

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1488746
Vendor Name: Aries Charter Transportation Inc
Invoice Number: 98284
Invoice Date: 5/1/2023
PO Number: P0006524
Check Number: E0095237
Check Amount: \$ 956.28
Check Date: 05/18/2023
Voucher Number: V0785855
Document Type: AP Invoice

Document Below

Invoice

Aries Charter Transportation Inc.
 924 West 75th Street
 Suite #120-258
 Naperville IL 60565
 Phone: 773-826-2000
 Fax: 773-826-2100
 www.ariescharter.com
 Ericka.Crout@AriesCharter.com
 Sales Associate: Ericka

College Of DuPage Athletics
 425 Fawell Blvd.
 Glen Ellyn IL 60137

Order Number: 98284

Order Date: 1/05/2023
 Customer NO.: 33467
 Group: STEMCON
 Contact: Anne Marie Dando
 Phone: 630-942-3370
 Email: dandoa@cod.edu
 Number of Vehicles: 1

Report produced by driveware!

Invoice No.: 98284
 Invoice Date: 5/01/2023
 Terms: Balance Due

Pickup	Destination	Amount	Misc. Charges	Total
Saturday 4/29/2023 Spot: 09:45AM Depart: 10:00AM	Arrive: 04:00PM	\$833.70	\$122.58	\$956.28
College Of DuPage Athletics 425 Fawell Blvd. Glen Ellyn IL 60137 Return 4/29/2023 4:00PM Vehicle Type: 57 Pax	College Of DuPage Athletics 425 Fawell Blvd. Glen Ellyn IL 60137 Depart From Destination 4/29/2023			

Number of Passengers: 56
 See Timed Printed Itinerary
 Onsite Contact - Anne Marie Dando 630-234-5918

Itinerary TBA

Transportation will be every half hour at the Physical Education Center and every hour at workshop locations. This could fluctuate depending on number of workshops, but all sites are on the Glen Ellyn campus.

Fuel Surcharge \$92.58
 Gratuity \$30.00

Total Misc. Charges:	\$122.58
Total:	\$956.28
Amount Paid:	
Balance Due:	\$956.28

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College Of DuPage Athletics
 425 Fawell Blvd.
 Glen Ellyn IL 60137

CHARTER BUS LIABILITY AGREEMENT:

This agreement is a contractual arrangement of Aries Charter Transportation Inc. for the ground transportation service and pertains specifically to the performance by the customer in the vehicle during the course of time. In addition to the hourly rate for this bus and driver, any damage excess of usual use and wear of the hired vehicle, there will be a minimum charge of \$100 for the repair and/or general cleaning of the bus. Decision as to the usual wear and use of the vehicle interior and its environs, rest with Aries Charter Transportation Inc., solely, and its experience as to general habitation of hired ground transportation and its decision is final. Aries Charter Transportation Inc. is not liable for items left on the vehicle, loss of time due to mechanical failure or inclement weather.

If you book an overnight charter your group is liable for hotel room accommodations for the driver for each night of your charter. Aries Charter requires hotel room confirmations prior to departure.

A signed contract and deposit is required upon booking. Payment in full is required 14 days prior to service (if we have a credit card on file it WILL be run 14 days prior to service). There is a 50% penalty of the total between 14 to 5 days prior to service for cancellation. 5 days or less there is no refund. Substitution of vehicle at Aries Charter Transportation Inc. discretion. Overtime charges will apply after the contracted service exceeds 15 minutes from original drop off time; charges will be in 1 hour increments.

Pursuant to City of Chicago Municipal Code Chapter 9-114 riders are not allowed:

- a) if under the age of 21 to possess or consume alcoholic liquor
- b) to engage in disorderly conduct
- c) to possess any drug paraphernalia
- d) to unlawfully possess a firearm
- e) to hurl projectiles from the vehicle
- f) to commit indecent exposure
- g) to litter
- h) to unlawfully possess or use cannabis or any controlled substance

CUSTOMER'S SIGNATURE

DATE:

Nick Trevino <Nick.Trevino@ariescharter.com>

[External] Invoice: 98284

Nick Trevino <Nick.Trevino@ariescharter.com>

Tue, May 2, 2023 at 12:22 AM UTC

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

1 attachment

20230501-I98284-192206.pdf

Purchase Order

Purchase Order #: P0006524

Order Total: 956.28 USD



Aries Charter Transportation Inc

Date: 03/30/2023
Transaction #: 3326073
Authorized By: Eric Frick

Requested By: Anne Marie Dando
Requester Email: dandoa@cod.edu
Phone: 630-942-2813

CONFIRMING REQUEST

Supplier Address:

Aries Charter Transportation Inc
924 W 75th St Ste 120-258
Naperville, IL 60565
United States
Attn:
Phone:

Ship To:

College of DuPage
College of DuPage Shipping & Receiving
425 Fawell Blvd.
Glen Ellyn, IL 60137
United States
Attn: Anne Marie Dando
Phone: 630-942-2238

Bill To:

College of DuPage
College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137
United States
Attn: invoicing@cod.edu
Phone: 630-942-2228

Order Comments: Order No: 98284
Cust No: 33467
Group: STEMCON

Line #	Item #	Description	UOM	QTY	Unit Price	Line Total
1		Coach Bus Services - Passenger Capacity 56 Saturday 4/29/23 Spot: 9:45am Depart: 10AM Arrive: 4:00pm : Transportation will be every half hour at the Physical Education Center and every hour at workshop locations. This could fluctuate depending on number of workshops, but all sites are on the Glen Ellyn campus.	Each	1	833.70 USD	833.70 USD
		Ship To Attn: Anne Marie Dando				
2		Fuel Surcharge	Each	1	92.58 USD	92.58 USD
		Ship To Attn: Anne Marie Dando				
3		Gratuity - Mandatory Charge from vendor	Each	1	30.00 USD	30.00 USD
		Ship To Attn: Anne Marie Dando				

Subtotal: 956.28 USD

Tax: 0.00 USD

S & H: 0.00 USD

Order Total: 956.28 USD

General Terms

PLEASE NOTE: ALL SHIPMENTS ARE REQUIRED TO BE DELIVERED TO WAREHOUSE SERVICES. FAILURE TO COMPLY WILL JEOPARDIZE OR DELAY THE PAYMENT PROCESS.

EXCEPTIONS WITH PRIOR APPROVAL BY PROCUREMENT SERVICES WILL PRINT ON THE P.O.

1. F.O.B. DESTINATION unless otherwise indicated under Purchase Order Comments.

2. College of DuPage will only accept electronic invoices in PDF format. Invoices must reference the COD Purchase Order Number. Invoices are to be emailed to invoicing@cod.edu with **only one PDF document per email**. For questions about payment status or other inquiries, please email acctpay@cod.edu or call 630-942-2228.

3. All payments are processed via ACH transfer weekly. You are strongly encouraged to set up your ACH account upon receipt of this PO to avoid unnecessary payment delays. A letter will be sent to you under a separate cover that outlines the set-up instructions, your log-in, and your temporary password. Invoices must be received in an electronic format at least three weeks prior to the due date and are to be emailed to invoicing@cod.edu. Paper checks are issued once a month. A paper check will be issued to foreign vendors that are not eligible for ACH transfer.

4. All invoices must be provided to the College for services rendered directly to the College. Undisputed invoices will be paid within sixty (60) days of receipt of properly submitted invoices, in accordance with the Local Government Prompt Payment Act.

5. All solicitations must be directed to the Purchasing Department. Any vendor selling directly to any faculty or staff member, without prior authorization from the Purchasing Department will be removed from our vendor list.

6. College of DuPage is exempt from payment of the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax. The College's Tax Exemption Identification Number is E9997-3391-06.

7. If unable to ship and/or deliver as required, advise the Purchasing Department immediately with full details at 630-942-2217.

8. All packages shall clearly indicate the purchase order number and contain a packing list of all contents with itemized descriptions.

9. All shipments are accepted subject to inspection and approval by the College of DuPage.

10. Any company/organization to be awarded a contract for goods and/or services must be in compliance with the fair employment practice act and all rules & regulations thereunder.

11. Suppliers are required to comply with executive orders 11246, and 11375, The Rehabilitation Act of 1973, and the Vietnam Readjustment Act of 1974.

12. All contracts for construction work are subject to the provisions of 820 ILCS 130, ch. 48, Par. 39s-1 through 39s-12, providing for payment of the prevailing rate of wages to laborers, workmen & mechanics.

13. This Agreement is the entire agreement between the College of DuPage ("Customer") (including Customer's employees and other End Users) and Vendor ("Seller") unless specifically indicated and supported by previously mutually approved terms. In the event that Seller enters into terms of use agreements or other agreements, policies, or understandings, whether on Seller's purchase order, website, electronic, click-through, verbal or in writing, with Customer's employees or other End Users, such agreements shall be null, void and without effect, and the terms of this Agreement shall apply. The customer will not be bound to any other terms and conditions set forth in any documents, agreements, or policies posted on the Seller's website unless such terms and conditions are also set forth in this Agreement. Seller may not unilaterally change any term or condition of this Agreement.

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