

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1629020

Vendor Name: Planit Landscape Perspectives LLC

Invoice Number: OSTRODKA-JAN2023

Invoice Date: 2/16/2023

PO Number: P0005954

Check Number: E0094675

Check Amount: \$ 1,032.75

Check Date: 04/11/2023

Voucher Number: V0782007

Document Type: AP Invoice

Document Below

PO#5954

College of DuPage  
Career Services Center  
Illinois Board of Higher Education-Illinois Cooperative Work-  
Study Grant Period: July 1, 2022-August 31, 2023

06-10-04701-5309001

**Monthly Reimbursement Form**

**Fiscal Year: 2023**

Company: PlanIt Landscape Perspectives, LLC
Contact Name: Amanda Arnold
Contact Signature: 
Student Name: Lenna Ostrodka
Student Signature: 
Student Program: COD Horticulture Program
Description of work performed: <b>Landscape Design and Consultation</b>
Description of service activities (Please note this refers to any volunteer opportunities available to the student through your company, if applicable):

Please provide paystubs and timesheets to support the monthly reimbursement template. Monthly reports are due on the 5th of every month.

Did Student obtain permanent employment in Illinois? ☐ Yes ☒ No If yes, please provide date of employment and name of employer.

Check Date	Hours Worked	Hourly Rate	Total Wages Paid
July 2022	23.5	16	376
August 2022	22	16	352
September 2022	10.75	16	172
October 2022	4.50	16	72
November 2022	3.75	16	60
December 2022	0	0	0
January 2023	54.5	16/20	1063
February 2023			
March 2023			
April 2023			
May 2023			
June 2023			
July 2023			
August 2023			

*Reimbursement is on a first come, first serve basis. Reimbursement requests are not guaranteed for reimbursement.*  
Questions or concerns, contact Krystina LaSorsa at [internships@cod.edu](mailto:internships@cod.edu) subject: IBHE FY23 Grant

A/P please pay \$1032.75

"LaSorsa, Krystina" <lasorsak@cod.edu>

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**PlanIt Landscape\_IBHE FY23**

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"LaSorsa, Krystina" <lasorsak@cod.edu>

Thu, Mar 30, 2023 at 04:59 PM UTC

CC: Wahler, Grace <wahlerg@cod.edu>

BCC:

Please see attached.

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## Krystina LaSorsa, MSMOB

Interim Manager, Internship, and Service Learning Coordinator

Career Services Center

College of DuPage

630-942-2230

She/Her/Hers

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**1 attachment**

approved\_PlanItLandscape\_Ostrodka\_July\_2022\_January23.pdf