

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1626803
Vendor Name: World Archives Holdings LLC
Invoice Number: 270445
Invoice Date: 2/16/2023
PO Number: P0005840
Check Number: E0094917
Check Amount: \$ 1,905.00
Check Date: 04/26/2023
Voucher Number: V0783805
Document Type: AP Invoice

Document Below

INVOICE #

270445

msk 2/16/2023

5314 River Run Dr

Ste 110

clientsupport@worldarchives.com



WorldArchives

THE WORLD'S HISTORY ONLINE®

College of DuPage
425 Fawell Blvd.
Glen Ellynn, IL 60137

College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137

[illegible]

Invoice Total USD 1,905.00

Balance Due	USD 1,905.00
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From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Konkel, Mary" <konkel@cod.edu>

Daily Herald Archives FY23 renewal invoice is ready for payment

"Konkel, Mary" <konkel@cod.edu>

Thu, Feb 16, 2023 at 04:00 PM UTC

CC:

BCC:

The attached invoice for Daily Herald Archives FY23 renewal is ready for payment and Authorization for Library to Submit invoices is attached.

--MARY

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Mary S. Konkel

Professor

Head of Technical Services

College of DuPage Library SRC 2034A

425 Fawell Blvd.

Glen Ellyn, IL 60137-6599

Voice: 630-942-2662

Fax: 630-942-4646

E-mail: konkel@cod.edu

<https://library.cod.edu>

Difficult is done at once, the impossible takes a little longer / late 19th century proverb attributed to French statesman Charles Alexandre de Calonne

1 attachment

Daily Herald Archives FY23 Invoice and Authorization.pdf