

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1656116  
Vendor Name: Two Hands Interiors  
Invoice Number: FY23-JAN  
Invoice Date: 8/31/2022  
PO Number: P0006727  
Check Number: E0095009  
Check Amount: \$ 788.84  
Check Date: 05/03/2023  
Voucher Number: V0784274  
Document Type: AP Invoice

Document Below

P0006727

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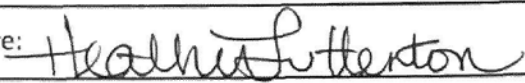
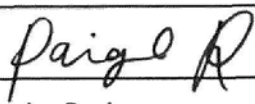
Career Services Center

Illinois Board of Higher Education-Illinois Cooperative Work

Study Grant Period: July 1, 2022-August 31, 2023 06-10-04701-5309001 **Monthly Reimbursement**

**Form**

**Fiscal Year: 2023**

Company: Two Hands Interiors
Contact Name: Rachel Alcorn/Heather Luttenton
Contact Signature: 
Student Name: Paige Reeder
Student Signature: 
Student Program: Interior Design
Description of work performed: The responsibilities of the Intern will be to assist design staff with client projects and presentations.
Description of service activities (Please note this refers to any volunteer opportunities available to the student through your company, if applicable):

Please provide paystubs and timesheets to support the monthly reimbursement template. Monthly reports are due on the 5th of every month.

Did Student obtain permanent employment in Illinois? \_\_\_\_ Yes \_\_\_\_ ☒ No If yes, please provide date of employment and name of employer.

Check Date	Hours Worked	Hourly Rate	Total Wages Paid
July 2022			
August 2022			
September 2022			
October 2022			
November 2022			
December 2022			

A/P please pay \$788.84

"LaSorsa, Krystina" <lasorsak@cod.edu>

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**TwoHandsInteriors\_IBHE\_FY23\_Jan-March**

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"LaSorsa, Krystina" <lasorsak@cod.edu>

Fri, Apr 14, 2023 at 08:53 PM UTC

CC: Wahler, Grace <wahlerg@cod.edu>

BCC:

Please see attached.

**Krystina LaSorsa, MSMOB**

she/her

Interim Manager

Internship and Service Learning Coordinator

Career Services Center

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[Hire a Chap!](#)

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**1 attachment**

approved\_TwoHands\_Reeder\_January\_March\_FY23.pdf