

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1481417
Vendor Name: ConvergeOne, Inc
Invoice Number: IE9098930
Invoice Date: 10/27/2022
PO Number: P0004248
Check Number: E0093008
Check Amount: \$ 698.40
Check Date: 01/04/2023
Voucher Number: V0767170
Document Type: AP Invoice

Document Below



Remit To: ConvergeOne, Inc.
NW 5806
PO Box 1450
Minneapolis, MN 55485-5806
888-321-6227

Page: 1 of 2
Invoice Number: IE9098930
Invoice Date: 10/27/2022
Payment Terms: Net 30
Customer PO: P0004248
Customer ID: SWCOLLEGE003

Bill To:
COLLEGE OF DUPAGE - CISCO ACADEMY Felix Davis 425 FAWELL BLVD GLEN ELLYN, IL 60137

Ship To:
COLLEGE OF DUPAGE - CISCO ACADEMY 425 FAWELL BLVD GLEN ELLYN, IL 60137

Invoice Summary

Cisco Mounting Magnets

Customer:	COLLEGE OF DUPAGE - CISCO ACADEMY		
Primary Contact:	Felix Davis	National Account Manager:	Suzanne Davis
Email:	davisfe@cod.edu	Email:	SDavis@convergeone.com
Phone:	630.942.2134	Phone:	+19517519882
Opportunity Number:	OP-000700105	Solution Number:	SO-000781942

Summary	Original Total	Deposit	Current Due
Product (Software & Hardware)	\$823.20	\$0.00	\$823.20
Subtotal	\$823.20	\$0.00	\$823.20
Actual Tax	\$0.00	\$0.00	\$0.00
Actual Freight	\$0.00	\$0.00	\$0.00
Total	\$823.20	\$0.00	\$823.20



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Invoice Detail

Cisco Mounting Magnets

Ship Method: FDX GROUND

Tracking Number: 611982115460

Description	Qty	Unit Price	Ext Price
MAGNETIC MOUNTING TRAY FOR 3560-CX & 2960-CX COMPACT SWITCH	20	\$41.16	\$823.20
Subtotal			\$823.20
Actual Tax			\$0.00
Actual Freight			\$0.00
Total			\$823.20

"C1BillingTeam@Convergeone.com" <C1BillingTeam@Convergeone.com>

[External] ConvergeOne Invoice IE9098930

"C1BillingTeam@Convergeone.com" <C1BillingTeam@Convergeone.com>

Thu, Oct 27, 2022 at 06:17 PM GMT

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Please find the attached Invoice IE9098930.

We appreciate the processing of this invoice for payment in a timely manner.

If you have questions regarding this invoice, please contact CustomerInvoiceInquiries@Convergeone.com

Thank you.

C1 Billing Team

NOTICE: This email message and any attachments hereto may contain confidential information. Any unauthorized review, use, disclosure, or distribution of such information is prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy the original message and all copies of it.

1 attachment

IE9098930.pdf

Zerrudo, Maria

From: Miller, Monica
Sent: Friday, December 16, 2022 9:46 AM
To: Zerrudo, Maria
Subject: FW: ConvergeOne
Attachments: ConvergeOne.pdf; P0004248 Converge One.pdf; SO-000781942_College of Dupage_Cisco Mags (2).pdf

Hi Marivic,

I saw Felix Davis last evening before the Board meeting. I asked if he would be OK with us "short-paying" this invoice. Neither of us has had any luck in getting a response from the vendor. He said that would be fine. How do we go about doing so? Right now the invoice in my queue was sent for the over amount. The amount of the PO and quote was 698.40. Can you make that adjustment? I don't want to approve the higher amount because it is not the PO or quote amount. It's been about two months and no response from vendor. I think we should pay the PO/quote amount. Please advise.

Thank you.

Monica

From: Miller, Monica
Sent: Friday, November 4, 2022 3:25 PM
To: Davis, Felix <davisfe@cod.edu>
Subject: ConvergeOne

Hi Felix,

I am following up to see if there is anything you would like me to do on this invoice that is pending in my queue. I would need to resolve the matter as I can't forward to Kris for approval as it is. It looks like the vendor sent an invoice that was not from the PO or the quote that they provided. Hoping they can send a corrected invoice. Please let me know your thoughts. The attachments include invoice, PO and quote from the ESM Purchase system.

Thank you.

Monica

From: Miller, Monica
Sent: Friday, October 28, 2022 11:27 AM
To: Davis, Felix <davisfe@cod.edu>; Cabay, Sue <cabays@cod.edu>
Subject: FW: [External] Chrome River Invoice Approval | [ConvergeOne

Hi,

I hope you are doing well this beautiful Friday.

I received this invoice in the review queue. It looks like the vendor is invoicing us for more per part than their quote and our PO. Please advise.

Thank you.

Monica

From: expense-noreply-c5-prod@ca1.chromeriver.com <expense-noreply-c5-prod@ca1.chromeriver.com>
Sent: Thursday, October 27, 2022 3:59 PM
To: Miller, Monica <millermo@cod.edu>
Subject: [External] Chrome River Invoice Approval | [ConvergeOne]

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

ACTION REQUIRED		Chrome River
Vendor Address	ConvergeOne, Inc [1481417] [18eaf269-1f06-44ac-b377-fd5e2573f116] 3344 Hwy 149 Eagan, MN 55121	
Requester	Felix Davis [0050047 davisfe]	
Created By	Joyce Sekerka [0353607 sekerkaj]	
Create Date	10/27/2022	
Invoice Number	IE9098930	
Invoice Date	10/27/2022	
Invoice Amount	823.20 USD	
Description Check Memo	Ship To - Attn: Felix Davis Transaction Name: 08/26/2022 15:47-Davis-CONVERGEONE, 08/30/2022 11:31 CT Kristine Fay - 08/29/2022 16:50 CT Felix Davis - Add review process as requested. This order is	
EthINVAPType	IM	
FiscalYear	FY23	
EthINVHDBank	IM	
Reason For Assignment		
<div>ACCEPT</div> <div>RETURN</div>		
<p>To take action on this invoice, take either of the following steps: Click on the ACCEPT or RETURN button as appropriate and add any comments to the new email that opens</p> <p>OR forward this email to approve@ca1.chromeriver.com or return@ca1.chromeriver.com with any comments at the top of the forwarded message</p> <p>To view this invoice online, go to app.ca1.chromeriver.com</p>		
Invoice Notes		
Maria Zerrudo	10/27/2022	P0004248 HAS ONLY \$698.40 ON IT. THIS INVOICE IS FOR \$ 823.20. PLEASE REVIEW AND ADVISE.
Joyce Sekerka	10/27/2022	Email address of sender: C1BillingTeam@Convergeone.com . Email received timestamp: 10/27/2022 18:18 GMT

Allocation Details			
Expense			Amount (USD)
01_10_00041_540100	DEPT: Computer & 2 Internetworking	OBJECT CODE: Instructional Supplies	823.20
Line	0002		
Description	MOUNTING TRAY		
Qty	1		
Price	823.20		
Date	10/27/2022		
Allocation Summary			Amount (USD)
01_10_00041_540100	DEPT: Computer & 2 Internetworking	OBJECT CODE: Instructional Supplies	823.20
Expense Summary		Amount (USD)	
Expense		823.20	
Total		823.20	

Invoice ID: 0500-1309-3240

Purchase Order**Purchase Order #: P0004248****Order Total: 698.40 USD****College of DuPage**

CONVERGEONE,

Date: 08/30/2022
Transaction #: 3026245
Authorized By: Eric Frick

Requested By: Felix Davis
Requester Email: davisfe@cod.edu
Phone: 630-942-2134

Supplier Address:
CONVERGEONE,
3344 Hwy 149
Eagan, MN 55121
United States
Attn: Sonia Godoy
Phone: 999-999-9999

Ship To:
College of DuPage
College of DuPage Shipping & Receiving
425 Fawell Blvd.
Glen Ellyn, IL 60137
United States
Attn: Felix Davis
Phone: 630-942-2238

Bill To:
College of DuPage
College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137
United States
Attn: invoicing@cod.edu
Phone: 630-942-2228

Order Comments:

Line #	Item #	Description	UOM	QTY	Unit Price	Line Total
1		Mounting Tray For Switches	Each	20	34.92 USD	698.40 USD
Ship To Attn: Felix Davis						

Subtotal: 698.40 USD**Tax:** 0.00 USD**S & H:** 0.00 USD**Order Total:** 698.40 USD**General Terms**

PLEASE NOTE: ALL SHIPMENTS ARE REQUIRED TO BE DELIVERED TO WAREHOUSE SERVICES. FAILURE TO COMPLY WILL JEOPARDIZE OR DELAY THE PAYMENT PROCESS.

EXCEPTIONS WITH PRIOR APPROVAL BY PROCUREMENT SERVICES WILL PRINT ON THE P.O.

1. F.O.B. DESTINATION unless otherwise indicated under Purchase Order Comments.
2. College of DuPage will only accept electronic invoices in PDF format. Invoices must reference the COD Purchase Order Number. Invoices are to be emailed to invoicing@cod.edu, with one document per email. For questions about payment status or other inquiries, please email acctpay@cod.edu or call 630-942-2228.
3. All payments are processed via ACH transfer weekly. You are strongly encouraged to set up your ACH account upon receipt of this PO to avoid unnecessary payment delays. A letter will be sent to you under a separate cover that outlines the set-up instructions, your log-in, and your temporary password. Invoices must be received in an electronic format at least three weeks prior to the due date and are to be emailed to invoicing@cod.edu. Paper checks are issued once a month. A paper check will be issued to foreign vendors that are not eligible for ACH transfer.
4. All invoices must be provided to the College for services rendered directly to the College. Undisputed invoices will be paid within sixty (60) days of receipt of properly submitted invoices, in accordance with the Local Government Prompt Payment Act.
5. All solicitations must be directed to the Purchasing Department. Any vendor selling directly to any faculty or staff member, without prior authorization from the Purchasing Department will be removed from our vendor list.
6. College of DuPage is exempt from payment of the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax. The College's Tax Exemption Identification Number is E9997-3391-06.
7. If unable to ship and/or deliver as required, advise the Purchasing Department immediately with full details at 630-942-2217.
8. All packages shall clearly indicate the purchase order number and contain a packing list of all contents with itemized descriptions.
9. All shipments are accepted subject to inspection and approval by the College of DuPage.
10. Any company/organization to be awarded a contract for goods and/or services must be in compliance with the fair employment practice act and all rules & regulations thereunder.

11. Suppliers are required to comply with executive orders 11246, 11375, The Rehabilitation Act of 1973, and the Vietnam Readjustment Act of 1974.

12. All contracts for construction work are subject to the provisions of 820 ILCS 130, ch. 48, Par. 39s-1 through 39s-12, providing for payment of the prevailing rate of wages to laborers, workmen & mechanics. The Contractor shall submit to the College, monthly certified payroll records for all workers and sub-contractors utilized for the project.

13. This Agreement is the entire agreement between the College of DuPage ("Customer") (including Customer's employees and other End Users) and Vendor ("Seller") unless specifically indicated and supported by previously mutually approved terms. In the event that Seller enters into terms of use agreements or other agreements, policies, or understandings, whether on Seller's purchase order, website, electronic, click-through, verbal or in writing, with Customer's employees or other End Users, such agreements shall be null, void and without effect, and the terms of this Agreement shall apply. The customer will not be bound to any other terms and conditions set forth in any documents, agreements, or policies posted on the Seller's website unless such terms and conditions are also set forth in this Agreement. Seller may not unilaterally change any term or condition of this Agreement.

Powered By: ESM Solutions.

Solution Summary

Cisco Mounting Magnets

Customer: College of DuPage - Cisco Academy	Primary Contact: Felix Davis
Ship To Address: 425 FAWELL BLVD	Email: davisfe@cod.edu
Bill To Address: 425 FAWELL BLVD	Phone: 630.942.2134
Customer ID: SWCOLLEGE003	Inside Sales Representative: Sonia Godoy
Customer PO:	Email: SGodoy@convergeone.com
	Phone: +19092307049

Solution Summary	Current Due	Next Invoice	Due	Remaining	Total Project
Hardware	\$698.40		One-Time		\$698.40
Project Subtotal	\$698.40				\$698.40
Estimated Tax	\$0.00				
Estimated Freight	\$0.00				
Project Total	\$698.40				\$698.40

Master Agreement Rider

#	Item Number	Description	Term	Qty	Unit Price	Extended Price
1	CMP-MGNT-TRAY=	MOUNTING TRAY FOR 2960C SWITCH		20	\$34.92	\$698.40
					Total:	\$698.40