

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1442509  
Vendor Name: Yankee Book Peddler, Inc  
Invoice Number: 523986  
Invoice Date: 12/16/2022  
PO Number: B0000738  
Check Number: E0093030  
Check Amount: \$ 3,451.59  
Check Date: 01/04/2023  
Voucher Number: V0767201  
Document Type: AP Invoice

Document Below

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NUMBER

523986

PAGE 1

SOLD COLLEGE OF DUPAGE  
TO: SRC 2034 LIBRARY  
425 FAWELL BOULEVARD  
GLEN ELLYN, IL 60137-6599SHIP COLLEGE OF DUPAGE  
TO: PRINT ACQ LIBRARY SRC 2034  
425 FAWELL BOULEVARD  
GLEN ELLYN, IL 60137-6599

12/20/22 BO # 0000738

INVOICE DATE	TERMS	DUE DATE					CUSTOMER ORDER NUMBER		CUSTOMER NUMBER	
12/16/22	net 30	1/15/23					FIRM ORDER		1256-10	
QUANTITY	PURCHASE ORDER #		AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
1			TURNER, C 9780735281974 BURT-NICH GE				17.10	19.0%	13.85	13.85
HOW TO BE A CLIMATE OPTIMIST: BLUEPRINTS FOR A										

1	* Service fee added, short or no discount	Original	466-78		Sub Total	13.85
TOTQTY	from publisher	Freight Surcharge	1.00	GST/Tax .00	Total US\$	14.85

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

---

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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---

**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

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"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0000738 Yankee Book Peddler Invoice 523986**

---

"Miller, Larisa" <millerl@cod.edu>

Tue, Dec 20, 2022 at 09:03 PM UTC

CC:

BCC:

**Larisa Miller**

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630-942-3664 (v)

millerl@cod.edu

---

**1 attachment**

ybp invoice 523986.pdf

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1442509  
Vendor Name: Yankee Book Peddler, Inc  
Invoice Number: 511131  
Invoice Date: 12/16/2022  
PO Number: B0000738  
Check Number: E0093030  
Check Amount: \$ 3,451.59  
Check Date: 01/04/2023  
Voucher Number: V0767235  
Document Type: AP Invoice

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511131

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12/20/22 BO # 0000738

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12/16/22	net 30	1/15/23		FIRM ORDER				1256-10		
QUANTITY	PURCHASE ORDER #		AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
1			VARTIAN,	9781639050826		KF	69.95	19.0%	56.66	56.66
	BUYING AND SELLING ART AND COLLECTIBLES: A LEG									
1			NATIONAL	9781731853462		LB	39.95	19.0%	32.36	32.36
	CLEP COLLEGE SPANISH (SPANISH LANGUAGE).									
1				9780300260113		PN	100.00	19.0%	81.00	81.00
	FILMS OF ANDY WARHOL CATALOGUE RAISONNE: 2									
1			MINTEER,	9780300260724	BURT-NICH	QH	40.00	19.0%	32.40	32.40
	WILD VISIONS: WILDERNESS AS IMAGE AND IDEA.									

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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"Miller, Larisa" <millerl@cod.edu>

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**BO # 0000738 Yankee Book Peddler Invoice 511131**

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"Miller, Larisa" <millerl@cod.edu>

Tue, Dec 20, 2022 at 09:03 PM UTC

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BCC:

**Larisa Miller**

Supervisor - Acquisitions

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425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630-942-3664 (v)

millerl@cod.edu

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**1 attachment**

ybp invoice 511131.pdf

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Drawer: Accounts Payable - Invoices  
Vendor Number: 1442509  
Vendor Name: Yankee Book Peddler, Inc  
Invoice Number: 530966  
Invoice Date: 12/16/2022  
PO Number: B0000738  
Check Number: E0093030  
Check Amount: \$ 3,451.59  
Check Date: 01/04/2023  
Voucher Number: V0767236  
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425 FAWELL BOULEVARD  
GLEN ELLYN, IL 60137-6599

12/20/22 BO # 0000738

INVOICE DATE	TERMS	DUE DATE					CUSTOMER ORDER NUMBER			CUSTOMER NUMBER	
12/16/22	net 30	1/15/23					SPECIAL ORDERS			1256-05	
QUANTITY	PURCHASE ORDER #		AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT	
1	Perkins	LANIER, W		9781678204204		HF	32.95	19.0%	26.69	26.69	
	BECOME A PHYSICAL THERAPY ASSISTANT.										
	NON-RETURNABLE										
1	Perkins	BURKE, LO		9781760425647		TX	120.00	19.0%	97.20	97.20	
	CLINICAL SPORTS NUTRITION; ED. BY LOUISE BURKE										
1	Perkins	BIRCHER,		9781719643085		RM	54.95	19.0%	44.51	44.51	
	DOCUMENTATION FOR PHYSICAL THERAPIST ASSISTANT										
1	Perkins	DUTTON, M		9781264267170		RM	59.95	19.0%	48.56	48.56	
	DUTTON'S INTRODUCTORY SKILLS AND PROCEDURES FO										
1	Perkins	FARRELL,		9781032000978		RC	39.95	19.0%	32.36	32.36	
	HOMICIDE AND SEVERE MENTAL DISORDER:										
1	Perkins	MARINA, P		9781032115191		HV	39.95	19.0%	32.36	32.36	
	HUMAN RIGHTS POLICING: REIMAGINING LAW										
1	Perkins			9781260441352		RC	90.00	19.0%	72.90	72.90	
	LANGE REVIEW: ULTRASONOGRAPHY EXAMINATION; ED.										
1	Perkins	SHETTERLY		9781613321874	BURT-NICH	GE	34.95	19.0%	28.31	28.31	
	PORTRAITS OF EARTH JUSTICE: AMERICANS WHO TELL										
1	Perkins	HEATH, AM		9781493932573		RC	109.99	19.0%	89.09	89.09	
	RADIATION THERAPY STUDY GUIDE: A RADIATION										
1	Perkins			9789004433304		LB	56.00	19.0%	45.36	45.36	
	SEEING THE WORLD THROUGH CHILDRENS EYES: VISUA										
1	Perkins	LANE, SEA		9781479877119		HV	30.00	19.0%	24.30	24.30	
	UNDERSTANDING EYEWITNESS MEMORY: THEORY AND										
1	Perkins	SUMERAU,		9781538136492		HQ	34.00	19.0%	27.54	27.54	
	VIOLENT MANHOOD.										
1	Perkins			9780367684136		HV	44.95	19.0%	36.41	36.41	
	WHY THE POLICE SHOULD BE TRAINED BY BLACK PEOP										

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INVOICE NUMBER	530966
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SHIP COLLEGE OF DUPAGE  
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425 FAWELL BOULEVARD  
GLEN ELLYN, IL 60137-6599

INVOICE DATE	TERMS	DUE DATE						CUSTOMER ORDER NUMBER		CUSTOMER NUMBER	
12/16/22	net 30	1/15/23						SPECIAL ORDERS		1256-05	
QUANTITY	PURCHASE ORDER #		AUTHOR	ISBN			VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT

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**BO # 0000738 Yankee Book Peddler Invoice 530966**

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"Miller, Larisa" <millerl@cod.edu>

Tue, Dec 20, 2022 at 08:10 PM UTC

CC:

BCC:

**Larisa Miller**

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630-942-3664 (v)

millerl@cod.edu

---

**1 attachment**

ybp invoice 530966.pdf

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1442509  
Vendor Name: Yankee Book Peddler, Inc  
Invoice Number: 530967  
Invoice Date: 12/16/2022  
PO Number: B0000738  
Check Number: E0093030  
Check Amount: \$ 3,451.59  
Check Date: 01/04/2023  
Voucher Number: V0767237  
Document Type: AP Invoice

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425 FAWELL BOULEVARD  
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12/20/22 BO # 0000738

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12/16/22		net 30	1/15/23					FIRM ORDER			1256-10	
QUANTITY	PURCHASE ORDER #		AUTHOR	ISBN			VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT	
1			WEISS, AN		9781250760753		DK	28.99	19.0%	23.48	23.48	
	ACCIDENTAL CZAR: THE LIFE AND LIES OF VLADIMIR											
1			RAMIREZ,		9780262542265		TA	17.95	19.0%	14.54	14.54	
	ALCHEMY OF US: HOW HUMANS AND MATTER TRANSFORM											
1			ROBINSON,		9781032191850		KF	48.95	19.0%	39.65	39.65	
	AMERICAN CRIMINAL LAW: ITS PEOPLE, PRINCIPLES,											
1			KAUFMAN,		9781316514337		ML	39.99	19.0%	32.39	32.39	
	AMERICAN SONG AND STRUGGLE FROM COLUMBUS TO WO											
1			NATOLI, B		9780367462529		PA	42.95	19.0%	34.79	34.79	
	ANCIENT WOMEN WRITERS OF GREECE AND ROME.											
1			MORRIS, W		9780063082502		PS	17.99	19.0%	14.57	14.57	
	ANYWHERE YOU RUN: A NOVEL.											
1			AMYES, SE		9780192895240		QR	11.95	19.0%	9.68	9.68	
	BACTERIA: A VERY SHORT INTRODUCTION.											
1			FRIEDERIC		9780262543934		GE	25.00	19.0%	20.25	20.25	
	BEYOND CLIMATE BREAKDOWN: ENVISIONING NEW STOR											
1			RABAKA, R		9781032184319		ML	44.95	19.0%	36.41	36.41	
	BLACK POWER MUSIC!: PROTEST SONGS, MESSAGE MUS											
1			RYAN, APR		9780063210196		E	27.99	19.0%	22.67	22.67	
	BLACK WOMEN WILL SAVE THE WORLD: AN ANTHEM.											
1			COMBS, BA		9780820362359		E	32.95	19.0%	26.69	26.69	
	BODIES OUT OF PLACE: THEORIZING ANTI-BLACKNESS											
1			MENO, JOE		9781636140605		PS	32.95	19.0%	26.69	26.69	
	BOOK OF EXTRAORDINARY TRAGEDIES.											
1			LUND, EMM		9781982171933		PS	27.00	19.0%	21.87	21.87	
	BOY WITH A BIRD IN HIS CHEST: A NOVEL.											
1					9781108457811		BX	29.99	19.0%	24.29	24.29	
	CAMBRIDGE COMPANION TO HILDEGARD OF BINGEN; ED											
1			EARENFIGH		9780271091648		DA	34.95	19.0%	28.31	28.31	
	CATHERINE OF ARAGON: INFANTA OF SPAIN, QUEEN O											

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1			PURA, ROB 9781642674255			LB	35.00	19.0%	28.35	28.35			
	COMMUNITY'S COLLEGE: THE PURSUIT OF DEMOCRACY,												
1			9781032004426			ML	44.95	19.0%	36.41	36.41			
	COMPOSING FOR THE SCREEN; ED. BY SCOTT W.												
1			HOYT, ERI 9780228103295		BURT-NICH	QL	29.95	.0%	29.95	29.95			
	CREATURES OF THE DEEP: IN SEARCH OF THE SEA'S												
1			BULLEN, D 9781594163654			F	35.00	19.0%	28.35	28.35			
	DANIEL SHAYS'S HONORABLE REBELLION: AN AMERICA												
1			ROSENBAUM 9781071844519		BURT-NICH	GE	90.00	19.0%	72.90	72.90			
	ENVIRONMENTAL POLITICS AND POLICY.												
1			9783031081491		BURT-NICH	Q	149.99	19.0%	121.49	121.49			
	EQUITY IN STEM EDUCATION RESEARCH: ADVOCATING												
1			BOGOVICH, 9781476684604		BURT-NICH	GV	39.95	.0%	39.95	39.95			
	FRANK GRANT: THE LIFE OF A BLACK BASEBALL PION												
1			9781108478731			E	110.00	19.0%	89.10	89.10			
	FREDERICK DOUGLASS IN CONTEXT; ED. BY MICHAEL												
1			MARTIN, B 9781770416383		ORENIC	E	29.95*		29.95	29.95			
	FROM UNDERGROUND RAILROAD TO REBEL REFUGE: CAN												
1	/ID		9781108728713			RA	65.00	19.0%	52.65	52.65			
	GLOBAL HEALTH: ETHICAL CHALLENGES; ED. BY SOLO												
1			COLLINS, 9780367210106			ML	44.95	19.0%	36.41	36.41			
	HANDMADE ELECTRONIC MUSIC: THE ART OF HARDWARE												
1			9781642597745			HQ	28.00	19.0%	22.68	22.68			
	HATING GIRLS: AN INTERSECTIONAL SURVEY OF												
1	Self Help		ROTHSCHIL 9781324030492			RC	28.99	19.0%	23.48	23.48			
	HELP FOR THE HELPER: PREVENTING COMPASSION												
1			PHILLIPS, 9781620976760		ORENIC	E	28.99	19.0%	23.48	23.48			
	HOW WE WIN THE CIVIL WAR: SECURING A MULTIRACI												
1			GUTZMAN, 9781250135452			JA	37.00	19.0%	29.97	29.97			
	JEFFERSONIANS: THE VISIONARY PRESIDENCIES OF												

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TO: SRC 2034 LIBRARY  
425 FAWELL BOULEVARD  
GLEN ELLYN, IL 60137-6599SHIP COLLEGE OF DUPAGE  
TO: PRINT ACQ LIBRARY SRC 2034  
425 FAWELL BOULEVARD  
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INVOICE DATE	TERMS	DUE DATE					CUSTOMER ORDER NUMBER		CUSTOMER NUMBER	
12/16/22	net 30	1/15/23					FIRM ORDER		1256-10	
QUANTITY	PURCHASE ORDER #		AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
1			COATES, L	9781982173760		KF	27.00	19.0%	21.87	21.87
	JUST PURSUIT: A BLACK PROSECUTOR'S FIGHT FOR									
1			ACKER, KA	9781612197319		PS	16.99	19.0%	13.76	13.76
	KATHY ACKER: THE LAST INTERVIEW AND OTHER									
1			DURRANI, 9789914987577			DT	35.00	19.0%	28.35	28.35
	KEY POINTS IN THE HISTORY OF KENYA, 1885-1990.									
1			ANDERSSON 9780806190754	ORENIC		E	34.95	19.0%	28.31	28.31
	LAKHOTA: AN INDIGENOUS HISTORY. 281									
1			MARTINEZ, 9781538167533			HQ	35.00	19.0%	28.35	28.35
	LIBERTINES: AMERICAN POLITICAL SEX SCANDALS FR									
1			JOHNSON, 9780593466865			PS	27.00	19.0%	21.87	21.87
	LOST KINGS: A NOVEL.									
1			TAL, DAVI 9781108445887			E	29.99	19.0%	24.29	24.29
	MAKING OF AN ALLIANCE: THE ORIGINS AND									
1			SCALIA, A 9780314184719			KF	29.95	19.0%	24.26	24.26
	MAKING YOUR CASE: THE ART OF PERSUADING JUDGES									
1			FELKER-MA 9781250794642			PS	17.99	19.0%	14.57	14.57
	MANHUNT.									
1			BUCKEN-KN 9781487559830	ORENIC		DK	9.95	19.0%	8.06	8.06
	MESSAGES FROM UKRAINE.									
1			PORAT, DI 9781503630314	ORENIC		D	40.00	19.0%	32.40	32.40
	NAKAM: THE HOLOCAUST SURVIVORS WHO SOUGHT									
1			9781538160305			DS	38.00	19.0%	30.78	30.78
	NORTH KOREA'S FOREIGN POLICY: THE KIM JONG-UN									
1			REEVES, R 9780815739876			HQ	28.99	19.0%	23.48	23.48
	OF BOYS AND MEN: WHY THE MODERN MALE IS									
1			9781800710719			G	100.00	19.0%	81.00	81.00
	PANDEMICS AND TRAVEL: COVID-19 IMPACTS IN THE									
1			GARDNER, 9780691206875	BURT-NICH		QL	29.95	19.0%	24.26	24.26
	PARASITES: THE INSIDE STORY.									

\* Service fee added, short or no discount Original  
from publisher

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1% Finance Charge per 30 days past duePlease refer to invoice number  
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NUMBER

530967

PAGE 4

SOLD COLLEGE OF DUPAGE  
TO: SRC 2034 LIBRARY  
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QUANTITY	PURCHASE ORDER #		AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT		
1			9780774865074			E	32.95	19.0%	26.69	26.69		
	PEOPLE AND A NATION: NEW DIRECTIONS IN											
2			DOHERTY, 9781719646017			RT	39.95	19.0%	32.36	64.72		
	PHARMACOLOGY SUCCESS: NCLEX STYLE Q&A REVIEW.											
1			WARHOL, A 9780156717205			NX	15.99	19.0%	12.95	12.95		
	PHILOSOPHY OF ANDY WARHOL.											
1			TONELLO, 9781484283172			QA	54.99	19.0%	44.54	44.54		
	PRACTICAL LINUX DEVOPS: BUILDING A LINUX LAB F											
1			WEBSTER, 9781643261492 BURT-NICH			QH	28.00	.0%	28.00	28.00		
	RESCUE EFFECT: THE KEY TO SAVING LIFE ON EARTH											
1			9780367897468			TX	250.00	19.0%	202.50	202.50		
	ROUTLEDGE HANDBOOK OF VEGAN STUDIES; ED. BY LA											
1			LUCIE-SMI 9781913491727 ORENIC			N	52.95	19.0%	42.89	42.89		
	RUSSIAN ART IN THE NEW MILLENNIUM.											
1			BAKKER, K 9780691206288 BURT-NICH			QH	33.00	19.0%	26.73	26.73		
	SOUNDS OF LIFE: HOW DIGITAL TECHNOLOGY IS											
1			KRANZLER, 9781538144879			QA	48.00	19.0%	38.88	38.88		
	STATISTICS FOR THE TERRIFIED.											
1	Self Help	GUIN, URS 9780544611610			PN	15.99	19.0%	12.95	12.95			
	STEERING THE CRAFT: A TWENTY-FIRST CENTURY GUI											
1			AVIV, RAC 9780374600846			RC	28.00	19.0%	22.68	22.68		
	STRANGERS TO OURSELVES: UNSETTLED MINDS AND TH											
1			HOUT, JEF 9783030278700			HD	69.99	19.0%	56.69	56.69		
	TEAM FLOW: THE PSYCHOLOGY OF OPTIMAL											
1			GROVE, EM 9781770466159			PN	39.95	19.0%	32.36	32.36		
	THIRD PERSON.											
1			CHANG DIA 9783319229171			TL	44.99	19.0%	36.44	36.44		
	TO MARS AND BEYOND, FAST!: HOW PLASMA PROPULSI											
1			HALKA, MO 9780816073719			QD	40.00	19.0%	32.40	32.40		
	TRANSITION METALS.											

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1			GRISTWOOD 9781250271426				DA	29.99	19.0%	24.29	24.29
	TUDORS IN LOVE: PASSION AND POLITICS IN THE AG										
1			TASABEHJI 9781645676751				TR	23.99	19.0%	19.43	19.43
	ULTIMATE GUIDE TO IPHONE PHOTOGRAPHY: LEARN HO										
1			9781913380120				HC	24.95	19.0%	20.21	20.21
	UNPRECEDENTED?: HOW COVID-19 REVEALED THE										
1			MAYFIELD, 9781506473598 ORENIC				BX	26.99	19.0%	21.86	21.86
	UNRULY SAINT: DOROTHY DAY'S RADICAL VISION AND										
1			KNECHT, R 9781953534163				PS	15.95	19.0%	12.92	12.92
	VERA KELLY: LOST AND FOUND.										
1			BESTLEY, 9781350160569				NC	44.95	19.0%	36.41	36.41
	VISUAL RESEARCH: AN INTRODUCTION TO RESEARCH										
1			SMITH, CA 9780252087042 ORENIC				ML	25.00	19.0%	20.25	20.25
	WILLIAM GRANT STILL.										
1			BEHR, SHU 9780691044620 ORENIC				N	65.00	19.0%	52.65	52.65
	WOMEN ARTISTS IN EXPRESSIONISM: FROM EMPIRE TO										

69	* Service fee added, short or no discount	Original	535-31	Sub Total	2,336.45
TOTQTY	from publisher	Freight Surcharge	35.05	Total US\$	2,371.50
		GST/Tax	.00		

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

---

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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---

**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0000738 Yankee Book Peddler Invoice 530967**

---

"Miller, Larisa" <millerl@cod.edu>

Tue, Dec 20, 2022 at 08:10 PM UTC

CC:

BCC:

**Larisa Miller**

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630-942-3664 (v)

millerl@cod.edu

---

**1 attachment**

ybp invoice 530967.pdf

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1442509  
Vendor Name: Yankee Book Peddler, Inc  
Invoice Number: 502124  
Invoice Date: 12/14/2022  
PO Number: B0000738  
Check Number: E0093030  
Check Amount: \$ 3,451.59  
Check Date: 01/04/2023  
Voucher Number: V0767238  
Document Type: AP Invoice

Document Below



**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
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SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

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"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0000738 Yankee Book Peddler Invoice 502124**

---

"Miller, Larisa" <millerl@cod.edu>

Tue, Dec 20, 2022 at 08:09 PM UTC

CC:

BCC:

**Larisa Miller**

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630-942-3664 (v)

millerl@cod.edu

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**1 attachment**

ybp invoice 502124.pdf