

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1394095
Vendor Name: Name on Anything.com
Invoice Number: P0006723
Invoice Date: 5/9/2023
PO Number: P0006723
Check Number: E0095266
Check Amount: \$ 2,599.60
Check Date: 05/18/2023
Voucher Number: V0785438
Document Type: AP Invoice

Document Below

Purchase Order**Purchase Order #:** P0006723

NAME ON ANYTHING.COM

**Check enclosed request -
Needs pre-payment to
send to Name on
Anything.com
5.9.23 EF****Order Total: 2,599.60 USD****Date:** 05/09/2023**Transaction #:** 3355409**Authorized By:** Eric Frick**Requested By:** Molly Junokas**Requester Email:** junokasm@cod.edu**Phone:** 630-942-3042**CONFIRMING REQUEST****Supplier Address:**NAME ON ANYTHING.COM
23W328 Great Western Ave.
Glen Ellyn, IL 60137
United States
Attn: Lee Owens
Phone: 999-999-9999**Ship To:**College of DuPage
College of DuPage Shipping & Receiving
425 Fawell Blvd.
Glen Ellyn, IL 60137
United States
Attn: Tom Murray
Phone: 630-942-2238**Bill To:**College of DuPage
College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137
United States
Attn: invoicing@cod.edu
Phone: 630-942-2228**Order Comments:** Quote 230327-1L

Line #	Item #	Description	UOM	QTY	Unit Price	Line Total
1		16 Oz. Nesting Glass, Color: Clear Imprint: Digital Printed.	Each	1008	2.45 USD	2,469.60 USD
		Ship To Attn: Tom Murray			MFG/Provider Part #: WNLRR-OHLDG	
2		Shipping	Each	1	130.00 USD	130.00 USD
		Ship To Attn: Tom Murray				

Subtotal: 2,599.60 USD**Tax:** 0.00 USD**S & H:** 0.00 USD**Order Total:** 2,599.60 USD**General Terms**

PLEASE NOTE: ALL SHIPMENTS ARE REQUIRED TO BE DELIVERED TO WAREHOUSE SERVICES. FAILURE TO COMPLY WILL JEOPARDIZE OR DELAY THE PAYMENT PROCESS.

EXCEPTIONS WITH PRIOR APPROVAL BY PROCUREMENT SERVICES WILL PRINT ON THE P.O.

1. F.O.B. DESTINATION unless otherwise indicated under Purchase Order Comments.
2. College of DuPage will only accept electronic invoices in PDF format. Invoices must reference the COD Purchase Order Number. Invoices are to be emailed to invoicing@cod.edu with **only one PDF document per email**. For questions about payment status or other inquiries, please email acctpay@cod.edu or call 630-942-2228.
3. All payments are processed via ACH transfer weekly. You are strongly encouraged to set up your ACH account upon receipt of this PO to avoid unnecessary payment delays. A letter will be sent to you under a separate cover that outlines the set-up instructions, your log-in, and your temporary password. Invoices must be received in an electronic format at least three weeks prior to the due date and are to be emailed to invoicing@cod.edu. Paper checks are issued once a month. A paper check will be issued to foreign vendors that are not eligible for ACH transfer.
4. All invoices must be provided to the College for services rendered directly to the College. Undisputed invoices will be paid within sixty (60) days of receipt of properly submitted invoices, in accordance with the Local Government Prompt Payment Act.
5. All solicitations must be directed to the Purchasing Department. Any vendor selling directly to any faculty or staff member, without prior authorization from the Purchasing Department will be removed from our vendor list.
6. College of DuPage is exempt from payment of the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax. The College's Tax Exemption Identification Number is E9997-3391-06.
7. If unable to ship and/or deliver as required, advise the Purchasing Department immediately with full details at 630-942-

8. All packages shall clearly indicate the purchase order number and contain a packing list of all contents with itemized descriptions.

9. All shipments are accepted subject to inspection and approval by the College of DuPage.

10. Any company/organization to be awarded a contract for goods and/or services must be in compliance with the fair employment practice act and all rules & regulations thereunder.

11. Suppliers are required to comply with executive orders 11246, and 11375, The Rehabilitation Act of 1973, and the Vietnam Readjustment Act of 1974.

12. All contracts for construction work are subject to the provisions of 820 ILCS 130, ch. 48, Par. 39s-1 through 39s-12, providing for payment of the prevailing rate of wages to laborers, workmen & mechanics.

13. This Agreement is the entire agreement between the College of DuPage ("Customer") (including Customer's employees and other End Users) and Vendor ("Seller") unless specifically indicated and supported by previously mutually approved terms. In the event that Seller enters into terms of use agreements or other agreements, policies, or understandings, whether on Seller's purchase order, website, electronic, click-through, verbal or in writing, with Customer's employees or other End Users, such agreements shall be null, void and without effect, and the terms of this Agreement shall apply. The customer will not be bound to any other terms and conditions set forth in any documents, agreements, or policies posted on the Seller's website unless such terms and conditions are also set forth in this Agreement. Seller may not unilaterally change any term or condition of this Agreement.

Powered By: ESM Solutions.

"Frick, Eric" <fricke@cod.edu>

Check enclosed Molly Junokas P0006723 EF

"Frick, Eric" <fricke@cod.edu>

Tue, May 9, 2023 at 07:07 PM UTC

CC: Junokas, Molly <junokasm@cod.edu>

BCC:

Hello,

The attached purchase order and check enclosed has been ordered by Molly Junokas. The vendor requires payment before they will fill the order. Kindly work directly with Molly as needed.

Thank you.

Best,

Eric Frick

Purchasing Expeditor

425 Fawell Blvd. | Glen Ellyn, IL 60137-6599 | USA

T: (630) 942.2576 | fricke@cod.edu

[Click Here](#) for current bids/Rfps!

COD: Check out our [Team Site](#)!

2 attachments

image001.jpg

P0006723 (1).pdf

QUOTE

Name: On Anything.com
23W328 Great Western Avenue
Glen Ellyn, IL 60137

Phone: 630.545.2642 Fax: 630.534.6165
Email: lee@nameonanything.com

PO/Ref #: P0006723
Job #: 230327-1L
Date: May 8, 2023

Bill To:

College of Dupage McAnich Arts Center (The MAC)
Tom Murray
425 Fawell Blvd
Glen Ellyn, Illinois 60137

Phone: 630-854-6707
Email: murrayt166@cod.edu

Ship To:

College of Dupage McAnich Arts Center (The MAC)
Tom Murray
425 Fawell Blvd
Glen Ellyn, Illinois 60137

Phone: 630-854-6707
Email: murrayt166@cod.edu

Salesperson Lee Owens	Ship Via Ground	Est. Ship Date In-hands by 05/26/23	Payment Terms Prepay
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Qty	Item #	Description	Unit Price	Ext. Price
1008	WNLRR-OHLDG	 16 Oz. Nesting Glass with BLACK Swivel Lid Color: Black Lid Size: 16oz Imprint: Digital Printed Full Color Wrap Around Block Artwork	\$2.45	\$2,469.60

Subtotal	\$2,469.60
Shipping	\$130.00
Tax (0%)	EXEMPT
Total	\$2,599.60

NOTES TO CUSTOMER:

Please use the provided link to pay your invoice;

<https://www.promoplace.com/nameonanything/paybill.htm>

Price based on camera ready/vector artwork. Additional charges may apply.

PLEASE NOTE - COVID 19: Due to the disruption of the supply chain and delivery services we cannot guarantee an in-hands date. While we try to do everything we can, we cannot control what happens at the manufacturing and transit levels.

In the rare instance there is a problem with your finished product, we must be notified within 5 business days upon delivery. While we wish we could grant you further time, we are at the mercy of the manufacturers policy.

Thank you for understanding.

"noreply@esmsolutions.com" <noreply@esmsolutions.com>

[External] Information Only - Change Order Notification - 3355409 - Name on Anything.com, 68 Gift Shop/80 Promo, CCMA_WARHL SHOP/NONE

"noreply@esmsolutions.com" <noreply@esmsolutions.com> Tue, May 9, 2023 at 06:56 PM UTC

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Dear Check,

The following change order is complete. Since this is a confirming request, no additional action is required. A copy of the order is included below for your information.

Transaction #: 3355409

Transaction Name: Name on Anything.com, 68 Gift Shop/80 Promo, CCMA_WARHL SHOP /NONE

Release Method: ConfirmingRequest

Order Type: Purchase Order (PO)

If you have any questions, please contact your system administrator for assistance.

Thank you,
ESM Solutions Customer Support



1

attachment

862edd4e-6d23-416c-9349-6c9d20df8eea Name on Anything.com REVISED Quote 230327-1L 2599.60 Warhol 16oz Nesting Glasses 05-08-23.pdf