

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1087194
Vendor Name: Litronicx, Ltd
Invoice Number: 03312023
Invoice Date: 3/31/2023
PO Number: P0006529
Check Number: 0311091
Check Amount: \$ 675.00
Check Date: 04/11/2023
Voucher Number: V0780472
Document Type: AP Invoice

Document Below

Purchase Order



Purchase Order #: P0006529

LITRONICX, LTD

Check enclosed request -
Needs payment to send
to Litronicx. 3.31.23 EF

Order Total: 675.00 USD

Date: 03/31/2023

Transaction #: 3347544

Authorized By: Eric Frick

Requested By: Molly Junokas

Requester Email: junokasm@cod.edu

Phone: 630-942-3042

CONFIRMING REQUEST

Supplier Address:

LITRONICX, LTD
1765 Cortland Court, Unit M
Addison, IL 60101
United States
Attn: FRITZ CRIPE
Phone: 999-999-9999

Ship To:

College of DuPage
College of DuPage Shipping & Receiving
425 Fawell Blvd.
Glen Ellyn, IL 60137
United States
Attn: Ben Johnson
Phone: 630-942-2238

Bill To:

College of DuPage
College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137
United States
Attn: invoicing@cod.edu
Phone: 630-942-2228

Order Comments: Inv 3112

Line #	Item #	Description	UOM	QTY	Unit Price	Line Total
1		CM 1Ton Motor with Rigging Equipment	Each	2	175.00 USD	350.00 USD
		Ship To Attn: Ben Johnson				
2		4 Channel Motor Distro w/ Remote and 10' L21 Cable	Each	1	75.00 USD	75.00 USD
		Ship To Attn: Ben Johnson				
3		50' Motor Cable (Green)	Each	1	5.00 USD	5.00 USD
		Ship To Attn: Ben Johnson				
4		75' Motor Cable (Purple-Green)	Each	1	7.50 USD	7.50 USD
		Ship To Attn: Ben Johnson				
5		25' 10/5 Power Cable, L21 Connector (Red)	Each	1	5.00 USD	5.00 USD
		Ship To Attn: Ben Johnson				
6		10/5 Power Tails, L21 Connector	Each	1	2.50 USD	2.50 USD
		Ship To Attn: Ben Johnson				
7		CM Pickle	Each	1	0.00 USD	0.00 USD
		Ship To Attn: Ben Johnson				
8		Isuzu 18' Truck (less than 25 miles)	Each	1	230.00 USD	230.00 USD
		Ship To Attn: Ben Johnson				

Subtotal: 675.00 USD

Tax: 0.00 USD

S & H: 0.00 USD

Order Total: 675.00 USD

General Terms

PLEASE NOTE: ALL SHIPMENTS ARE REQUIRED TO BE DELIVERED TO WAREHOUSE SERVICES. FAILURE TO COMPLY WILL JEOPARDIZE OR DELAY THE PAYMENT PROCESS.

EXCEPTIONS WITH PRIOR APPROVAL BY PROCUREMENT SERVICES WILL PRINT ON THE P.O.

1. F.O.B. DESTINATION unless otherwise indicated under Purchase Order Comments.

2. College of DuPage will only accept electronic invoices in PDF format. Invoices must reference the COD Purchase Order Number. Invoices are to be emailed to invoicing@cod.edu with **only one PDF document per email**. For questions about payment status or other inquiries, please email acctpay@cod.edu or call 630-942-2228.

3. All payments are processed via ACH transfer weekly. You are strongly encouraged to set up your ACH account upon receipt of this PO to avoid unnecessary payment delays. A letter will be sent to you under a separate cover that outlines the set-up instructions, your log-in, and your temporary password. Invoices must be received in an electronic format at least three weeks prior to the due date and are to be emailed to invoicing@cod.edu. Paper checks are issued once a month. A paper check will be issued to foreign vendors that are not eligible for ACH transfer.

4. All invoices must be provided to the College for services rendered directly to the College. Undisputed invoices will be paid within sixty (60) days of receipt of properly submitted invoices, in accordance with the Local Government Prompt Payment Act.

5. All solicitations must be directed to the Purchasing Department. Any vendor selling directly to any faculty or staff member, without prior authorization from the Purchasing Department will be removed from our vendor list.

6. College of DuPage is exempt from payment of the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax. The College's Tax Exemption Identification Number is E9997-3391-06.

7. If unable to ship and/or deliver as required, advise the Purchasing Department immediately with full details at 630-942-2217.

8. All packages shall clearly indicate the purchase order number and contain a packing list of all contents with itemized descriptions.

9. All shipments are accepted subject to inspection and approval by the College of DuPage.

10. Any company/organization to be awarded a contract for goods and/or services must be in compliance with the fair employment practice act and all rules & regulations thereunder.

11. Suppliers are required to comply with executive orders 11246, and 11375, The Rehabilitation Act of 1973, and the Vietnam Readjustment Act of 1974.

12. All contracts for construction work are subject to the provisions of 820 ILCS 130, ch. 48, Par. 39s-1 through 39s-12, providing for payment of the prevailing rate of wages to laborers, workmen & mechanics.

13. This Agreement is the entire agreement between the College of DuPage ("Customer") (including Customer's employees and other End Users) and Vendor ("Seller") unless specifically indicated and supported by previously mutually approved terms. In the event that Seller enters into terms of use agreements or other agreements, policies, or understandings, whether on Seller's purchase order, website, electronic, click-through, verbal or in writing, with Customer's employees or other End Users, such agreements shall be null, void and without effect, and the terms of this Agreement shall apply. The customer will not be bound to any other terms and conditions set forth in any documents, agreements, or policies posted on the Seller's website unless such terms and conditions are also set forth in this Agreement. Seller may not unilaterally change any term or condition of this Agreement.

Powered By: ESM Solutions.

"Frick, Eric" <fricke@cod.edu>

Check enclosed request P0006529 Molly Junokas 3.31.23

"Frick, Eric" <fricke@cod.edu>

Fri, Mar 31, 2023 at 02:29 PM UTC

CC: Junokas, Molly <junokasm@cod.edu>

BCC:

Hello,

The attached purchase order and check enclosed has been ordered by Molly Junokas. Kindly work directly with her as needed.

Thank you.

Best,

Eric Frick

Purchasing Expeditor

425 Fawell Blvd. 1 1 Glen Ellyn, IL 60137-6599 1 USA

T: (630) 942.2576 | fricke@cod.edu

[Click Here](#) for current bids/Rfps!

COD: Check out our [Team Site](#)!

2 attachments

image001.jpg

P0006529.pdf

INVOICE

Invoice ID: 0500-1422-6116

Vendor	Litronicx, Ltd
Created By	Joyce Sekerka [0353607 sekerkaj]
Create Date	03/31/2023

Invoice Information

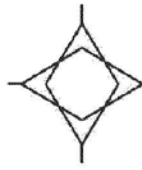
Vendor	Litronicx, Ltd [1087194]
Address	[abfd69c6-244a-467d-a447-25ffa5b502b4] 1765 Cortland Court, Unit M Addison, IL 60101
Invoice Number	3112
Invoice Date	03/28/2023
Invoice Amount	675.00 USD

Invoice Notes

J Sekerka 03/31/2023 09:25 AM
Email address of sender: noreply@esmsolutions.com.
Email received timestamp: 03/31/2023 14:25 GMT

Expense Summary

Amount (USD)



LITRONICX LTD.

1765 Cortland Ct. Ste M
Addison, IL 60101-4237
T: 630.620.7874
E: Litronicx@Litronicx.com
www.Litronicx.com

Rental Invoice

Date	Invoice No.
3/28/2023	3112

Bill To
Arts Center at College of DuPage Room 201 425 Fawell Blvd. Glen Ellyn, IL 60137

Ship To
College of DuPage 425 Fawell Blvd. Glen Ellyn, IL 60137

Your Purchase Order No.
Verbal Ben Johnson
Terms
Due on Delivery

Event / Show Name	Pickup Date	Return Date	Ship Via
'23 Graduation OTC	5/15/2023	5/22/2023	Co. Truck
QTY	DESCRIPTION	RATE	AMOUNT
2	CM 1 Ton Motor with Rigging Equipment	175.00	350.00
1	4 Channel Motor Distro w/ Remote and 10' L21 Cable	75.00	75.00
1	50' Motor Cable (Green)	5.00	5.00
1	75' Motor Cable (Purple-Green)	7.50	7.50
1	25' 10/5 Power Cable, L21 Connector (Red)	5.00	5.00
1	10/5 Power Tails, L21 Connector	2.50	2.50
1	CM Pickle	0.00	0.00
1	Isuzu 18' Truck (less than 25 miles)	230.00	230.00
		Total	\$675.00

"noreply@esmsolutions.com" <noreply@esmsolutions.com>

[External] Information Only - Order Notification - 3347544 - Litronicx Ltd, 01 Rental Equip, RT23_RCM23

"noreply@esmsolutions.com" <noreply@esmsolutions.com> Fri, Mar 31, 2023 at 02:25 PM UTC

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Dear Check,

The following transaction has been sent to LITRONICX, LTD on behalf of Eric Frick.

If you wish to contact the requester, please do so at fricke@cod.edu

Thank you,
ESM Solutions Customer Support

NOTE: This is a system generated email. Please do not reply to this email.



1 attachment

51bca208-55f6-44d4-b9d4-a78f3c987a28_Litronicx Ltd Inv 3112 675.00 Graduation Motor Rental 03-28-23.pdf