

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1087032

Vendor Name: National Engravers Inc.,DBA B Gunther &

Invoice Number: 99944

Invoice Date: 4/28/2023

PO Number: P0006891

Check Number: E0095113

Check Amount: \$ 365.00

Check Date: 05/09/2023

Voucher Number: V0784447

Document Type: AP Invoice

Document Below



Awarding You
A National Engravers, Inc. Company
3985 Commerce Drive Phone: 800-753-3384
St. Charles, IL 60174 Fax: 630-639-5226

Invoice: 99944

Date Ordered: 4/17/23

Date Invoiced: 4/28/23

Date Due: 5/28/23

Ordered By	Phone	Fax	Email
Jelymar Mejia			mejiaj742@cod.edu

COLLEGE OF DUPAGE
ACCOUNTS PAYABLE
425 FAWELL BLVD.
GLEN ELLYN, IL 60137

SHIP TO:
COLLEGE OF DUPAGE
JELYMAR MEJIA
425 FAWELL BLVD.
GLEN ELLYN, IL 60137
US

Customer #	PO Number	Terms	Salesperson	Ship Method
1109	PO P0006891	Net 30	Erin Crawford	1) FedEx Standard Ground

Qty	Part Number	Description	Unit Price	Total Price
2	2452	Ella Clear Circle, 3.5"H x 3.5"W	33.00	66.00
2	2515	Lucia Crystal Flame	83.50	167.00
3	7107	Joplin 5"x7" Black Plaque with 4 silver corner screws	38.00	114.00

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Subtotal	347.00
Sales Tax	
Shipping	18.00
Total	365.00
Paid	
Balance	365.00

Note:

PLEASE NOTE - IF PAYING BY CREDIT CARD: Billing will appear on your statement under PRODUCT DECORATORS.



Report Date: 5/1/2023

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FW: [External] Please find the attached invoice and online payment link 99944 - Invoice 99944 - 5/1/2023

Accounts Payable <acctpay@cod.edu>

Mon, May 1, 2023 at 08:39 PM UTC

CC:

BCC:

-----Original Message-----

From: Geri Mondek

Sent: Monday, May 1, 2023 9:49 AM

To: Mejia, Jelymar

Cc: Accounts Payable

Subject: [External] Please find the attached invoice and online payment link 99944 - Invoice 99944 - 5/1/2023

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Dear Jelymar,

Thank you for your recent order. Your order is now on its way!

Go to: www.fedex.com and enter your tracking # below.

FedEx: 646979739543

Attached please find your finalized invoice.

If you would like to pay by using Discover, MasterCard, Visa, or American Express, please use the following link to enter your credit card information on our secure order processing portal

<https://clicktopay.link/?p=857A69827C8A053479CE4C0247B8A555>

Please be sure to open and inspect your shipment of award/gift items as soon as they arrive and advise us immediately if there are any damaged items. We package your awards with the utmost care, and packaging has been tested to ensure reliability, but accidents in shipping can occur.

* If any accidents have occurred during shipping, you must notify us within 3 business days of receipt, so we can file a claim with the carrier.

* We will need photos of the damage to all the parts, and photos of all the shipping boxes.

If you received damaged awards, we will replace them at no cost (including shipping). If damage is not reported within 3 business days of receipt, and photos of the damaged parts and of the shipping containers are not received, the claim may be voided and charges for replacement units may apply.

ADDITIONAL INFORMATION

Recycled glass, Art glass, vases and bowls that are hand blown will be slightly different in color, shape and size. Bubbles and swirls and imperfections, are a part of the process and are considered normal and acceptable.

We look forward to working with you again soon. Thank you!

Sincerely,

Geri Mondek

Accounting Manager for

National Engravers Inc. - Parent Company for Awarding You | Thomas Dale Co. | Classic Identity |

Industrial Engravers geri.mondek@nationalengraversinc.com

1 attachment

Invoice wNotes-99944-5-1-2023.pdf