check Payable To: Village of Glen Ellyn  
Village Services Bill

2297653

CURRENT CHARGES	231.08
PAST DUE CHARGES	0.00
TOTAL AMOUNT DUE BY 5/22/2023	231.08
AMOUNT DUE AFTER 5/22/2023	254.19
Amount Enclosed:	

COLLEGE OF DUPAGE-ACCOUNTS PAYABLE  
MCANINCH ARTS CENTER  
425 FAWELL BLVD  
GLEN ELLYN, IL 60137-6708

VILLAGE OF GLEN ELLYN  
P.O. BOX 7720  
CAROL STREAM IL 60197-7720

**MINIMUM MONTHLY BILL:** A minimum amount equivalent to 2,000 gallons of water is charged to cover the cost of meter reading, billing and collection of charges.

**SENIOR DISCOUNT:** The Village offers a senior discount on the 35 gallon refuse service. This discount is available for residents 65 and older. Please contact the Village when this discount applies to you.

**PAST DUE CHARGES:** This is the unpaid amount which, if not paid within ten days from the current bill, will place your account on the water shut-off list.

**RETURNED PAYMENT FEE:** There is a \$25.00 fee for all returned payments.

What Happens:	Day 1 Bill is mailed	Day 20 Payment is due	Day 21 Late fee added	Day 30 Bill plus late fee due	Day 40 Final Notice Mailed	Day 50* Service terminated
*AN ADDITIONAL SERVICE FEE OF \$40 IS ASSESSED ON THE SERVICE TERMINATION DATE.						

**WATER SERVICE AND BILLING INQUIRIES:**

Questions about your usage or bill amount.....call the Water Billing Department.....(630)547-5335  
Questions about water quality or service problems.....call the Public Works Dept.....(630)469-6756  
Questions about refuse service.....Groot Services.....(847)429-7370  
All other inquiries.....(630)469-5000

**Cashier's Office Hours:**

Weekdays 8:00 AM to 4:30 PM

When moving, please call (630)547-5335 to schedule meter reading for final bill.

Payments are accepted at the Cashier's Office or use the 24 hour Depository Box located at the Civic Center.

**Payments received after 4:30 PM are posted the next business day.**

A 10% late charge will be added if payment in full is not received by 4:30 PM of the due date.

Failure to receive bill or payment does not excuse late charge.

Please put your account number on your check.  
Do not send cash.

**PLEASE RETURN THIS STUB WITH YOUR PAYMENT**

**Use the envelope provided and make your check payable to:  
Village of Glen Ellyn.**

**We do not accept payments over the phone.**

**To Pay Automatically:**

Sign up for Auto-Pay. Go to [www.glenellyn.org](http://www.glenellyn.org), click Living In, Village Services & Billing, set up Auto-Pay.

**To Pay by Credit Card:**

Go to [www.glenellyn.org](http://www.glenellyn.org) and click Online Payments. There is no charge to use this service.

**To Pay by Mail:**

Use the enclosed envelope. Be sure the return address appears in the window.

**[External] Your Glen Ellyn Water Bill**

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Village of Glen Ellyn <noreply@docugateway.com>

Thu, May 4, 2023 at 08:40 PM UTC

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Dear COLLEGE OF DUPAGE-ACCOUNTS PAYABLE:

Your Village of Glen Ellyn Bill is now available for account number ending in 275.

A copy of your bill is attached. You can also [CLICK HERE](#) to log into your account to view your bill, account information, and payment options.

Please do not reply to this email. Replies are directed to an email address that is not monitored.

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**2 attachments**

ATT00001.jpg

YOUR GLEN ELLYN WATER BILL.pdf

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1188426  
Vendor Name: Village of Glen Ellyn, Illinois  
Invoice Number: 2297650  
Invoice Date: 5/1/2023  
PO Number:  
Check Number: E0095286  
Check Amount: \$ 5,122.68  
Check Date: 05/18/2023  
Voucher Number: V0785427  
Document Type: AP Invoice

Document Below

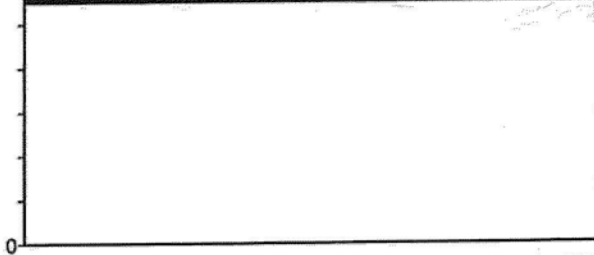
**Village of Glen Ellyn**

535 Duane Street  
Glen Ellyn, IL 60137  
(630)469-5000  
billing@glenellyn.org

**VILLAGE SERVICES BILL**

Account Number: 610262  
Customer ID: 9297  
Customer Name: COLLEGE OF DUPAGE-ACCOUNTS PAYABLE  
Service Address: 425 FAWELL BLVD  
Bill Date: 5/1/2023  
Bill Period: 3/15/2023 - 4/14/2023  
Due Date: 5/22/2023

Service Description	Current Read	Previous Read	Current Usage	Current Charges
WATER-COMPOUND METER-RESIDENTIAL	4037400	4025700	11700	785.86
WATER-COMPOUND METER-RESIDENTIAL	202130	134690	67440	0.00
SANITARY SEWER - RESIDENTIAL	4037400	4025700	79140	568.23
DRAINAGE INFRASTRUCTURE FEE				3.00

**WATER CONSUMPTION HISTORY****CHARGE INFORMATION**

Charges Based On: ACTUAL READ  
Current Charges: 1357.09  
Past Due Charges: 0.00  
Charges Due By 5/22/2023: 1357.09  
Charges Due After 5/22/2023: 1492.80

**RATE INFO**

Residential Rates	Non-Residential Rates
Water (per 1000 gallons) \$9.93	Water (per 1000 gallons) \$14.87
Sewer (per 1000 gallons) \$7.18	Sewer (per 1000 gallons) \$7.55

A 10% late charge is added to the Village Service Bill if payment is not received by the due date. If mailing or paying through your bank on-line, please allow 10 business days to ensure prompt payment.

**VILLAGE BULLETIN BOARD**

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**Village of Glen Ellyn**

535 Duane Street  
Glen Ellyn, IL 60137  
(630)469-5000  
billing@glenellyn.org

ACCOUNT# 610262

**RETURN THIS PORTION OF BILL WITH PAYMENT. MAILED PAYMENTS ARE NOT RECEIVED AT OUR OFFICE.**

Make Check Payable To: Village of Glen Ellyn

Village Services Bill

2297650

CURRENT CHARGES	1357.09
PAST DUE CHARGES	0.00
TOTAL AMOUNT DUE BY 5/22/2023	1357.09
AMOUNT DUE AFTER 5/22/2023	1492.80
Amount Enclosed:	

COLLEGE OF DUPAGE-ACCOUNTS PAYABLE  
MCANINCH ARTS CENTER  
425 FAWELL BLVD  
GLEN ELLYN, IL 60137-6708

VILLAGE OF GLEN ELLYN  
P.O. BOX 7720  
CAROL STREAM IL 60197-7720

2701

00006042023002297650000001357094





**"Zerrudo, Marivic"** <zerrudom@cod.edu>

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**Attached Image**

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**"Zerrudo, Marivic"** <zerrudom@cod.edu>

Fri, May 5, 2023 at 06:58 PM UTC

CC:

BCC:

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**1 attachment**

3708\_001.pdf

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1188426  
Vendor Name: Village of Glen Ellyn, Illinois  
Invoice Number: 2297652  
Invoice Date: 5/1/2023  
PO Number:  
Check Number: E0095286  
Check Amount: \$ 5,122.68  
Check Date: 05/18/2023  
Voucher Number: V0785429  
Document Type: AP Invoice

Document Below



## Village of Glen Ellyn

535 Duane Street  
Glen Ellyn, IL 60137  
(630)469-5000  
billing@glenellyn.org

## VILLAGE SERVICES BILL

Account Number:	610270
Customer ID:	9297
Customer Name:	COLLEGE OF DUPAGE-ACCOUNTS PAYABLE
Service Address:	425 FAWELL BLVD
Bill Date:	5/1/2023
Bill Period:	3/15/2023 - 4/14/2023
Due Date:	5/22/2023

Service Description	Current Read	Previous Read	Current Usage	Current Charges
WATER-COMPOUND METER-RESIDENTIAL	8352250	8283000	69250	1084.85
WATER-COMPOUND METER-RESIDENTIAL	20514000	20474000	40000	0.00
SANITARY SEWER - RESIDENTIAL	8352250	8283000	109250	784.42
DRAINAGE INFRASTRUCTURE FEE				3.00

### WATER CONSUMPTION HISTORY



### CHARGE INFORMATION

Charges Based On:	ACTUAL READ
Current Charges:	1872.27
Past Due Charges:	0.00
Charges Due By 5/22/2023:	1872.27
Charges Due After 5/22/2023:	2059.50

### RATE INFO

Residential Rates	Non-Residential Rates
Water (per 1000 gallons) \$9.93	Water (per 1000 gallons) \$14.87
Sewer (per 1000 gallons) \$7.18	Sewer (per 1000 gallons) \$7.55

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### VILLAGE BULLETIN BOARD

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## Village of Glen Ellyn

535 Duane Street  
Glen Ellyn, IL 60137  
(630)469-5000  
billing@glenellyn.org

ACCOUNT# 610270

RETURN THIS PORTION OF BILL WITH PAYMENT. MAILED PAYMENTS ARE NOT RECEIVED AT OUR OFFICE.

Make Check Payable To: Village of Glen Ellyn  
Village Services Bill

2297652

CURRENT CHARGES	1872.27
PAST DUE CHARGES	0.00
TOTAL AMOUNT DUE BY 5/22/2023	1872.27
AMOUNT DUE AFTER 5/22/2023	2059.50
Amount Enclosed:	

COLLEGE OF DUPAGE-ACCOUNTS PAYABLE  
MCANINCH ARTS CENTER  
425 FAWELL BLVD  
GLEN ELLYN, IL 60137-6708

VILLAGE OF GLEN ELLYN  
P.O. BOX 7720  
CAROL STREAM IL 60197-7720

**MINIMUM MONTHLY BILL:** A minimum amount equivalent to 2,000 gallons of water is charged to cover the cost of meter reading, billing and collection of charges.

**SENIOR DISCOUNT:** The Village offers a senior discount on the 35 gallon refuse service. This discount is available for residents 65 and older. Please contact the Village when this discount applies to you.

**PAST DUE CHARGES:** This is the unpaid amount which, if not paid within ten days from the current bill, will place your account on the water shut-off list.

**RETURNED PAYMENT FEE:** There is a \$25.00 fee for all returned payments.

What Happens:	Day 1 Bill is mailed	Day 20 Payment is due	Day 21 Late fee added	Day 30 Bill plus late fee due	Day 40 Final Notice Mailed	Day 50* Service terminated
*AN ADDITIONAL SERVICE FEE OF \$40 IS ASSESSED ON THE SERVICE TERMINATION DATE.						

**WATER SERVICE AND BILLING INQUIRIES:**

Questions about your usage or bill amount.....call the Water Billing Department.....(630)547-5335  
Questions about water quality or service problems.....call the Public Works Dept.....(630)469-6756  
Questions about refuse service.....Groot Services.....(847)429-7370  
All other inquiries.....(630)469-5000

**Cashier's Office Hours:**

Weekdays 8:00 AM to 4:30 PM

When moving, please call (630)547-5335 to schedule meter reading for final bill.

Payments are accepted at the Cashier's Office or use the 24 hour Depository Box located at the Civic Center.

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Failure to receive bill or payment does not excuse late charge.

Please put your account number on your check.  
Do not send cash.

**PLEASE RETURN THIS STUB WITH YOUR PAYMENT**

**Use the envelope provided and make your check payable to:  
Village of Glen Ellyn.**

**We do not accept payments over the phone.**

**To Pay Automatically:**

Sign up for Auto-Pay. Go to [www.glenellyn.org](http://www.glenellyn.org), click Living In, Village Services & Billing, set up Auto-Pay.

**To Pay by Credit Card:**

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There is no charge to use this service.

**To Pay by Mail:**

Use the enclosed envelope.  
Be sure the return address appears in the window.

**[External] Your Glen Ellyn Water Bill**

---

Village of Glen Ellyn <noreply@docugateway.com>

Thu, May 4, 2023 at 08:40 PM UTC

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Dear COLLEGE OF DUPAGE-ACCOUNTS PAYABLE:

Your Village of Glen Ellyn Bill is now available for account number ending in 270.

A copy of your bill is attached. You can also [CLICK HERE](#) to log into your account to view your bill, account information, and payment options.

Please do not reply to this email. Replies are directed to an email address that is not monitored.

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**2 attachments**

ATT00001.jpg

YOUR GLEN ELLYN WATER BILL.pdf

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1188426  
Vendor Name: Village of Glen Ellyn, Illinois  
Invoice Number: 2297651  
Invoice Date: 5/1/2023  
PO Number:  
Check Number: E0095286  
Check Amount: \$ 5,122.68  
Check Date: 05/18/2023  
Voucher Number: V0785430  
Document Type: AP Invoice

Document Below



## Village of Glen Ellyn

535 Duane Street  
Glen Ellyn, IL 60137  
(630)469-5000  
billing@glenellyn.org

## VILLAGE SERVICES BILL

Account Number:	610265
Customer ID:	9297
Customer Name:	COLLEGE OF DUPAGE-ACCOUNTS PAYABLE
Service Address:	425 FAWELL BLVD
Bill Date:	5/1/2023
Bill Period:	3/15/2023 - 4/14/2023
Due Date:	5/22/2023

Service Description	Current Read	Previous Read	Current Usage	Current Charges
WATER-COMPOUND METER-RESIDENTIAL	802650	751150	51500	660.35
WATER-COMPOUND METER-RESIDENTIAL	3051000	3036000	15000	0.00
SANITARY SEWER - RESIDENTIAL	802650	751150	66500	477.47
DRAINAGE INFRASTRUCTURE FEE				3.00

### WATER CONSUMPTION HISTORY



### CHARGE INFORMATION

Charges Based On:	ACTUAL READ
Current Charges:	1140.82
Past Due Charges:	0.00
Charges Due By 5/22/2023:	1140.82
Charges Due After 5/22/2023:	1254.91

### RATE INFO

Residential Rates	Non-Residential Rates
Water (per 1000 gallons) \$9.93	Water (per 1000 gallons) \$14.87
Sewer (per 1000 gallons) \$7.18	Sewer (per 1000 gallons) \$7.55

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## Village of Glen Ellyn

535 Duane Street  
Glen Ellyn, IL 60137  
(630)469-5000  
billing@glenellyn.org

ACCOUNT# 610265

RETURN THIS PORTION OF BILL WITH PAYMENT. MAILED PAYMENTS ARE NOT RECEIVED AT OUR OFFICE.

Make Check Payable To: Village of Glen Ellyn  
Village Services Bill

2297651

CURRENT CHARGES	1140.82
PAST DUE CHARGES	0.00
TOTAL AMOUNT DUE BY 5/22/2023	1140.82
AMOUNT DUE AFTER 5/22/2023	1254.91
Amount Enclosed:	

COLLEGE OF DUPAGE-ACCOUNTS PAYABLE  
MCANINCH ARTS CENTER  
425 FAWELL BLVD  
GLEN ELLYN, IL 60137-6708

VILLAGE OF GLEN ELLYN  
P.O. BOX 7720  
CAROL STREAM IL 60197-7720

**MINIMUM MONTHLY BILL:** A minimum amount equivalent to 2,000 gallons of water is charged to cover the cost of meter reading, billing and collection of charges.

**SENIOR DISCOUNT:** The Village offers a senior discount on the 35 gallon refuse service. This discount is available for residents 65 and older. Please contact the Village when this discount applies to you.

**PAST DUE CHARGES:** This is the unpaid amount which, if not paid within ten days from the current bill, will place your account on the water shut-off list.

**RETURNED PAYMENT FEE:** There is a \$25.00 fee for all returned payments.

What Happens:	Day 1 Bill is mailed	Day 20 Payment is due	Day 21 Late fee added	Day 30 Bill plus late fee due	Day 40 Final Notice Mailed	Day 50* Service terminated
*AN ADDITIONAL SERVICE FEE OF \$40 IS ASSESSED ON THE SERVICE TERMINATION DATE.						

**WATER SERVICE AND BILLING INQUIRIES:**

Questions about your usage or bill amount.....call the Water Billing Department.....(630)547-5335  
Questions about water quality or service problems.....call the Public Works Dept.....(630)469-6756  
Questions about refuse service.....Groot Services.....(847)429-7370  
All other inquiries.....(630)469-5000

**Cashier's Office Hours:**

Weekdays 8:00 AM to 4:30 PM

When moving, please call (630)547-5335 to schedule meter reading for final bill.

Payments are accepted at the Cashier's Office or use the 24 hour Depository Box located at the Civic Center.

**Payments received after 4:30 PM are posted the next business day.**

A 10% late charge will be added if payment in full is not received by 4:30 PM of the due date.

Failure to receive bill or payment does not excuse late charge.

Please put your account number on your check.  
Do not send cash.

**PLEASE RETURN THIS STUB WITH YOUR PAYMENT**

**Use the envelope provided and make your check payable to:  
Village of Glen Ellyn.**

**We do not accept payments over the phone.**

**To Pay Automatically:**

Sign up for Auto-Pay. Go to [www.glenellyn.org](http://www.glenellyn.org), click Living In, Village Services & Billing, set up Auto-Pay.

**To Pay by Credit Card:**

Go to [www.glenellyn.org](http://www.glenellyn.org) and click Online Payments. There is no charge to use this service.

**To Pay by Mail:**

Use the enclosed envelope. Be sure the return address appears in the window.



**[External] Your Glen Ellyn Water Bill**

---

Village of Glen Ellyn <noreply@docugateway.com>

Thu, May 4, 2023 at 08:40 PM UTC

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Dear COLLEGE OF DUPAGE-ACCOUNTS PAYABLE:

Your Village of Glen Ellyn Bill is now available for account number ending in 265.

A copy of your bill is attached. You can also [CLICK HERE](#) to log into your account to view your bill, account information, and payment options.

Please do not reply to this email. Replies are directed to an email address that is not monitored.

---

**2 attachments**

ATT00001.jpg

YOUR GLEN ELLYN WATER BILL.pdf

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1188426  
Vendor Name: Village of Glen Ellyn, Illinois  
Invoice Number: 2297655  
Invoice Date: 5/1/2023  
PO Number:  
Check Number: E0095286  
Check Amount: \$ 5,122.68  
Check Date: 05/18/2023  
Voucher Number: V0785432  
Document Type: AP Invoice

Document Below



## Village of Glen Ellyn

535 Duane Street  
Glen Ellyn, IL 60137  
(630)469-5000  
billing@glenellyn.org

## VILLAGE SERVICES BILL

Account Number:	610285
Customer ID:	9297
Customer Name:	COLLEGE OF DUPAGE-ACCOUNTS PAYABLE
Service Address:	425 FAWELL BLVD
Bill Date:	5/1/2023
Bill Period:	3/15/2023 - 4/14/2023
Due Date:	5/22/2023

Service Description	Current Read	Previous Read	Current Usage	Current Charges
WATER-COMPOUND METER-RESIDENTIAL	3712600	3707700	4900	68.52
WATER-COMPOUND METER-RESIDENTIAL	763500	761500	2000	0.00
SANITARY SEWER - RESIDENTIAL	3712600	3707700	6900	49.54
DRAINAGE INFRASTRUCTURE FEE				3.00

### WATER CONSUMPTION HISTORY



### CHARGE INFORMATION

Charges Based On:	ACTUAL READ
Current Charges:	121.06
Past Due Charges:	-65.43
Charges Due By 5/22/2023:	55.63
Charges Due After 5/22/2023:	61.19

### RATE INFO

Residential Rates	Non-Residential Rates
Water (per 1000 gallons) \$9.93	Water (per 1000 gallons) \$14.87
Sewer (per 1000 gallons) \$7.18	Sewer (per 1000 gallons) \$7.55

A 10% late charge is added to the Village Service Bill if payment is not received by the due date. If mailing or paying through your bank on-line, please allow 10 business days to ensure prompt payment.

### VILLAGE BULLETIN BOARD

The Streetscape & Utility Improvement Project has officially begun. For information, project updates and parking maps, please visit [www.downtownge.com](http://www.downtownge.com).

Plan your visit to the Warhol Exhibition this summer, coming to the McAninch Arts Center beginning June 3. Then spend the rest of your day enjoying Glen Ellyn. Area businesses are planning themed food and drinks, art installations and interactive experiences you won't want to miss!



## Village of Glen Ellyn

535 Duane Street  
Glen Ellyn, IL 60137  
(630)469-5000  
billing@glenellyn.org

ACCOUNT# 610285

RETURN THIS PORTION OF BILL WITH PAYMENT. MAILED  
PAYMENTS ARE NOT RECEIVED AT OUR OFFICE.

Make Check Payable To: Village of Glen Ellyn  
Village Services Bill

2297655

CURRENT CHARGES	121.06
PAST DUE CHARGES	-65.43
TOTAL AMOUNT DUE BY 5/22/2023	55.63
AMOUNT DUE AFTER 5/22/2023	61.19
Amount Enclosed:	

COLLEGE OF DUPAGE-ACCOUNTS PAYABLE  
MCANINCH ARTS CENTER  
425 FAWELL BLVD  
GLEN ELLYN, IL 60137-6708

VILLAGE OF GLEN ELLYN  
P.O. BOX 7720  
CAROL STREAM IL 60197-7720

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**[External] Your Glen Ellyn Water Bill**

---

Village of Glen Ellyn <noreply@docugateway.com>

Thu, May 4, 2023 at 08:40 PM UTC

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Dear COLLEGE OF DUPAGE-ACCOUNTS PAYABLE:

Your Village of Glen Ellyn Bill is now available for account number ending in 285.

A copy of your bill is attached. You can also [CLICK HERE](#) to log into your account to view your bill, account information, and payment options.

Please do not reply to this email. Replies are directed to an email address that is not monitored.

---

**2 attachments**

ATT00001.jpg

YOUR GLEN ELLYN WATER BILL.pdf

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1188426  
Vendor Name: Village of Glen Ellyn, Illinois  
Invoice Number: HOTEL TAX  
Invoice Date: 5/12/2023  
PO Number:  
Check Number: E0095286  
Check Amount: \$ 5,122.68  
Check Date: 05/18/2023  
Voucher Number: V0785547  
Document Type: AP Invoice

Document Below

## Check Request Form

This form may be used to request check payments only for those items for which the issuance of a purchase order would not be appropriate. Attach supporting documentation (e.g., invoice or agreement). Please refer to Administrative Procedure 10-65, Vendor Payment — Non-Purchase Order.

Date: \_\_\_\_\_ Vendor ID: \_\_\_\_\_ Vendor Name: \_\_\_\_\_

Payee Address: \_\_\_\_\_ Payment Due Date: \_\_\_\_\_

Invoice Number	GL Account number(s) e.g. 01-80-00757-5401001	GL Account Name e.g. Office Supplies	Amount
Total			\$

Check the appropriate box below:

- ☐ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have been provided in a satisfactory condition/manner. Consequently, payment is appropriate at this time.
- ☐ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have not yet been provided. The first approver indicated below will notify the Accounts Payable Office in writing when the goods/services have been delivered in a satisfactory condition/manner.

Description on Check:

Other Instructions:

### All requests will require the following approvals:

Requester: \_\_\_\_\_ Print Name: \_\_\_\_\_

Budget Officer: \_\_\_\_\_ Print Name: \_\_\_\_\_

Requests \$5,000 and over will require the additional approvals below:

Next Level Supervisor (if applicable): \_\_\_\_\_ Print Name: \_\_\_\_\_

Next Level Supervisor (if applicable): \_\_\_\_\_ Print Name: \_\_\_\_\_

Next Level Supervisor (if applicable): \_\_\_\_\_ Print Name: \_\_\_\_\_

Area Administrator (only required if request is \$5,000 and over): \_\_\_\_\_ Print Name: \_\_\_\_\_

Area Cabinet Officer (only required if request is \$10,000 and over): \_\_\_\_\_ Print Name: \_\_\_\_\_

Board Approval Date (only required if request is \$25,000 and over): \_\_\_\_\_

**Return approved request and all supporting documentation to Accounts Payable (SRC 2132A), [invoicing@cod.edu](mailto:invoicing@cod.edu)**

**Monthly Hotel and Motel Tax Return**  
Due Village of Glen Ellyn



Month and Year April 2023

Name Inn at Water's Edge

Address 425 Fawell Blvd.

City, State, Zip Code Glen Ellyn, IL 60137

Customer ID

Code

Gross Receipts \$7074.00

Rate 5%

Amount of Tax \$353.70

Signature *Dylan Morin*

Title Hotel Manager

Date 5/3/23

Make checks payable to:

Village of Glen Ellyn  
535 Duane Street  
Glen Ellyn, IL. 60137



GL Account	Description	Apr 30 Balance
01-00-00000-2900012	General : Hotel/Motel Tax	(623.04)
	April 2023 State Return	414.03
	April 2023 State Discount	10.41
	April 2023 Village Return	353.70
		<u>778.14</u>
	Post-GL Balance	<u>155.10</u>
		Note 1

Notes:

1. \$155.10 of taxes paid on April activity of \$1,410.00 will be deposited in May.

College Of DuPage				
General Ledger Summary Trial Balance				
Year-to-Date Summary for Period Ending 04/30/2023				
05/12/23				Page: 1
Fiscal Year: 2023				FUND: 01 - Educational
GL Account	Opening Balance	Year-to-Date Debits	Year-to-Date Credits	Closing Balance
01-00-00000-2900012 General : Hotel/Motel Tax	1,462.45-	6,521.19	5,681.78	623.04-
Totals for FUND: 01 - Educational	1,462.45-	6,521.19	5,681.78	623.04-

Support for Note 1:

Deposit Amount	\$804.75		
Date	4/26/2023		
Total of Deposits at Cashier's Office	\$6,302.58		
Minus Incidental Charges/Adjustments	-		
Plus Rooms Paid with Gift Certificate	-	Sales	Hotel Tax
Plus April Rooms Under AR Charges	306.36	276.00	30.36
Minus March AR Charges Paid in April	-		
Plus Rooms That Will Carry Over to May Depos	1,565.10	1,410.00	155.10
Minus March Rooms That Were In April Deposit	(321.90)		
Total	\$7,852.14		
Total from Hotel Taxes spreadsheet	7,852.14		
OUTSTANDING AR CHARGES:			

DATE Apr Deposits

						Room Count	Room Count	Room Count
	Gross Sales Amount	State Tax Collected	City Tax Collected	Total Taxes	Notes	COD A/R Acct	COD CC	General Public
4/1/2023	\$ 548.00	\$ 32.88	\$ 27.40	\$ 60.28	Marie			4 Rooms
4/2/2023	\$ 350.00	\$ 21.00	\$ 17.50	\$ 38.50	Ashley			3 Rooms
4/3/2023	\$ 237.00	\$ 14.22	\$ 11.85	\$ 26.07	Ashley			2 Rooms
4/4/2023	\$ 237.00	\$ 14.22	\$ 11.85	\$ 26.07	Ashley			2 Rooms
4/5/2023	\$ 329.00	\$ 19.74	\$ 16.45	\$ 36.19	Ashley	1 Room		2 Rooms
4/6/2023	\$ 527.00	\$ 31.62	\$ 26.35	\$ 57.97	Marie	1 Room		3 Rooms
4/7/2023	\$ 590.00	\$ 35.40	\$ 29.50	\$ 64.90	Marie			4 Rooms
4/8/2023	\$ 300.00	\$ 18.00	\$ 15.00	\$ 33.00	Marie			2 Rooms
4/9/2023	\$ 155.00	\$ 9.30	\$ 7.75	\$ 17.05	Ashley			1 Room
4/10/2023	\$ 92.00	\$ 5.52	\$ 4.60	\$ 10.12	Ashley			1 Room
4/11/2023	\$ -	\$ -	\$ -	\$ -	CLOSED			0 Rooms
4/12/2023	\$ -	\$ -	\$ -	\$ -	CLOSED			0 Rooms
4/13/2023	\$ 382.00	\$ 22.92	\$ 19.10	\$ 42.02	Dylan			3 Rooms
4/14/2023	\$ 405.00	\$ 24.30	\$ 20.25	\$ 44.55	Kiana			3 Rooms
4/15/2023	\$ 405.00	\$ 24.30	\$ 20.25	\$ 44.55	Kiana			3 Rooms
4/16/2023	\$ 290.00	\$ 17.40	\$ 14.50	\$ 31.90	Kiana			2 Rooms
4/17/2023	\$ -	\$ -	\$ -	\$ -	CLOSED			
4/18/2023	\$ 382.00	\$ 22.92	\$ 19.10	\$ 42.02	Ashley	1 Room		2 Rooms
4/19/2023	\$ 435.00	\$ 26.10	\$ 21.75	\$ 47.85	Ashley			3 Rooms
4/20/2023	\$ -	\$ -	\$ -	\$ -	CLOSED			
4/21/2023	\$ -	\$ -	\$ -	\$ -	Marie			0 Rooms
4/22/2023	\$ -	\$ -	\$ -	\$ -	Marie			0 Rooms
4/23/2023	\$ -	\$ -	\$ -	\$ -	CLOSED			
4/24/2023	\$ -	\$ -	\$ -	\$ -	Ashley			0 Rooms
4/25/2023	\$ 135.00	\$ 8.10	\$ 6.75	\$ 14.85	Ashley			1 Room
4/26/2023	\$ 135.00	\$ 8.10	\$ 6.75	\$ 14.85	Ashley			1 Room
4/27/2023	\$ 135.00	\$ 8.10	\$ 6.75	\$ 14.85	Marie			1 Room
4/28/2023	\$ 280.00	\$ 16.80	\$ 14.00	\$ 30.80	Marie			2 Rooms
4/29/2023	\$ 435.00	\$ 26.10	\$ 21.75	\$ 47.85	Marie			3 Rooms
4/30/2023	\$ 290.00	\$ 17.40	\$ 14.50	\$ 31.90	Ashley			2 Rooms

Subtotals \$ 7,074.00 \$ 424.44 \$ 353.70 \$ 778.14 **Total Receipts**  
\$ 7,852.14 :)

**APRIL 2023****IL Tax Return Info**

Line 1	\$ 7,852.14	Total Receipts
Line 2	353.70	City Tax
Line 3	-	
Line 4	-	
Line 5	-	
Line 6	353.70	
Line 7	7,498.44	
Line 8	422.91	State Tax Rate .0564 (Listed Rate 6%)
Line 9	-	
Line 10	422.91	
Line 11	8.88	Discount
Line 12	414.03	
IL Tax collected	424.44	
Over(Under)	10.41	Total Discount
Line 13	-	
Line 14	414.03	
Line 15	-	
Line 16	414.03	State Tax

## Apr Deposits

Date of Stay		Number of Nights	Rate Per Night	Gross Sales	State Tax	City Tax	Total Amount	Payment Method	01-10-18004-4509030		
1	3/30/2023	7	145.00	1,015.00	60.90	50.75	1,126.65	Personal CC			
2	4/1/2023	1	145.00	145.00	8.70	7.25	160.95	Personal CC			
3	4/1/2023	1	145.00	145.00	8.70	7.25	160.95	Personal CC			
4	4/1/2023	2	113.00	226.00	13.56	11.30	250.86	Personal CC			
5	4/2/2023	5	92.00	460.00	27.60	23.00	510.60	Personal CC			
6	4/5/2023	1	92.00	92.00	5.52	4.60	102.12	Direct Bill			
7	4/6/2023	1	145.00	145.00	8.70	7.25	160.95	Personal CC			
					Deposit Amount		\$2,370.96				
					Date		4/7/2023				
	Date of Stay	Number of Nights	Rate Per Night	Gross Sales	State Tax	City Tax	Total Amount	Payment Method			
1	4/6/2023	2	145.00	290.00	17.40	14.50	321.90	Personal CC			
2	4/6/2023	2	145.00	290.00	17.40	14.50	321.90	Personal CC			
3	4/7/2023	2	145.00	290.00	17.40	14.50	321.90	Personal CC			
4	4/7/2023	3	155.00	465.00	27.90	23.25	516.15	Personal CC			
5	4/10/2023	1	92.00	92.00	5.52	4.60	102.12	Direct Bill			
					Deposit Amount		\$1,481.85				
					Date		4/11/2023				
	Date of Stay	Number of Nights	Rate Per Night	Gross Sales	State Tax	City Tax	Total Amount	Payment Method			
1	4/13/2023	4	145.00	580.00	34.80	29.00	643.80	Personal CC			
2	4/13/2023	1	92.00	92.00	5.52	4.60	102.12	Personal CC			
3	4/13/2023	3	145.00	435.00	26.10	21.75	482.85	Personal CC			
4	4/14/2023	2	115.00	230.00	13.80	11.50	255.30	Personal CC			
5	4/16/2023	1	145.00	145.00	8.70	7.25	160.95	Personal CC			
					Deposit Amount		\$1,645.02				
					Date		4/18/2023				
	Date of Stay	Number of Nights	Rate Per Night	Gross Sales	State Tax	City Tax	Total Amount	Payment Method			
1	4/18/2023	1	92.00	92.00	5.52	4.60	102.12	Direct Bill			
2	4/18/2023	2	145.00	290.00	17.40	14.50	321.90	Personal CC			
3	4/18/2023	2	145.00	290.00	17.40	14.50	321.90	Personal CC			
4	4/19/2023	1	145.00	145.00	8.70	7.25	160.95	Personal CC			
					Deposit Amount		\$804.75				
					Date		4/26/2023				
					Total of Deposits at Cashier's Office		\$6,302.58				
					Minus Incidental Charges/Adjustments		-				
					Plus Rooms Paid with Gift Certificate		-		Sales	Hotel Tax	
					Plus April Rooms Under AR Charges		306.36		276.00	30.36	
					Minus March AR Charges Paid in April		-				
					Plus Rooms That Will Carry Over to May Deposits		1,565.10		1,410.00	155.10	
					Minus March Rooms That Were In April Deposits		(321.90)				
					</						

5/11/2023

## Receipt Distribtuion Code Analysis

14:02

Start Date: 4/1/2023  
 Cutoff Date: 4/30/2023  
 Saved List:  
 Distribution Codes:  
 AR Types:  
 Deposit Types:  
 Non-AR Rcpt Codes: CHCH

## Dist by Receipt

Distribution	Person ID	Name	Date	Rcpt No	Type	Type Description	Term	Amount	Session	GL Number
BANK		04.07.23 Daily Deposit	04/07/2023	002158675	CHCH	Inn At Waters Edge		\$2,136.00	68252	01_10_18004_4509030
BANK		04.07.23 Daily Deposit	04/07/2023	002158675	CHCH	Inn At Waters Edge		\$234.96	68252	01_00_00000_2900012
TOTAL:								\$2,370.96		
BANK		4/11/23 Taxable Sales & Serv	04/11/2023	002159201	CHCH	Inn At Waters Edge		\$1,335.00	68288	01_10_18004_4509030
BANK		4/11/23 Taxable Sales & Serv	04/11/2023	002159201	CHCH	Inn At Waters Edge		\$146.85	68288	01_00_00000_2900012
TOTAL:								\$1,481.85		
BANK		4/18/23 Taxable Sales & Serv	04/18/2023	002160689	CHCH	Inn At Waters Edge		\$1,482.00	68379	01_10_18004_4509030
BANK		4/18/23 Taxable Sales & Serv	04/18/2023	002160689	CHCH	Inn At Waters Edge		\$163.02	68379	01_00_00000_2900012
TOTAL:								\$1,645.02		
BANK		Daily Deposit 4.26.23	04/26/2023	002167651	CHCH	Inn At Waters Edge		\$725.00	68493	01_10_18004_4509030
BANK		Daily Deposit 4.26.23	04/26/2023	002167651	CHCH	Inn At Waters Edge		\$79.75	68493	01_00_00000_2900012
TOTAL:								\$804.75		
								\$6,302.58		

"Barrios, Isabel" <barriosi142@cod.edu>

---

**Check Request - April 2023 Village Hotel Tax.pdf**

---

"Barrios, Isabel" <barriosi142@cod.edu>

Fri, May 12, 2023 at 07:20 PM UTC

CC:

BCC:

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**1 attachment**

Check Request - April 2023 Village Hotel Tax.pdf