

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1685845

Vendor Name: Art & Paper Conservation Co. Db a Graphi

Invoice Number: 22203-BAL

Invoice Date: 4/21/2023

PO Number:

Check Number: E0094960

Check Amount: \$ 7,500.00

Check Date: 05/03/2023

Voucher Number: V0784295

Document Type: AP Invoice

Document Below

Check Request Form

This form may be used to request check payments only for those items for which the issuance of a purchase order would not be appropriate. Attach supporting documentation (e.g., invoice or agreement). Please refer to Administrative Procedure 10-65, Vendor Payment — Non-Purchase Order.

Date: 04/21/23 Vendor ID: 1685845 Vendor Name: Art & Paper Conservation Co. DBA Graphic Conservation Company
 Payee Address: 840 S Oak Park Ave Suite 209, Oak Park, IL 60304 Payment Due Date: 05/05/23

Invoice Number	GL Account number(s) e.g. 01-80-00757-5401001	GL Account Name e.g. Office Supplies	Amount
22203-BAL	01-40-11002-5304001	Art Curator: Maintenance Service Expenses	7,500.00
Total			\$ 7,500.00

Check the appropriate box below:

- ☒ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have been provided in a satisfactory condition/manner. Consequently, payment is appropriate at this time.
- ☐ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have not yet been provided. The first approver indicated below will notify the Accounts Payable Office in writing when the goods/services have been delivered in a satisfactory condition/manner.

Description on Check:

GCC# 22203 CCMA Photo Restoration (Final)

Other Instructions:

ACH Payment. Final Payment for CCMA photo restoration. Signed Agreement attached.

Note for MAC: 03 Main Services NONE

All requests will require the following approvals:

Requester: Molly Junokas Digitally signed by Molly Junokas
Date: 2023 04 21 17:03:38 -05'00' Print Name: Molly Junokas
 Budget Officer: Ellen McGowan Digitally signed by Ellen McGowan
Date: 2023 04 24 09:40:37 -05'00' Print Name: Ellen McGowan

Requests \$5,000 and over will require the additional approvals below:

Next Level Supervisor (if applicable): _____ Print Name: _____

Next Level Supervisor (if applicable): _____ Print Name: _____

Next Level Supervisor (if applicable): _____ Print Name: _____

Area Administrator (only required if request is \$5,000 and over): Martinez, Diana Digitally signed by Martinez, Diana
Date: 2023 04 24 11:29:26 -05'00' Print Name: Diana Martinez

Area Cabinet Officer (only required if request is \$10,000 and over): _____ Print Name: _____

Board Approval Date (only required if request is \$25,000 and over): _____

Return approved request and all supporting documentation to Accounts Payable (SRC 2132A), invoicing@cod.edu

Check Request Form (cont.)

Processing a Check Request:

To expedite the processing of a check request, or other non-purchase order disbursement, the requesting department should:

1. Verify that the vendor intake process has been completed by the Procurement Office.
Payment cannot be made to a vendor until this process has been completed.
2. Complete and review this check request form and confirm that all relevant supporting documentation is attached including fully executed contracts, if applicable.
3. Ensure the payee information is complete and includes the vendor's Colleague ID number.
4. Ensure that the general ledger account number is included and correct.
5. Maintain a copy of the approved check request form for department records.
6. Submit the completed check request form to the Accounts Payable Office.

The check request form will be returned to the budget officer if the information is incomplete, not in compliance with College Policy, or if budget is not available.

GRAPHIC CONSERVATION Co

~ PRESERVING WORKS ON PAPER ~

840 S. Oak Park Avenue, Suite 209

Oak Park, IL 60304

312.738.2657

GRAPHICCONSERVATION.COM

Name: Justin Witte

GCC #: 22203

Artist: Andy Warhol

Media: 20 Silver Gelatin Photographs

INVOICE

04/21/2023

Conservation Treatment Costs of 20 Photographs

GCC Accession Number	Cost
22203.01	\$675.00
22203.02	\$800.00
22203.03	\$675.00
22203.04	\$675.00
22203.05	\$800.00
22203.06	\$800.00
22203.07	\$800.00
22203.08	\$675.00
22203.09	\$800.00
22203.10	\$800.00
22203.11	\$800.00
22203.12	\$675.00
22203.13	\$800.00
22203.14	\$675.00
22203.15	\$800.00
22203.16	\$800.00
22203.17	\$675.00
22203.18	\$800.00
22203.19	\$675.00
22203.20	\$800.00

TOTAL: \$15,000.00

50% Deposit Paid: \$7,500.00

ACH Payment 3/17/23

Total Amount Due: \$7,500.00

GRAPHIC CONSERVATION Co.

840 S. Oak Park Avenue, Suite 209
Oak Park, IL 60304
312.738.2657
GRAPHICCONSERVATION.COM

Name: Justin Witte
GCC #: 22203
Artist: Andy Warhol
Media: 20 Silver Gelatin Photographs

02/10/2023

Conservation Treatment Costs of 20 Photographs

GCC Accession Number	Cost
22203.01	\$675.00
22203.02	\$800.00
22203.03	\$675.00
22203.04	\$675.00
22203.05	\$800.00
22203.06	\$800.00
22203.07	\$800.00
22203.08	\$675.00
22203.09	\$800.00
22203.10	\$800.00
22203.11	\$800.00
22203.12	\$675.00
22203.13	\$800.00
22203.14	\$675.00
22203.15	\$800.00
22203.16	\$800.00
22203.17	\$675.00
22203.18	\$800.00
22203.19	\$675.00
22203.20	\$800.00

TOTAL: \$15,000.00

50% Deposit Due: \$7,500.00

GRAPHIC CONSERVATION Co.

840 S. Oak Park Avenue, Suite 209
Oak Park, IL 60304
312.738.2657
GRAPHICCONSERVATION.COM

Name: Justin Witte
GCC #: 22203.01
CCMA: 2008.136
Title: Shelly Fremont, Christopher Makos and John Gould
Artist: Andy Warhol
Media: Silver Gelatin Photograph
Dimensions: 8" x 10"
Framed Dimensions: 15 1/4" x 17 1/4"
Date of Item: n/a

REVISED PROPOSAL

02/10/2023



Unframed - Normal Light



Unframed - Raking Light

Description:

Recto

The photograph exhibits moderate to severe curling throughout with moderate planar distortion and undulations around all perimeter edges. There is a minimal light layer of surface dust scattered throughout. There is a 1" diagonal handling dent located at lower right corner in the image area of the hand that has compromised the emulsion layer.

Verso

The photograph has been hinged at the upper left and right corners with gummed linen tapes. There are stamps and provenance marks on verso, but due to current hinge placement the verso has not been photographed. The verso will be photographed once approved and after verso has been made accessible.

Framing Materials Description:

The window mat is 8 ply with a 4 ply backing mat. It is unknown if any of these materials are unbuffered, which is the standard and recommended material for housing and storage of photographic based materials. In raking light, the 4 ply backing mat appears to be inconsistent throughout this collection. The window / backing mat, Plexiglas and backing board were tape sealed at the edges with an unknown tape.

There is a strip of double stick acidic tape between the verso of the backing mat and the backing board. This strip of tape has compromised the backing mat. The backing board material is acidic foam board. The window mat opening has been properly cut with sufficient engagement around all margins.

Approximate Treatment:

1. The hinges will be mechanically removed from backing mat freeing the photograph
2. The photograph will be surface cleaned on recto with microfiber cloth and soft brush and with a soft dry-cleaning sponge and soft brush on verso.
3. The hinges and its adhesive will be poulticed free with local humidification methods and materials.
4. The handling dent will be reinforced on verso with wheat paste and a sympathetic weight Japanese tissue.
5. The overall photograph will be passively humidified in a chamber with gradual incremented and measured levels of relative humidity.
6. The photograph will be flattened between soft wool felts and interleaving to reduce overall planar distortion and to preserve blind stamp if photograph has one.

Limitations:

1. Overall passive humidification and flattening may be required more than once to insure overall planar distortion reduction. To be determined at time of treatment.
2. Complete flattening of curling is not to be expected. Inherent slight curling may remain due to the inherent nature of the emulsion layer.
3. It is unknown at this time if gummed linen hinges have caused any residual staining due to its adhesive. These stains may remain selectively present on verso after treatment.
4. For proposal purposes and file size, photograph resolution is not HiRes. Other Hi-Res photography can be shared upon request.

Museum Preservation:

1. Due to overall inconsistency of the window mat opening and overall unknown origins of the matting materials we suggest that new matting materials be cut. This will consist of an 8ply unbuffered mat be made as only 4 ply material is available in the market. This will entail sandwiching together two 4 ply unbuffered boards with a 70/30 ratio of wheat paste and PVA mix and weighting it in standing press. The window mat opening will be cut to reveal the image with an appropriate 1/4" reveal all around with adequate engagement of the margins. This opening and reveal will remain consistent throughout the entire collection. A new 4 ply unbuffered backing mat will be cut.
2. The treated photograph will be safely engaged at all four corners with new mylar corners into the new mat.
3. The provenance from the acidic foam core backing board will be removed mechanically and encapsulated on all sides between inert 3 mil mylar sheets. The foam core will be discarded.
4. The encapsulated provenance will then be installed on the back of a new archival backing blue board.
5. The current Plexiglas is tested as UV filtering and will be reused.
6. The entire package of matted photograph, Plexiglas and backing board will be tape sealed at all edges with archival tape and placed back into the current frame.

NOTE: Photograph will be wrapped after treatment, separate from original framing materials. Framing materials to be returned. Reframing/matting is not included with conservation treatment.

Matting Recommendations:

We advise discarding original foamboard backings and mats due to inconsistency, pressure sensitive tapes, and nonarchival materials. We recommend new, unbuffered 100% 8ply front and back mat with 1/4" image reveal for sufficient engagement.

Treatment Cost: \$675.00

Museum Preservation: \$550.00

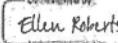
Before & After Photography: \$165.00

Total: \$675.00

50% Deposit Due: \$337.50

Return Shipping Costs: TBD

Client Signature:

 Ellen Roberts

Date: 3/7/2023

GRAPHIC CONSERVATION Co

Unit of the Department of Art History

840 S. Oak Park Avenue, Suite 209
Oak Park, IL 60304
312.738.2657
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Name: Justin Witte
GCC #: 22203.02
CCMA#: 2008.154
Title: Phyllis George/Kentucky Derby Party, May 3, 1982
Artist: Andy Warhol
Media: Silver Gelatin Photograph
Dimensions: 8"x 10"
Framed Dimensions: 15 1/4" x 17 1/4"
Date of Item: May 3, 1982(?)

REVISED PROPOSAL

02/10/2023



Unframed - Normal Light



Unframed - Raking Light

Description:

Recto

The silver gelatin photograph has a blind stamp "© Andy Warhol" located at the lower right corner margin.

The photograph exhibits moderate to severe curling throughout with moderate to severe planar distortion and undulations around all perimeter edges. There is a minimal light layer of surface dust scattered throughout.

Verso

The photograph has been hinged at the upper left and right corners with gummed linen tapes. There are stamps and provenance marks on verso, but due to current hinge placement the verso has not been photographed. The verso will be photographed once approved and after verso has been made accessible.

Framing Materials Description:

The window mat is 8 ply with a 4 ply backing mat. It is unknown if any of these materials are unbuffered and 100% archival, which is the standard and recommended material for housing and storage of photographic based materials. In raking light, the 4 ply backing mat appears to be inconsistent throughout this collection. The window / backing mat, Plexiglas and backing board were tape sealed at the edges with an unknown tape.

There is a strip of double stick acidic tape between the verso of the backing mat and the backing board. This strip of tape has compromised the backing mat. The window mat is currently too large for the photograph, this can result in inadequate engagement of margins with potential risk of compromising the photograph in stabilization over long term storage and handling. The backing board material is acidic foam board.

Approximate Treatment:

1. The hinges will be mechanically removed from backing mat freeing the photograph.
2. The photograph will be surface cleaned on recto with microfiber cloth and soft brush and with a soft dry-cleaning sponge and soft brush on verso.
3. The hinges and its adhesive will be poulticed free with local humidification methods and materials.
4. The handling dent will be reinforced on verso with wheat paste and a sympathetic weight Japanese tissue.
5. The overall photograph will be passively humidified in a chamber with gradual incremented and measured levels of relative humidity.
6. The photograph will be flattened between soft wool felts and interleaving to reduce overall planar distortion and to preserve blind stamp if photograph has one.

Limitations:

1. Overall passive humidification and flattening may be required more than once to insure overall planar distortion reduction. To be determined at time of treatment.
2. Complete flattening of curling is not to be expected. Inherent slight curling may remain due to the inherent nature of the emulsion layer.
3. It is unknown at this time if gummed linen hinges have caused any residual staining due to its adhesive. These stains may remain selectively present on verso after treatment.
4. For proposal purposes and file size, photograph resolution is not HiRes. Other Hi-Res photography can be shared upon request.

Museum Preservation:

1. Due to overall inconsistency of the window mat opening and overall unknown origins of the matting materials we suggest that new matting materials be cut. This will consist of an 8-ply unbuffered mat be made as only 4-ply material is available in the market. This will entail sandwiching together two 4-ply unbuffered boards with a 79/30 ratio of wheat paste and PVA mix and weighting it in standing press. The window mat opening will be cut to reveal the image with an appropriate 1/4" reveal all around with adequate engagement of the margins. This opening and reveal will remain consistent throughout the entire collection. A new 4-ply unbuffered backing mat will be cut.
2. The treated photograph will be safely engaged at all four corners with new mylar corners into the new mat.
3. The provenance from the acidic foam core backing board will be removed mechanically and encapsulated on all sides between inert 3-mil mylar sheets. The foam core will be discarded.
4. The encapsulated provenance will then be installed on the back of a new archival backing blue board.
5. The current Plexiglas is tested as UV filtering and will be reused.
6. The entire package of matted photograph, Plexiglas and backing board will be tape sealed at all edges with archival tape and placed back into the current frame.

NOTE: Photograph will be wrapped after treatment, separate from original framing materials. Framing materials to be returned. Reframing/matting is not included with conservation treatment.

Matting Recommendations:

We advise discarding original foamboard backings and mats due to inconsistency, pressure sensitive tapes, and nonarchival materials. We recommend new, unbuffered 100% 8ply front and back mat with 1/4" image reveal for sufficient engagement.

Treatment Cost: \$800.00
Museum Preservation: \$550.00
Before & After Photography: \$165.00
Total: \$800.00

50% Deposit Due: \$400.00

Return Shipping Costs: TBD

Client Signature: _____

Digitized by:

Ellen Roberts

Date: _____

3/7/2023

GRAPHIC CONSERVATION Co

1011 E. 83rd St. Suite 209
Oak Park, IL 60304

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Oak Park, IL 60304
312.738.2657
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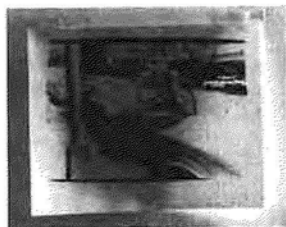
Name: Justin Witte
GCC #: 22203.03
CCMA#: 2008.116
Title: Sturat Pivar
Artist: Andy Warhol
Media: Silver Gelatin Photograph
Dimensions: 8" x 10"
Framed Dimensions: 15 1/4" x 17 1/4"
Date of Item: n/a

REVISED PROPOSAL

02/10/2023



Unframed - Normal Light



Unframed - Raking Light

Description:

Recto

The photograph exhibits moderate to severe curling throughout with minimal planar distortion and undulations around all perimeter edges. There is a minimal light layer of surface dust scattered throughout.

Verso

The photograph has been hinged at the upper left and right corners with gummed linen tapes. There are stamps and provenance marks on verso, but due to current hinge placement the verso has not been photographed. The verso will be photographed once approved and after verso has been made accessible.

Framing Materials Description:

The window mat is 8 ply with a 4 ply backing mat. It is unknown if any of these materials are unbuffered and 100% archival, which is the standard and recommended material for housing and storage of photographic based materials. In raking light, the 4 ply backing mat appears to be inconsistent throughout this collection. The window / backing mat, Plexiglas and backing board were tape sealed at the edges with an unknown tape.

There is a strip of double stick acidic tape between the verso of the backing mat and the backing board. This strip of tape has compromised the backing mat. The window mat is currently too large for the photograph, this can result in inadequate engagement of margins with potential risk of compromising the photograph in stabilization over long term storage and handling. The backing board material is acidic foam board.

Approximate Treatment:

1. The hinges will be mechanically removed from backing mat freeing the photograph.
2. The photograph will be surface cleaned on recto with microfiber cloth and soft brush and with a soft dry-cleaning sponge and soft brush on verso.
3. The hinges and its adhesive will be poulticed free with local humidification methods and materials.
4. The handling dent will be reinforced on verso with wheat paste and a sympathetic weight Japanese tissue.
5. The overall photograph will be passively humidified in a chamber with gradual incremented and measured levels of relative humidity.
6. The photograph will be flattened between soft wool felts and interleaving to reduce overall planar distortion and to preserve blind stamp if photograph has one.

Limitations:

1. Overall passive humidification and flattening may be required more than once to insure overall planar distortion reduction. To be determined at time of treatment.
2. Complete flattening of curling is not to be expected. Inherent slight curling may remain due to the inherent nature of the emulsion layer.
3. It is unknown at this time if gummed linen hinges have caused any residual staining due to its adhesive. These stains may remain selectively present on verso after treatment.
4. For proposal purposes and file size, photograph resolution is not HiRes. Other Hi-Res photography can be shared upon request.

Museum Preservation:

1. Due to overall inconsistency of the window-mat opening and overall unknown origins of the matting materials we suggest that new matting materials be cut. This will consist of an 8-ply unbuffered mat be made as only 4-ply material is available in the market. This will entail sandwiching together two 4-ply unbuffered boards with a 70/30 ratio of wheat paste and PVA mix and weighting it in standing press. The window-mat opening will be cut to reveal the image with an appropriate 1/4" reveal all around with adequate engagement of the margins. This opening and reveal will remain consistent throughout the entire collection. A new 4-ply unbuffered backing mat will be cut.
2. The treated photograph will be safely engaged at all four corners with new mylar corners into the new mat.
3. The provenance from the acidic foam-core backing board will be removed mechanically and encapsulated on all sides between inert 3-mil mylar sheets. The foam core will be discarded.
4. The encapsulated provenance will then be installed on the back of a new archival backing blue board.
5. The current Plexiglas is tested as UV filtering and will be reused.
6. The entire package of matted photograph, Plexiglas and backing board will be tape sealed at all edges with archival tape and placed back into the current frame.

NOTE: Photograph will be wrapped after treatment, separate from original framing materials. Framing materials to be returned. Reframing/matting is not included with conservation treatment.

Matting Recommendations:

We advise discarding original foamboard backings and mats due to inconsistency, pressure sensitive tapes, and nonarchival materials. We recommend new, unbuffered 100% 8ply front and back mat with 1/4" image reveal for sufficient engagement.

Treatment Cost: \$675.00

Museum Preservation: \$550.00

Before & After Photography: \$165.00

Total: \$675.00

50% Deposit Due: \$337.50

Return Shipping Costs: TBD

Client Signature: Ellen Roberts Date: 3/7/2023

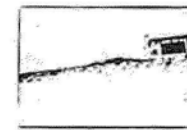
GRAPHIC CONSERVATION Co

840 S. Oak Park Avenue, Suite 209
Oak Park, IL 60304
312.738.2657
GRAPHICCONSERVATION.COM

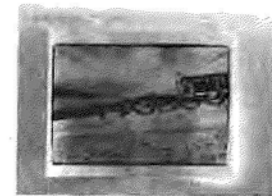
Name: Justin Witte
GCC #: 22203.04
CCMA#: 2008.152
Title: Beach, 1982
Artist: Andy Warhol
Media: Silver Gelatin Photograph
Dimensions: 8" x 10"
Framed Dimensions: 15 1/4" x 17 1/4"
Date of Item: 1982(?)

REVISED PROPOSAL

02/10/2023



Unframed - Normal Light



Unframed - Raking Light

Description:**Recto**

The photograph exhibits minimal to moderate curling throughout with moderate planar distortion and undulations around all perimeter edges. There is a "Andy Warhol" blind stamp located at lower right corner. There is a minimal light layer of surface dust scattered throughout. There is strip of acidic tape adhered to the backing mat approx. 3/4" above the photograph that has compromised the backing mat.

Verso

The photograph has been hinged at the upper left and right corners with gummed linen tapes. There are stamps and provenance marks on verso, but due to current hinge placement the verso has not been photographed. The verso will be photographed once approved and after verso has been made accessible.

Framing Materials Description:

The window mat is 8 ply with a 4 ply backing mat. It is unknown if any of these materials are unbuffered and 100% archival, which is the standard and recommended material for housing and storage of photographic based materials. In raking light, the 4 ply backing mat appears to be inconsistent throughout this collection. The window / backing mat, Plexiglas and backing board were tape sealed at the edges with an unknown tape. There is a strip of double stick acidic tape between the verso of the backing mat and the backing board. This strip of tape has compromised the backing mat. The window mat is currently too large for the photograph, this can result in inadequate engagement of margins with potential risk of compromising the photograph in stabilization over long term storage and handling. The backing board material is acidic foam board.

Approximate Treatment:

1. The hinges will be mechanically removed from backing mat freeing the photograph.
2. The photograph will be surface cleaned on recto with microfiber cloth and soft brush and with a soft dry-cleaning sponge and soft brush on verso.
3. The hinges and its adhesive will be poulticed free with local humidification methods and materials.
4. The handling dent will be reinforced on verso with wheat paste and a sympathetic weight Japanese tissue.
5. The overall photograph will be passively humidified in a chamber with gradual incremented and measured levels of relative humidity.
6. The photograph will be flattened between soft wool felts and interleaving to reduce overall planar distortion and to preserve blind stamp if photograph has one.

Limitations:

1. Overall passive humidification and flattening may be required more than once to insure overall planar distortion reduction. To be determined at time of treatment.
2. Complete flattening of curling is not to be expected. Inherent slight curling may remain due to the inherent nature of the emulsion layer.
3. It is unknown at this time if gummed linen hinges have caused any residual staining due to its adhesive. These stains may remain selectively present on verso after treatment.
4. For proposal purposes and file size, photograph resolution is not HiRes. Other Hi-Res photography can be shared upon request.

Museum Preservation:

1. Due to overall inconsistency of the window mat opening and overall unknown origins of the matting materials we suggest that new matting materials be cut. This will consist of an 8ply unbuffered mat be made as only 4 ply material is available in the market. This will entail sandwiching together two 4 ply unbuffered boards with a 70/30 ratio of wheat paste and PVA mix and weighting it in standing press. The window mat opening will be cut to reveal the image with an appropriate 1/4" reveal all around with adequate engagement of the margins. This opening and reveal will remain consistent throughout the entire collection. A new 4 ply unbuffered backing mat will be cut.
2. The treated photograph will be safely engaged at all four corners with new mylar corners into the new mat.
3. The provenance from the acidic foam core backing board will be removed mechanically and encapsulated on all sides between inert 3 mil mylar sheets. The foam core will be discarded.
4. The encapsulated provenance will then be installed on the back of a new archival backing blue board.
5. The current Plexiglas is tested as UV filtering and will be reused.
6. The entire package of matted photograph, Plexiglas and backing board will be tape sealed at all edges with archival tape and placed back into the current frame.

NOTE: Photograph will be wrapped after treatment, separate from original framing materials. Framing materials to be returned. Reframing/matting is not included with conservation treatment.

Matting Recommendations:

We advise discarding original foamboard backings and mats due to inconsistency, pressure sensitive tapes, and nonarchival materials. We recommend new, unbuffered 100% 8ply front and back mat with 1/4" image reveal for sufficient engagement.

Treatment Cost: \$675.00

Museum Preservation: ~~\$550.00~~

Before & After Photography: ~~\$165.00~~

Total: \$675.00

50% Deposit Due: \$337.50

Return Shipping Costs: TBD

Client Signature: Ellen Roberts Date: 3/7/2023

GRAPHIC CONSERVATION Co

840 S. Oak Park Avenue, Suite 209
Oak Park, IL 60304
312.738.2657
GRAPHICCONSERVATION.COM

Name: Justin Witte
GCC #: 22203.05
CCMA#: 2008.111
Title: Florinda Bolkan, December 9, 1980
Artist: Andy Warhol
Media: Silver Gelatin Photograph
Dimensions: 8" x 10"
Framed Dimensions: 15 1/4" x 17 1/4"
Date of Item: December 9, 1980(?)

REVISED PROPOSAL

02/08/2023



Unframed - Normal Light



Unframed - Raking Light

Description:

Recto

The silver gelatin photograph has a blind stamp "© Andy Warhol" located at the lower right corner margin. The photograph exhibits moderate to severe curling throughout with severe planar distortion and undulations around all perimeter edges. There is a minimal light layer of surface dust scattered throughout. There is a strip of acidic tape residue and skinning on the backing mat approx. 3/4" above the photograph that has compromised the backing mat.

Verso

The photograph has been hinged at the upper left and right corners with gummed linen tapes. There are stamps and provenance marks on verso, but due to current hinge placement the verso has not been photographed. The verso will be photographed once approved and after verso has been made accessible.

Framing Materials Description:

The window mat is 8 ply with a 4 ply backing mat. It is unknown if any of these materials are unbuffered and 100% archival, which is the standard and recommended material for housing and storage of photographic based materials. In raking light, the 4 ply backing mat appears to be inconsistent throughout this collection. The window / backing mat, Plexiglas and backing board were tape sealed at the edges with an unknown tape.

There is a strip of double stick acidic tape between the verso of the backing mat and the backing board. This strip of tape has compromised the backing mat. The window mat is currently too large for the photograph, this can result in inadequate engagement of margins with potential risk of compromising the photograph in stabilization over long term storage and handling.

The backing board material is acidic foam board.

Approximate Treatment:

1. The hinges will be mechanically removed from backing mat freeing the photograph.
2. The photograph will be surface cleaned on recto with microfiber cloth and soft brush and with a soft dry-cleaning sponge and soft brush on verso.
3. The hinges and its adhesive will be poulticed free with local humidification methods and materials.
4. The handling dent will be reinforced on verso with wheat paste and a sympathetic weight Japanese tissue.
5. The overall photograph will be passively humidified in a chamber with gradual incremented and measured levels of relative humidity.
6. The photograph will be flattened between soft wool felts and interleaving to reduce overall planar distortion and to preserve blind stamp if photograph has one.

Limitations:

1. Overall passive humidification and flattening may be required more than once to insure overall planar distortion reduction. To be determined at time of treatment.
2. Complete flattening of curling is not to be expected. Inherent slight curling may remain due to the inherent nature of the emulsion layer.
3. It is unknown at this time if gummed linen hinges have caused any residual staining due to its adhesive. These stains may remain selectively present on verso after treatment.
4. For proposal purposes and file size, photograph resolution is not HiRes. Other Hi-Res photography can be shared upon request.

Museum Preservation:

1. Due to overall inconsistency of the window mat opening and overall unknown origins of the matting materials we suggest that new matting materials be cut. This will consist of an 8-ply unbuffered mat be made as only 4-ply material is available in the market. This will entail sandwiching together two 4-ply unbuffered boards with a 70/30 ratio of wheat paste and PVA mix and weighting it in standing press. The window mat opening will be cut to reveal the image with an appropriate 1/4" reveal all around with adequate engagement of the margins. This opening and reveal will remain consistent throughout the entire collection. A new 4-ply unbuffered backing mat will be cut.
2. The treated photograph will be safely engaged at all four corners with new mylar corners into the new mat.
3. The provenance from the acidic foam core backing board will be removed mechanically and encapsulated on all sides between inert 3-mil mylar sheets. The foam core will be discarded.
4. The encapsulated provenance will then be installed on the back of a new archival backing blue board.
5. The current Plexiglas is tested as UV filtering and will be reused.
6. The entire package of matted photograph, Plexiglas and backing board will be tape sealed at all edges with archival tape and placed back into the current frame.

NOTE: Photograph will be wrapped after treatment, separate from original framing materials. Framing materials to be returned. Reframing/matting is not included with conservation treatment.

Matting Recommendations:

We advise discarding original foamboard backings and mats due to inconsistency, pressure sensitive tapes, and nonarchival materials. We recommend new, unbuffered 100% 8-ply front and back mat with 1/4" image reveal for sufficient engagement.

Treatment Cost: \$800.00**Museum Preservation: \$550.00****Before & After Photography: \$165.00****Total: \$800.00**

50% Deposit Due: \$400.00

Return Shipping Costs: TBD

Client Signature:

Ellen Roberts

Date: 3/7/2023

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Name: Justin Witte
GCC #: 22203.06
CCMA#: 2008.141
Title: Neiman, Leroy, and Unidentified Woman
Artist: Andy Warhol
Media: Silver Gelatin Photograph
Dimensions: 8" x 10"
Framed Dimensions: 15 1/4" x 17 1/4"
Date of Item: n/a

REVISED PROPOSAL

02/10/2023



Unframed – Normal Light



Unframed – Raking Light

Description:

Recto

The photograph exhibits moderate to severe curling throughout with moderate planar distortion and undulations around all perimeter edges. There is a minimal light layer of surface dust scattered throughout. There is a strip of acidic tape adhered to the backing mat approx 3/4" above the photograph that has compromised the backing mat.

Verso

The photograph has been hinged at the upper left and right corners with gummed linen tapes. There are stamps and provenance marks on verso, but due to current hinge placement the verso has not been photographed. The verso will be photographed once approved and after verso has been made accessible.

Framing Materials Description:

The window mat is 8 ply with a 4 ply backing mat. It is unknown if any of these materials are unbuffered and 100% archival, which is the standard and recommended material for housing and storage of photographic based materials. In raking light, the 4 ply backing mat appears to be inconsistent throughout this collection. The window / backing mat, Plexiglas and backing board were tape sealed at the edges with an unknown tape.

There is a strip of double stick acidic tape between the verso of the backing mat and the backing board. This strip of tape has compromised the backing mat. The window mat is currently too large for the photograph, this can result in inadequate engagement of margins with potential risk of compromising the photograph in stabilization over long term storage and handling. The backing board material is acidic foam board.

Approximate Treatment:

1. The hinges will be mechanically removed from backing mat freeing the photograph.
2. The photograph will be surface cleaned on recto with microfiber cloth and soft brush and with a soft dry-cleaning sponge and soft brush on verso.
3. The hinges and its adhesive will be poulticed free with local humidification methods and materials.
4. The handling dent will be reinforced on verso with wheat paste and a sympathetic weight Japanese tissue.
5. The overall photograph will be passively humidified in a chamber with gradual incremented and measured levels of relative humidity.
6. The photograph will be flattened between soft wool felts and interleaving to reduce overall planar distortion and to preserve blind stamp if photograph has one.

Limitations:

1. Overall passive humidification and flattening may be required more than once to insure overall planar distortion reduction. To be determined at time of treatment.
2. Complete flattening of curling is not to be expected. Inherent slight curling may remain due to the inherent nature of the emulsion layer.
3. It is unknown at this time if gummed linen hinges have caused any residual staining due to its adhesive. These stains may remain selectively present on verso after treatment.
4. For proposal purposes and file size, photograph resolution is not HiRes. Other Hi-Res photography can be shared upon request.

Museum Preservation:

1. Due to overall inconsistency of the window mat opening and overall unknown origins of the matting materials we suggest that new matting materials be cut. This will consist of an 8-ply unbuffered mat be made as only 4-ply material is available in the market. This will entail sandwiching together two 4-ply unbuffered boards with a 70/30 ratio of wheat paste and PVA mix and weighting it in standing press. The window mat opening will be cut to reveal the image with an appropriate 1/4" reveal all around with adequate engagement of the margins. This opening and reveal will remain consistent throughout the entire collection. A new 4-ply unbuffered backing mat will be cut.
2. The treated photograph will be safely engaged at all four corners with new mylar corners into the new mat.
3. The provenance from the acidic foam core backing board will be removed mechanically and encapsulated on all sides between inert 3 mil mylar sheet. The foam core will be discarded.
4. The encapsulated provenance will then be installed on the back of a new archival backing blue board.
5. The current Plexiglas is tested as UV filtering and will be reused.
6. The entire package of matted photograph, Plexiglas and backing board will be tape sealed at all edges with archival tape and placed back into the current frame.

NOTE: Photograph will be wrapped after treatment, separate from original framing materials. Framing materials to be returned. Reframing/matting is not included with conservation treatment.

Matting Recommendations:

We advise discarding original foamboard backings and mats due to inconsistency, pressure sensitive tapes, and nonarchival materials. We recommend new, unbuffered 100% 8ply front and back mat with 1/4" image reveal for sufficient engagement.

Treatment Cost: \$800.00
Museum Preservation: \$550.00
Before & After Photography: \$165.00
Total: \$800.00

50% Deposit Due: \$400.00

Return Shipping Costs: TBD

Client Signature: Ellen Roberts Date: 3/7/2023

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Name: Justin Witte
GCC #: 22203.07
CCMA#: 2008.126
Title: Unidentified Man, March 16, 1981
Artist: Andy Warhol
Media: Silver Gelatin Photograph
Dimensions: 8" x 10"
Framed Dimensions: 15 1/4" x 17 1/4"
Date of Item: March 16, 1981(?)

REVISED PROPOSAL

02/10/2023



Unframed - Normal Light



Unframed - Raking Light

Description:

Recto

The silver gelatin photograph has a blind stamp "© Andy Warhol" located at the lower right corner margin. The photograph exhibits moderate to severe curling throughout with severe planar distortion and undulations around all perimeter edges. There is a minimal light layer of surface dust scattered throughout.

Verso

The photograph has been hinged at the upper left and right corners with gummed linen tapes. There are stamps and provenance marks on verso, but due to current hinge placement the verso has not been photographed. The verso will be photographed once approved and after verso has been made accessible.

Framing Materials Description:

The window mat is 8 ply with a 4 ply backing mat. It is unknown if any of these materials are unbuffered, which is the standard and recommended material for housing and storage of photographic based materials. In raking light, the 4 ply backing mat appears to be inconsistent throughout this collection. The window / backing mat, Plexiglas and backing board were tape sealed at the edges with an unknown tape.

There is a strip of double stick acidic tape between the verso of the backing mat and the backing board. This strip of tape has compromised the backing mat. The window mat opening has been properly cut with sufficient engagement around all margins. The backing board material is acidic foam board.

Approximate Treatment:

1. The hinges will be mechanically removed from backing mat freeing the photograph.
2. The photograph will be surface cleaned on recto with microfiber cloth and soft brush and with a soft dry-cleaning sponge and soft brush on verso.
3. The hinges and its adhesive will be poulticed free with local humidification methods and materials.
4. The handling dent will be reinforced on verso with wheat paste and a sympathetic weight Japanese tissue.
5. The overall photograph will be passively humidified in a chamber with gradual incremented and measured levels of relative humidity.
6. The photograph will be flattened between soft wool felts and interleaving to reduce overall planar distortion and to preserve blind stamp if photograph has one.

Limitations:

1. Overall passive humidification and flattening may be required more than once to insure overall planar distortion reduction. To be determined at time of treatment.
2. Complete flattening of curling is not to be expected. Inherent slight curling may remain due to the inherent nature of the emulsion layer.
3. It is unknown at this time if gummed linen hinges have caused any residual staining due to its adhesive. These stains may remain selectively present on verso after treatment.
4. For proposal purposes and file size, photograph resolution is not HiRes. Other Hi-Res photography can be shared upon request.

Museum Preservation:

1. Due to overall inconsistency of the window mat opening and overall unknown origins of the matting materials we suggest that new matting materials be cut. This will consist of an 8-ply unbuffered mat be made as only 4-ply material is available in the market. This will entail sandwiching together two 4-ply unbuffered boards with a 70/30 ratio of wheat paste and PVA mix and weighting it in standing press. The window mat opening will be cut to reveal the image with an appropriate 1/4" reveal all around with adequate engagement of the margins. This opening and reveal will remain consistent throughout the entire collection. A new 4-ply unbuffered backing mat will be cut.
2. The treated photograph will be safely engaged at all four corners with new mylar corners into the new mat.
3. The provenance from the acidic foam core backing board will be removed mechanically and encapsulated on all sides between inert 3-mil mylar sheets. The foam core will be discarded.
4. The encapsulated provenance will then be installed on the back of a new archival backing blue board.
5. The current Plexiglas is tested as UV filtering and will be reused.
6. The entire package of matted photograph, Plexiglas and backing board will be tape sealed at all edges with archival tape and placed back into the current frame.

***NOTE:** Photograph will be wrapped after treatment, separate from original framing materials. Framing materials to be returned. Reframing/matting is not included with conservation treatment.*

Matting Recommendations:

We advise discarding original foamboard backings and mats due to inconsistency, pressure sensitive tapes, and nonarchival materials. We recommend new, unbuffered 100% 8-ply front and back mat with 1/4" image reveal for sufficient engagement.

Treatment Cost: \$800.00

Museum Preservation: \$550.00

Before & After Photography: \$165.00

Total: \$800.00

50% Deposit Due: \$400.00

Return Shipping Costs: TBD

Client Signature: Ellen Roberts Date: 3/7/2023

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Name: Justin Witte
GCC #: 22203.08
CCMA#: 2008.130
Title: Unidentified Man and Woman, Undated
Artist: Andy Warhol
Media: Silver Gelatin Photograph
Dimensions: 8" x 10"
Framed Dimensions: 15 1/4" x 17 1/4"
Date of Item: n/a

REVISED PROPOSAL

02/10/2023



Unframed - Normal Light



Unframed - Raking Light

Description:**Recto**

The photograph exhibits moderate to severe curling throughout with moderate planar distortion and undulations around all perimeter edges. There is a minimal light layer of surface dust scattered throughout.

Verso

The photograph has been hinged at the upper left and right corners with gummed linen tapes. There are stamps and provenance marks on verso, but due to current hinge placement the verso has not been photographed. The verso will be photographed once approved and after verso has been made accessible.

Framing Materials Description:

The window mat is 8 ply with a 4 ply backing mat. It is unknown if any of these materials are unbuffered, which is the standard and recommended material for housing and storage of photographic based materials. In raking light, the 4 ply backing mat appears to be inconsistent throughout this collection. The window / backing mat, Plexiglas and backing board were tape sealed at the edges with an unknown tape.

There is a strip of double stick acidic tape between the verso of the backing mat and the backing board. This strip of tape has compromised the backing mat. The window mat opening has been properly cut with sufficient engagement around all margins. The backing board material is acidic foam board.

Approximate Treatment:

1. The hinges will be mechanically removed from backing mat freeing the photograph.
2. The photograph will be surface cleaned on recto with microfiber cloth and soft brush and with a soft dry cleaning sponge and soft brush on verso.
3. The hinges and its adhesive will be poulticed free with local humidification methods and materials.
4. The handling dent will be reinforced on verso with wheat paste and a sympathetic weight Japanese tissue.
5. The overall photograph will be passively humidified in a chamber with gradual incremented and measured levels of relative humidity.
6. The photograph will be flattened between soft wool felts and interleaving to reduce overall planar distortion and to preserve blind stamp if photograph has one.

Limitations:

1. Overall passive humidification and flattening may be required more than once to insure overall planar distortion reduction. To be determined at time of treatment.
2. Complete flattening of curling is not to be expected. Inherent slight curling may remain due to the inherent nature of the emulsion layer.
3. It is unknown at this time if gummed linen hinges have caused any residual staining due to its adhesive. These stains may remain selectively present on verso after treatment.
4. For proposal purposes and file size, photograph resolution is not HiRes. Other Hi-Res photography can be shared upon request.

Museum Preservation:

1. Due to overall inconsistency of the window mat opening and overall unknown origins of the matting materials we suggest that new matting materials be cut. This will consist of an 8ply unbuffered mat be made as only 4-ply material is available in the market. This will entail sandwiching together two 4-ply unbuffered boards with a 70/30 ratio of wheat paste and PVA mix and weighting it in standing press. The window mat opening will be cut to reveal the image with an appropriate 1/4" reveal all around with adequate engagement of the margins. This opening and reveal will remain consistent throughout the entire collection. A new 4-ply unbuffered backing mat will be cut.
2. The treated photograph will be safely engaged at all four corners with new mylar corners into the new mat.
3. The provenance from the acidic foam core backing board will be removed mechanically and encapsulated on all sides between inert 3-mil mylar sheets. The foam core will be discarded.
4. The encapsulated provenance will then be installed on the back of a new archival backing blue board.
5. The current Plexiglas is tested as UV filtering and will be reused.
6. The entire package of matted photograph, Plexiglas and backing board will be tape sealed at all edges with archival tape and placed back into the current frame.

NOTE: Photograph will be wrapped after treatment, separate from original framing materials. Framing materials to be returned. Reframing/matting is not included with conservation treatment.

Matting Recommendations:

We advise discarding original foamboard backings and mats due to inconsistency, pressure sensitive tapes, and nonarchival materials. We recommend new, unbuffered 100% 8ply front and back mat with 1/4" image reveal for sufficient engagement.

Treatment Cost: \$675.00

Museum Preservation: \$550.00

Before & After Photography: \$165.00

Total: \$675.00

50% Deposit Due: \$337.50

Return Shipping Costs: TBD

Client Signature: _____

DocuSign by
Ellen Roberts
10/26/2023 10:47 AM

Date: _____

3/7/2023

1. Overall passive humidification and flattening may be required more than once to insure overall planar distortion reduction. To be determined at time of treatment.
2. Complete flattening of curling is not to be expected. Inherent slight curling may remain due to the inherent nature of the emulsion layer.
3. It is unknown at this time if gummed linen hinges have caused any residual staining due to its adhesive. These stains may remain selectively present on verso after treatment.
4. For proposal purposes and file size, photograph resolution is not HiRes. Other Hi-Res photography can be shared upon request.

Museum Preservation:

1. Due to overall inconsistency of the window mat opening and overall unknown origins of the matting materials we suggest that new matting materials be cut. This will consist of an 8ply unbuffered mat be made as only 4 ply material is available in the market. This will entail sandwiching together two 4 ply unbuffered boards with a 70/30 ratio of wheat paste and PVA mix and weighting it in standing press. The window mat opening will be cut to reveal the image with an appropriate 1/4" reveal all around with adequate engagement of the margins. This opening and reveal will remain consistent throughout the entire collection. A new 4 ply unbuffered backing mat will be cut.
2. The treated photograph will be safely engaged at all four corners with new mylar corners into the new mat.
3. The provenance from the acidic foam core backing board will be removed mechanically and encapsulated on all sides between inert 3 mil mylar sheets. The foam core will be discarded.
4. The encapsulated provenance will then be installed on the back of a new archival backing blue board.
5. The current Plexiglas is tested as UV filtering and will be reused.
6. The entire package of matted photograph, Plexiglas and backing board will be tape sealed at all edges with archival tape and placed back into the current frame.

NOTE: Photograph will be wrapped after treatment, separate from original framing materials. Framing materials to be returned. Reframing/matting is not included with conservation treatment.

Matting Recommendations:

We advise discarding original foamboard backings and mats due to inconsistency, pressure sensitive tapes, and nonarchival materials. We recommend new, unbuffered 100% 8ply front and back mat with 1/4" image reveal for sufficient engagement.

Treatment Cost: \$800.00

Museum Preservation: ~~\$550.00~~

Before & After Photography: \$165.00

Total: \$800.00

50% Deposit Due: \$400.00

Return Shipping Costs: TBD

Client Signature: _____

Consigned by:
Ellen Roberts
Conservator

Date: 3/7/2023

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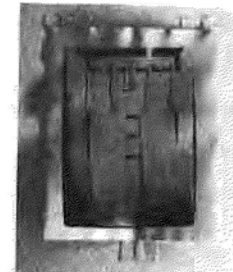
Name: Justin Witte
GCC #: 22203.10
CCMA#: 2008.159
Title: Bathroom, Undated
Artist: Andy Warhol
Media: Silver Gelatin Photograph
Dimensions: 8" x 10"
Framed Dimensions: 15 1/4" x 17 1/4"
Date of Item: n/a

REVISED PROPOSAL

02/10/2023



Unframed - Normal Light



Unframed - Raking Light

Description:**Recto**

The photograph exhibits moderate to severe curling throughout with severe planar distortion and undulations around all perimeter edges. There is a minimal light layer of surface dust scattered throughout.

Verso

The photograph has been hinged at the upper left and right corners with gummed linen tapes with an additional strip of gummed linen tape attached at the bottom center edge. There are stamps and provenance marks on verso, but due to current hinge placement the verso has not been photographed. The verso will be photographed once approved and after verso has been made accessible.

Framing Materials Description:

The window mat is 8 ply with a 4 ply backing mat. It is unknown if any of these materials are unbuffered and 100% archival, which is the standard and recommended material for housing and storage of photographic based materials. In raking light, the 4 ply backing mat appears to be inconsistent throughout this collection. The window / backing mat, Plexiglas and backing board were tape sealed at the edges with an unknown tape.

There is a strip of double stick acidic tape between the verso of the backing mat and the backing board. This strip of tape has compromised the backing mat. The window mat is currently too large for the photograph, this can result in inadequate engagement of margins with potential risk of compromising the photograph in stabilization over long term storage and handling. The backing board material is acidic foam board.

Approximate Treatment:

1. The hinges will be mechanically removed from backing mat freeing the photograph.
2. The photograph will be surface cleaned on recto with microfiber cloth and soft brush and with a soft dry-cleaning sponge and soft brush on verso.
3. The hinges and its adhesive will be poulticed free with local humidification methods and materials.
4. The handling dent will be reinforced on verso with wheat paste and a sympathetic weight Japanese tissue.
5. The overall photograph will be passively humidified in a chamber with gradual incremented and measured levels of relative humidity.
6. The photograph will be flattened between soft wool felts and interleaving to reduce overall planar distortion and to preserve blind stamp if photograph has one.

Limitations:

1. Overall passive humidification and flattening may be required more than once to insure overall planar distortion reduction. To be determined at time of treatment.
2. Complete flattening of curling is not to be expected. Inherent slight curling may remain due to the inherent nature of the emulsion layer.
3. It is unknown at this time if gummed linen hinges have caused any residual staining due to its adhesive. These stains may remain selectively present on verso after treatment.
4. For proposal purposes and file size, photograph resolution is not HiRes. Other Hi-Res photography can be shared upon request.

Museum Preservation:

1. Due to overall inconsistency of the window mat opening and overall unknown origins of the matting materials we suggest that new matting materials be cut. This will consist of an 8ply unbuffered mat be made as only 4 ply material is available in the market. This will entail sandwiching together two 4 ply unbuffered boards with a 70/30 ratio of wheat paste and PVA mix and weighting it in standing press. The window mat opening will be cut to reveal the image with an appropriate ¼" reveal all around with adequate engagement of the margins. This opening and reveal will remain consistent throughout the entire collection. A new 4 ply unbuffered backing mat will be cut.
2. The treated photograph will be safely engaged at all four corners with new mylar corners into the new mat.
3. The provenance from the acidic foam core backing board will be removed mechanically and encapsulated on all sides between inert 3 mil mylar sheets. The foam core will be discarded.
4. The encapsulated provenance will then be installed on the back of a new archival backing blue board.
5. The current Plexiglas is tested as UV filtering and will be reused.
6. The entire package of matted photograph, Plexiglas and backing board will be tape sealed at all edges with archival tape and placed back into the current frame.

NOTE: Photograph will be wrapped after treatment, separate from original framing materials. Framing materials to be returned. Reframing/matting is not included with conservation treatment.

Matting Recommendations:

We advise discarding original foamboard backings and mats due to inconsistency pressure sensitive tapes, and nonarchival materials. We recommend new, unbuffered 100% 8ply front and back mat with ¼" image reveal for sufficient engagement.

Treatment Cost: \$800.00
~~Museum Preservation: \$550.00~~
~~Before & After Photography: \$165.00~~
Total: \$800.00

50% Deposit Due: \$400.00

Return Shipping Costs: TBD

Client Signature: Ellen Roberts Date: 3/7/2023

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Name: Justin Witte
GCC #: 22203.11
CCMA#: 2008.128
Title: Jon Gould, 1982
Artist: Andy Warhol
Media: Silver Gelatin Photograph
Dimensions: 8" x 10"
Framed Dimensions: 15 1/4" x 17 1/4"
Date of Item: 1982(?)

REVISED PROPOSAL

02/10/2023



Unframed - Normal Light



Unframed - Raking light

Description:

Recto

The silver gelatin photograph has a blind stamp "©Andy Warhol" located at the lower right corner that extends into the image area. The photograph exhibits moderate to severe curling throughout with severe planar distortion and undulations around all perimeter edges.

Verso

The photograph has been hinged at the upper left and right corners with gummed linen tapes. There are stamps and provenance marks on verso, but due to current hinge placement the verso has not been photographed. The verso will be photographed once approved and after verso has been made accessible.

Framing Materials Description:

The window mat is 8 ply with a 4 ply backing mat. It is unknown if any of these materials are unbuffered, which is the standard and recommended material for housing and storage of photographic based materials. In raking light, the 4 ply backing mat appears to be inconsistent throughout this collection. The window / backing mat, Plexiglas and backing board were tape sealed at the edges with an unknown tape.

There is a strip of double stick acidic tape between the verso of the backing mat and the backing board. This strip of tape has compromised the backing mat. The window mat opening has been properly cut with sufficient engagement around all margins. The backing board material is acidic foam board.

Approximate Treatment:

1. The hinges will be mechanically removed from backing mat freeing the photograph.
2. The photograph will be surface cleaned on recto with microfiber cloth and soft brush and with a soft dry-cleaning sponge and soft brush on verso.
3. The hinges and its adhesive will be poulticed free with local humidification methods and materials.
4. The handling dent will be reinforced on verso with wheat paste and a sympathetic weight Japanese tissue.
5. The overall photograph will be passively humidified in a chamber with gradual incremented and measured levels of relative humidity.
6. The photograph will be flattened between soft wool felts and interleaving to reduce overall planar distortion and to preserve blind stamp if photograph has one.

Limitations:

1. Overall passive humidification and flattening may be required more than once to insure overall planar distortion reduction. To be determined at time of treatment.
2. Complete flattening of curling is not to be expected. Inherent slight curling may remain due to the inherent nature of the emulsion layer.
3. It is unknown at this time if gummed linen hinges have caused any residual staining due to its adhesive. These stains may remain selectively present on verso after treatment.
4. For proposal purposes and file size, photograph resolution is not Hi-Res. Other Hi-Res photography can be shared upon request.

Museum Preservation:

1. Due to overall inconsistency of the window mat opening and overall unknown origins of the matting materials we suggest that new matting materials be cut. This will consist of an 8ply unbuffered mat be made as only 4 ply material is available in the market. This will entail sandwiching together two 4 ply unbuffered boards with a 70/30 ratio of wheat paste and PVA mix and weighting it in standing press. The window mat opening will be cut to reveal the image with an appropriate 1/4" reveal all around with adequate engagement of the margins. This opening and reveal will remain consistent throughout the entire collection. A new 4 ply unbuffered backing mat will be cut.
2. The treated photograph will be safely engaged at all four corners with new mylar corners into the new mat.
3. The provenance from the acidic foam core backing board will be removed mechanically and encapsulated on all sides between inert 3 mil mylar sheets. The foam core will be discarded.
4. The encapsulated provenance will then be installed on the back of a new archival backing blue board.
5. The current Plexiglas is tested as UV filtering and will be reused.
6. The entire package of matted photograph, Plexiglas and backing board will be tape sealed at all edges with archival tape and placed back into the current frame.

NOTE: Photograph will be wrapped after treatment, separate from original framing materials. Framing materials to be returned. Reframing/matting is not included with conservation treatment.

Matting Recommendations:

We advise discarding original foamboard backings and mats due to inconsistency, pressure sensitive tapes, and nonarchival materials. We recommend new, unbuffered 100% 8ply front and back mat with 1/4" image reveal for sufficient engagement.

Treatment Cost: \$800.00

Museum Preservation: \$550.00

Before & After Photography: \$165.00

Total: \$800.00

50% Deposit Due: \$400.00

Return Shipping Costs: TBD

Client Signature: _____

Ellen Roberts

Date: 3/7/2023

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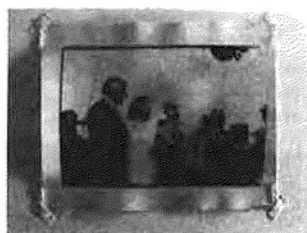
Name: Justin Witte
GCC #: 22203.12
CCMA#:2008.155
Title: Phyllis George/Kentucky Derby Party, May 3, 1982
Artist: Andy Warhol
Media: Silver Gelatin Photograph
Dimensions: 8" x 10"
Framed Dimensions: 15 ¼" x 17 ¼"
Date of Item: May 3, 1982(?)

REVISED PROPOSAL

02/10/2023



Unframed - Normal Light



Unframed - Raking Light

Description:

Recto

The silver gelatin photograph has a blind stamp "© Andy Warhol" located at the lower right corner margin. The photograph exhibits moderate curling throughout with moderate planar distortion and undulations around all perimeter edges. The photograph has been cornered into the backing mat with mylar photo corners and reinforced with gummed tapes. These tapes are not in contact with the emulsion layer. There is a minimal light layer of surface dust scattered throughout.

Verso

There are stamps and provenance marks on verso, but due to current hinge placement the verso has not been photographed. The verso will be photographed once approved and after verso has been made accessible.

Framing Materials Description:

The window mat is 8 ply with a 4 ply backing mat. It is unknown if any of these materials are unbuffered, which is the standard and recommended material for housing and storage of photographic based materials. In raking light, the 4 ply backing mat appears to be inconsistent throughout this collection. The window / backing mat, Plexiglas and backing board were tape sealed at the edges with an unknown tape.

There is a strip of double stick acidic tape between the verso of the backing mat and the backing board. This strip of tape has compromised the backing mat. The backing board material is acidic foam board. The window mat opening has been properly cut with sufficient engagement around all margins.

Approximate Treatment:

1. The photograph will be removed from its mylar corners
2. The photograph will be surface cleaned on recto with microfiber cloth and soft brush and with a soft dry-cleaning sponge and soft brush on verso.
3. The hinges and its adhesive will be poulticed free with local humidification methods and materials.
4. The handling dent will be reinforced on verso with wheat paste and a sympathetic weight Japanese tissue.
5. The overall photograph will be passively humidified in a chamber with gradual incremented and measured levels of relative humidity.
6. The photograph will be flattened between soft wool felts and interleaving to reduce overall planar distortion and to preserve blind stamp if photograph has one.

Limitations:

1. Overall passive humidification and flattening may be required more than once to insure overall planar distortion reduction. To be determined at time of treatment.
2. Complete flattening of curling is not to be expected. Inherent slight curling may remain due to the inherent nature of the emulsion layer.
3. For proposal purposes and file size, photograph resolution is not HiRes. Other Hi-Res photography can be shared upon request.

Museum Preservation:

1. Due to overall inconsistency of the window mat opening and overall unknown origins of the matting materials we suggest that new matting materials be cut. This will consist of an 8-ply unbuffered mat be made as only 4-ply material is available in the market. This will entail sandwicking together two 4-ply unbuffered boards with a 70/30 ratio of wheat paste and PVA mix and weighting it in standing press. The window mat opening will be cut to reveal the image with an appropriate 1/4" reveal all around with adequate engagement of the margins. This opening and reveal will remain consistent throughout the entire collection. A new 4-ply unbuffered backing mat will be cut.
2. The treated photograph will be safely engaged at all four corners with new mylar corners into the new mat.
3. The provenance from the acidic foam core backing board will be removed mechanically and encapsulated on all sides between inert 3-mil mylar sheets. The foam core will be discarded.
4. The encapsulated provenance will then be installed on the back of a new archival backing blue board.
5. The current Plexiglas is tested as UV filtering and will be reused.
6. The entire package of matted photograph, Plexiglas and backing board will be tape sealed at all edges with archival tape and placed back into the current frame.

***NOTE:** Photograph will be wrapped after treatment, separate from original framing materials. Framing materials to be returned. Reframing/matting is not included with conservation treatment.*

Matting Recommendations:

We advise discarding original foamboard backings and mats due to inconsistency, pressure sensitive tapes, and nonarchival materials. We recommend new, unbuffered 100% 8ply front and back mat with 1/4" image reveal for sufficient engagement.

Treatment Cost: \$675.00

Museum Preservation: ~~\$550.00~~

Before & After Photography: ~~\$165.00~~

Total: \$675.00

50% Deposit Due: \$337.50

Return Shipping Costs: TBD

Client Signature: Ellen Roberts Date: 3/7/2023

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Oak Park, IL 60304
312.738.2657
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Name: Justin Witte
GCC #: 22203.13
CCMA #: 2008.127
Title: Jon Gould, 1982
Artist: Andy Warhol
Media: Silver Gelatin Photograph
Dimensions: 8" x 10"
Framed Dimensions: 15 1/4" x 17 1/4"
Date of Item: 1982 (?)

REVISED PROPOSAL

02/10/2023



Unframed - Normal Light



Unframed - Raking Light

Description:**Recto**

The silver gelatin photograph has a blind stamp "© Andy Warhol" located at the lower right corner that extends into the image area. The photograph exhibits moderate to severe curling throughout with severe planar distortion and undulations at upper edge and lower edges. There is a minimal light layer of surface dust scattered throughout. There are two strips along the upper margin of the backing mat that has skinned the paper fibers compromising the backing mat.

Verso

The photograph has been hinged at the upper left and right corners with gummed linen tapes. There are stamps and provenance marks on verso, but due to current hinge placement the verso has not been photographed. The verso will be photographed once approved and after verso has been made accessible.

Framing Materials Description:

The window mat is 8 ply with a 4 ply backing mat. It is unknown if any of these materials are unbuffered and 100% archival, which is the standard and recommended material for housing and storage of photographic based materials. In raking light, the 4 ply backing mat appears to be inconsistent throughout this collection. The window / backing mat, Plexiglas and backing board were tape sealed at the edges with an unknown tape.

There is a strip of double stick acidic tape between the verso of the backing mat and the backing board. This strip of tape has compromised the backing mat. The window mat is currently too large for the photograph, this can result in inadequate engagement of margins with potential risk of compromising the photograph in stabilization over long term storage and handling.

The backing board material is acidic foam board.

Approximate Treatment:

1. The hinges will be mechanically removed from backing mat freeing the photograph.
2. The photograph will be surface cleaned on recto with microfiber cloth and soft brush and with a soft dry-cleaning sponge and soft brush on verso.
3. The hinges and its adhesive will be poulticed free with local humidification methods and materials.
4. The handling dent will be reinforced on verso with wheat paste and a sympathetic weight Japanese tissue.
5. The overall photograph will be passively humidified in a chamber with gradual incremented and measured levels of relative humidity.
6. The photograph will be flattened between soft wool felts and interleaving to reduce overall planar distortion and to preserve blind stamp if photograph has one.

Limitations:

1. Overall passive humidification and flattening may be required more than once to insure overall planar distortion reduction. To be determined at time of treatment.
2. Complete flattening of curling is not to be expected. Inherent slight curling may remain due to the inherent nature of the emulsion layer.
3. It is unknown at this time if gummed linen hinges have caused any residual staining due to its adhesive. These stains may remain selectively present on verso after treatment.
4. For proposal purposes and file size, photograph resolution is not HiRes. Other Hi-Res photography can be shared upon request.

Museum Preservation:

1. Due to overall inconsistency of the window mat opening and overall unknown origins of the matting materials we suggest that new matting materials be cut. This will consist of an 8 ply unbuffered mat be made as only 4 ply material is available in the market. This will entail sandwiching together two 4 ply unbuffered boards with a 70/30 ratio of wheat paste and PVA mix and weighting it in standing press. The window mat opening will be cut to reveal the image with an appropriate 1/4" reveal all around with adequate engagement of the margins. This opening and reveal will remain consistent throughout the entire collection. A new 4 ply unbuffered backing mat will be cut.
2. The treated photograph will be safely engaged at all four corners with new mylar corners into the new mat.
3. The provenance from the acidic foam core backing board will be removed mechanically and encapsulated on all sides between inert 3 mil mylar sheets. The foam core will be discarded.
4. The encapsulated provenance will then be installed on the back of a new archival backing blue board.
5. The current Plexiglas is tested as UV filtering and will be reused.
6. The entire package of matted photograph, Plexiglas and backing board will be tape sealed at all edges with archival tape and placed back into the current frame.

Treatment Cost: \$800.00

Museum Preservation: \$550.00

Before & After Photography: \$165.00

Total: \$800.00

50% Deposit Due: \$400.00

Return Shipping Costs: TBD

Client Signature: Ellen Roberts Date: 3/7/2023

GRAPHIC CONSERVATION Co.

W. L. L. L.

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Oak Park, IL 60304
312.738.2657
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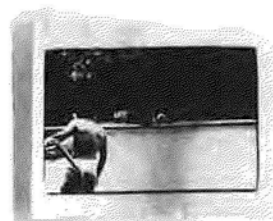
Name: Justin Witte
GCC #: 22203.14
CCMA#: 2008.143
Title: Jon Gould and Pool Party, 1892
Artist: Andy Warhol
Media: Silver Gelatin Photograph
Dimensions: 8" x 10"
Framed Dimensions: 15 1/4" x 17 1/4"
Date of Item: 1982(?)

REVISED PROPOSAL

02/10/2023



Unframed – Normal Light



Unframed – Raking Light

Description:

Recto

The silver gelatin photograph has a blind stamp "© Andy Warhol" located at the lower right corner margin. The photograph exhibits moderate to severe curling throughout with moderate planar distortion and undulations around all perimeter edges. There is a minimal light layer of surface dust scattered throughout. There is a slight curved handling dent that has compromised the emulsion layer in the center of the upper margin that extends slightly into the image.

Verso

The photograph has been hinged at the upper left and right corners with gummed linen tapes. There are stamps and provenance marks on verso, but due to current hinge placement the verso has not been photographed. The verso will be photographed once approved and after verso has been made accessible.

Framing Materials Description:

The window mat is 8 ply with a 4 ply backing mat. It is unknown if any of these materials are unbuffered, which is the standard and recommended material for housing and storage of photographic based materials. In raking light, the 4 ply backing mat appears to be inconsistent throughout this collection. The window / backing mat, Plexiglas and backing board were tape sealed at the edges with an unknown tape.

There is a strip of double stick acidic tape between the verso of the backing mat and the backing board. This strip of tape has compromised the backing mat.

The backing board material is acidic foam board. The window mat opening has been properly cut with sufficient engagement around all margins.

Approximate Treatment:

1. The hinges will be mechanically removed from backing mat freeing the photograph.
2. The photograph will be surface cleaned on recto with microfiber cloth and soft brush and with a soft dry-cleaning sponge and soft brush on verso.
3. The hinges and its adhesive will be poulticed free with local humidification methods and materials.
4. The handling dent will be reinforced on verso with wheat paste and a sympathetic weight Japanese tissue.
5. The overall photograph will be passively humidified in a chamber with gradual incremented and measured levels of relative humidity.
6. The photograph will be flattened between soft wool felts and interleaving to reduce overall planar distortion and to preserve blind stamp if photograph has one.

Limitations:

1. Overall passive humidification and flattening may be required more than once to insure overall planar distortion reduction. To be determined at time of treatment.
2. Complete flattening of curling is not to be expected. Inherent slight curling may remain due to the inherent nature of the emulsion layer.
3. It is unknown at this time if gummed linen hinges have caused any residual staining due to its adhesive. These stains may remain selectively present on verso after treatment.
4. For proposal purposes and file size, photograph resolution is not HiRes. Other Hi-Res photography can be shared upon request.

Museum Preservation:

- 1- Due to overall inconsistency of the window mat opening and overall unknown origins of the matting materials we suggest that new matting materials be cut. This will consist of an 8-ply unbuffered mat be made as only 4-ply material is available in the market. This will entail sandwiching together two 4-ply unbuffered boards with a 70/30 ratio of wheat paste and PVA mix and weighting it in standing press. The window mat opening will be cut to reveal the image with an appropriate 1/4" reveal all around with adequate engagement of the margins. This opening and reveal will remain consistent throughout the entire collection. A new 4-ply unbuffered backing mat will be cut.
- 2- The treated photograph will be safely engaged at all four corners with new mylar corners into the new mat.
- 3- The provenance from the acidic foam core backing board will be removed mechanically and encapsulated on all sides between inert 3-mil mylar sheets. The foam core will be discarded.
- 4- The encapsulated provenance will then be installed on the back of a new archival backing blue board.
- 5- The current Plexiglas is tested as UV filtering and will be reused.
- 6- The entire package of matted photograph, Plexiglas and backing board will be tape sealed at all edges with archival tape and placed back into the current frame.

NOTE: Photograph will be wrapped after treatment, separate from original framing materials. Framing materials to be returned. Reframing/matting is not included with conservation treatment.

Matting Recommendations:

We advise discarding original foamboard backings and mats due to inconsistency, pressure sensitive tapes, and nonarchival materials. We recommend new, unbuffered 100% 8-ply front and back mat with 1/4" image reveal for sufficient engagement.

Treatment Cost: \$675.00

Museum Preservation: \$550.00

Before & After Photography: \$165.00

Total: \$675.00

50% Deposit Due: \$337.50

Return Shipping Costs: TBD

Discussed by: Ellen Roberts

Client Signature:

Date: 3/7/2023

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Oak Park, IL 60304
312.738.2657
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Name: Justin Witte

GCC #: 22203.15

CCMA #: 2008.149

Title: Landscape, Undated

Artist: Andy Warhol

Media: Silver Gelatin Photograph

Dimensions: 8" x 10"

Framed Dimensions: 15 1/4" x 17 1/4"

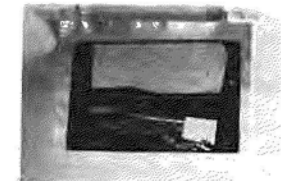
Date of Item: n/a

REVISED PROPOSAL

02/10/2023



Unframed - Normal Light



Unframed - Raking Light

Description:**Recto**

The silver gelatin photograph has a "© Andy Warhol" blind stamp located at lower right corner. The photograph exhibits moderate to severe curling throughout with moderate planar distortion and undulations around all perimeter edges. There is a minimal light layer of surface dust scattered throughout. There is a strip of acidic tape adhered to the backing mat approx. 1/8" above the photograph that has compromised the backing mat.

Verso

The photograph has been hinged at the upper left and right corners with gummed linen tapes. There are stamps and provenance marks on verso, but due to current hinge placement the verso has not been photographed. The verso will be photographed once approved and after verso has been made accessible.

Framing Materials Description:

The window mat is 8 ply with a 4 ply backing mat. It is unknown if any of these materials are unbuffered and 100% archival, which is the standard and recommended material for housing and storage of photographic based materials. In raking light, the 4 ply backing mat appears to be inconsistent throughout this collection. The window / backing mat, Plexiglas and backing board were tape sealed at the edges with an unknown tape.

There is a strip of double stick acidic tape between the verso of the backing mat and the backing board. This strip of tape has compromised the backing mat. The window mat is currently too large for the photograph, this can result in inadequate engagement of margins with potential risk of compromising the photograph in stabilization over long term storage and handling. The backing board material is acidic foam board.

Approximate Treatment:

1. The hinges will be mechanically removed from backing mat freeing the photograph.
2. The photograph will be surface cleaned on recto with microfiber cloth and soft brush and with a soft dry-cleaning sponge and soft brush on verso.
3. The hinges and its adhesive will be poulticed free with local humidification methods and materials.
4. The handling dent will be reinforced on verso with wheat paste and a sympathetic weight Japanese tissue.
5. The overall photograph will be passively humidified in a chamber with gradual incremented and measured levels of relative humidity.
6. The photograph will be flattened between soft wool felts and interleaving to reduce overall planar distortion and to preserve blind stamp if photograph has one.

Limitations:

1. Overall passive humidification and flattening may be required more than once to insure overall planar distortion reduction. To be determined at time of treatment.
2. Complete flattening of curling is not to be expected. Inherent slight curling may remain due to the inherent nature of the emulsion layer.
3. It is unknown at this time if gummed linen hinges have caused any residual staining due to its adhesive. These stains may remain selectively present on verso after treatment.
4. For proposal purposes and file size, photograph resolution is not HiRes. Other Hi-Res photography can be shared upon request.

Museum Preservation:

1. Due to overall inconsistency of the window mat opening and overall unknown origins of the matting materials we suggest that new matting materials be cut. This will consist of an 8ply unbuffered mat be made as only 4 ply material is available in the market. This will entail sandwiching together two 4 ply unbuffered boards with a 70/30 ratio of wheat paste and PVA mix and weighting it in standing press. The window mat opening will be cut to reveal the image with an appropriate 1/4" reveal all around with adequate engagement of the margins. This opening and reveal will remain consistent throughout the entire collection. A new 4 ply unbuffered backing mat will be cut.
2. The treated photograph will be safely engaged at all four corners with new mylar corners into the new mat.
3. The provenance from the acidic foam core backing board will be removed mechanically and encapsulated on all sides between inert 3-mil mylar sheets. The foam core will be discarded.
4. The encapsulated provenance will then be installed on the back of a new archival backing blue board.
5. The current Plexiglas is tested as UV filtering and will be reused.
6. The entire package of matted photograph, Plexiglas and backing board will be tape sealed at all edges with archival tape and placed back into the current frame.

NOTE: Photograph will be wrapped after treatment, separate from original framing materials. Framing materials to be returned. Reframing/matting is not included with conservation treatment.

Matting Recommendations:

We advise discarding original foamboard backings and mats due to inconsistency, pressure sensitive tapes, and nonarchival materials. We recommend new, unbuffered 100% 8ply front and back mat with 1/4" image reveal for sufficient engagement.

Treatment Cost: \$800.00

Museum Preservation: \$550.00

Before & After Photography: \$165.00

Total: \$800.00

50% Deposit Due: \$400.00

Return Shipping Costs: TBD

Client Signature: Ellen Roberts

Date: 3/7/2023

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Oak Park, IL 60304
312.738.2657
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Name: Justin Witte
GCC #: 22203.16
CCMA#: 2008.118
Title: Unidentified Man, Undated
Artist: Andy Warhol
Media: Silver Gelatin Photograph
Dimensions: 8" x 10"
Framed Dimensions: 15 1/4" x 17 1/4"
Date of Item: n/a

REVISED PROPOSAL

02/10/2023



Unframed - Normal Light



Unframed - Raking Light

Description:

Recto

The photograph exhibits moderate to severe curling throughout with severe planar distortion and undulations around all perimeter edges. There is a minimal light layer of surface dust scattered throughout.

Verso

The photograph has been hinged at the upper left and right corners with gummed linen tapes. There are stamps and provenance marks on verso, but due to current hinge placement the verso has not been photographed. The verso will be photographed once approved and after verso has been made accessible.

Framing Materials Description:

The window mat is 8 ply with a 4 ply backing mat. It is unknown if any of these materials are unbuffered, which is the standard and recommended material for housing and storage of photographic based materials. In raking light, the 4 ply backing mat appears to be inconsistent throughout this collection. The window / backing mat, Plexiglas and backing board were tape sealed at the edges with an unknown tape.

There is a strip of double stick acidic tape between the verso of the backing mat and the backing board. This strip of tape has compromised the backing mat. The backing board material is acidic foam board. The window mat opening has been properly cut with sufficient engagement around all margins.

Approximate Treatment:

1. The hinges will be mechanically removed from backing mat freeing the photograph.
2. The photograph will be surface cleaned on recto with microfiber cloth and soft brush and with a soft dry-cleaning sponge and soft brush on verso.
3. The hinges and its adhesive will be poulticed free with local humidification methods and materials.
4. The handling dent will be reinforced on verso with wheat paste and a sympathetic weight Japanese tissue.
5. The overall photograph will be passively humidified in a chamber with gradual incremented and measured levels of relative humidity.
6. The photograph will be flattened between soft wool felts and interleaving to reduce overall planar distortion and to preserve blind stamp if photograph has one.

Limitations:

1. Overall passive humidification and flattening may be required more than once to insure overall planar distortion reduction. To be determined at time of treatment.
2. Complete flattening of curling is not to be expected. Inherent slight curling may remain due to the inherent nature of the emulsion layer.
3. It is unknown at this time if gummed linen hinges have caused any residual staining due to its adhesive. These stains may remain selectively present on verso after treatment.
4. For proposal purposes and file size, photograph resolution is not HiRes. Other Hi-Res photography can be shared upon request.

Museum Preservation:

1. Due to overall inconsistency of the window mat opening and overall unknown origins of the matting materials we suggest that new matting materials be cut. This will consist of an 8-ply unbuffered mat be made as only 4-ply material is available in the market. This will entail sandwiching together two 4-ply unbuffered boards with a 70/30 ratio of wheat paste and PVA mix and weighting it in standing press. The window mat opening will be cut to reveal the image with an appropriate 1/4" reveal all around with adequate engagement of the margins. This opening and reveal will remain consistent throughout the entire collection. A new 4-ply unbuffered backing mat will be cut.
2. The treated photograph will be safely engaged at all four corners with new mylar corners into the new mat.
3. The provenance from the acidic foam core backing board will be removed mechanically and encapsulated on all sides between inert 3-mil mylar sheets. The foam core will be discarded.
4. The encapsulated provenance will then be installed on the back of a new archival backing blue board.
5. The current Plexiglas is tested as UV filtering and will be reused.
6. The entire package of matted photograph, Plexiglas and backing board will be tape sealed at all edges with archival tape and placed back into the current frame.

NOTE: Photograph will be wrapped after treatment, separate from original framing materials. Framing materials to be returned. Reframing/matting is not included with conservation treatment.

Matting Recommendations:

We advise discarding original foamboard backings and mats due to inconsistency, pressure sensitive tapes, and nonarchival materials. We recommend new, unbuffered 100% 8ply front and back mat with 1/4" image reveal for sufficient engagement.

Treatment Cost: \$800.00

Museum Preservation: \$550.00

Before & After Photography: \$165.00

Total: \$800.00

50% Deposit Due: \$400.00

Return Shipping Costs: TBD

Client Signature: _____

Digitized by

Ellen Roberts

Date: _____

3/7/2023

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312.738.2657
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Name: Justin Witte

GCC #: 22203.17

CCMA#: 2008.160

Title: Tabletop, December 1980

Artist: Andy Warhol

Media: Silver Gelatin Photograph

Dimensions: 8" x 10"

Framed Dimensions: 15 1/4" x 17 1/4"

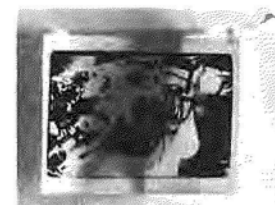
Date of Item: December 1980(?)

REVISED PROPOSAL

02/10/2023



Unframed - Normal Light



Unframed - Raking Light

Description:**Recto**

The photograph exhibits moderate to severe curling throughout with moderate planar distortion and undulations around all perimeter edges. There is a minimal light layer of surface dust scattered throughout. There is strip of acidic tape adhered to the backing mat approx. 1/8" above the photograph that has compromised the backing mat. This tape has become selectively detached causing the left hinge to become detached from the photograph.

Verso

The photograph has been hinged at the upper left and right corners with gummed linen tapes. There are stamps and provenance marks on verso, but due to current hinge placement the verso has not been photographed. The verso will be photographed once approved and after verso has been made accessible.

Framing Materials Description:

The window mat is 8 ply with a 4 ply backing mat. It is unknown if any of these materials are unbuffered and 100% archival, which is the standard and recommended material for housing and storage of photographic based materials. In raking light, the 4 ply backing mat appears to be inconsistent throughout this collection. The window / backing mat, Plexiglas and backing board were tape sealed at the edges with an unknown tape.

There is a strip of double stick acidic tape between the verso of the backing mat and the backing board. This strip of tape has compromised the backing mat. The window mat is currently too large for the photograph, this can result in inadequate engagement of margins with potential risk of compromising the photograph in stabilization over long term storage and handling. The backing board material is acidic foam board.

Approximate Treatment:

1. The hinges will be mechanically removed from backing mat freeing the photograph.
2. The photograph will be surface cleaned on recto with microfiber cloth and soft brush and with a soft dry-cleaning sponge and soft brush on verso.
3. The hinges and its adhesive will be poulticed free with local humidification methods and materials.
4. The handling dent will be reinforced on verso with wheat paste and a sympathetic weight Japanese tissue.
5. The overall photograph will be passively humidified in a chamber with gradual incremented and measured levels of relative humidity.
6. The photograph will be flattened between soft wool felts and interleaving to reduce overall planar distortion and to preserve blind stamp if photograph has one.

Limitations:

1. Overall passive humidification and flattening may be required more than once to insure overall planar distortion reduction. To be determined at time of treatment.
2. Complete flattening of curling is not to be expected. Inherent slight curling may remain due to the inherent nature of the emulsion layer.
3. It is unknown at this time if gummed linen hinges have caused any residual staining due to its adhesive. These stains may remain selectively present on verso after treatment.
4. For proposal purposes and file size, photograph resolution is not HiRes. Other Hi-Res photography can be shared upon request.

Museum Preservation:

1. Due to overall inconsistency of the window mat opening and overall unknown origins of the matting materials we suggest that new matting materials be cut. This will consist of an 8ply unbuffered mat be made as only 4 ply material is available in the market. This will entail sandwiching together two 4 ply unbuffered boards with a 70/30 ratio of wheat paste and PVA mix and weighting it in standing press. The window mat opening will be cut to reveal the image with an appropriate 1/4" reveal all around with adequate engagement of the margins. This opening and reveal will remain consistent throughout the entire collection. A new 4 ply unbuffered backing mat will be cut.
2. The treated photograph will be safely engaged at all four corners with new mylar corners into the new mat.
3. The provenance from the acidic foam core backing board will be removed mechanically and encapsulated on all sides between inert 3 mil mylar sheets. The foam core will be discarded.
4. The encapsulated provenance will then be installed on the back of a new archival backing blue board.
5. The current Plexiglas is tested as UV filtering and will be reused.
6. The entire package of matted photograph, Plexiglas and backing board will be tape sealed at all edges with archival tape and placed back into the current frame.

NOTE: Photograph will be wrapped after treatment, separate from original framing materials. Framing materials to be returned. Reframing/matting is not included with conservation treatment.

Matting Recommendations:

We advise discarding original foamboard backings and mats due to inconsistency, pressure sensitive tapes, and nonarchival materials. We recommend new, unbuffered 100% 8ply front and back mat with 1/4" image reveal for sufficient engagement.

Treatment Cost: \$675.00

Museum Preservation: \$550.00

Before & After Photography: \$165.00

Total: \$675.00

50% Deposit Due: \$337.50

Return Shipping Costs: TBD

Client Signature:

Digitally signed by:
Ellen Roberts

Date: 3/7/2023

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Oak Park, IL 60304
312.738.2657
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Name: Justin Witte
GCC #: 22203.18
CCMA#: 2008.158
Title: Jon Gould outside a ski Lodge, Undated
Artist: Andy Warhol
Media: Silver Gelatin Photograph
Dimensions: 8" x 10"
Framed Dimensions: 15 1/4" x 17 1/4"
Date of Item: n/a

REVISED PROPOSAL

02/10/2023



Unframed - Normal Light



Unframed - Raking Light

Description:

Recto

The photograph exhibits moderate to severe curling throughout with severe planar distortion and undulations around all perimeter edges. There is a minimal light layer of surface dust scattered throughout. The photograph has been cornered into the backing mat with mylar photo corners and reinforced with gummed tapes. These tapes are not in contact with the emulsion layer. There is a minimal light layer of surface dust scattered throughout.

Verso

There are stamps and provenance marks on verso, but due to current hinge placement the verso has not been photographed. The verso will be photographed once approved and after verso has been made accessible.

Framing Materials Description:

The window mat is 8 ply with a 4 ply backing mat. It is unknown if any of these materials are unbuffered, which is the standard and recommended material for housing and storage of photographic based materials. In raking light, the 4 ply backing mat appears to be inconsistent throughout this collection. The window / backing mat, Plexiglas and backing board were tape sealed at the edges with an unknown tape.

There is a strip of double stick acidic tape between the verso of the backing mat and the backing board. This strip of tape has compromised the backing mat.

The backing board material is acidic foam board. The window mat opening has been properly cut with sufficient engagement around all margins.

Approximate Treatment:

1. The photograph will be removed from its mylar corners.
2. The photograph will be surface cleaned on recto with microfibre cloth and soft brush and with a soft dry-cleaning sponge and soft brush on verso.
3. The hinges and its adhesive will be poulticed free with local humidification methods and materials.
4. The handling dent will be reinforced on verso with wheat paste and a sympathetic weight Japanese tissue.
5. The overall photograph will be passively humidified in a chamber with gradual incremented and measured levels of relative humidity.
6. The photograph will be flattened between soft wool felts and interleaving to reduce overall planar distortion and to preserve blind stamp if photograph has one.

Limitations:

1. Overall passive humidification and flattening may be required more than once to insure overall planar distortion reduction. To be determined at time of treatment.
2. Complete flattening of curling is not to be expected. Inherent slight curling may remain due to the inherent nature of the emulsion layer.
3. For proposal purposes and file size, photograph resolution is not HiRes. Other Hi-Res photography can be shared upon request

Museum Preservation:

- 1- Due to overall inconsistency of the window mat opening and overall unknown origins of the matting materials we suggest that new matting materials be cut. This will consist of an 8ply unbuffered mat be made as only 4 ply material is available in the market. This will entail sandwiching together two 4 ply unbuffered boards with a 70/30 ratio of wheat paste and PVA mix and weighting it in standing press. The window mat opening will be cut to reveal the image with an appropriate 1/4" reveal all around with adequate engagement of the margins. This opening and reveal will remain consistent throughout the entire collection. A new 4 ply unbuffered backing mat will be cut.
- 2- The treated photograph will be safely engaged at all four corners with new mylar corners into the new mat.
- 3- The provenance from the acidic foam core backing board will be removed mechanically and encapsulated on all sides between inert 3 mil mylar sheets. The foam core will be discarded.
- 4- The encapsulated provenance will then be installed on the back of a new archival backing blue board.
- 5- The current Plexiglas is tested as UV filtering and will be reused.
- 6- The entire package of matted photograph, Plexiglas and backing board will be tape sealed at all edges with archival tape and placed back into the current frame.

NOTE: Photograph will be wrapped after treatment, separate from original framing materials. Framing materials to be returned. Reframing/matting is not included with conservation treatment.

Matting Recommendations:

We advise discarding original foamboard backings and mats due to inconsistency, pressure sensitive tapes, and nonarchival materials. We recommend new, unbuffered 100% 8ply front and back mat with 1/4" image reveal for sufficient engagement.

Treatment Cost: \$800.00

Museum Preservation: \$550.00

Before & After Photography: \$165.00

Total: \$800.00

50% Deposit Due: \$400.00

Return Shipping Costs: TBD

Discussed by: Ellen Roberts Date: 3/7/2023

Client Signature: _____

GRAPHIC CONSERVATION Co

840 S. Oak Park Avenue, Suite 209
Oak Park, IL 60304
312.738.2657
GRAPHICCONSERVATION.COM

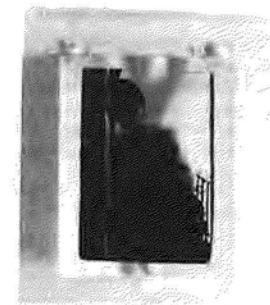
Name: Justin Witte
GCC #: 22203.19
CCMA#: 2008.122
Title: Unidentified Man, Undated
Artist: Andy Warhol
Media: Silver Gelatin Photograph
Dimensions: 8" x 10"
Framed Dimensions: 15 1/4" x 17 1/4"
Date of Item: n/a

REVISED PROPOSAL

02/10/2023



Unframed - Normal Light



Unframed - Raking Light

Description:**Recto**

The photograph exhibits moderate to severe curling throughout with moderate planar distortion and undulations around all perimeter edges. There is a minimal light layer of surface dust scattered throughout. There is strip of acidic tape adhered to the backing mat approx. 2" above the photograph that has compromised the backing mat.

Verso

The photograph has been hinged at the upper left and right corners with gummed linen tapes. There are stamps and provenance marks on verso, but due to current hinge placement the verso has not been photographed. The verso will be photographed once approved and after verso has been made accessible.

Framing Materials Description:

The window mat is 8 ply with a 4 ply backing mat. It is unknown if any of these materials are unbuffered and 100% archival, which is the standard and recommended material for housing and storage of photographic based materials. In raking light, the 4 ply backing mat appears to be inconsistent throughout this collection. The window / backing mat, Plexiglas and backing board were tape sealed at the edges with an unknown tape.

There is a strip of double stick acidic tape between the verso of the backing mat and the backing board. This strip of tape has compromised the backing mat. The window mat is currently too large for the photograph, this can result in inadequate engagement of margins with potential risk of compromising the photograph in stabilization over long term storage and handling. The backing board material is acidic foam board.

Approximate Treatment:

1. The hinges will be mechanically removed from backing mat freeing the photograph.
2. The photograph will be surface cleaned on recto with microfiber cloth and soft brush and with a soft dry-cleaning sponge and soft brush on verso.
3. The hinges and its adhesive will be poulticed free with local humidification methods and materials.
4. The handling dent will be reinforced on verso with wheat paste and a sympathetic weight Japanese tissue.
5. The overall photograph will be passively humidified in a chamber with gradual incremented and measured levels of relative humidity.
6. The photograph will be flattened between soft wool felts and interleaving to reduce overall planar distortion and to preserve blind stamp if photograph has one.

Limitations:

1. Overall passive humidification and flattening may be required more than once to insure overall planar distortion reduction. To be determined at time of treatment.
2. Complete flattening of curling is not to be expected. Inherent slight curling may remain due to the inherent nature of the emulsion layer.
3. It is unknown at this time if gummed linen hinges have caused any residual staining due to its adhesive. These stains may remain selectively present on verso after treatment.
4. For proposal purposes and file size, photograph resolution is not HiRes. Other Hi-Res photography can be shared upon request.

Museum Preservation:

1. Due to overall inconsistency of the window mat opening and overall unknown origins of the matting materials we suggest that new matting materials be cut. This will consist of an 8ply unbuffered mat be made as only 4-ply material is available in the market. This will entail sandwiching together two 4-ply unbuffered boards with a 70/30 ratio of wheat paste and PVA mix and weighting it in standing press. The window mat opening will be cut to reveal the image with an appropriate 1/4" reveal all-around with adequate engagement of the margins. This opening and reveal will remain consistent throughout the entire collection. A new 4-ply unbuffered backing mat will be cut.
2. The treated photograph will be safely engaged at all four corners with new mylar corners into the new mat.
3. The provenance from the acidic foam core backing board will be removed mechanically and encapsulated on all sides between inert 3-mil mylar sheets. The foam core will be discarded.
4. The encapsulated provenance will then be installed on the back of a new archival backing blue board.
5. The current Plexiglas is tested as UV filtering and will be reused.
6. The entire package of matted photograph, Plexiglas and backing board will be tape sealed at all edges with archival tape and placed back into the current frame.

NOTE: Photograph will be wrapped after treatment, separate from original framing materials. Framing materials to be returned. Reframing/matting is not included with conservation treatment.

Matting Recommendations:

We advise discarding original foamboard backings and mats due to inconsistency, pressure sensitive tapes, and nonarchival materials. We recommend new, unbuffered 100% 8ply front and back mat with 1/4" image reveal for sufficient engagement.

Treatment Cost: \$675.00

Museum Preservation: \$550.00

Before & After Photography: \$165.00

Total: \$675.00

50% Deposit Due: \$337.50

Return Shipping Costs: TBD

Client Signature: _____

Ellen Roberts

Date: 3/7/2023

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graphic conservation

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Date of Item: n/a

REVISED PROPOSAL

02/10/2023



Unframed - Normal Light



Unframed - Raking Light

Description:

Recto

The photograph exhibits moderate curling throughout with severe planar distortion and undulations around all perimeter edges. The photograph has been cornered into the backing mat with mylar photo corners and reinforced with gummed tapes. These tapes are not in contact with the emulsion layer. There is a minimal light layer of surface dust scattered throughout.

Verso

There are stamps and provenance marks on verso, but due to current hinge placement the verso has not been photographed. The verso will be photographed once approved and after verso has been made accessible.

Framing Materials Description:

The window mat is 8 ply with a 4 ply backing mat. It is unknown if any of these materials are unbuffered, which is the standard and recommended material for housing and storage of photographic based materials. In raking light, the 4 ply backing mat appears to be inconsistent throughout this collection. The window / backing mat, Plexiglas and backing board were tape sealed at the edges with an unknown tape.

There is a strip of double stick acidic tape between the verso of the backing mat and the backing board. This strip of tape has compromised the backing mat. The backing board material is acidic foam board. The window mat opening has been properly cut with sufficient engagement around all margins.

Approximate Treatment:

1. The photograph will be removed from its mylar corners.
2. The photograph will be surface cleaned on recto with microfiber cloth and soft brush and with a soft dry-cleaning sponge and soft brush on verso.
3. The hinges and its adhesive will be poulticed free with local humidification methods and materials.
4. The handling dent will be reinforced on verso with wheat paste and a sympathetic weight Japanese tissue.
5. The overall photograph will be passively humidified in a chamber with gradual incremented and measured levels of relative humidity.
6. The photograph will be flattened between soft wool felts and interleaving to reduce overall planar distortion and to preserve blind stamp if photograph has one.

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3. For proposal purposes and file size, photograph resolution is not HiRes. Other Hi-Res photography can be shared upon request.

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6. The entire package of matted photograph, Plexiglas and backing board will be tape sealed at all edges with archival tape and placed back into the current frame.

***NOTE:** Photograph will be wrapped after treatment, separate from original framing materials. Framing materials to be returned. Reframing/matting is not included with conservation treatment.*

Matting Recommendations:

We advise discarding original foamboard backings and mats due to inconsistency, pressure sensitive tapes, and nonarchival materials. We recommend new, unbuffered 100% 8ply front and back mat with 1/4" image reveal for sufficient engagement.

Treatment Cost: \$800.00

Museum Preservation: \$550.00

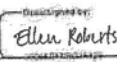
Before & After Photography: \$165.00

Total: \$800.00

50% Deposit Due: \$400.00

Return Shipping Costs: TBD

Client Signature:



Date: 3/7/2023

"Junokas, Molly" <junokasm@cod.edu>

Check Request Art & Paper Conservation Co

"Junokas, Molly" <junokasm@cod.edu>

Mon, Apr 24, 2023 at 05:21 PM UTC

CC:

BCC:

Hello,

Please process the attached check request for Art & Paper Conservation Co.

Thank you,

Molly Junokas

McAninch Arts Center, College of DuPage

630-942-3042 | junokasm@cod.edu

1 attachment

Art Paper Conservation Co dba Graphic Conservation Co Inv 22203-BAL 7500.00 04-21-23.pdf