

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1089220
Vendor Name: Staples Business Advantage
Invoice Number: 03212387.98
Invoice Date: 3/21/2023
PO Number: P0006318
Check Number: 0311897
Check Amount: \$ 3,544.22
Check Date: 05/09/2023
Voucher Number: V0784471
Document Type: AP Invoice

Document Below



Staples Business Credit
PO BOX 105638
ATLANTA, GA 30348-5638

Amber Kalish
College Of Dupage
425 Fawell Blvd
Glen Ellyn, IL 60137

Credit Account #
682207
Staples Account #
27078375DET
Order #
207581089-0-1

| Purchase Details | | Purchase Location | |
|-------------------|-------------------|-------------------|---|
| Invoice Date | 03/21/2023 | Name | Phone Order |
| PO # | P0006318 | Address | PO Box 105638 |
| Reference | ERIC FRICK | | Atlanta, GA 30348-5638 |
| Type | Sale | Phone | (877) 457-6424 |
| Authorization # | 595781347 | Ship To | |
| Terms | Standard | ID | 425 FAWELL BLVD |
| Due Date | 04/20/2023 | | |
| Amount Due | \$87.98 | Name | COD SHIPPING RECEIVING |
| | | Address | 425 FAWELL BLVD MUST INCLUDE PO ON EVERYTHING GLEN ELLYN, IL 60137 |

| SKU | Description | \$/Unit | Units | Total |
|-----------------------|--------------------------------|---------|-------|----------------|
| 749567 | BAGASSE LEGAL PADS | \$13.99 | 1.00 | \$13.99 |
| 24396489 | ASTRO SPEC 65LB. 25 COL 100 CT | \$12.10 | 1.00 | \$12.10 |
| 808298 | TISSUE FACIAL KLEENEX 2PLY | \$61.89 | 1.00 | \$61.89 |
| Sub Total: | | | | \$87.98 |
| Sales Tax: | | | | \$0.00 |
| Invoice Total: | | | | \$87.98 |

Pay online at <https://www.StaplesAdvantage.com>
For questions, or to report an unauthorized use claim, contact Staples
Business Credit at (877) 457-6424 or help@staplesbusinesscredit.com.

[External] Invoice/Statement Request

Staples Business Credit Help <help@staplesbusinesscredit.com> Mon, May 1, 2023 at 08:58 PM UTC

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Hello Amber Kalish,

We received a request from Isabelle Barios for the attached invoice(s).

We currently do not have them listed as a contact, yet we want to make sure that you have access to the needed document(s).

Please let us know if we should add Isabelle Barios as a contact for your account #***207 College Of Dupage going forward.

Please include the following if you would like them added:

- Full Name:
- Title:
- Email:
- Phone:

Please be advised, when you provide your email address, we may use it to send you important information about your application and account(s), as well as other useful products and services.

Did you know that you have 24 hour a day access to your invoices online? You can also be set up for daily or weekly emailed invoice notifications.

Please contact Customer Service if you would like to set up your account for automatic invoice notifications via email by calling us at 877-457-6424 Monday through Friday from 7 AM-8 PM, and on Saturday from 8 AM-5 PM EST.

If you need assistance accessing your web account through www.staplesadvantage.com, please contact Staples Business Advantage directly at 877-826-7755. They can walk you through the process, step-by-step.

Please do not hesitate to contact us if you require further assistance.

--

Kind Regards,

Damontez C.
Customer Service Coordinator
Staples Business Credit

t: (877) 457-6424
f: (877) 411-1574
Help@StaplesBusinessCredit.com
Hours of Operation: M-F 7am-8pm, Sat 8am-5pm EST

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1 attachment

Invoices-595781347.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1089220
Vendor Name: Staples Business Advantage
Invoice Number: 207655243-0-1
Invoice Date: 3/24/2023
PO Number: P0006444
Check Number: 0311897
Check Amount: \$ 3,544.22
Check Date: 05/09/2023
Voucher Number: V0784472
Document Type: AP Invoice

Document Below



Staples Business Credit
PO BOX 105638
ATLANTA, GA 30348-5638

Amber Kalish
College Of Dupage
425 Fawell Blvd
Glen Ellyn, IL 60137

Credit Account #
682207
Staples Account #
27078375DET
Order #
207655243-0-1

| Purchase Details | | Purchase Location | |
|-------------------|-------------------|-------------------|---|
| Invoice Date | 03/24/2023 | Name | Phone Order |
| PO # | P0006444 | Address | PO Box 105638 |
| Reference | ERIC FRICK | | Atlanta, GA 30348-5638 |
| Type | Sale | Phone | (877) 457-6424 |
| Authorization # | 596203410 | | Ship To |
| Terms | Standard | ID | 425 FAWELL BLVD |
| Due Date | 04/20/2023 | | |
| Amount Due | \$3,393.60 | Name | COD SHIPPING RECEIVING |
| | | Address | 425 FAWELL BLVD MUST INCLUDE PO ON EVERYTHING GLEN ELLYN, IL 60137 |

| SKU | Description | \$/Unit | Units | Total |
|-----------------------|------------------------|---------|-------|------------|
| 135848 | STAPLES 8.5X11 COPY CS | \$42.42 | 80.00 | \$3,393.60 |
| Sub Total: | | | | \$3,393.60 |
| Sales Tax: | | | | \$0.00 |
| Invoice Total: | | | | \$3,393.60 |

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[External] Invoice/Statement Request

Staples Business Credit Help <help@staplesbusinesscredit.com> Mon, May 1, 2023 at 08:57 PM UTC

CC:

BCC:

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Hello Amber Kalish,

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1 attachment

Invoices-596203410.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1089220
Vendor Name: Staples Business Advantage
Invoice Number: 208160844-0-1
Invoice Date: 4/13/2023
PO Number: P0006684
Check Number: 0311897
Check Amount: \$ 3,544.22
Check Date: 05/09/2023
Voucher Number: V0784473
Document Type: AP Invoice

Document Below



Staples Business Credit
PO BOX 105638
ATLANTA, GA 30348-5638

Amber Kalish
College Of Dupage
425 Fawell Blvd
Glen Ellyn, IL 60137

Credit Account #
682207
Staples Account #
27078375DET
Order #
208160844-0-1

| Purchase Details | | Purchase Location | |
|-------------------|-------------------|-------------------|---|
| Invoice Date | 04/13/2023 | Name | Phone Order |
| PO # | P0006684 | Address | PO Box 105638 |
| Reference | SUSAN MALONEY | | Atlanta, GA 30348-5638 |
| Type | Sale | Phone | (877) 457-6424 |
| Authorization # | 598540915 | Ship To | |
| Terms | Standard | ID | 425 FAWELL BLVD |
| Due Date | 05/20/2023 | | |
| Amount Due | \$63.75 | Name | COD SHIPPING RECEIVING |
| | | Address | 425 FAWELL BLVD MUST INCLUDE PO ON EVERYTHING GLEN ELLYN, IL 60137 |

| SKU | Description | \$/Unit | Units | Total |
|--------|----------------------------|---------|-------|-----------------------|
| 673234 | REALLY USEFUL 9L BOX CLEAR | \$12.75 | 5.00 | \$63.75 |
| | | | | Sub Total: |
| | | | | Sales Tax: |
| | | | | Invoice Total: |
| | | | | \$63.75 |

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[External] Invoice/Statement Request

Staples Business Credit Help <help@staplesbusinesscredit.com> Mon, May 1, 2023 at 08:59 PM UTC

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Hello Amber Kalish,

We received a request from Isabelle Barios for the attached invoice(s).

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Invoices-598540915.pdf