

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1585496
Vendor Name: Banner Personnel Service Inc
Invoice Number: 44655
Invoice Date: 4/22/2023
PO Number: B0001078
Check Number: E0095078
Check Amount: \$ 2,455.20
Check Date: 05/09/2023
Voucher Number: V0784535
Document Type: AP Invoice

Document Below

INVOICE

Invoice ID: 0500-1440-1362

Vendor	Banner Personnel Service Inc
Created By	Joyce Sekerka [0353607 sekerkaj]
Create Date	04/27/2023

Invoice Information

Vendor	Banner Personnel Service Inc [1585496]
Address	[79e1f440-98ef-484a-9c96-912e5a0f95e2] 7425 Janes Ave Ste 201 Woodridge,IL 60517
Invoice Date	04/27/2023
Invoice Amount	0.00 USD
FiscalYear	FY23
EthINVAPType	IM
EthINVHDBank	IM

Invoice Notes

J Sekerka 04/27/2023 09:52 AM
Email address of sender: mblubaugh@bannerpersonnel.com.
Email received timestamp: 04/27/2023 14:52 GMT

Expense Summary

Amount (USD)

Remit To:



Banner Personnel Service, Inc.

**7425 Janes Avenue, Suite 201
Woodridge, IL 60517
630-515-0500**

Accounts Payable
College Of DuPage
425 22nd St
Glen Ellyn, IL 60137

Branch Name: Naperville

Invoice Date	Invoice #
4/22/2023	44655
Customer #	Invoice Amt
48221	\$892.80

TERMS: Unless otherwise provided for under contract:
This invoice must be paid within 10 days. Any invoiced amount not
paid within 30 days will accrue interest at the rate of 1% per month
or at the maximum rate permitted by law. Client directed travel or
expense costs will be assessed a 5% handling charge.

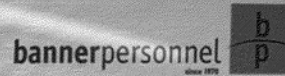
Please detach and return with remittance

PO Number: B0001078

Employee	Description	Reg Hrs	Rate	OT Hrs	OT Rate	Total
Smith, Emma	Weekend Date: 4/23/2023 Admin Special Project Department Name: Marketing and Creative Services	32.00	\$27.90	0.00	\$41.85	\$892.80

Please Pay \$892.80



Banner Personnel
 Temporary Employee Time Sheet


SOCIAL SECURITY NUMBER									
X	X	X	X	X	2	5	9	5	

EMPLOYEE: LAST NAME SMITH	FIRST EMMA
-------------------------------------	----------------------

I CERTIFY THAT I HAVE WORKED THE HOURS LISTED ON THIS TIME SHEET.	
EMPLOYEE	X EMMA SMITH
SIGNATURE	

COMPANY NAME COLLEGE OF DuPAGE
ADDRESS INSTITUTIONAL RESOURCE CENTER, S LAMBERT ROAD
CITY/STATE/ZIP GLEN ELLYN, IL 60137

EVERY TEMPORARY EMPLOYEE IS REQUIRED TO CONTACT BANNER PERSONNEL, INC. WHEN THEIR ASSIGNMENT WITH A CUSTOMER ENDS. IF THE EMPLOYEE FAILS TO CONTACT THE FIRM, THE EMPLOYEE WILL BE CONSIDERED TO HAVE LEFT WORK VOLUNTARILY WITHOUT CAUSE, AND UNEMPLOYMENT BENEFITS MAY BE DENIED. ACCEPTANCE OF THIS TEMPORARY JOB CANNOT BE CONSTRUED AS A GUARANTEE OF FULL TIME EMPLOYMENT.

WEEK ENDING SATURDAY 4/22

	DATE	TIME STARTED	TIME FINISHED	LESS LUNCH	HOURS WORKED
SUN	4/16	X	X	X	X
MON	4/17	X	X	X	X
TUE	4/18	8	4:30	.5	8
WED	4/19	8	4:30	.5	8
THU	4/20	8	4:30	.5	8
FRI	4/21	8	4:30	.5	8
SAT	4/22	X	X	X	X

TOTAL TO NEAREST QUARTER HOUR. MINIMUM ASSIGNMENT TIME IS 4 HOURS. CLIENT WILL BE BILLED FOR HOURS LISTED.	TOTAL:	32
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CLIENT AGREEMENT
BANNER HAS INCURRED EXPENSE IN RECRUITING ITS EMPLOYEES. AS PART OF YOUR AGREEMENT WITH **BANNER**, THE CLIENT AGREES NOT TO HIRE THE TEMPORARY NAMED HEREON AS AN EMPLOYEE, CONSULTANT, INDEPENDENT CONTRACTOR, OR IN ANY OTHER POSITION IN THE COMPANY WITHOUT PRIOR CONSENT OF **BANNER** AND PAYMENT OF THE APPLICABLE FEE (SEE WWW.BANNERPERSONNEL.COM/TERMS.HTM).
 I CERTIFY THAT THE ABOVE HOURS ARE CORRECT.

CLIENT SIGNATURE X	TITLE
------------------------------	-------

Please fax or email to: 630.505.4566 or
bps_naperville@bannerpersonnel.com

Molly Blubaugh <mblubaugh@bannerpersonnel.com>

[External] Banner Personnel Service, Inc. Invoice - 2 of 2

Molly Blubaugh <mblubaugh@bannerpersonnel.com>

Thu, Apr 27, 2023 at 02:50 PM UTC

CC:

BCC:

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<http://www.adobe.com/products/acrobat/readstep2.html>

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#####

1 attachment

COD 44655 + timecard.pdf

"Zerrudo, Marivic" <zerrudom@cod.edu>

Banner Personnel

"Zerrudo, Marivic" <zerrudom@cod.edu>

Thu, May 4, 2023 at 09:40 PM UTC

CC:

BCC:

Marivic Zerrudo

Accounts Payable Specialist

College of DuPage

425 Fawell Blvd | SRC 2132 | Glen Ellyn, IL 60137-6599

phone 630-942-2601 | zerrudom@cod.edu

1 attachment

INV 44655.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1585496
Vendor Name: Banner Personnel Service Inc
Invoice Number: 44693
Invoice Date: 4/29/2023
PO Number: B0001078
Check Number: E0095078
Check Amount: \$ 2,455.20
Check Date: 05/09/2023
Voucher Number: V0784536
Document Type: AP Invoice

Document Below

INVOICE

Invoice ID: 0500-1445-3707

Vendor	Banner Personnel Service Inc
Created By	Joyce Sekerka [0353607 sekerkaj]
Create Date	05/04/2023

Invoice Information

Vendor	Banner Personnel Service Inc [1585496]
Address	[79e1f440-98ef-484a-9c96-912e5a0f95e2] 7425 Janes Ave Ste 201 Woodridge,IL 60517
Invoice Date	05/04/2023
Invoice Amount	0.00 USD
EthINVAPType	IM
FiscalYear	FY23
EthINVHDBank	IM

Invoice Notes

J Sekerka 05/04/2023 09:54 AM
Email address of sender: mblubaugh@bannerpersonnel.com.
Email received timestamp: 05/04/2023 14:53 GMT

Expense Summary

Amount (USD)

Remit To:



Banner Personnel Service, Inc.

**7425 Janes Avenue, Suite 201
Woodridge, IL 60517
630-515-0500**

Accounts Payable
College Of DuPage
425 22nd St
Glen Ellyn, IL 60137

Branch Name: Naperville

Invoice Date	Invoice #
4/29/2023	44693
Customer #	Invoice Amt
48221	\$1,116.00

TERMS: Unless otherwise provided for under contract:
This invoice must be paid within 10 days. Any invoiced amount not
paid within 30 days will accrue interest at the rate of 1% per month
or at the maximum rate permitted by law. Client directed travel or
expense costs will be assessed a 5% handling charge.

Please detach and return with remittance


PO Number: B0001078

Employee	Description	Reg Hrs	Rate	OT Hrs	OT Rate	Total
Smith, Emma	Weekend Date: 4/30/2023 Admin Special Project Department Name: Marketing and Creative Services	40.00	\$27.90	0.00	\$41.85	\$1,116.00

Please Pay \$1,116.00



Banner Personnel
Temporary Employee Time Sheet

bannerpersonnel 

SOCIAL SECURITY NUMBER

X	X	X	X	X	2	5	9	5
---	---	---	---	---	---	---	---	---

EMPLOYEE: LAST NAME FIRST
SMITH EMMA

I CERTIFY THAT I HAVE WORKED THE HOURS LISTED ON THIS TIME SHEET.
EMPLOYEE
SIGNATURE **X EMMA SMITH**

COMPANY NAME
COLLEGE OF DUPAGE

ADDRESS
INSTITUTIONAL RESOURCE CENTER, S LAMBERT ROAD

CITY/STATE/ZIP
GLEN ELLYN, IL 60137

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WEEK ENDING SATURDAY
04/29

	DATE	TIME STARTED	TIME FINISHED	LESS LUNCH	HOURS WORKED
SUN	04/23	X	X	X	X
MON	04/24	8	4:30	.5	8
TUE	04/25	8	4:30	.5	8
WED	04/26	8	4:30	.5	8
THU	04/27	8	4:30	.5	8
FRI	04/28	8	4:30	.5	8
SAT	04/29	X	X	X	X
TOTAL TO NEAREST QUARTER HOUR. MINIMUM ASSIGNMENT TIME IS 4 HOURS. CLIENT WILL BE BILLED FOR HOURS LISTED.					TOTAL: 40

CLIENT AGREEMENT
BANNER HAS INCURRED EXPENSE IN RECRUITING ITS EMPLOYEES. AS PART OF YOUR AGREEMENT WITH BANNER, THE CLIENT AGREES NOT TO HIRE THE TEMPORARY NAMED

English (United States) Focus

Molly Blubaugh <mblubaugh@bannerpersonnel.com>

[External] FW: Banner Personnel Service, Inc. Invoice - 2 of 2

Molly Blubaugh <mblubaugh@bannerpersonnel.com>

Thu, May 4, 2023 at 02:52 PM UTC

CC:

BCC:

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#####

1 attachment

COD 44693 + timecard.pdf

"Zerrudo, Marivic" <zerrudom@cod.edu>

Banner Personnel

"Zerrudo, Marivic" <zerrudom@cod.edu>

Fri, May 5, 2023 at 05:10 PM UTC

CC:

BCC:

Marivic Zerrudo

Accounts Payable Specialist

College of DuPage

425 Fawell Blvd | SRC 2132 | Glen Ellyn, IL 60137-6599

phone 630-942-2601 | zerrudom@cod.edu

1 attachment

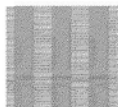
Inv. 44693.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1585496
Vendor Name: Banner Personnel Service Inc
Invoice Number: 44654
Invoice Date: 4/22/2023
PO Number: B0001226
Check Number: E0095078
Check Amount: \$ 2,455.20
Check Date: 05/09/2023
Voucher Number: V0785026
Document Type: AP Invoice

Document Below

Remit To:



Banner Personnel Service, Inc.

**7425 Janes Avenue, Suite 201
Woodridge, IL 60517
630-515-0500**

Accounts Payable
College Of DuPage
425 22nd St
Glen Ellyn, IL 60137

Branch Name: Naperville

Invoice Date	Invoice #
4/22/2023	44654
Customer #	Invoice Amt
48221	\$306.90

TERMS: Unless otherwise provided for under contract:
This invoice must be paid within 10 days. Any invoiced amount not paid within 30 days will accrue interest at the rate of 1% per month or at the maximum rate permitted by law. Client directed travel or expense costs will be assessed a 5% handling charge.

Supervisor: Shirani, Alireza

PO Number: B0001226

Please detach and return with remittance

Employee	Description	Reg Hrs	Rate	OT Hrs	OT Rate	Total
Juarez, Theresa	WeekendDate: 4/23/2023 Admin Special Project Department Name: Library	11.00	\$27.90	0.00	\$41.85	\$306.90

Please Pay \$306.90



Banner Personnel
Temporary Employee Time Sheet

bannerpersonnel
since 1970



SOCIAL SECURITY NUMBER									
X	X	X	X	X	7	1	5	9	
EMPLOYEE: LAST NAME					FIRST				
Juarez					Theresa				
I CERTIFY THAT I HAVE WORKED THE HOURS LISTED ON THIS TIME SHEET.									
EMPLOYEE SIGNATURE X Theresa Juarez									
COMPANY NAME College of DuPage									
ADDRESS									
CITY/STATE/ZIP									

EVERY TEMPORARY EMPLOYEE IS REQUIRED TO CONTACT BANNER PERSONNEL, INC. WHEN THEIR ASSIGNMENT WITH A CUSTOMER ENDS. IF THE EMPLOYEE FAILS TO CONTACT THE FIRM, THE EMPLOYEE WILL BE CONSIDERED TO HAVE LEFT WORK VOLUNTARILY WITHOUT CAUSE, AND UNEMPLOYMENT BENEFITS MAY BE DENIED. ACCEPTANCE OF THIS TEMPORARY JOB CANNOT BE CONSTRUED AS A GUARANTEE OF FULL TIME EMPLOYMENT.

WEEK ENDING SATURDAY					
	DATE	TIME STARTED	TIME FINISHED	LESS LUNCH	HOURS WORKED
SUN					
MON					
TUE	4/18	5:00	10:00		5
WED	4/19	4:00	10:00		6
THU					
FRI					
SAT					
TOTAL TO NEAREST QUARTER HOUR. MINIMUM ASSIGNMENT TIME IS 4 HOURS. CLIENT WILL BE BILLED FOR HOURS LISTED.					TOTAL: 11
<p align="center">CLIENT AGREEMENT</p> <p>BANNER HAS INCURRED EXPENSE IN RECRUITING ITS EMPLOYEES. AS PART OF YOUR AGREEMENT WITH BANNER, THE CLIENT AGREES NOT TO HIRE THE TEMPORARY NAMED HEREON AS AN EMPLOYEE, CONSULTANT, INDEPENDENT CONTRACTOR, OR IN ANY OTHER POSITION IN THE COMPANY WITHOUT PRIOR CONSENT OF BANNER AND PAYMENT OF THE APPLICABLE FEE (SEE WWW.BANNERPERSONNEL.COM/TERMS.HTM).</p> <p>I CERTIFY THAT THE ABOVE HOURS ARE CORRECT.</p>					
CLIENT SIGNATURE X [Signature]					TITLE Supervisor

Please fax or email to: 630.505.4566 or
bps_naperville@bannerpersonnel.com

Molly Blubaugh <mblubaugh@bannerpersonnel.com>

[External] Banner Personnel Service, Inc. Invoice - 1 of 2

Molly Blubaugh <mblubaugh@bannerpersonnel.com>

Thu, Apr 27, 2023 at 02:51 PM UTC

CC:

BCC:

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<http://www.adobe.com/products/acrobat/readstep2.html>

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1 attachment

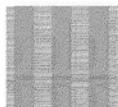
COD 44654 + timecard.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1585496
Vendor Name: Banner Personnel Service Inc
Invoice Number: 44692
Invoice Date: 4/29/2023
PO Number: B0001226
Check Number: E0095078
Check Amount: \$ 2,455.20
Check Date: 05/09/2023
Voucher Number: V0785123
Document Type: AP Invoice

Document Below

Remit To:



Banner Personnel Service, Inc.

**7425 Janes Avenue, Suite 201
Woodridge, IL 60517
630-515-0500**

Accounts Payable
College Of DuPage
425 22nd St
Glen Ellyn, IL 60137

Branch Name: Naperville

Invoice Date	Invoice #
4/29/2023	44692
Customer #	Invoice Amt
48221	\$139.50

TERMS: Unless otherwise provided for under contract:
This invoice must be paid within 10 days. Any invoiced amount not paid within 30 days will accrue interest at the rate of 1% per month or at the maximum rate permitted by law. Client directed travel or expense costs will be assessed a 5% handling charge.

Supervisor: Shirani, Alireza

PO Number: B0001226

Please detach and return with remittance

Employee	Description	Reg Hrs	Rate	OT Hrs	OT Rate	Total
Juarez, Theresa	WeekendDate: 4/30/2023 Admin Special Project Department Name: Library	5.00	\$27.90	0.00	\$41.85	\$139.50

Please Pay \$139.50



Banner Personnel
Temporary Employee Time Sheet

bannerpersonnel



SOCIAL SECURITY NUMBER									
X	X	X	X	X	7	1	5	9	
EMPLOYEE: LAST NAME <i>Juarez</i>					FIRST <i>Theresa</i>				
I CERTIFY THAT I HAVE WORKED THE HOURS LISTED ON THIS TIME SHEET.									
EMPLOYEE SIGNATURE X <i>Theresa Juarez</i>									
COMPANY NAME <i>College of DuPage</i>									
ADDRESS									
CITY/STATE/ZIP									

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WEEK ENDING SATURDAY					
	DATE	TIME STARTED	TIME FINISHED	LESS LUNCH	HOURS WORKED
SUN					
MON					
TUE	<i>4/12/5</i>				<i>5</i>
WED					
THU					
FRI					
SAT					
TOTAL TO NEAREST QUARTER HOUR. MINIMUM ASSIGNMENT TIME IS 4 HOURS. CLIENT WILL BE BILLED FOR HOURS LISTED.					TOTAL: <i>5</i>
<p align="center">CLIENT AGREEMENT</p> <p>BANNER HAS INCURRED EXPENSE IN RECRUITING ITS EMPLOYEES. AS PART OF YOUR AGREEMENT WITH BANNER, THE CLIENT AGREES NOT TO HIRE THE TEMPORARY NAMED HEREON AS AN EMPLOYEE, CONSULTANT, INDEPENDENT CONTRACTOR, OR IN ANY OTHER POSITION IN THE COMPANY WITHOUT PRIOR CONSENT OF BANNER AND PAYMENT OF THE APPLICABLE FEE (SEE WWW.BANNERPERSONNEL.COM/TERMS.HTM).</p> <p>I CERTIFY THAT THE ABOVE HOURS ARE CORRECT.</p>					
CLIENT SIGNATURE X <i>[Signature]</i>					TITLE <i>Supervisor</i>

Please fax or email to: 630.505.4566 or
bps_naperville@bannerpersonnel.com

Molly Blubaugh <mblubaugh@bannerpersonnel.com>

[External] Banner Personnel Service, Inc. Invoice - 1 of 2

Molly Blubaugh <mblubaugh@bannerpersonnel.com>

Thu, May 4, 2023 at 02:48 PM UTC

CC:

BCC:

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1 attachment

COD 44692 + timecard.pdf